# Lansing Community College
# Board of Trustees

(Part 1 of 2)

**Regular Meeting**
**November 16, 2026**
**6:00 p.m.**

# BOARD OF TRUSTEES & PRESIDENT



**Angela Mathews**
*Chair*
2023 - 2028



**Steve Robinson, Ph.D.**
*President of the College*



**Terrence L. Frazier**
*Vice Chair*
2025 - 2030



**Robert E. Proctor**
*Treasurer*
2023 - 2028



**LaShunda Thomas**
*Secretary*
2021 - 2026



**Noel Garcia, Jr.**
*Trustee*
2025 - 2028



**Hope M. Lovell**
*Trustee*
2025 - 2026



**Chatum Taylor**
*Trustee*
2025 - 2030

Minutes of meetings and all proceedings of the Board may be obtained from the Board's Executive Assistant/Liaison
Paula D. Cunningham Administration Building, 3rd Floor Room 307.4
610 N. Capital Avenue ~ Lansing, MI 48933 ~ Phone: (517) 483-5252


Mutual Commitments
LCC Board of Trustees
We, the LCC Board of Trustees, will
Uphold the public's trust
Understand, then to be understood
Attend meetings & be prepared to fully engage
Keep confidential matters confidential
Avoid conflicts of interest & act in an ethical manner
Refrain from personal comments & respect others' views
Present views positively & constructively
Vote our conscience & honor final Board decisions
Build strong relationships with Trustees and President
Seek views of other Trustees
Seek & accept constructive comment
Trust each other & be worthy of that trust
Honor the roles of Trustees, the Chair and President
Respect the role of Chair as Board spokesperson
Support the role of President as College spokesperson
Continually learn through professional development
Reflect as a means to grow and improve
Be role models for students
Adopted June 18, 2007

# AGENDA

BOARD OF TRUSTEES MEETING
November 16, 2026
ADM Boardroom
6:00 p.m.

## Regular Meeting

I. Call to Order by Chair

II. Roll Call by Executive Assistant/Liaison to the Board

III. Pledge of Allegiance
- A. Hope Lovell

IV. Special Presentations
- A. Lansing Promise – Jayme A. King, Executive Director

V. Approval of Minutes
- A. October 26, 2026, Regular Board of Trustees Meeting

VI. Additions/Deletions to the Agenda

VII. Limited Public Comment Regarding Agenda Items

VIII. President's Report

IX. Consent Agenda – Action Items
- A. Board of Trustees Employees
  1. Expenses – October 2026
- B. College Policy
  1. 1.6 Board Governance/Board Policies and Procedures *(REVISED)*
- C. Cooperative Purchase
  1. Adobe Enterprise License
  2. Television Studio Modernization

X. Monthly Monitoring Report
- A. 2027 – 2028 Federal Agenda
- B. Board of Trustees Annual Ends Report

C. Monthly Financial Statements
D. Monthly Police Department Report

XI. Chair's Report

XII. Committee Reports
A. Audit Committee Update – *Robert Proctor*
B. Policy Committee Update – *Robert Proctor*

XIII. Board Members Report
A. Foundation Board Report – *Terrence Frazier & Noel Garcia, Jr.*
B. Local Finance Development Authority Board Update
1. Grand Ledge Local Development Authority – *Angela Mathews*
2. Leslie Local Development Authority – *Sally Welch*
3. Mason Local Development Authority – *Hope Lovell*

XIV. Unfinished Business

XV. Public Comment

XVI. Board Comments

XVII. Closed Session

XVIII. Adjournment

# Approval of Minutes

Agenda

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
ADM Building Boardroom

October 26, 2026

# Regular Meeting

Unadopted Meeting Minutes

## Call to Order

The meeting was called to order at 6:00 p.m.

## Roll Call

Present: Frazier, Garcia, Mathews, Proctor, Taylor, Thomas
Absent: Lovell

## Pledge of Allegiance

Trustee Garcia led the Pledge of Allegiance.

## Special Presentation

Katie Witkowski, Senior Director of Government Relations and Communications for the Michigan Community College Association, attended the Board meeting to explain that the MCCA is part of a bipartisan coalition opposing Proposal 1 in this year's election. The proposal, which the Constitution requires to appear on the ballot every 16 years, asks voters whether to call a Constitutional Convention to draft a new state constitution. She stated that a convention would create tremendous uncertainty about the future of governance and funding for community colleges.

## Approval of Minutes

IT WAS MOVED BY Trustee Garcia and seconded by Trustee Taylor that the minutes of the September 21, 2026, Regular Board of Trustees meeting be adopted.

Roll call vote:
Ayes: Proctor, Taylor, Mathews, Frazier, Garcia, Thomas
Nays: None
Absent: Lovell

The motion carried.

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## Additions/Deletions to the Agenda

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Thomas to add the Labor Union to the meeting agenda to address the Board's regard

Roll call vote:
Ayes: Frazier, Garcia, Proctor, Mathews, Taylor, Thomas
Nays: None
Absent: Lovell

The motion carried.

## Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments Regarding Agenda Items.

## Monthly Monitoring Report

### Annual Comprehensive Financial Report – Michelle Fowler of Rehmann

Ms. Michelle Fowler, of Rehmann, presented the Annual Comprehensive Audit Report. She stated that the Single Audit of Federal Funds was not presented because the U.S. Department of Education has not yet released that information.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Thomas that the Annual Comprehensive Audit Report be accepted.

Roll call vote:
Ayes: Thomas, Garcia, Taylor, Frazier, Proctor, Mathews
Nays: None
Absent: Lovell

The motion carried.

## Linkage Planning/Implementation

### Community Linkage – President's Report

President Robinson presented the October 2026 President's report to the Board.

## Action Items – Consent Agenda

The following items were presented under the consent agenda:

A. 2026 Five-Year Capital Outlay Plan and Capital Outlay Project Request

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B. Board of Trustees Employees
    1. Expenses – July, August, September 2026
    2. Time Reporting – October 2026

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Garcia that the Consent Agenda be approved.

Roll call vote:
Ayes: Mathews, Frazier, Garcia, Proctor, Thomas, Taylor
Nays: None
Absent: Lovell

The motion carried.

## Monthly Monitoring Report

The following Monitoring Reports were presented:

A. Monthly Financial Statements
B. Monthly Police Department Report
C. Report Regarding Diversity of Employees

The Board discussed the reports presented.

## Board Comments

Trustee Taylor spoke about how wonderful the ACCT Leadership Conference was and how LCC continues to serve on a national level. She stated that Ms. Benita Duncan was reelected to the Executive Committee of the ACCT Professional Board Staff Network, marking her eighth year of service on that board. She also stated that Chair Mathews was appointed ACCT State Coordinator for Michigan and that Lashunda Thomas was recognized by the African American Caucus for her service as secretary.

Trustee Taylor stated that she was interested in serving on an ACCT committee as an associate member and that the ACCT process requires each trustee to submit a letter of financial support with their application. She asked the Board for its support.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Taylor to approve an ACCT Letter of Financial Support for Trustees Mathews, Lovell, Taylor, and Thomas to serve on ACCT committees as associate members.

Roll call vote:
Ayes: Proctor, Garcia, Thomas, Mathews, Taylor, Frazier
Nays: None
Absent: Lovell

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The motion carried.

Trustee Thomas congratulated Trustee Taylor for being appointed to the Central Region Nominating Committee for a two-year term.

# Chair's Report

## Chair's Report – Recap of The ACCT Leadership Congress

Chair Mathews reported that the ACCT Leadership Congress in Chicago was an excellent conference, featuring outstanding sessions and a wealth of information. She spoke briefly about the mentorship she received from a colleague at ACCT and how much it meant to her. She also stated that the African American Caucus honored her as its outgoing chair.

# Committee Reports

## Committee Reports – Policy Committee Update

Trustee Proctor submitted the following Board Bylaw revisions for the Board's consideration as a second read.

**BOARD GOVERNANCE/BOARD POLICIES AND PROCEDURES**
**Board Bylaw - 1.6**

**1.6.10 Authority and Powers Reserved by the Board**

All business conducted by the Board of Trustees shall be in conformance with the Community College Act and current Michigan statutes, including the Open Meetings Act, Act 267 of 1976, as amended, MCL 15.261 et seq, ~~consistent with~~ and the Board's Governance Policy GP-301.

The College shall be ~~managed~~ directed and governed by the Board of Trustees, in accordance with the Community College Act and in keeping with these Board bylaws and the Statements of Purpose and Goals contained within the College's strategic plan. The general powers granted to the Board are those expressly provided for in the Community College Act and any powers implied or incident thereto, including the exercise of any power incidental or appropriate to the performance of any function related to the operation of the College in the interests of educational and other programs and services offered by the College.

More specifically, the duties of the Board of Trustees shall include, but are not limited to, the following:

1) Appoint/hire, annually evaluate, consistent with Bylaw 1.6.3 and Governance Policy BPR 402, and/or remove the President;

2) Appoint/hire, annually evaluate, and/or remove the Executive Assistant/Board Liaison per the Board's Just Cause Policy ~~(activities coordinated through the Chair.~~

3) Approve the establishment of vice-president, assistant vice-president, dean, ~~department chair positions,~~ associate dean, or positions equivalent by classification

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or pay grade to vice-president, assistant vice-president, dean, or department chair positions. The Administration will submit an organizational chart to the Board at the budget workshop. *(See Governance Policy GP 306)*

4) Appoint, evaluate, and remove other positions designated within ~~the~~ Board policies; *(See Hiring Policy)*

5) Review and approve all consultant contracts, consistent with 1.10.5, not otherwise authorized by Board policy or specified within the capital budget approval;

6) Adopt, develop, and define Board and College policies;

7) Establish an annual College budget;

8) Approve the issuance of College degrees and certificates; and delegate the establishment, modification, or discontinuance of programs of study to the Provost. (see GP 306)

9) Establish and authorize College tuition, course fees, and other fees that apply to all students;

10) Authorize the sale, purchase, construction, and renovation of College land, buildings, and major equipment;

11) Define and review College strategic direction and goals;

12) Institute and promote major College fund-raising efforts and authorize the acceptance of gifts to the College;

13) Authorize the incurring of debt by the College;

~~14) Evaluate the President, consistent with 1.6.3 and BPR 402;~~

~~15) Annually evaluate the performance of the Executive Assistant/Liaison.~~

MCL 389.104(2); MCL 389.121-123; MCL 389.127.

**1.6.20 Strategic Plan**

~~The focus of the Board will be proactive rather than reactive and shall be on broad strategic issues and policies, not on the administrative or programmatic means in attaining these goals.~~

The Board of Trustees shall provide strategic direction ~~be responsible~~ for the development of the College's strategic plan, which is intended to provide ~~broad direction the College and~~ a framework for evaluating the College's operational effectiveness. The Board provides strategic direction by engaging in retreats, workshops, and focus group discussions that allow trustees to examine emerging trends, assess institutional priorities, and identify opportunities for future growth and innovation. ~~The strategic plan shall contain performance measures through which the continuous improvement of the College can be evaluated.~~

The College's strategic plan shall be reviewed and may be modified and extended on an ongoing basis through changes or additions recommended by ~~the~~ a Board Member or the President and approved by the Board. Modifications and extensions shall be accompanied by additional performance measures if suitable measures are not already contained within the strategic plan. The President shall confer with the Board regarding extensions and modifications of the strategic plan on a regular basis. The strategic plan shall contain performance measures by which the

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continuous improvement of the College can be evaluated. The administration shall provide quarterly reports on the progress of the strategic plan.

### 1.6.30 President as Chief Executive Officer of College

The President shall serve as the chief executive officer of the College, and the general administration and operation of the College is delegated by the Board to the President, in accordance with these bylaws, consistent with Governance Policy EL-200

The President's administration shall conform to the adopted policies of the Board and the direction defined in the College's strategic plan, in Board policies and budget parameters, and, in particular, the performance measures contained within the strategic plan or budget policies. These performance measures will be defined in the Board's Governance Policies (Ends 100 -104, Executive Limitations 200 - 208, and the Board-President Relationship 400 – 404. ~~the four (4) broad categories and reviewed by the Board: Stakeholder Satisfaction, Financial Responsibility, Communication with the Board, and Access.~~

A formal evaluation of the President will occur in ~~October or November~~ December of each year. This evaluation shall consider the performance measures as defined herein and within the President's employment agreement, and the Board's Governance policies. ~~or as annually adopted by the Board as budget policies, and as it has appeared over the intervening year~~.

Only decisions of the Board acting as a body are binding upon the President. Decisions or instructions of individual Board members, officers, or committees are not binding on the President except in rare instances when the Board has specifically authorized such exercise of authority.

### 1.6.40 Delegation to the President

The President is hereby delegated the following authority, consistent with the President's status as the College's chief executive officer. In exercising the authority granted herein, the President shall be governed by and comply with all written bylaws, policies, and contracts adopted and approved by the Board of Trustees, and any applicable state law. The President is authorized to:

A. Select and employ personnel of the community college, subject to 1.6.1.

B. Pay claims and demands against the community college, up to the amount of $50,000.

C. ~~Unless otherwise subject to a specific college policy or specifically approved by the Board,~~ Purchase, lease, or otherwise acquire personal property for the College for use on the College's premises, provided that all transactions, whether in aggregate, by project, or by vendor, of $100,000 or more shall first be approved by the Board.

D. Invest funds of the College, subject to limitations imposed by law and adopted investment policy of the Board of Trustees.

E. ~~Subject to terms and conditions as the Board may establish,~~ A~~a~~ccept any and all contributions, capital grants, gifts, donations, services, or other financial assistance from any public or private entity, subject to terms and conditions as the Board may establish, provided that the President shall report to the Board, at the first meeting following receipt, any item with a value of $10,000 or more. All real property may only be accepted by action of the Board.

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These powers delegated to the President shall be effective immediately and shall continue until specifically revoked by the Board.

MCL 389.124(b).

**1.6.50 Formulation of College Wide Policies and Procedures**

The Board of Trustees, as provided by statute, shall adopt policies for the governance of the College.

Formulation of new policies, or amendments to existing policies for the overall operation of the College, may be recommended to the ~~Board~~ Policy Committee by the President or a Trustee.

Procedures, when developed by the administration in order to implement policies, will be presented to the Board for information. Substantive changes to procedures will be presented to the Board for information.

**1.6.60 College Policy Formation~~/Advice/Changes~~**

New policies or amendments to existing policies are brought forth to the policy committee (consisting of the Policy Committee Chair and a trustee appointed by the Chair of the board, the Board's Executive Assistant/Liaison, the Chief Financial Officer, the Senior Vice President of Academic Affairs, the Senior Vice President of Business Operations), where the purpose is then introduced, and there is discussion, advice when appropriate regarding the formation of a new policy or amendment.

(1) The Policy Committee Chair will then introduce the new proposed policy or amendment with supporting documents, as a first read to the Board.

~~The first meeting at which a policy topic is discussed shall require three (3) members for the purpose of introduction and discussion. The Chairperson, after consultation with other Board members, will seek pertinent facts and advice from the President and advice from legal counsel when appropriate regarding all policy formation or changes. Reports and information in response to such requests, as is the case with other Board information, will be made available to all members of the Board.~~

(2) At the second meeting, at which a policy is discussed, a formal policy proposal may be put forth. The Board may at this time vote upon the proposal or request language changes, further research, or additional information, thereby postponing a vote.

Policies may be altered, amended, or repealed by the Board at any Regular or Special Board meeting, provided the change has been presented at a previous meeting of the Board. This rule may be waived by a majority vote of the Board at the meeting at which a policy change is presented. *(suspension of bylaws to approve policy)*

**1.6.70 Distribution of Bylaws, Governance Policies, and Board College Policies**

Copies of the Bylaws, Governance Policies, and ~~the Policy Manual~~ College Policies of the Board of Trustees of Lansing Community College shall be provided to every Board member, filed and

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maintained with the Executive Assistant/Liaison, ~~Secretary of the Board, maintained in the office of the President of the College,~~ on the College website, and at such other places as are deemed appropriate.

### 1.6.80 Procedure for Trustee-Generated Ideas and Initiatives

When a Trustee develops an idea intended to benefit or strengthen the College and seeks Board support, the following process shall be followed:

**1. Written Proposal Development**

The sponsoring Trustee shall prepare a written document outlining the proposed idea. This document is intended to inform and persuade fellow Board members to support further investigation and consideration of the idea. The proposal should include:

- A clear name for the idea, project, or policy;
- A comprehensive description of the proposal;
- Supporting rationale and arguments in favor;
- Anticipated concerns or arguments in opposition;
- Identification of known stakeholders and stakeholder groups who should be considered and included in a further review and discussion of the idea.

**2. Submission to Board Chair**

The Sponsoring Trustee shall submit the written proposal to the Board Chair, along with a request to include the item on the agenda of the next regularly scheduled Board meeting.

**3. Agenda Placement**

The Board Chair shall place the proposal on the agenda of the next regularly scheduled Board meeting, following the Consent Agenda. The Sponsoring Trustee's written document shall be included in the Board packet.

**4. Presentation to the Board**

At the scheduled meeting, the Sponsoring Trustee shall formally present the proposal to the Board for discussion and initial consideration.

**5. Board Consideration and Action**

After discussion, the Board decides by motion whether to forward the idea to the President for further investigation. If approved, the President shall prepare a comprehensive report to the Board within sixty (60) days and place it on the agenda of the next regularly scheduled Board meeting as a discussion item. The report shall include:

- Identification of any existing College programs or initiatives that address the issue presented by the Trustee
- Review of comparable models at the local, state, and national levels
- Analysis of advantages and disadvantages
- Expanded identification of stakeholders and stakeholder groups
- Financial implications

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- Potential funding sources
- Personnel consideration
- Administration recommendation

After discussion, the Board may vote to approve the proposal or place it on the agenda for approval at the next regular scheduled Board meeting.

### Committee Reports – Foundation Board Update

Trustee Garcia provided a brief update on the Foundation Board.

- The Foundation is excited to have LAFCU sponsor Help Portrait this year.
- The Foundation received $28,000 for Parker Endowment Fund which supports returning adult learners in Tech Careers or Education.
- If you call or stop by the Foundation, help us welcome Kennedy, the Foundation's new student employee.

## Unfinished Business

There was no Unfinished Business.

## Labor Union Presentation

Greylor Walston: Grey addressed the Board regarding LCC's health care and the union representatives who were there to address the Board.

Elizabeth Clifford: Elizabeth Clifford addressed the Board regarding the rising cost of health care borne by employees and the growing financial burden for employees. She asked that the Board elect the 80/20 option under Public Act 152 of 2011 for the 2027 plan year.

Marnie Parris-Bingle: Marnie Parris-Bingle addressed the Board regarding the rising cost of health care borne by employees and the growing financial burden for employees. She asked that the Board elect the 80/20 option under Public Act 152 of 2011 for the 2027 plan year.

Kurt Juday: Kurt Juday addressed the Board regarding the rising cost of health care borne by employees and the growing financial burden for employees. He asked that the Board elect the 80/20 option under Public Act 152 of 2011 for the 2027 plan year.

## Public Comment

There was no Public Committee

## Closed Session

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Lovell to enter a Closed Session to consider a written, privileged legal opinion from counsel concerning health care issues which

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is exempt from disclosure under Section 8(h) of the Michigan Open Meetings Act (OMA) and Section 13(1)(g) of the Michigan Freedom of Information Act.

Roll call vote:
Ayes: Taylor, Proctor, Garcia, Thomas, Mathews, Frazier
Nays: None
Absent: Lovell

The motion carried.

The Board entered into a closed session at 7:49 p.m.

The Board returned to the open session at 9:30 p.m.

Roll Call
Present: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor, Thomas
Absent: None

## Adjournment

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Thomas that the meeting be adjourned.

Ayes: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor, Thomas
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 9:31 p.m.

Submitted,

Executive Assistant/Liaison to the Board
Benita Duncan

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# Consent Agenda
# Action Items

Agenda

**Lansing Community College – Board of Trustees**
**November 16, 2026**

**Agenda Item**: **Board of Trustees Employee Expenses**

**Presented for Action**

## PURPOSE
To approve the expenses of the Board's employees for October 2026.

## BACKGROUND
This information is provided to the Board of Trustees for ratification of expenses relating to those employees who directly report to the Board.

## IMPLICATIONS

**Financial:**
The College's procedure requires that an employee's supervisor approve the employee's expenses.

**Strategic Plan:**
The College's financial planning, forecasting, and annual budget provide resources for all of the strategic plan's goals. Accurate and timely financial reporting is a key component of that process.

**Human Resources:**
None

## RISKS
N/A

## OTHER OPTIONS/ALTERNATIVES
N/A

## RECOMMENDATIONS
The Administration respectfully requests that the Board of Trustees ratify the monthly expenses of the employees who report to the Board.

## ATTACHMENTS:
1. Attachment A – Monthly Expenses - Executive Assistant & Liaison to Board
2. Attachment B – Monthly Expenses - President

EXHIBIT A

**Lansing Community College**
Board of Trustees - Detail Expenses
October 2026

| Date | Board Member | Amount | Description | Payee |
|---|---|---|---|---|
| | | | | |
| **Chargeback Telephone Phone** | | | | |
| 1-Oct-26 | General - Operations | $ 60 | Phone_2026_September | Lansing Community College |
| | | | | |
| **Total** | | **$ 60** | | |
| | | | | |
| **Chargeback Print & Copy** | | | | |
| 1-Oct-26 | General - Operations | $ 2 | Print Copy_2026_September | Lansing Community College |
| | | | | |
| **Total** | | **$ 2** | | |
| | | | | |
| **Chargeback Postage** | | | | |
| 1-Oct-26 | General - Operations | $ 7 | Mail Services_2026_September | Lansing Community College |
| | | | | |
| **Total** | | **$ 7** | | |
| | | | | |
| | **Grand Total** | **$ 69** | **Institutional Expenses** | |
| | | | | |
| **Audit Services** | | | | |
| 12-Oct-26 | General - Operations | $ 7,540 | Internal Audit Services | Baker Tilly Advisory Group, LP |
| | | | | |
| **Total** | | **$ 7,540** | | |
| | | | | |
| | **Grand Total** | **$ 7,540** | **Professional Fees** | |
| | | | | |
| **Commercial Printing/Publication** | | | | |
| 29-Oct-26 | General - Operations | $ 1,704 | September Board Meeting Materials | Allegra Print Mail Lansing |
| | | | | |
| **Total** | | **$ 1,704** | | |
| | | | | |
| | **Grand Total** | **$ 1,704** | **Purchased Services** | |
| | | | | |
| **Travel Lodging** | | | | |
| 29-Oct-26 | A Mathews | $ 272 | MCCA Board of Directors Meeting | Bayshore Resort |
| | | | | |
| **Total** | | **$ 272** | | |
| | | | | |
| **Travel Meal Allowance** | | | | |
| 6-Oct-26 | A Mathews | $ 45 | MCCA Board of Directors Meeting | A Mathews |
| | | | | |
| **Total** | | **$ 45** | | |
| | | | | |
| **Travel Transportation** | | | | |
| 6-Oct-26 | A Mathews | $ 278 | MCCA Board of Directors Meeting | A Mathews |
| | | | | |
| **Total** | | **$ 278** | | |
| | | | | |
| | **Grand Total** | **$ 595** | **Travel, Training & Conferences** | |
| | | | | |
| | | **$ 9,908** | **Total Expenses** | |

EXHIBIT B

**Lansing Community College**
President - Detail Expenses
October 2026

| Date | Board Employee | Amount | Description | Payee |
|---|---|---|---|---|
| | | | | |
| **Travel Meal Allowance** | | | | |
| 20-Oct-26 | Robinson | $ 54 | OACC PRESENTATION | Flatiron Tavern |
| 20-Oct-26 | Robinson | $ 45 | OACC PRESENTATION | S Robinson |
| | | | | |
| **Total** | | **$ 99** | | |
| | | | | |
| **Travel Miscellaneous** | | | | |
| 6-Oct-26 | Robinson | $ 3 | MCCA Leadership Academy | Royal Oak Parking |
| 20-Oct-26 | Robinson | $ 24 | OACC PRESENTATION | Greater Columbus Convention |
| 20-Oct-26 | Robinson | $ 11 | OACC PRESENTATION | LAZ Parking Columbus Commons |
| | | | | |
| **Total** | | **$ 38** | | |
| | | | | |
| **Travel Transportation** | | | | |
| 6-Oct-26 | Robinson | $ 572 | Fall 2026 GCCLN Meeting | S Robinson |
| | | | | |
| **Total** | | **$ 572** | | |
| | | | | |
| **Travel Registration Fees** | | | | |
| 22-Oct-26 | Robinson | $ 600 | ACE Experience Annual Meeting | ACE Experience |
| | | | | |
| **Total** | | **$ 600** | | |
| | | | | |
| | **Grand Total** | **$ 1,309** | **Travel, Training & Conferences** | |
| | | | | |
| | | **$ 1,309** | **Total Expenses** | |

**Lansing Community College - Board of Trustees**
**November 16, 2026**

**Agenda Item: Board Bylaw – 1.6 Board Governance/Board Policies and Procedures *(REVISED)***

**Presented for Action**

## PURPOSE

To review the Board's Bylaws and present suggested revisions to the Board for consideration and approval.

## BACKGROUND

This policy was updated to the new numbering system, with grammatical changes, and the following revisions are recommended by the policy committee.

### 1.6.10 – Authority and Powers Reserved by the Board

- Expanded and clarified the Board's governance authority and responsibilities.
- Added explicit references to:
  - Annual evaluation and oversight of the Executive Assistant/Board Liaison
  - Approval authority for senior administrative positions and organizational structure
  - Approval of the establishment, modification, or discontinuance of education programs and courses.
- Added references to Governance Policies and applicable bylaws for alignment and consistency.

### 1.6.20 – Strategic Plan

- Clarified that the Board is responsible for providing strategic direction through the College strategic plan.

### 1.6.30 – President as Chief Executive Officer of College

- Updated the annual evaluation timeline to December.

### 1.6.40 – Delegation to the President

### 1.6.50 – Formulation of College-Wide Policies and Procedures

- Added language allowing policy recommendations from either the President or a Trustee.

### 1.6.55 – Procedure for Trustee-Generated Ideas and Initiatives

**(Entirely New Section)**

- Established a formalized process for Trustee-sponsored initiatives and proposals.
- Added structured requirements including:
  - Written proposal development
  - Submission to the Board Chair
  - Agenda placement procedures
  - Formal presentation process
  - Board review and referral procedures
  - Administrative analysis requirements
- Added expectations for reports addressing:
  - Stakeholders
  - Financial implications
  - Comparable models
  - Administrative recommendations

### 1.6.60 – College Policy Formation/Advice/Changes

- Expanded the policy review process through the Policy Committee.
- Added involvement of:
  - Chief Financial Officer
  - Senior Vice President of Academic Affairs
  - Senior Vice President of Business Operations
  - Legal counsel, when appropriate

### 1.6.70 – Distribution of Bylaws, Governance Policies, and Board College Policies

- Clarified that bylaws, governance policies, and Board policies shall:
  - Be maintained by the Executive Assistant/Liaison
  - Be available in the President's office
  - Be posted on the College website
  - Be maintained in other appropriate locations
- Updated terminology from "Policy Manual" to "College Policies" for consistency.

### Overall Summary

The revisions to Bylaw 1.6 significantly strengthen governance clarity, strategic oversight, and policy development procedures. Key themes throughout the revisions include:

- Greater Board accountability and role definition
- Enhanced strategic planning oversight
- Improved transparency and procedural consistency
- Formalization of Trustee-driven initiatives
- Stronger policy development and review processes

- Clearer delegation of presidential authority
- Modernization and alignment with governance policies and Michigan law

**ATTACHMENTS:**

1. Board Bylaw – 1.6 *(REVISED)*
2. Example of discontinuance of program report to the Board.

Agenda

## 1.6.10 Authority and Powers Reserved by the Board

All business conducted by the Board of Trustees shall be in conformance with the Community College Act and current Michigan statutes, including the Open Meetings Act, Act 267 of 1976, as amended, MCL 15.261 et seq, ~~consistent with~~ and the Board's Governance Policy GP-301.

The College shall be ~~managed~~ directed and governed by the Board of Trustees, in accordance with the Community College Act and in keeping with these Board bylaws and the Statements of Purpose and Goals contained within the College's strategic plan. The general powers granted to the Board are those expressly provided for in the Community College Act and any powers implied or incident thereto, including the exercise of any power incidental or appropriate to the performance of any function related to the operation of the College in the interests of educational and other programs and services offered by the College.

More specifically, the duties of the Board of Trustees shall include, but are not limited to, the following:

1) Appoint/hire, annually evaluate, consistent with Bylaw 1.6.3 and Governance Policy BPR 402, and/or remove the President;
2) Appoint/hire, annually evaluate, and/or remove the Executive Assistant/Board Liaison per the Board's Just Cause Policy ~~(activities coordinated through the Chair.~~
3) Approve the establishment of vice-president, assistant vice-president, dean, ~~department chair positions,~~ associate dean, or positions equivalent by classification or pay grade to vice-president, assistant vice-president, dean, or department chair positions. The Administration will submit an organizational chart to the Board at the budget workshop. *(See Governance Policy GP 306)*
4) Appoint, evaluate, and remove other positions designated within ~~the~~ Board policies; *(See Hiring Policy)*
5) Review and approve all consultant contracts, consistent with 1.10.5, not otherwise authorized by Board policy or specified within the capital budget approval;
6) Adopt, develop, and define Board and College policies;
7) Establish an annual College budget;
8) Approve the issuance of College degrees and certificates; and delegate the establishment, modification, or discontinuance of programs of study to the

Provost. (see GP 306)

9) Establish and authorize College tuition, course fees, and other fees that apply to all students;

10) Authorize the sale, purchase, construction, and renovation of College land, buildings, and major equipment;

11) Define and review College strategic direction and goals;

12) Institute and promote major College fund-raising efforts and authorize the acceptance of gifts to the College;

13) Authorize the incurring of debt by the College;

~~14) Evaluate the President, consistent with 1.6.3 and BPR 402;~~

~~15) Annually evaluate the performance of the Executive Assistant/Liaison.~~

MCL 389.104(2); MCL 389.121-123; MCL 389.127.

### 1.6.20 Strategic Plan

~~The focus of the Board will be proactive rather than reactive and shall be on broad strategic issues and policies, not on the administrative or programmatic means in attaining these goals.~~

The Board of Trustees shall provide strategic direction ~~be responsible~~ for the development of the College's strategic plan, which is intended to provide ~~broad direction the College and~~ a framework for evaluating the College's operational effectiveness. The Board provides strategic direction by engaging in retreats, workshops, and focus group discussions that allow trustees to examine emerging trends, assess institutional priorities, and identify opportunities for future growth and innovation. ~~The strategic plan shall contain performance measures through which the continuous improvement of the College can be evaluated.~~

The College's strategic plan shall be reviewed and may be modified and extended on an ongoing basis through changes or additions recommended by ~~the~~ a Board Member or the President and approved by the Board. Modifications and extensions shall be accompanied by additional performance measures if suitable measures are not already contained within the strategic plan. The President shall confer with the Board regarding extensions and modifications of the strategic plan on a regular basis. The strategic plan shall contain performance measures by which the continuous improvement of the College can be evaluated. The administration shall provide quarterly reports on the progress of the strategic plan.

### 1.6.30 President as Chief Executive Officer of College

The President shall serve as the chief executive officer of the College, and the general administration and operation of the College is delegated by the Board to the President, in accordance with these bylaws, consistent with Governance Policy EL-200

The President's administration shall conform to the adopted policies of the Board and the direction defined in the College's strategic plan, in Board policies and budget parameters, and, in particular, the performance measures contained within the strategic plan or budget policies. These performance measures will be defined in the Board's Governance Policies (Ends 100 -104, Executive Limitations 200 - 208, and the Board-President Relationship 400 – 404. ~~the four (4) broad categories and reviewed by the Board: Stakeholder Satisfaction, Financial Responsibility, Communication with the Board, and Access.~~

A formal evaluation of the President will occur in ~~October or November~~ December of each year. This evaluation shall consider the performance measures as defined herein and within the President's employment agreement, and the Board's Governance policies. ~~or as annually adopted by the Board as budget policies, and as it has appeared over the intervening year~~.

Only decisions of the Board acting as a body are binding upon the President. Decisions or instructions of individual Board members, officers, or committees are not binding on the President except in rare instances when the Board has specifically authorized such exercise of authority.

### 1.6.40 Delegation to the President

The President is hereby delegated the following authority, consistent with the President's status as the College's chief executive officer. In exercising the authority granted herein, the President shall be governed by and comply with all written bylaws, policies, and contracts adopted and approved by the Board of Trustees, and any applicable state law. The President is authorized to:

A. Select and employ personnel of the community college, subject to 1.6.1.

B. Pay claims and demands against the community college, up to the amount of $50,000.

C. ~~Unless otherwise subject to a specific college policy or specifically approved by the Board,~~ Purchase, lease, or otherwise acquire personal property for the College for use on the College's premises, provided that all transactions, whether in aggregate, by project, or by vendor, of $100,000 or more shall first be approved by the Board.

D. Invest funds of the College, subject to limitations imposed by law and adopted investment policy of the Board of Trustees.

E. ~~Subject to terms and conditions as the Board may establish,~~ A~~a~~ccept any and all contributions, capital grants, gifts, donations, services, or other financial assistance from any public or private entity, subject to terms and conditions as the Board may establish, provided that the President shall report to the Board, at the first meeting following receipt, any item with a value of $10,000 or more. All real property may only be accepted by action of the Board.

These powers delegated to the President shall be effective immediately and shall continue until specifically revoked by the Board.

MCL 389.124(b).

### 1.6.50 Formulation of College Wide Policies and Procedures

The Board of Trustees, as provided by statute, shall adopt policies for the governance of the College.

Formulation of new policies, or amendments to existing policies for the overall operation of the College, may be recommended to the ~~Board~~ Policy Committee by the President or a Trustee.

Procedures, when developed by the administration in order to implement policies, will be presented to the Board for information. Substantive changes to procedures will be presented to the Board for information.

### 1.6.60 College Policy Formation/~~Advice/Changes~~

New policies or amendments to existing policies are brought forth to the policy committee (consisting of the Policy Committee Chair and a trustee appointed by the Chair of the board, the Board's Executive Assistant/Liaison, the Chief Financial Officer, the Senior Vice President of Academic Affairs, the Senior Vice President of Business Operations), where the purpose is then introduced, and there is discussion, advice when appropriate regarding the formation of a new policy or amendment.

(1) The Policy Committee Chair will then introduce the new proposed policy or amendment with supporting documents, as a first read to the Board.

~~The first meeting at which a policy topic is discussed shall require three (3) members for the purpose of introduction and discussion. The Chairperson, after consultation with other Board members, will seek pertinent facts and advice from the President and advice from legal counsel when appropriate regarding all policy formation or changes. Reports and information in response to such requests, as is the case with other Board information, will be made available to all members of the Board.~~

(2) At the second meeting, at which a policy is discussed, a formal policy proposal may be put forth. The Board may at this time vote upon the proposal or request language changes, further research, or additional information, thereby postponing a vote.

Policies may be altered, amended, or repealed by the Board at any Regular or Special Board meeting, provided the change has been presented at a previous meeting of the Board. This rule may be waived by a majority vote of the Board at the meeting at which a policy change is presented. *(suspension of bylaws to approve policy)*

### 1.6.70 Distribution of Bylaws, Governance Policies, and Board College Policies

Copies of the Bylaws, Governance Policies, and ~~the Policy Manual~~ College Policies of the Board of Trustees of Lansing Community College shall be provided to every Board member, filed and maintained with the Executive Assistant/Liaison, ~~Secretary of the Board, maintained in the office of the President of the College,~~ on the College website, and at such other places as are deemed appropriate.

### 1.6.80 Procedure for Trustee-Generated Ideas and Initiatives

When a Trustee develops an idea intended to benefit or strengthen the College and seeks Board support, the following process shall be followed:

**1. Written Proposal Development**

The sponsoring Trustee shall prepare a written document outlining the proposed idea. This document is intended to inform and persuade fellow Board members to support further investigation and consideration of the idea. The proposal should include:

- A clear name for the idea, project, or policy;
- A comprehensive description of the proposal;
- Supporting rationale and arguments in favor;
- Anticipated concerns or arguments in opposition;
- Identification of known stakeholders and stakeholder groups who should be considered and included in a further review and discussion of the idea.

**2. Submission to Board Chair**

The Sponsoring Trustee shall submit the written proposal to the Board Chair, along with a request to include the item on the agenda of the next regularly scheduled Board meeting.

**3. Agenda Placement**

The Board Chair shall place the proposal on the agenda of the next regularly scheduled Board meeting, following the Consent Agenda. The Sponsoring Trustee's written document shall be included in the Board packet.

**4. Presentation to the Board**

At the scheduled meeting, the Sponsoring Trustee shall formally present the proposal to the Board for discussion and initial consideration.

**5. Board Consideration and Action**

After discussion, the Board decides by motion whether to forward the idea to the President for further investigation. If approved, the President shall prepare a comprehensive report to the Board within sixty (60) days and place it on the agenda of the next regularly scheduled Board meeting as a discussion item. The report shall include:

Agenda

- Identification of any existing College programs or initiatives that address the issue presented by the Trustee
- Review of comparable models at the local, state, and national levels
- Analysis of advantages and disadvantages
- Expanded identification of stakeholders and stakeholder groups
- Financial implications
- Potential funding sources
- Personnel consideration
- Administration recommendation

After discussion, the Board may vote to approve the proposal or place it on the agenda for approval at the next regular scheduled Board meeting.

[1]**Last Reviewed**:

[1] **Adopted**: 12/04/2001
**Revision History**: 10/17/2005, 9/18/2006, 3/19/07, 9/20/10, 11/16/202, 4/17/2023
**Reviewed**:

**Lansing Community College**
**2026-27 Program-of-Study Changes**

**New Programs-of-Study**

| Code | Title |
|---|---|
| 1864 | Public Service Careers, Enhanced A.A.S. |
| 1865 | Computer Technology and Networking, Enhanced, A.A.S. |
| 1866 | Technical Careers, Enhanced, A.A.S. |
| 1867 | Allied Health, Enhanced A.A.H. |
| 1868 | Film and Video Production A.A.S. |
| 1869* | Film and Video Production C.A. |
| 1870 | Science and Mathematics, Enhanced A.A.S. |

*Pending Department of Education approval.

**Inactive**

| Code | Title |
|---|---|
| 1819 | Community Paramedicine C.C. (effective Fall 2026) |

**Reactivated – Effective Summer 2026**

| Code | Title |
|---|---|
| 0235 | Nursing – PN Option C.A. |
| 1468 | Electrical Utility/Lineworker C.A. |

**Discontinued Programs-of-Study**

| Code | Title | Teachout Ends | After Teachout Ends Non-Completers Move To | Rationale |
|---|---|---|---|---|
| 0133 | Child Development and Early Education C.A. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Students can still enroll in the Child Development and Early Education degree. |
| 0135 | Building Construction C.A. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Students can still enroll in the Building Construction associates degree. |
| 1011 | Surveying and Materials Technology C.C. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Student can still enroll in Civil Technologies associates degree. |

SAMPLE

| Code | Title | Teachout Ends | After Teachout Ends Non-Completers Move To | Rationale |
|---|---|---|---|---|
| 1450 | Digital Media: Cinematography C.C. | Summer 2027 | Film and Video Production C.A. 1869* | Title was revised to better fit with current industry jobs. |
| 1452 | Digital Media: Transfer A.A.S. | Summer 2027 | Film and Video Production A.A.S. 1868 | Title was revised to better fit with current industry jobs |
| 1454 | Digital Media: Video/Cinema C.A. | Summer 2027 | Film and Video Production C.A. 1869* | Merged into new Film and Video Production CA 1869 |
| 1458 | Digital Media Specialist A.A.S. | Summer 2027 | Film and Video Production A.A.S. 1868 | Merged into new Film and Video Production AAS 1868 |
| 1481 | Building Maintenance C.A. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Students can still enroll in the Building Construction degree. |
| 1635 | Construction Management C.A. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Students can still enroll in the Construction Management degree. |
| 1714 | Building Construction C.C. | Summer 2029 | N/A | Discontinued because the enrollment is consistently low. Students can still enroll in the Building Construction associates degree. |
| 1812 | Neurodiagnostic Technology A.A.S. | Fall 2027 | Allied Health, A.A.H. 1862 | Neurodiagnostic Technology degree is a consortium program. Students take the prerequisite courses at LCC then transfer to West Shore Community College |
| 1863 | Agricultural Technology/ Veterinary Nursing, Enhanced A.A.S. | Summer 2028 | Science and Mathematics, Enhanced A.A.S. 1870 | Agricultural Technology/Vet Nursing Enhanced degree just changed names to Science and Mathematics Enhanced so LCC can offer additional science and math options for students |

SAMPLE

**Lansing Community College – Board of Trustees**
**November 16, 2026**

## Agenda Item: Cooperative Purchase – Adobe Enterprise License

**Presented for Action**

## PURPOSE

To seek Board of Trustees approval to create a Blanket Purchase Order (BPO) for the renewal of the College's Adobe Enterprise License with CDW-Government LLC (CDW-G).

## BACKGROUND

Lansing Community College (LCC) currently maintains Adobe Enterprise licensing to provide employees and students with access to Adobe Acrobat Pro and Adobe Creative Cloud applications. These products include Photoshop, InDesign, After Effects, Premiere Pro, Adobe Sign, and Illustrator. The applications support classroom instruction, academic programs, and the day-to-day operational, instructional, and creative needs of LCC faculty and staff. The current Blanket Purchase Order is scheduled to expire on November 30, 2026.

As a local unit of government, the College has access to several cooperative purchasing agreements. These are agreements that have already been competitively bid by an established public agency. By utilizing a cooperative purchasing agreement, the College will benefit from nationally leveraged volume pricing and reduce the administrative burden of soliciting bids for this service. The Administration recommends utilizing the Sourcewell cooperative purchasing agreement awarded to CDW-G, an authorized Adobe distributor and service provider, to renew the College's Adobe Enterprise licensing. Through this competitively solicited agreement, the College will receive a 6% discount off retail pricing, resulting in estimated savings of approximately $15,750 over the three-year period. The requested BPO period is December 1, 2026, to November 30, 2029.

The purchasing policy and standard operating procedure do not require competitive bids for goods and services previously bid out by public agencies and made available through cooperative purchasing agreements.

## IMPLICATIONS

**Financial:**
The annual cost of the requested Adobe Enterprise licensing is $87,403. The aggregate amount for the requested three-year period is $262,209 and will be funded by the General Fund.

**Strategic Plan:**
This request supports all the College's strategic goals of Achieving Academic Excellence with Purpose and Equity, Fostering Student Enrollment, Retention, and Completion, Strengthening Community Engagement and Partnerships, and Establishing LCC as a Premier Workplace through Empowerment, Engagement, and Inclusion.

**Human Resources:**
There are no known human resources implications.

## RISKS
Failure to approve the renewal of the College's Adobe Enterprise licensing could result in the loss of access to essential Adobe applications and services relied upon by faculty, staff, and students. This could disrupt academic instruction, administrative operations, document creation and management, and other processes that depend on Adobe products.

## OTHER OPTIONS/ALTERNATIVES
The College could pursue a separate competitive solicitation; however, utilizing an established cooperative purchasing agreement provides access to competitively solicited, nationally leveraged pricing. This approach offers potential cost savings, streamlines the procurement process, and reduces the administrative burden of conducting an independent solicitation.

## RECOMMENDATIONS
The Administration respectfully recommends that the Board of Trustees approve the requested Blanket Purchase Order with CDW-G in the amount of $262,209 for the period of December 1, 2026, through November 30, 2029. If this request is approved, it will be funded by the General Fund.

## ATTACHMENTS:
1. Pre-award Transmittal Document – Cooperative Purchase – Adobe Enterprise License

**PRE-AWARD TRANSMITTAL DOCUMENT**

**Bid/Proposal No.: Cooperative Purchase** **Opening Date: N/A**
**Project Title: Adobe Enterprise License** **Buyer: Timothy Eubanks**

**1. Statement of Need:**
Lansing Community College (LCC) is currently in need of renewing the Adobe Enterprise License Blanket Purchase Order (BPO). This BPO provides licensing and support for the College's Adobe applications.

**2. Description of supply or service:**
Lansing Community College requires Adobe Enterprise licensing to provide students, faculty, and staff with access to Adobe Acrobat Pro and Adobe Creative Cloud applications. The licensed products include Photoshop, InDesign, After Effects, Premiere Pro, Adobe Sign, and Illustrator. These applications are used to support student learning, classroom activities, document management, and the administrative, creative, and operational needs of the College.

**3. Award Recommendation:**
The Administration recommends that the College participate in the competitively solicited Sourcewell cooperative purchasing agreement awarded to CDW-G, an authorized Adobe Enterprise distributor and service provider, for the renewal of the College's Adobe Enterprise licensing. The requested three-year Blanket Purchase Order amount is $262,209 for the period of December 1, 2026, through November 30, 2029. The purchase will be funded by the General Fund.

The purchasing policy and standard operating procedure do not require competitive bids for goods and services previously bid out by public agencies and made available through cooperative purchasing agreements.

**4. Reviewed By:**

_____ _____
Samantha Gallimore, NIGP-CPP, CPPB Date
Purchasing Director

_____ _____
Dr. Seleana Samuel, Ed.D. Date
Senior Vice President
Business Operations

**5. Board of Trustee Review:**

Approve _____ | Disapprove_____

_____ _____
LaShunda Thomas, Secretary Date
Board of Trustees

**Lansing Community College – Board of Trustees**
**November 16, 2026**

## Agenda Item: Cooperative Purchase – Television Studio Modernization

## Presented for Action

## PURPOSE

To seek Board of Trustees approval to issue a one-time Purchase Order (PO) for the procurement of television studio equipment from Key Code Media.

## BACKGROUND

Information Technology Services (ITS) Division supports the technology systems used for academic instruction, media production, and College communications. This purchase will replace Lansing Community College's (LCC) television studio equipment, originally installed in 2015, which has reached the end of its useful life. The equipment refresh is necessary to maintain operational reliability, improve compatibility with current digital production standards, and enhance the College's video production capabilities. The upgraded infrastructure will support hands-on student learning in the Digital Media, Audio and Cinema (DMAC) program while providing Media Services with the technology needed to produce instructional videos, training materials, marketing and promotional content, event recordings, and other College communications.

As a local unit of government, the College has access to several cooperative purchasing agreements. These are agreements that have already been competitively bid by an established public agency. By utilizing a cooperative purchasing agreement, the College will benefit from nationally leveraged volume pricing and reduce the administrative burden of soliciting bids for this service. The Administration recommends utilizing the Omnia Partners cooperative purchasing agreement awarded to Key Code Media to procure the required television studio equipment. Through this competitively solicited agreement, the College will receive discounts ranging from 5% to 25% off retail pricing, resulting in estimated savings of approximately $73,575 compared to standard retail pricing.

The purchasing policy and standard operating procedure do not require competitive bids for goods and services previously bid out by public agencies and made available through cooperative purchasing agreements.

## IMPLICATIONS

**Financial:**
The requested Purchase Order amount is $413,139. The purchase will be funded by the General Fund and Technology Replacement Fund.

**Strategic Plan:**
This request supports all the College's strategic goals of Achieving Academic Excellence with Purpose and Equity, Fostering Student Enrollment, Retention, and Completion, Strengthening Community Engagement and Partnerships, and Establishing LCC as a Premier Workplace through Empowerment, Engagement, and Inclusion.

**Human Resources:**
There are no known human resources implications.

## RISKS

Failure to proceed with this purchase increases the risk of equipment failures, production disruptions, and higher maintenance costs due to aging infrastructure. Continued reliance on outdated technology may also limit students' access to industry-standard production equipment and hands-on learning opportunities. Additionally, outdated equipment could hinder Media Services' ability to efficiently produce high-quality video content necessary to support the College's academic, operational, marketing, and communication needs.

## OTHER OPTIONS/ALTERNATIVES

The College could pursue a separate competitive solicitation; however, utilizing an established cooperative purchasing agreement provides access to competitively solicited, nationally leveraged pricing. This approach offers potential cost savings, streamlines the procurement process, and reduces the administrative burden of conducting an independent solicitation.

## RECOMMENDATIONS

The Administration respectfully recommends that the Board of Trustees approve the requested Purchase Order with Key Code Media in the amount of $413,139. If approved, this request will be funded by the General Fund and Technology Replacement Fund.

## ATTACHMENTS:

1. Pre-award Transmittal Document – Cooperative Purchase – Television Studio Modernization

## PRE-AWARD TRANSMITTAL DOCUMENT

**Bid/Proposal No.: Cooperative Purchase** **Opening Date: N/A**
**Project Title: Television Studio Modernization** **Buyer: Timothy Eubanks**

**1. Statement of Need:**
Lansing Community College (LCC) is currently in need of replacing the College's television studio equipment, which was originally installed in 2015 and has reached the end of its useful service life. The existing equipment can no longer adequately support the functionality and compatibility required for current digital video production standards.

**2. Description of supply or service:**
The purchase includes new television studio equipment, accessories, and professional services to modernize LCC's television studio. The equipment includes updated video production and switching systems, graphics and recording equipment, audio and video networking components, monitors, power backup systems, cabling, and related accessories.

The purchase also includes professional services for equipment installation, system setup, configuration, testing, and training for college personnel. The upgraded studio will provide LCC with modern, reliable technology to support instructional, media production, and college-wide communication needs.

**3. Award Recommendation:**
The Administration recommends that the College participate in the competitively solicited Omnia Partners cooperative purchasing agreement awarded to Key Code Media for the replacement of the College's television studio equipment. The requested one-time Purchase Order amount is $413,139. The purchase will be funded by the General Fund and Technology Replacement Fund.

The purchasing policy and standard operating procedure do not require competitive bids for goods and services previously bid out by public agencies and made available through cooperative purchasing agreements.

**4. Reviewed By:**

Samantha Gallimore, NIGP-CPP, CPPB
Purchasing Director

Date

Dr. Seleana Samuel, Ed.D.
Senior Vice President
Business Operations

Date

**5. Board of Trustee Review:**

Approve_____ | Disapprove_____

_____ _____

LaShunda Thomas, Secretary Date
Board of Trustees

# Monthly Monitoring Report

Agenda

**Lansing Community College - Board of Trustees**
**November 16, 2026**

## Agenda Item: 2027-2028 Federal Agenda

## Presented for Information

## PURPOSE
To provide information and background on LCC's 2027-2028 Federal Agenda.

## BACKGROUND
The Provost's Cabinet and Executive Leadership Team (ELT) have reviewed and approved the following projects to be included in the 2027-2028 Federal Agenda:

**Ramp Up: Ready on Day One**

- **Rapid Training Fund**
- **AI and Computing Infrastructure**

These projects will be included in the 2027-2028 Federal Agenda Brochure to be shared with elected officials and agency representatives during ACCT's Legislative Summit in Washington, D.C., in February 2027.

## IMPLICATIONS

**Financial:**
Depending on potential funding sources, a matching amount may be required. Other implications include leveraging congressional and stakeholder relationships and accessing policy opportunities that support the college's mission and objectives.

**Strategic Plan:**
These projects address the **Strategic Directions** of the **2025-2027 Strategic Plan**:

- Achieving Academic Excellence with Purpose & Equity
- Foster Student Enrollment, Retention, and Completion
- Strengthening Community Engagement and Partnerships
- Establishing LCC as a Premier Workplace through Empowerment, Engagement, and Inclusion

**Human Resources:**
Resource implications to be identified during the grant funding application process.

## RISKS
N/A

## OTHER OPTIONS/ALTERNATIVES
N/A

## RECOMMENDATIONS
N/A

## ATTACHMENTS:
1. DRAFT 2027-2028 Federal Agenda

LANSING COMMUNITY COLLEGE

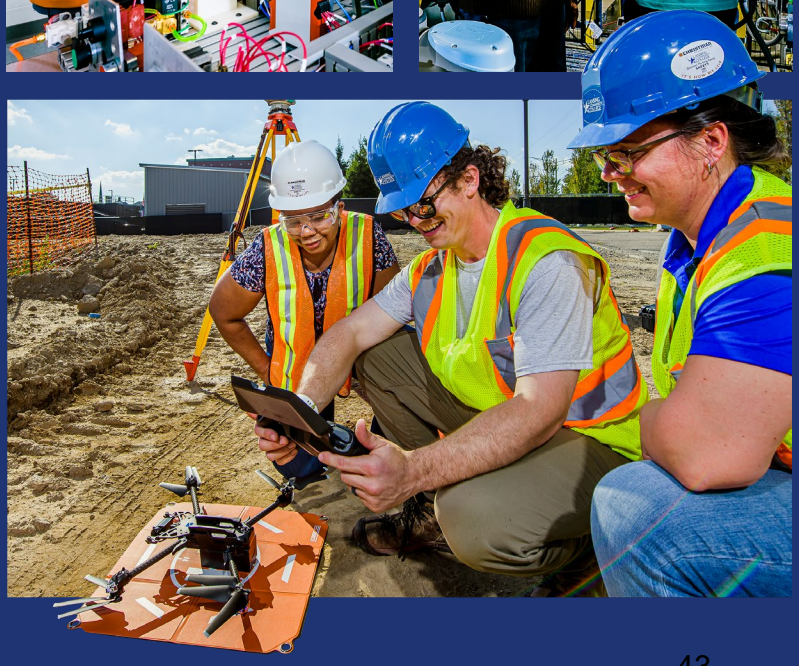
# Federal Agenda 2027

## RAMP UP: READY ON DAY ONE









Dear colleagues,

On behalf of Lansing Community College (LCC) and our 10,000+ students, thank you for your continued support. I am pleased to share LCC's Fiscal Year 2028 Federal Agenda. I ask for your support for our priority projects, which will expand our capacity to educate students and train workers for in-demand careers. I also ask for your support for federal programs that help our students afford college. Many LCC students are working adults, first-generation students, veterans, and parents, and federal aid often determines whether they can enroll and complete their studies.

**LCC's FY 2028 Priority Projects:**
**Ramp Up – Ready on Day One**

We respectfully request your support for the following projects, as detailed in our agenda:

1. **Ramp Up Rapid Training Fund:** Funding to enable LCC to launch non-credit short-term training when local employers need workers

2. **Ramp Up AI and Computing Infrastructure:** Shared AI and machine learning computing resources for hands-on student training

Thank you for your partnership. We would welcome the opportunity to host you on campus and look forward to continuing our work together.

Sincerely,



Steve Robinson, PhD.
President



## LCC gets people into good jobs, promotions, and transfer pathways quickly. Dedicated funding and modern equipment will help us stay ahead of what employers need next.

| Project | What it funds |
|---|---|
| **Ramp Up Rapid Training Fund** | This funding supports employer-driven, short-term training that LCC can launch within weeks of a new employer's arrival or an industry's expansion. Workforce Pell's approval timeline can't support that pace. |
| **Ramp Up AI and Computing Infrastructure** | Expands LCC's existing computing infrastructure with dedicated GPU servers and workstations, network storage, cloud resources, and virtual labs for on-campus and online students, plus faculty training. Supports the 10 certificates and degrees that include AI or machine learning coursework, including cybersecurity uses such as AI-assisted threat detection, security analytics, and hands-on training with locally hosted AI models. |

### AI is already in our classrooms, but the computing power isn't.

Employers and advisory board members asked LCC to integrate AI and machine learning into its technology programs, and it now runs through 10 certificates and degrees: required in six, available as an elective in four more, and a full AI and machine learning operations track in the Cloud Computing AAS. These pathways prepare students for roles such as SOC analyst, network technician, junior data analyst, and associate machine learning engineer. LCC's computing and virtualization infrastructure already supports its cybersecurity programs, but AI and machine learning workloads need more: dedicated GPU processing, storage, and supporting infrastructure. Expanding what we have would let students build, train, and run AI models on campus, including cybersecurity uses such as AI-assisted threat detection, security analytics, and hands-on training with locally hosted AI models.

### Where the jobs are.

The Bureau of Labor Statistics projects national employment of information security analysts to grow 21% from 2025 to 2035, with a median pay of **$129,180** for the occupation, and data scientists to grow 35%, with median pay of **$120,230** for the occupation. Lightcast reported that the median compensation for Artificial Intelligence Analysts in the United States is **$105,851**.

**Source:** U.S. Bureau of Labor Statistics, Occupational Outlook Handbook, 2025-35 projections and May 2025 wages, Lightcast Q4 2026 Data Set.

## More ways we are ramping up

+ **Convergence / Makers Lab:** Modernize robotics, CAD, and machining equipment, and replace the aging FLEX line at our West Campus Center for Manufacturing Excellence

+ **Uncrewed Autonomous Systems and Geospatial:** Equipment and computing power for hands-on training, tied to cybersecurity and data analytics

+ **Human Skills:** Bring critical thinking, communication, emotional intelligence, and teamwork instruction into trades and workforce programs

## Federal programs we urge you to support

+ **Pell:** Protect funding, increase the maximum award, keep year-round Pell, and simplify entry to Workforce Pell for community colleges

+ **Student Support:** Federal Work-Study, FSEOG, TRIO, CCAMPIS

+ **Workforce:** Strengthening Community Colleges Training Grants, Perkins CTE, WIOA, Registered Apprenticeships

+ **Capacity:** Title III Strengthening Institutions, NSF Advanced Technological Education









# MID-MICHIGAN'S ENGINE FOR AFFORDABLE EDUCATION AND WORKFORCE TALENT SINCE 1957.

LCC is the eighth-largest community college in Michigan. We are both a low-cost on-ramp to a four-year degree and a training ground for the certifications local employers need, with wraparound support that helps students finish.

**10,000+**

credit students served each year

**1,847**

degrees, credentials and certifications awarded in 2025-26

**4,505**

students continued to a four-year institution in 2024-25

**86+**

registered apprenticeship programs supported

**41%**

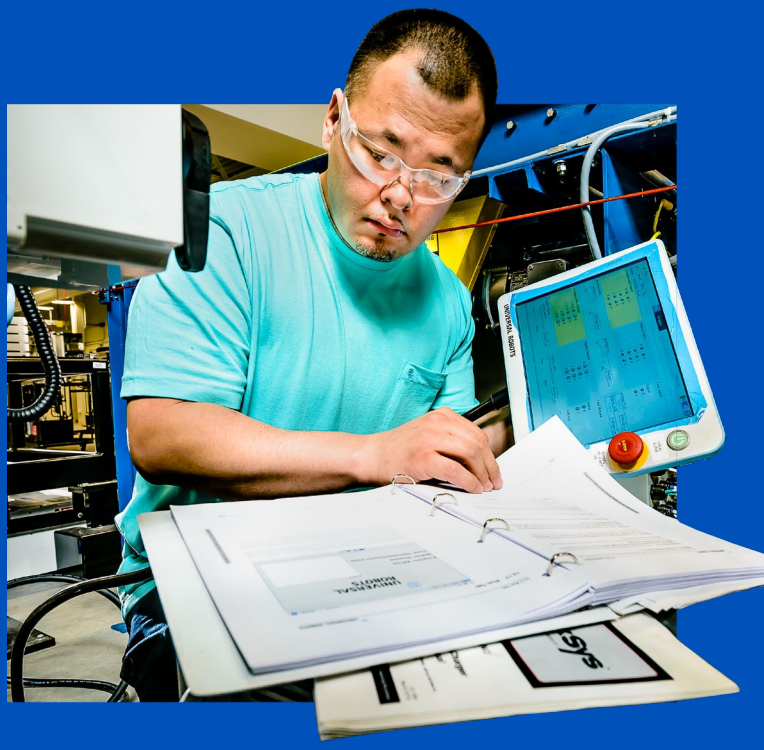
of degree- and certificate-seeking students were Pell-eligible in fall 2025

**10%**

increase in enrollment from Fall 2023

# WHEN AN EMPLOYER NEEDS WORKERS, LCC CAN TRAIN THEM WITHIN WEEKS

Manufacturers in the Lansing region need maintenance technicians. These jobs require real skill but no formal degree, and employers increasingly want new hires who already have those skills.



**LCC's response.**

The short-term Electrical Control Technician program, offered tuition-free for qualified applicants with MEDC funding, ran from July 2024 to June 2026. Graduates leave with industry certifications and well-paying jobs, as Holly's story on the next page shows. LCC is applying for federal and state grants and revising the curriculum to qualify for Workforce Pell.

**The gap.**

Workforce Pell will help with steady, ongoing demand. It will not help when hiring spikes quickly, as when LG Energy Solutions came to the region.

**The ask.**

Funding to support short-term, non-degree training programs in advanced manufacturing and other high-demand occupations identified through regional labor market data and employer partners. Funds will cover curriculum development, instructional costs, equipment and training materials, and industry-recognized credentialing, with outcomes tracked by enrollment, credential completion, and job placement. These programs will strengthen LCC's pipeline of skilled workers for employers in the Greater Lansing region.

O*NET "Bright Outlook" designation

**7%+**

projected regional job growth through 2034, "much faster than average" (O*NET)

**16%**

projected national growth through 2034 (BLS)

**427**

open positions in Michigan (O*NET)

## Without financial assistance I wouldn't have had the time I needed to study to do well and pass all those certifications."

– Holly Reilly

Holly Reilly was driving for a food delivery app, raising four boys on unsteady hours, when she found LCC's Electrical Control Technician bootcamp. Tuition-free training and rent assistance let her focus on studying. Soon after, LG Energy Solutions hired her as a maintenance technician. Her take-home income doubled, she has been promoted again to spare parts warehouse manager, and she is now working toward her Electrical Technology associates degree at LCC.

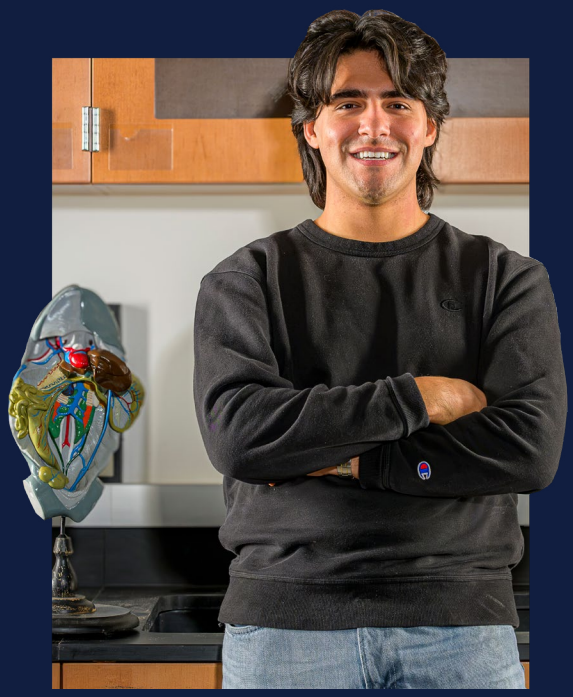


Above Photo: Holly Reilly, Electrical Control Technician graduate, and now Spare Parts Warehouse Manager at LG Energy Solutions. (From MEDC)

## I am thriving in an environment that I previously thought was impossible for me"

– Antonio Ramirez

Antonio was working two jobs in a tourist town he couldn't afford to live in, and the cost of college kept him from enrolling. Learning about federal student aid, including the Pell Grant, made the decision feel less like a gamble. Now a pre-medical student at LCC who plans to major in biochemistry after transferring, he says he is thriving, and he talks at events about Michigan Reconnect to help other adults get the same second chance.



Above Photo: Antonio Ramirez, LCC pre-medical student planning to major in biochemistry, who speaks at events to help other adults return to school.

**Lansing Community College serves more than 10,000 students each year across six counties in the Greater Lansing region. Students come to earn a credential, build skills for a better job, or start a four-year degree. The numbers below show who we serve and what they achieve.**

+ **10,133** students enrolled in fall 2026, up 10% since fall 2023
+ **6 counties** served: Clinton, Eaton, Ingham, Ionia, Livingston, and Shiawassee. Approximately 65% of students live in the LCC district.
+ **41%** of degree- and certificate-seeking students were Pell-eligible in fall 2025, up from 33% the year before
+ **63%** of students attend part-time, and 43% are 22 or older
+ **341** students use veterans' education benefits, including about 205 under the Post-9/11 program.
+ **1,847** degrees, certificates, and credentials awarded 2025-2026
+ **31%** of first-time, full-time students transfer out within 150% of normal time, and **24%** graduate. In all, **70%** have graduated, transferred, or are still enrolled (fall 2022 cohort).
+ **10** certificates and degrees now include AI or machine learning coursework

**Sources:** Fall 2026 enrollment profile, county headcount table, Pell eligibility table, LCC Facts and Figures, and the Center for Veteran and Family Support.

Lansing Community College is an equal opportunity, educational institution/employer.

## Lansing Community College Board of Trustees and President



**Angela Mathews**
Chair



**Terrence L. Frazier**
Vice Chair



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**Steve Robinson**
President

LANSING COMMUNITY COLLEGE

Agenda

**Lansing Community College - Board of Trustees**
**November 16, 2026**

## Agenda Item: Board of Trustees Annual Ends Report

## Presented for Information

## PURPOSE
To provide the material needed to evaluate Dr. Robinson annually.

## BACKGROUND
Each November, the Board of Trustees conducts a formal evaluation of Dr. Robinson. Monitoring organizational performance against the Board policies on its Ends is a part of that evaluation. The material in the Annual Ends Report and supplemental document demonstrates that Dr. Robinson has met or is in the process of meeting each of the criteria in the Board of Trustees ' Ends statements.

## IMPLICATIONS

**Financial:**
N/A

**Strategic Plan:**
The Annual Ends support all of the College's strategic goals of Achieving Academic Excellence with Purpose and Equity, Fostering Student Enrollment, Retention, and Completion, Strengthening Community Engagement and Partnerships, and Establishing LCC as a Premier Workplace through Empowerment, Engagement, and Inclusion.

**Human Resources:**
N/A

## RISKS
N/A

## OTHER OPTIONS/ALTERNATIVES
N/A

## RECOMMENDATIONS
N/A

## ATTACHMENTS: (Separate Packet – Part 2 of 2)
1. Board Ends Annual Report
2. Supplemental Materials

**Lansing Community College – Board of Trustees**
**November 16, 2026**

## Agenda Item: Monthly Financial Statements

**Presented for Information**

## PURPOSE

Lansing Community College presents monthly internal financial statements and reports as required by Board policy.

## BACKGROUND

This information provides the Board of Trustees with financial information on a regular and on-going basis throughout the fiscal year.

The attached financial statements reflect the College's year-to-date financial position as of the month ending October 31, 2026 compared to the Board Approved FY2027 Budget.

### General Fund Operating Detail Budgets
### Exhibits A and B

**REVENUE**

**Exhibit A, Line 1 – State Appropriations:** Appropriations have been recognized to date for the State-adopted Fiscal Year 2027 Annual Appropriations. The final operating appropriation passed by the State is $264,200 more than in the approved budget.

**Exhibit A, Line 2 – Property Taxes, Net of Estimated Uncollectible:** Revenue reflects levies with adjustment for uncollectible taxes and tax tribunal refunds.

**Exhibit A, Line 3 – Tuition and Fee Revenue, Net of Estimated Uncollectible:** Revenue reflects the remaining tuition earned during FY2027 for the Summer 2026 semester, tuition and fees earned for the Fall 2026 semester, and fees earned for Spring 2027 semester.

**Exhibit A, Line 4 – Other Revenues:** Other Revenues are behind the pace of the prior year due to lower interest income earned to date.

**EXPENSES**

**Exhibit B – Operating Budgets – Divisions:** Overall the division budgets are consistent with the pace of the prior year. In accordance with Board policy, the individual division variances that exceed $100 thousand and +/- 5% are detailed below.

- **Exhibit B, Line 6** – *Community Education & Workforce Development* is 7.1 percentage points behind the pace of the prior year. This is primarily due to

decreased expenses in *Purchased Services* due to less contracted training and in *Supplies & Non-Capital Equipment* resulting from the discontinuation of a software subscription.

- **Exhibit B, Line 11** – *Information Technology Services* is 5.1 percentage points behind the pace of the prior year. This is primarily due to decreased expenses in *Institutional Expenses* and *Repair & Maintenance* due to contract changes. These are partially offset by increased expenses in *Professional Services* due to additional consulting needs.

**Exhibit A, Line 7 – Services and Supplies:** Overall the *Services & Supplies* are 2.0 percentage points behind the pace of the prior year. In accordance with Board policy, the individual division variances that exceed $100 thousand and +/- 5% are detailed below.

- **Exhibit B, Line 29** – *Repair & Maintenance* is 5.4 percentage points behind the pace of the prior year. This is primarily due to budget adjustments to better align with anticipated spending, along with decreased expenses in *Information Technology Services* for equipment service contracts and in *Administrative Services* for grounds and building maintenance contracts.

## Statement of Net Position
## Exhibit C

This statement provides the collegewide financial position as of October 31, 2026 compared to October 31, 2025.

**Current Assets:**

- **Exhibit C, Line 1** – *Cash & Cash Equivalents* increased by $2.2 million due to the timing of property tax payments received.

- **Exhibit C, Line 3** – *Property Taxes Receivable, Net of Est Uncollectible* increased by $1.6 million due to the increased levy amount compared to the prior year.

- **Exhibit C, Line 5** – *Federal & State Grants Receivable* increased by $0.7 million due to an increase in State financial aid programs.

- **Exhibit C, Line 7** – *Prepaid Expenses* decreased by $0.1 million due to the purchase of a multi-year subscription in a prior year.

**Non-Current Assets:**

- **Exhibit C, Line 9** – *Long-Term Investments* decreased by $5.0 million as a result of the investment moving to short-term.

- **Exhibit C, Line 12** – *Deferred Charge on Refunding* decreased $0.2 million as a result of amortization on the 2017 and 2022 bonds.

**Current Liabilities:**

- **Exhibit C, Line 14 –** *Accounts Payable* increased $0.5 million due to the timing of payments at month end.

- **Exhibit C, Line 16** – *Accrued Payroll & Other Compensation* decreased $0.4 million due to the timing of the payroll processed at month end.

**Non-Current Liabilities:**

- **Exhibit C, Line 22** – *Bonds Payable* decreased $5.8 million due to ongoing scheduled payments on outstanding bond issues.

**Exhibit C, Lines: 11, 13, 24, and 25 Pension & Post-Employment Benefits** – These amounts are based upon annual pension actuarial assumptions from the Office of Retirement Services, and the differences in reporting dates between the College and the State of Michigan. They represent the anticipated pension amounts to be recognized in future years. This does not impact the College's operating expenses and is only recorded at year-end.

## Schedule of Investments
## Exhibit D

This statement provides a summary of the College's current investment accounts including the current yield rate and interest income earned through October 31, 2026. The Federal Reserve did increase rates mid-September by 25 basis points, however rates remained stable as of their October meeting.

## Capital Projects
## Exhibit E

This statement provides a summary of Board approved capital projects including the approved project budget and the cumulative project expenses through October 31, 2026.

- *Police Department Office* – The Board approved this capital project in October 2023. Construction is underway and is anticipated to be completed in December 2026.

- *Health & Human Services Simulation Center* – The Board approved this capital project in October 2025. Construction is underway. The estimated completion date is May 2027.

**Statement of Revenue, Expenses and Changes in Net Position**
**Exhibit F**

This statement provides a collegewide summary of all funds. We have provided the details of the General Fund above.

The Designated Funds had a decrease in net position due to instructional and student technology purchases.

The Auxiliary Funds had an increase in net position due to the net income results of auxiliary fund activities.

The Restricted Funds had a slight decrease in net position due to the use of previously earned program income.

The Plant Funds had an increase in net position as Board approved project funds have been allocated. As of October 31, 2026, there were approximately $7.6 million in outstanding commitments.

## IMPLICATIONS

**Financial:**
The College had a beginning unrestricted General Fund balance of $37.6 million, representing 25.0% of the budgeted General Fund total revenues of $150.2 million.

**Strategic Plan:**
The College's financial planning, forecasting and annual budget provide resources for all of the strategic plan's goals. Accurate and timely financial reporting is a key component of that process.

**Human Resources:**
There are no human resources implications.

## RISKS
Due to the current economic environment, including inflation and the impact of tariffs, along with the uncertainty for projecting future enrollment, the College's finances will continue to have a degree of risk in future years.

## OTHER OPTIONS/ALTERNATIVES
N/A

## RECOMMENDATIONS
N/A

## ATTACHMENTS:
1. Statement & Summary as of October 31, 2026 includes:

a. General Fund Operating Revenues, Expenses, and Transfers: Adopted Budget and Actual (Exhibit A)
b. General Fund Operating Expenses: Adopted Budget and Actual Expenses (Exhibit B)
c. Statement of Net Position (Exhibit C)
d. Schedule of Investments (Exhibit D)
e. Capital Projects (Exhibit E)
f. Statement of Revenue, Expenses and Changes in Net Position (Exhibit F)
g. Revenue and Expense Account Information (Attachment 1)
h. Asset, Liability and Net Position Account Information (Attachment 2)
i. Organization to Division Crosswalk (Attachment 3)

EXHIBIT A

**Lansing Community College**
General Fund
Operating Revenues, Expenses, and Transfers: Adopted Budget and Actual
Month Ending October 31, 2026 Financial Review
(33% of Fiscal Year)

| LINE REF # | Operating Statement Line Item | Current Year FY 2027 Budget | Current Year FY 2027 Actual YTD Through 10/31/26 | Current Year FY 2027 Balance | Current Year FY 2027 Percent Recognized | Prior Year FY 2026 Total Actual | Prior Year YTD Through 10/31/25 | Prior Year FY 2026 Percent Recognized | % Point Variance FY 2027 % of Budget Posted to FY 2026 % of Actual |
|---|---|---|---|---|---|---|---|---|---|
| | ***Revenues*** | | | | | | | | |
| 1 | State Appropriations | $ 40,766,000 | $ 13,047,875 | $ 27,718,125 | 32.0% | $ 41,659,862 | $ 12,799,829 | 30.7% | 1.3 |
| 2 | Property Taxes, Net of Estimated Uncollectible | $ 60,159,000 | $ 20,048,367 | $ 40,110,633 | 33.3% | $ 57,294,129 | $ 19,174,160 | 33.5% | (0.1) |
| 3 | Tuition & Fees, Net of Estimated Uncollectible | $ 43,653,000 | $ 17,986,767 | $ 25,666,233 | 41.2% | $ 43,384,289 | $ 17,953,379 | 41.4% | (0.2) |
| 4 | Other Revenues | $ 5,623,000 | $ 923,841 | $ 4,699,159 | 16.4% | $ 6,204,648 | $ 1,055,370 | 17.0% | (0.6) |
| | **Total Revenues** | $ 150,201,000 | $ 52,006,851 | $ 98,194,149 | 34.6% | $ 148,542,928 | $ 50,982,738 | 34.3% | 0.3 |
| | ***Salary & Benefit Expenses*** | | | | | | | | |
| 5 | Salaries & Wages | $ 70,355,900 | $ 22,410,041 | $ 47,945,859 | 31.9% | $ 68,007,076 | $ 21,173,890 | 31.1% | 0.7 |
| 6 | Employee Benefits | $ 31,223,600 | $ 10,270,089 | $ 20,953,511 | 32.9% | $ 29,533,025 | $ 10,157,835 | 34.4% | (1.5) |
| | **Total Salary & Benefit Expenses** | $ 101,579,500 | $ 32,680,130 | $ 68,899,370 | 32.2% | $ 97,540,101 | $ 31,331,725 | 32.1% | 0.1 |
| | ***Other Operating Expenses*** | | | | | | | | |
| 7 | Services & Supplies | $ 27,446,500 | $ 11,066,856 | $ 16,379,645 | 40.3% | $ 26,568,039 | $ 11,249,812 | 42.3% | (2.0) |
| | **Total Operating Expenses** | $ 129,026,000 | $ 43,746,986 | $ 85,279,014 | 33.9% | $ 124,108,140 | $ 42,581,537 | 34.3% | (0.4) |
| | ***Student Financial Support Expenses*** | | | | | | | | |
| 8 | Institutional Scholarships | $ 2,874,000 | $ 974,163 | $ 1,899,837 | 33.9% | $ 2,806,964 | $ 908,651 | 32.4% | 1.5 |
| | **Total Expenses** | $ 131,900,000 | $ 44,721,149 | $ 87,178,852 | 33.9% | $ 126,915,104 | $ 43,490,188 | 34.3% | (0.4) |
| | ***Transfers (In)/Out*** | | | | | | | | |
| 9 | Grant Match & Other, Net | $ 925,000 | $ 49,842 | $ 875,158 | 5.4% | $ 726,393 | $ 15,229 | 2.1% | 3.3 |
| 10 | Capital Equipment | $ 900,000 | $ 900,000 | $ - | 100.0% | $ 900,000 | $ 900,000 | 100.0% | - |
| 11 | Debt Service | $ 6,600,000 | $ 6,600,000 | $ - | 100.0% | $ 6,600,000 | $ 6,600,000 | 100.0% | - |
| 12 | Physical Plant Improvement | $ 3,525,000 | $ 3,525,000 | $ - | 100.0% | $ 3,525,000 | $ 3,525,000 | 100.0% | - |
| 13 | Technology Infrastructure | $ 2,800,000 | $ 2,800,000 | $ - | 100.0% | $ 2,800,000 | $ 2,800,000 | 100.0% | - |
| 14 | Technology Fee | $ 224,000 | $ 152,866 | $ 71,134 | 68.2% | $ 223,576 | $ 157,953 | 70.6% | (2.4) |
| 15 | Campus Master Plan | $ 1,900,000 | $ 1,900,000 | $ - | 0.0% | $ 1,600,000 | $ 1,600,000 | 0.0% | - |
| 16 | Board Designated Funds | $ - | $ - | $ - | 0.0% | $ 700,000 | $ - | 0.0% | - |
| 17 | State Capital Project Appropriation Match | $ - | $ - | $ - | 0.0% | $ 1,000,000 | $ - | 0.0% | - |
| 18 | Michigan New Jobs Training Program | $ (75,000) | $ - | $ (75,000) | 0.0% | $ - | $ - | 0.0% | - |
| | **Total Transfers** | $ 16,799,000 | $ 15,927,708 | $ 871,292 | 94.8% | $ 18,074,969 | $ 15,598,181 | 86.3% | 8.5 |
| 19 | **Contingency** | $ 1,502,000 | $ - | $ 1,502,000 | 0.0% | $ - | $ - | 0.0% | - |
| | **Total Revenues** | $ 150,201,000 | $ 52,006,851 | $ 98,194,149 | 34.6% | $ 148,542,928 | $ 50,982,738 | 34.3% | 0.3 |
| | **Total Expenses and Transfers** | $ 150,201,000 | $ 60,648,857 | $ 89,552,143 | 40.4% | $ 144,990,073 | $ 59,088,370 | 40.8% | (0.4) |
| | **Net Change in Unrestricted Fund Balance** | $ - | $ (8,642,006) | $ 8,642,006 | | $ 3,552,855 | $ (8,105,631) | | |
| | Unrestricted General Fund Balance Beginning of Period | $ 37,588,580 | $ 37,588,580 | $ - | | $ 34,035,725 | $ 34,035,725 | | |
| | **Unrestricted General Fund Balance End of Period** | $ 37,588,580 | $ 28,946,574 | $ (8,642,006) | | $ 37,588,580 | $ 25,930,094 | | |

EXHIBIT B

**Lansing Community College**
General Fund
Operating Expenses: Adopted Budget and Actual Expenses
Month Ending October 31, 2026 Financial Review
(33% of Fiscal Year)

| LINE REF # | Operating Division/Account | Current Year FY 2027 Budget | Current Year FY 2027 Actual YTD Through 10/31/26 | Current Year FY 2027 Balance | Current Year FY 2027 Percent Recognized | Prior Year FY 2026 Total Actual | Prior Year YTD Through 10/31/25 | Prior Year FY 2026 Percent Recognized | % Point Variance FY 2027 % of Budget Posted to FY 2026 % of Actual |
|---|---|---|---|---|---|---|---|---|---|
| | ***Operating Expenses - Divisions*** | | | | | | | | |
| 1 | Academic Affairs | $ 9,803,300 | $ 3,495,922 | $ 6,307,378 | 35.7% | $ 9,546,578 | $ 3,349,129 | 35.1% | 0.6 |
| 2 | Administrative Services | $ 16,078,000 | $ 5,123,696 | $ 10,954,304 | 31.9% | $ 16,780,292 | $ 5,248,587 | 31.3% | 0.6 |
| 3 | Arts & Sciences | $ 25,194,900 | $ 8,030,818 | $ 17,164,082 | 31.9% | $ 26,002,815 | $ 7,443,306 | 28.6% | 3.2 |
| 4 | Board of Trustees | $ 404,100 | $ 118,882 | $ 285,218 | 29.4% | $ 366,211 | $ 133,108 | 36.3% | (6.9) |
| 5 | Business Operations | $ 5,801,300 | $ 2,279,321 | $ 3,521,979 | 39.3% | $ 5,697,785 | $ 2,224,653 | 39.0% | 0.2 |
| 6 | Community Education & Workforce Dvlpmt | $ 4,145,800 | $ 1,231,772 | $ 2,914,028 | 29.7% | $ 3,678,093 | $ 1,354,387 | 36.8% | (7.1) |
| 7 | Executive Office | $ 2,746,800 | $ 987,897 | $ 1,758,903 | 36.0% | $ 2,545,012 | $ 921,560 | 36.2% | (0.2) |
| 8 | Financial Services | $ 6,901,400 | $ 2,401,141 | $ 4,500,259 | 34.8% | $ 6,771,986 | $ 2,375,227 | 35.1% | (0.3) |
| 9 | Health & Human Services | $ 11,425,600 | $ 3,236,661 | $ 8,188,939 | 28.3% | $ 9,965,484 | $ 3,249,408 | 32.6% | (4.3) |
| 10 | Human Resources | $ 2,503,500 | $ 814,912 | $ 1,688,588 | 32.6% | $ 2,082,141 | $ 734,972 | 35.3% | (2.7) |
| 11 | Information Technology Services | $ 17,338,200 | $ 7,369,580 | $ 9,968,621 | 42.5% | $ 15,264,057 | $ 7,260,413 | 47.6% | (5.1) |
| 12 | Office of Empowerment | $ 1,337,500 | $ 294,825 | $ 1,042,675 | 22.0% | $ 906,516 | $ 310,770 | 34.3% | (12.2) |
| 13 | Student Affairs | $ 12,769,800 | $ 4,190,706 | $ 8,579,094 | 32.8% | $ 12,522,500 | $ 4,127,497 | 33.0% | (0.1) |
| 14 | Technical Careers | $ 12,575,800 | $ 4,170,853 | $ 8,404,947 | 33.2% | $ 11,978,670 | $ 3,848,521 | 32.1% | 1.0 |
| | **Total all Divisions** | $ 129,026,000 | $ 43,746,986 | $ 85,279,014 | 33.9% | $ 124,108,140 | $ 42,581,537 | 34.3% | (0.4) |
| | ***Operating Expenses - Account*** | | | | | | | | |
| 15 | Full-Time Administrator | $ 13,542,400 | $ 4,718,702 | $ 8,823,698 | 34.8% | $ 13,238,011 | $ 4,187,859 | 31.6% | 3.2 |
| 16 | Full-Time Professional Technical | $ 14,712,400 | $ 4,909,666 | $ 9,802,734 | 33.4% | $ 13,743,523 | $ 4,864,502 | 35.4% | (2.0) |
| 17 | Part-Time Professional Technical | $ 727,300 | $ 226,963 | $ 500,337 | 31.2% | $ 605,246 | $ 207,946 | 34.4% | (3.2) |
| 18 | Full-Time Faculty | $ 17,825,200 | $ 4,655,954 | $ 13,169,246 | 26.1% | $ 17,933,972 | $ 4,448,682 | 24.8% | 1.3 |
| 19 | Part-Time Faculty | $ 9,852,400 | $ 3,405,206 | $ 6,447,194 | 34.6% | $ 9,893,478 | $ 3,303,593 | 33.4% | 1.2 |
| 20 | Full-Time Support | $ 11,189,300 | $ 3,680,909 | $ 7,508,391 | 32.9% | $ 10,242,611 | $ 3,372,301 | 32.9% | (0.0) |
| 21 | Part-Time Support | $ 1,571,200 | $ 470,878 | $ 1,100,322 | 30.0% | $ 1,385,593 | $ 494,551 | 35.7% | (5.7) |
| 22 | Student | $ 935,700 | $ 341,763 | $ 593,937 | 36.5% | $ 964,642 | $ 294,456 | 30.5% | 6.0 |
| | Total Salaries & Wages | $ 70,355,900 | $ 22,410,041 | $ 47,945,859 | 31.9% | $ 68,007,076 | $ 21,173,890 | 31.1% | 0.7 |
| 23 | Employee Benefits | $ 31,223,600 | $ 10,270,089 | $ 20,953,511 | 32.9% | $ 29,533,025 | $ 10,157,835 | 34.4% | (1.5) |
| 24 | Institutional Expenses | $ 2,068,400 | $ 1,083,942 | $ 984,458 | 52.4% | $ 1,841,103 | $ 1,102,854 | 59.9% | (7.5) |
| 25 | Utilities | $ 3,581,600 | $ 1,212,499 | $ 2,369,101 | 33.9% | $ 4,402,602 | $ 1,353,639 | 30.7% | 3.1 |
| 26 | Professional Services | $ 1,357,100 | $ 398,235 | $ 958,865 | 29.3% | $ 775,170 | $ 203,589 | 26.3% | 3.1 |
| 27 | Purchased Services | $ 5,043,400 | $ 1,571,138 | $ 3,472,262 | 31.2% | $ 4,636,674 | $ 1,616,497 | 34.9% | (3.7) |
| 28 | Rental Expense | $ 675,500 | $ 200,132 | $ 475,368 | 29.6% | $ 598,925 | $ 198,954 | 33.2% | (3.6) |
| 29 | Repair & Maintenance | $ 1,967,400 | $ 677,013 | $ 1,290,387 | 34.4% | $ 2,505,660 | $ 996,689 | 39.8% | (5.4) |
| 30 | Supplies & Non-Capital Equipment | $ 10,694,200 | $ 5,443,102 | $ 5,251,098 | 50.9% | $ 10,007,241 | $ 5,327,479 | 53.2% | (2.3) |
| 31 | Travel, Training & Conferences | $ 2,058,900 | $ 480,795 | $ 1,578,105 | 23.4% | $ 1,800,664 | $ 450,110 | 25.0% | (1.6) |
| | Total Services & Supplies | $ 27,446,500 | $ 11,066,856 | $ 16,379,645 | 40.3% | $ 26,568,039 | $ 11,249,812 | 42.3% | (2.0) |
| | **Total All Accounts** | $ 129,026,000 | $ 43,746,986 | $ 85,279,014 | 33.9% | $ 124,108,140 | $ 42,581,537 | 34.3% | (0.4) |

EXHIBIT C

**Lansing Community College**
Statement of Net Position
Month Ending October 31, 2026

| Line Ref # | Statement Line Item | Current Fiscal Year 2027 | Prior Fiscal Year 2026 |
|---|---|---|---|
| | **Current Assets:** | | |
| 1 | Cash & Cash Equivalents | $ 12,164,180 | $ 9,948,986 |
| 2 | Short-Term Investments | $ 64,869,205 | $ 65,925,872 |
| 3 | Property Taxes Receivable, Net of Est Uncollectible | $ 29,751,616 | $ 28,183,124 |
| 4 | State Appropriations Receivable | $ 33,995,620 | $ 33,764,680 |
| 5 | Federal & State Grants Receivable | $ 9,687,368 | $ 8,994,359 |
| 6 | Accounts Receivable, Net of Est Uncollectible | $ 13,909,742 | $ 14,419,158 |
| 7 | Prepaid Expenses | $ 867,018 | $ 975,049 |
| 8 | Due from Component Unit - LCC Foundation | $ 23,590 | $ 73,787 |
| | **Total Current Assets** | **$ 165,268,340** | **$ 162,285,015** |
| | | | |
| | **Non-Current Assets:** | | |
| 9 | Long-Term Investments | $ - | $ 5,014,844 |
| 10 | Capital Assets, Net of Accumulated Depreciation | $ 225,883,898 | $ 224,562,659 |
| 11 | Net Other Post-Employment Benefits Asset | $ 24,985,542 | $ 18,951,265 |
| | **Total Noncurrent Assets** | **$ 250,869,440** | **$ 248,528,768** |
| | **Total Assets** | **$ 416,137,780** | **$ 410,813,783** |
| | | | |
| | **Deferred Outflow of Resources:** | | |
| 12 | Deferred Charge on Refunding | $ 1,091,301 | $ 1,273,184 |
| 13 | Deferred Pension Amounts | $ 32,469,040 | $ 36,402,806 |
| | **Total Deferred Outflows of Resources** | **$ 33,560,341** | **$ 37,675,990** |
| | | | |
| | **Current Liabilities:** | | |
| 14 | Accounts Payable | $ 752,073 | $ 283,132 |
| 15 | Accrued Interest Payable | $ - | $ - |
| 16 | Accrued Payroll & Other Compensation | $ 3,466,779 | $ 3,833,139 |
| 17 | Current Compensated Absences Obligations | $ 3,939,167 | $ 3,852,762 |
| 18 | Unearned Revenue | $ 82,371,081 | $ 81,492,048 |
| 19 | Current Portion of Long-Term Lease/Subscript Obligations | $ 1,744,352 | $ 2,175,395 |
| 20 | Current Portion of Long-Term Debt Obligations | $ 5,410,000 | $ 5,255,000 |
| | **Total Current Liabilities** | **$ 97,683,453** | **$ 96,891,477** |
| | | | |
| | **Non-Current Liabilities:** | | |
| 21 | Compensated Absences Liability | $ 4,415,556 | $ 4,470,639 |
| 22 | Bonds Payable | $ 70,503,404 | $ 76,318,228 |
| 23 | Lease & Subscription Liability | $ 3,211,609 | $ 2,611,389 |
| 24 | Net Pension Liability | $ 91,468,649 | $ 107,116,780 |
| | **Total Noncurrent Liabilities** | **$ 169,599,219** | **$ 190,517,036** |
| | **Total Liabilities** | **$ 267,282,672** | **$ 287,408,513** |
| | | | |
| 25 | **Deferred Inflow of Resources - Pension Amounts** | **$ 60,390,270** | **$ 69,697,640** |
| | | | |
| 26 | **Net Position:** | | |
| | Invested in Capital Assets, Net of Related Debt | $ 146,105,834 | $ 139,475,831 |
| | Restricted: | | |
| | Restricted Fund Activities | $ 2,195,564 | $ 2,913,167 |
| | Capital Projects | $ 928,806 | $ 2,437,969 |
| | Net Other Post-Employment Benefits Asset | $ 24,985,542 | $ 18,951,265 |
| | Unrestricted | $ (52,190,566) | $ (72,394,611) |
| | **Total Net Position** | **$ 122,025,179** | **$ 91,383,620** |

EXHIBIT D

**Lansing Community College**
Schedule of Investments
Month Ending October 31, 2026

Short Term (< one year)

| Account | Market Value | Yield | FY2027 YTD Income |
|---|---|---|---|
| CDARs First National Bank of Michigan | $ 18,962,280 | 3.60% | $ 228,618 |
| ICS First National Bank of Michigan | $ 1,384,114 | 2.25% | $ 30,448 |
| PNC Money Market Account | $ 15,818,757 | 3.61% | $ 187,360 |
| Michigan Liquid Asset Fund Investments | $ 23,714,640 | 3.86% | $ 197,545 |
| Treasury Note JPMorgan Securities | $ 4,989,414 | 3.87% | $ 96,875 |
| **Total Short Term Investments** | **$ 64,869,205** | | **$ 740,845** |

EXHIBIT E

**Lansing Community College**
Capital Projects
Month Ending October 31, 2026

| Approved Capital Projects | Project Approved Budget | Cumulative Project Expenses | Outstanding Commitments | Uncommitted Balance |
|---|---|---|---|---|
| CY2023 Police Department Office | $ 500,000 | $ 217,078 | $ - | $ 282,922 |
| | | | | |
| CY2025 HHS Simulation Center | $ 7,350,000 | $ 432,297 | $ 4,513,172 | $ 2,404,531 |
| **Total Capital Projects** | **$ 7,850,000** | **$ 649,375** | **$ 4,513,172** | **$ 2,687,453** |

EXHIBIT F

**Lansing Community College**

Statement of Revenues, Expenses and Changes in Net Position

Month Ending October 31, 2026

| Operating Statement Line item | All Funds Current Year-to-Date Actual | General Fund | Pension Liability Fund | Designated Funds | Auxiliary Service Funds | Restricted Funds | Plant Funds |
|---|---|---|---|---|---|---|---|
| **Operating Revenues:** | | | | | | | |
| Tuition & Fees, Net of Estimated Uncollectible | $ 19,326,339 | $ 17,986,767 | $ - | $ - | $ 764,331 | $ - | $ 575,240 |
| Federal Pell Grant | $ 8,513,853 | $ - | $ - | $ - | $ - | $ 8,513,853 | $ - |
| Federal Grants & Contracts | $ 1,023,924 | $ - | $ - | $ - | $ - | $ 1,023,924 | $ - |
| State Grants & Contracts | $ 183,447 | $ - | $ - | $ - | $ - | $ 183,447 | $ - |
| Local Grants & Contracts | $ 1,288,286 | $ (24,360) | $ - | $ - | $ - | $ 1,312,646 | $ - |
| Sales & Services of Auxiliary Activities | $ 231,792 | $ 247 | $ - | $ - | $ 225,782 | $ - | $ 5,764 |
| Michigan New Jobs Training Programs | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Miscellaneous | $ 245,983 | $ 203,923 | $ - | $ - | $ 39,852 | $ - | $ 2,208 |
| **Total Operating Revenue** | **$ 30,813,625** | **$ 18,166,577** | **$ -** | **$ -** | **$ 1,029,965** | **$ 11,033,870** | **$ 583,212** |
| **Operating Expenses:** | | | | | | | |
| Instruction | $ 11,713,778 | $ 11,550,928 | $ - | $ - | $ - | $ 162,850 | $ - |
| Instructional Support | $ 7,930,080 | $ 7,763,713 | $ - | $ (2,000) | $ - | $ 168,367 | $ - |
| Student Services | $ 16,456,494 | $ 6,030,961 | $ - | $ 28,689 | $ - | $ 10,396,844 | $ - |
| Public Services | $ 896,807 | $ 521,483 | $ - | $ 7,744 | $ 182,374 | $ 185,205 | $ - |
| Operation & Maintenance of Plant | $ 6,164,309 | $ 4,607,739 | $ - | $ - | $ 166,600 | $ 15,859 | $ 1,374,110 |
| Information Technology | $ 8,587,259 | $ 7,369,277 | $ - | $ 297,602 | $ (20,963) | $ 24,841 | $ 916,503 |
| Institutional Administration | $ 6,877,506 | $ 6,877,047 | $ - | $ 1,171 | $ (36,132) | $ 35,420 | $ - |
| Depreciation & Amortization | $ 3,187,624 | $ - | $ - | $ - | $ - | $ - | $ 3,187,624 |
| **Total Operating Expenses** | **$ 61,813,857** | **$ 44,721,149** | **$ -** | **$ 333,207** | **$ 291,879** | **$ 10,989,386** | **$ 5,478,237** |
| **Operating Income (Loss)** | **$ (31,000,233)** | **$ (26,554,571)** | **$ -** | **$ (333,207)** | **$ 738,086** | **$ 44,485** | **$ (4,895,026)** |
| **Non Capital Subsidies:** | | | | | | | |
| State Appropriations | $ 13,047,875 | $ 13,047,875 | $ - | $ - | $ - | $ - | $ - |
| Property Taxes, Net of Estimated Uncollectible | $ 20,048,367 | $ 20,048,367 | $ - | $ - | $ - | $ - | $ - |
| **Net Non Capital Subsidies** | **$ 33,096,242** | **$ 33,096,242** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** |
| **Operating Income (Loss) and Non Capital Subsidies** | **$ 2,096,010** | **$ 6,541,671** | **$ -** | **$ (333,207)** | **$ 738,086** | **$ 44,485** | **$ (4,895,026)** |
| **Other Non Operating Revenues (Expenses):** | | | | | | | |
| Investment Returns & Other Gains | $ 754,431 | $ 744,031 | $ - | $ - | $ - | $ - | $ 10,400 |
| Interest on Capital Asset - Related Debt | $ (893,620) | $ - | $ - | $ - | $ - | $ - | $ (893,620) |
| **Net Non Operating Revenue (Expenses)** | **$ (139,189)** | **$ 744,031** | **$ -** | **$ -** | **$ -** | **$ -** | **$ (883,220)** |
| **Income (Loss) Before Transfers** | **$ 1,956,820** | **$ 7,285,702** | **$ -** | **$ (333,207)** | **$ 738,086** | **$ 44,485** | **$ (5,778,246)** |
| **Transfers:** | | | | | | | |
| Transfers In/(Out), Net | $ - | $ (15,927,708) | $ - | $ 126,748 | $ - | $ 49,842 | $ 15,751,118 |
| Capitalization of Fixed Assets From Non-Plant Funds | $ - | $ - | $ - | $ - | $ - | $ (112,702) | $ 112,702 |
| **Net Increase (Decrease) in Net Position** | $ 1,956,820 | $ (8,642,006) | $ - | $ (206,459) | $ 738,086 | $ (18,375) | $ 10,085,574 |
| **Net Position:** | | | | | | | |
| Beginning of Year | $ 120,068,359 | $ 37,588,580 | $ (94,404,337) | $ 3,796,151 | $ 1,961,165 | $ 2,213,939 | $ 168,912,861 |
| **Net Position End of Period** | **$ 122,025,179** | **$ 28,946,574** | **$ (94,404,337)** | **$ 3,589,692** | **$ 2,699,251** | **$ 2,195,564** | **$ 178,998,435** |

Agenda

Attachment 1

**Lansing Community College**
Revenue & Expense Account Information

| Exhibit | Line | Account Title |
|---|---|---|
| **REVENUES** | | |
| | | |
| A | 1 | **State Appropriations** |
| | | |
| A | 2 | **Property Taxes, Net of Estimated Uncollectible** |
| | | |
| A | 3 | **Tuition & Fees, Net of Estimated Uncollectible** |
| | | |
| A | 4 | **Other Revenues** |
| | | County School District Programs |
| | | Gain on Sale of Fixed Assets |
| | | Investment Income/Interest |
| | | |
| | | |
| **EXPENSES** | | |
| | | |
| B | 24 | **Institutional Expenses** |
| | | Bond Administrative Expenses |
| | | Chargebacks |
| | | Indirect Cost Expense |
| | | Liability Insurance |
| | | Mailing Expense |
| | | Property Taxes |
| | | Internet Services |
| | | Bank Service Charges |
| | | Cost Share Expense |
| | | Contributions & Sponsorships |
| | | |
| B | 25 | **Utilities** |
| | | Electricity |
| | | Gas |
| | | Steam |
| | | Water |
| | | Cable Television |
| | | |
| B | 26 | **Professional Services** |
| | | Administrative/Management Consulting |
| | | Architect/Engineering Services |
| | | Audit Services |
| | | Election Costs |
| | | Government Relations Consulting |
| | | Legal Consultant |
| | | Collection Fees |
| | | Miscellaneous Professional Fees |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| Exhibit | Line | Account Title |
|---|---|---|
| B | 27 | **Purchased Services** |
| | | Advertising |
| | | Commercial Printing/Publication |
| | | Curriculum Development/Contracted |
| | | Direct Instruction/Contracted |
| | | Equipment Moving |
| | | Instructional Support/Contracted |
| | | Service Contracts |
| | | Technical Support |
| | | Temporary Help/Agency |
| | | Miscellaneous Purchased Services |
| | | |
| B | 28 | **Rental Expense** |
| | | Building Rentals |
| | | Equipment Rentals |
| | | Other Rentals |
| | | |
| B | 29 | **Repair & Maintenance** |
| | | Building Maintenance Contracts |
| | | Building Repairs |
| | | Equipment Repairs |
| | | Equipment Service Contracts |
| | | Repair & Maintenance |
| | | Vehicle Repair & Maintenance |
| | | Grounds Maintenance |
| | | |
| B | 30 | **Supplies & Non-Capital Equipment** |
| | | Fuel College Vehicles |
| | | Memberships |
| | | Reference Books |
| | | Software & Site Licenses |
| | | Subscriptions |
| | | Supplies |
| | | Course Textbooks & E-Books |
| | | Building Improvements <$5,000 |
| | | Furniture < $5,000 |
| | | Equipment < $5,000 |
| | | Instructional Equipment <$5,000 |
| | | Operational Equipment <$5,000 |
| | | Tech Equipment/Computers <$5,000 |
| | | |
| B | 31 | **Travel, Training & Conferences** |
| | | Travel Lodging |
| | | Travel Meal Allowance |
| | | Travel Miscellaneous |
| | | Travel Transportation |
| | | Registration Fees |
| | | Meeting Expense |
| | | Travel Mileage |
| | | Fleet Vehicle Chargeback |
| | | Event Expense |

Attachment 2

**Lansing Community College**
Asset, Liability & Net Position Account Information

| Exhibit | Line | Account Title |
|---|---|---|
| **ASSETS** | | |
| | | |
| | | **CURRENT ASSETS** |
| | | |
| C | 1 | **Cash & Cash Equivalents** |
| | | Checking Accounts |
| | | Savings Accounts |
| | | |
| C | 2 | **Short-Term Investments** (See Also Exhibit D) |
| | | Investment Accounts |
| | | Certificates of Deposit |
| | | |
| C | 3 | **Property Taxes Receivable, Net of Est Uncollectible** |
| | | |
| C | 4 | **State Appropriations Receivable** |
| | | |
| C | 5 | **Federal & State Grants Receivable** |
| | | |
| C | 6 | **Accounts Receivable, Net of Est Uncollectible** |
| | | Tuition & Fees |
| | | Non-Student Accounts Receivable |
| | | |
| C | 7 | **Prepaid Expenses** |
| | | |
| C | 8 | **Due from Component Unit** |
| | | |
| | | **NON-CURRENT ASSETS** |
| | | |
| C | 9 | **Long-Term Investments** (See Also Exhibit D) |
| | | |
| C | 10 | **Capital Assets, Net of Accumulated Depreciation** |
| | | Land & Improvements |
| | | Buildings & Improvements |
| | | Furniture |
| | | Instructional Equipment |
| | | Operational Equipment |
| | | Technology Equipment & Computers |
| | | Vehicles |
| | | Intangible Assets |
| | | Lease Assets |
| | | Subscription-Based Information Technology Assets |
| | | |
| C | 11 | **Net Other Post-Employment Benefits Asset** |
| | | |
| C | | **Deferred Outflow of Resources** |
| | 12 | Deferred Charge on Refunding Bonds |
| | 13 | Deferred Pension Amounts |
| | | |
| | | |
| | | |

| Exhibit | Line | Account Title |
|---|---|---|
| **LIABILITIES** | | |
| | | |
| | | **CURRENT LIABILITIES** |
| | | |
| C | 14 | **Accounts Payable** |
| | | Accounts Payable |
| | | Student Payables |
| | | Escheat Payable |
| | | Sales/Use Tax Payable |
| | | |
| C | 15 | **Accrued Interest Payable** |
| | | |
| C | 16 | **Accrued Payroll & Other Compensation** |
| | | Accrued Salaries & Wages |
| | | Accrued FICA |
| | | Income Tax Withholdings |
| | | Employee Deductions |
| | | Retirement Contributions |
| | | Long Term Disability Insurance |
| | | Life Insurance |
| | | Tuition Benefits |
| | | Workers Compensation |
| | | |
| C | 17 | **Current Compensated Absences Obligations** |
| | | |
| C | 18 | **Unearned Revenue** |
| | | Deferred Tuition Revenue |
| | | Other Deferred Revenue |
| | | Deposits |
| | | |
| C | 19 | **Current Portion of Long-Term Lease/Subscription Obligations** |
| | | |
| C | 20 | **Current Portion of Long-Term Debt Obligations** |
| | | |
| | | **NON-CURRENT LIABILITIES** |
| | | |
| C | | **Long-Term Debt Obligations** |
| | 21 | Compensated Absences Liability |
| | 22 | Bonds Payable |
| | 23 | Lease & Subscription Liability |
| | 24 | Net Pension Liability |
| | | |
| C | 25 | **Deferred Inflow of Resources - Pension Amounts** |
| | | |
| | | **NET POSITION** |
| | | |
| C | 26 | **NET POSITION** |
| | | Invested in Capital Assets, Net of Related Debt |
| | | Restricted |
| | | Unrestricted |

Attachment 3

**Lansing Community College**
Organization to Division Crosswalk for FY27 Financial Reports

| Organization Number | Organization Title | Division |
|---|---|---|
| 12512 | K-12 Operations | Academic Affairs |
| 12521 | Academic Senate | Academic Affairs |
| 13601 | C3R Administration | Academic Affairs |
| 20501 | Learning Assistance Administration | Academic Affairs |
| 20510 | Library Technical Services & Systems | Academic Affairs |
| 20520 | Library Support | Academic Affairs |
| 20530 | Library Instruction & Reference | Academic Affairs |
| 20540 | Learning Commons | Academic Affairs |
| 20550 | Library Technology Resources | Academic Affairs |
| 40001 | Academic Affairs Administration | Academic Affairs |
| 40002 | Provost Professional Development | Academic Affairs |
| 40010 | e-Learning | Academic Affairs |
| 40015 | Center for Data Science | Academic Affairs |
| 40100 | Center for Teaching Excellence | Academic Affairs |
| 40200 | Achieving the Dream | Academic Affairs |
| 13205 | Special Events | Administrative Services |
| 50001 | Administrative Services Administration | Administrative Services |
| 50003 | Administrative Services Technology Support | Administrative Services |
| 50100 | Logistical Services Administration | Administrative Services |
| 50110 | Print Services | Administrative Services |
| 50120 | Asset Management | Administrative Services |
| 50201 | Facilities Office Services | Administrative Services |
| 50210 | Custodial Services & Recycling | Administrative Services |
| 50220 | Building Maintenance, Repair & Renovation | Administrative Services |
| 50230 | Grounds Maintenance | Administrative Services |
| 50240 | Moving Services | Administrative Services |
| 50250 | Utilities Consumption | Administrative Services |
| 50301 | Police Department | Administrative Services |
| 50320 | Transportation & Fleet | Administrative Services |
| 50330 | Emergency Management | Administrative Services |
| 50401 | Conference & Food Services | Administrative Services |
| 50402 | Student Parking | Administrative Services |
| 50502 | Employee Parking | Administrative Services |
| 50601 | Occupational & Environmental Safety | Administrative Services |
| 407001 | Arts & Sciences Administration | Arts & Sciences |
| 407130 | Honors Program | Arts & Sciences |
| 407150 | Special Topics | Arts & Sciences |
| 407202 | Teacher Preparation | Arts & Sciences |
| 407212 | History | Arts & Sciences |
| 407213 | Humanities | Arts & Sciences |
| 407217 | Education | Arts & Sciences |
| 407218 | Political Science | Arts & Sciences |
| 407219 | Sociology & Anthropology | Arts & Sciences |
| 407220 | Psychology | Arts & Sciences |
| 407251 | English, Humanities & Social Science Administration | Arts & Sciences |
| 407302 | Writing Center | Arts & Sciences |
| 407320 | English Department | Arts & Sciences |
| 407411 | Math & Computer Science | Arts & Sciences |
| 407451 | Science & Math Administration | Arts & Sciences |
| 407502 | Science & Math Education Center | Arts & Sciences |
| 407511 | Biology | Arts & Sciences |
| 407512 | Chemistry | Arts & Sciences |
| 407513 | Physical Sciences | Arts & Sciences |
| 407610 | Art & Design | Arts & Sciences |
| 407615 | Digital Media & Design | Arts & Sciences |
| 407630 | Music | Arts & Sciences |
| 407635 | Theatre | Arts & Sciences |
| 407640 | Performing Arts Production | Arts & Sciences |
| 407645 | World Languages | Arts & Sciences |
| 407650 | Sign Language | Arts & Sciences |
| 407655 | Communication | Arts & Sciences |
| 407811 | Student Development | Arts & Sciences |
| 407820 | Adult Basic Education | Arts & Sciences |
| 407910 | Accounting | Arts & Sciences |

Attachment 3

**Lansing Community College**
Organization to Division Crosswalk for FY27 Financial Reports

| Organization Number | Organization Title | Division |
|---|---|---|
| 407920 | Business | Arts & Sciences |
| 407940 | Management | Arts & Sciences |
| 407950 | Marketing | Arts & Sciences |
| 407960 | Economics | Arts & Sciences |
| 407991 | Business, Communication & the Arts Administration | Arts & Sciences |
| 11100 | Board of Trustees | Board of Trustees |
| 12302 | Collegewide Professional Development | Business Operations |
| 12402 | Risk Management & Legal Services | Business Operations |
| 12403 | Compliance Office | Business Operations |
| 13100 | Public Relations | Business Operations |
| 13200 | Collegewide Marketing | Business Operations |
| 13202 | Radio & TV Broadcasting | Business Operations |
| 13203 | Organizational Development | Business Operations |
| 70300 | Purchasing Services | Business Operations |
| 30001 | Community Education & Workforce Development Administration | Community Education & Workforce Development |
| 30201 | Extension & Lifelong Learning Office | Community Education & Workforce Development |
| 30211 | East Lansing Extension Center | Community Education & Workforce Development |
| 30214 | Jobs Training Center | Community Education & Workforce Development |
| 30215 | English for Speakers of Other Languages Non-Credit | Community Education & Workforce Development |
| 30220 | Adult Enrichment | Community Education & Workforce Development |
| 30225 | Youth Programs | Community Education & Workforce Development |
| 30240 | Centralized Services | Community Education & Workforce Development |
| 30301 | Business & Community Institute Administration | Community Education & Workforce Development |
| 30320 | Business & Community Institute | Community Education & Workforce Development |
| 30330 | MI New Jobs Training Program | Community Education & Workforce Development |
| 30400 | Small Business Development Center | Community Education & Workforce Development |
| 30501 | Job Training Center Administration | Community Education & Workforce Development |
| 12100 | Office of the President | Executive Office |
| 12101 | Governmental & Community Relations | Executive Office |
| 12401 | Office of the Senior Vice President - Business Operations | Executive Office |
| 12501 | Office of the Provost | Executive Office |
| 13300 | LCC Foundation | Executive Office |
| 13400 | Grant Planning & Development | Financial Services |
| 20310 | Financial Aid | Financial Services |
| 70001 | Office - Chief Financial Officer | Financial Services |
| 70110 | Accounting Services | Financial Services |
| 70120 | Payroll Operations | Financial Services |
| 70130 | Student Finance | Financial Services |
| 70200 | Office - Budget & Financial Analysis | Financial Services |
| 70400 | Project Management & Business Analysis | Financial Services |
| 80001 | Institutional Accounts | Financial Services |
| 405001 | Health & Human Services Administration | Health & Human Services |
| 405002 | Medical Locked Storage | Health & Human Services |
| 405003 | HHS Recruitment & Community Outreach | Health & Human Services |
| 405005 | Mental Health & Aging | Health & Human Services |
| 405211 | Child Development | Health & Human Services |
| 405212 | Dental Hygiene | Health & Human Services |
| 405213 | Diagnostic Medical Sonography | Health & Human Services |
| 405215 | Human Services | Health & Human Services |
| 405217 | Radiologic Technology | Health & Human Services |
| 405218 | Surgical Technology | Health & Human Services |
| 405221 | Neurodiagnostic Technology | Health & Human Services |
| 405312 | Community Health Services | Health & Human Services |
| 405313 | Nursing | Health & Human Services |
| 405314 | Medical Assistant | Health & Human Services |
| 405320 | Emergency Medical Services | Health & Human Services |
| 405510 | Physical Fitness & Wellness Lab | Health & Human Services |
| 405525 | Kinesiology & Health & Wellness | Health & Human Services |
| 405530 | Fitness | Health & Human Services |
| 405535 | Massage Therapy | Health & Human Services |
| 12301 | Human Resources | Human Resources |
| 12311 | Total Compensation & Benefits | Human Resources |
| 12312 | Labor Relations | Human Resources |
| 12331 | HR Information Systems | Human Resources |

Attachment 3

**Lansing Community College**
Organization to Division Crosswalk for FY27 Financial Reports

| Organization Number | Organization Title | Division |
|---|---|---|
| 12341 | Employment Recruitment & Onboarding | Human Resources |
| 60001 | Office - Chief Information Officer | Information Technology Services |
| 60110 | Enterprise Systems | Information Technology Services |
| 60120 | Infrastructure Support Services | Information Technology Services |
| 60130 | Information Security | Information Technology Services |
| 60140 | Technology Support Services | Information Technology Services |
| 60150 | ITS Project Management | Information Technology Services |
| 60210 | Infrastructure Maintenance | Information Technology Services |
| 12111 | Office - Chief Diversity Officer | Office of Empowerment |
| 12112 | Maya Angelou Training Center | Office of Empowerment |
| 12113 | Multicultural Center | Office of Empowerment |
| 12121 | Martin Luther King Equity Center | Office of Empowerment |
| 20001 | Student Affairs Administration | Student Affairs |
| 20003 | Commencement | Student Affairs |
| 20101 | Strategic Enrollment Management Administration | Student Affairs |
| 20110 | Registrar's Office | Student Affairs |
| 20120 | Admissions | Student Affairs |
| 20130 | Global Student Services | Student Affairs |
| 20201 | Student Support Administration | Student Affairs |
| 20210 | Career & Employment Services | Student Affairs |
| 20220 | Counseling | Student Affairs |
| 20230 | Advising | Student Affairs |
| 20240 | Testing Services | Student Affairs |
| 20250 | Non-Traditional & Special Populations | Student Affairs |
| 20401 | Academic & Career Pathways Administration | Student Affairs |
| 20610 | Athletics | Student Affairs |
| 20615 | Athletic Youth Camps | Student Affairs |
| 20620 | Student Life | Student Affairs |
| 20710 | StarZone | Student Affairs |
| 25101 | Academic Success | Student Affairs |
| 30100 | Transfer Center | Student Affairs |
| 40401 | Center for Veteran & Family Support | Student Affairs |
| 406001 | Technical Careers Administration | Technical Careers |
| 406002 | TC Recruitment & Community Outreach | Technical Careers |
| 406111 | Architectural Technology | Technical Careers |
| 406112 | Civil Technology | Technical Careers |
| 406115 | Building Construction | Technical Careers |
| 406201 | Advanced Manufacturing Program Administration | Technical Careers |
| 406214 | Manufacturing Engineering Technology | Technical Careers |
| 406215 | Welding Technology | Technical Careers |
| 406301 | Transportation Maintenance Program Administration | Technical Careers |
| 406311 | Automotive Technologies | Technical Careers |
| 406313 | Aviation Maintenance/Avionics | Technical Careers |
| 406316 | Heavy Equipment Repair | Technical Careers |
| 406401 | Technical Careers Apprenticeships | Technical Careers |
| 406402 | LEJATC Program | Technical Careers |
| 406501 | Computer Information Technology Administration | Technical Careers |
| 406510 | Computer Information Technology | Technical Careers |
| 406611 | Lineworker Program | Technical Careers |
| 406612 | Electrical Technology | Technical Careers |
| 406613 | Heating, Ventilation & Air Conditioning | Technical Careers |
| 406701 | Public Services Careers Administration | Technical Careers |
| 406711 | Criminal Justice | Technical Careers |
| 406712 | Legal Studies | Technical Careers |
| 406713 | Fire Science | Technical Careers |
| 406714 | Fire Science Academy | Technical Careers |
| 406715 | Police Academy | Technical Careers |
| 406716 | Corrections Academy | Technical Careers |
| 406801 | Aviation Administration | Technical Careers |
| 406901 | Trades Technology Program Administration | Technical Careers |

**Lansing Community College - Board of Trustees**
**November 16, 2026**

## Agenda Item: Monthly Police Department Report

## Presented for Information

## PURPOSE

To provide information regarding police contacts, parking enforcement, and dispatch activity as part of the administration's monthly monitoring reports.

## BACKGROUND

On March 21, 2022, the Lansing Community College (LCC) Board of Trustees passed a motion requiring the administration to provide monthly reports regarding the Police Department's interactions with LCC's campus communities.

LCC's Police Department strives to be part of the solution to a national criminal justice system that has systematically and disparately impacted communities of color and the poor. In part, this report provides evidence of the Police Department's progress in responding to the Board's resolution to address racial injustice through diversity, equity, and inclusion and LCC's Equity Action Plan.

**Exhibit A – Monthly Citizen Contact Reports**

Beginning in August 2021, LCC police officers started providing Citizen Contact Receipts (aka Stop Receipts) to any individual with whom the officers have official contact. Stop Receipts are physical documents containing all the relevant information resulting from a person's interactions with LCC police, including time, date, location, officer name, and badge number, the reason for interaction, race, gender, and result of the interaction. Information pertaining to force or other aspects of police intervention will also be chronicled on Stop Receipts, as applicable.

In addition, parking enforcement and dispatch activity information is pulled from the Michigan State Police – State Records Management System. Calls for service include, but are not limited to, battery jump starts, vehicle unlocks, parking assistance, escorts, room unlocks, after-hours building access, accidents, injuries, medical emergencies, concerning behaviors, select college policy violations, campus-related crimes, and general requests for assistance from students, employees, and guests.

## IMPLICATIONS

**Financial:**
N/A

**Strategic Plan:**
N/A

**Human Resources:**
N/A

## RISKS
Maintaining transparency in LCC's policing policies, procedures, and practices is an essential part of being accountable to the community we serve. This framework establishes a culture of value around diversity, equity, inclusion, and justice. It also creates the foundation for a system of accountability for everyone who works within the Police Department. Failure to adhere to these values would erode the trust between LCC's Police Department and the community.

## OTHER OPTIONS/ALTERNATIVES
N/A

## RECOMMENDATION:
N/A

## ATTACHMENTS:
1. Exhibit A – Monthly Citizen Contact Reports

Agenda

# Exhibit A – Monthly Citizen Contact Reports

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# Lansing Community College Police Department
# Citizen Contact Report – October 2026

| Contact Number | Time | Primary Reason for Contact | Incident or Violation | Disposition/Comment | Citation Issued | Warning Issued | Custodial Arrest | Arrest Type | Gender | Race |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 11:26pm | Officer Initiated | Parking Violation (Parked on lot after hours) | Officer spoke with owner of vehicle Owner came back with father to jump battery | No | Yes | No | N/A | Male | White |
| 2 | 11:00pm | Investigative Stop | Suspicious activity on lot | Officer spoke with both individuals to investigate | No | Yes | No | N/A | Female | Black or African American |
| 3 | 11:00pm | Investigative Stop | Same as #2 | Same as #2 | No | Yes | No | N/A | Male | Black or African American |
| 4 | 7:52pm | Field Interview | Suspicious activity | Officer investigating individual struggling to remove bike from rack Confirmed individual was the owner | No | No | No | N/A | Male | White |
| 5 | 1:11am | Field Interview | Loitering on lot after hours | Officer spoke with individual | No | Yes | No | N/A | Male | White |
| 6 | 10:04am | Dispatched | Harrassment complaint | Report forwarded to Student Compliance | No | No | No | N/A | Male | Black or African American |
| 7 | 6:44pm | Dispatched | In building after closing (A&S) | Spoke with individual Individual left building | No | Yes | No | N/A | Male | White |
| 8 | 12:51pm | Officer Initiated | Interview with witness | In reference to ongoing investigation | No | No | No | N/A | Male | White |
| 9 | 12:51pm | Officer Initiated | Same as #8 | Same as #8 | No | No | No | N/A | Female | White |
| 10 | 11:03pm | Dispatched | loitering in ramp after hours | Officer spoke with individuals to investigate | No | Yes | No | N/A | Female | White |
| 11 | 11:03pm | Dispatched | Same as #10 | Same as #10 | No | Yes | No | N/A | Male | Black or African American |
| 12 | 1:34am | Dispatched | Trespassing | Individual had open arrest warrant | No | No | Yes | Arrest warrant | Male | Black or African American |
| 13 | 7:29pm | Dispatched | Welfare check | Individual was waiting to be picked up and was fine | No | No | No | N/A | Female | Black or African American |
| 14 | 12:10am | Dispatched | In ramp after hours | Officer spoke with individual to investigate | No | Yes | No | N/A | Female | Black or African American |
| 15 | 12:40pm | Citizen Complaint | Possible trespass | Spoke with individuals to investigate activity | No | Yes | No | N/A | Male | Black or African American |
| 16 | 12:40pm | Citizen Complaint | Same as #15 | Same as #15 | No | Yes | No | N/A | Female | Black or African American |
| 17 | 12:40pm | Citizen Complaint | Same as #15 | Same as #15 | No | Yes | No | N/A | Female | White |
| 18 | 8:25pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Male | White |
| 19 | 8:40pm | Traffic Violation | Multiple turns with no signal | N/A | No | Yes | No | N/A | Male | Black or African American |
| 20 | 11:16pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | White |

Agenda

# Lansing Community College Police Department
# Citizen Contact Report – October 2026

| Contact Number | Time | Primary Reason for Contact | Incident or Violation | Disposition/Comment | Citation Issued | Warning Issued | Custodial Arrest | Arrest Type | Gender | Race |
|---|---|---|---|---|---|---|---|---|---|---|
| 21 | 10:17pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | Black or African American |
| 22 | 9:09pm | Traffic Violation | Disregard traffic control device | Multiple violations including Operating While Impaired | Yes | No | Yes | OWI arrest | Female | White |
| 23 | 7:34pm | Traffic Violation | Improper turn | N/A | No | Yes | No | N/A | Male | Black or African American |
| 24 | 7:30pm | Traffic Violation | No tag light | N/A | No | Yes | No | N/A | Male | Hispanic or Latino |
| 25 | 7:41pm | Traffic Violation | Failure to move right for emergency vehicles | N/A | No | Yes | No | N/A | Male | Black or African American |
| 26 | 6:43pm | Traffic Violation | Disregard traffic control device | N/A | No | Yes | No | N/A | Male | White |
| 27 | 9:45pm | Traffic Violation | No working tailights | N/A | No | Yes | No | N/A | Male | White |
| 28 | 7:38pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Male | Black or African American |
| 29 | 6:35pm | Traffic Violation | Disregard traffic control device | N/A | No | Yes | No | N/A | Female | Black or African American |
| 30 | 6:54pm | Traffic Violation | Unsafe lane change | N/A | No | Yes | No | N/A | Female | White |
| 31 | 8:54pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Male | White |
| 32 | 1:53pm | Traffic Violation | Failure to yield right of way | N/A | No | Yes | No | N/A | Female | Black or African American |
| 33 | 7:45pm | Traffic Violation | Obstructed license plate | N/A | No | Yes | No | N/A | Female | Black or African American |
| 34 | 8:15pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Male | White |
| 35 | 8:30pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Male | Hispanic or Latino |
| 36 | 8:20pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Female | Black or African American |
| 37 | 8:49pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Male | White |
| 38 | 10:28am | Traffic Violation | Expired tag | N/A | No | Yes | No | N/A | Male | Black or African American |
| 39 | 8:25pm | Traffic Violation | Ran red light | N/A | No | Yes | No | N/A | Female | Black or African American |
| 40 | 8:15pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Male | White |

Agenda

# Lansing Community College Police Department
# Citizen Contact Report – October 2026

| Contact Number | Time | Primary Reason for Contact | Incident or Violation | Disposition/Comment | Citation Issued | Warning Issued | Custodial Arrest | Arrest Type | Gender | Race |
|---|---|---|---|---|---|---|---|---|---|---|
| 41 | 8:54pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | White |
| 42 | 8:14pm | Traffic Violation | Improper use of lane | N/A | No | Yes | No | N/A | Male | White |
| 43 | 8:33pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | White |
| 44 | 11:36pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | White |
| 45 | 9:03pm | Traffic Violation | Ran red light | N/A | No | Yes | No | N/A | Female | White |
| 46 | 11:10pm | Traffic Violation | No headlights on | N/A | No | Yes | No | N/A | Female | Black or African American |
| 47 | 9:12am | Traffic Violation | Expired tag | N/A | No | Yes | No | N/A | Female | White |

Agenda

# Lansing Community College Police Department
# Citizen Contact Report – October 2026

| LCC PD CITIZEN CONTACTS | Counts |
|---|---|
| Citizen Complaints: | 3 |
| Dispatched: | 7 |
| Field Interviews: | 2 |
| Investigative Stops: | 2 |
| Officer Initiated: | 3 |
| Traffic Violation: | 30 |
| Vehicle Safety Equipment Violation: | 0 |
| Weapons Pat-down: | 0 |
| Total: | 47 |

Agenda

# Lansing Community College Police Department
# Citizen Contact Report – October 2026

| LCC PD CITIZEN CONTACTS | Counts | | | |
|---|---|---|---|---|

| Demographics | Counts | Citation | Warning | Arrest |
|---|---|---|---|---|
| Males: | 25 | 0 | 21 | 1 |
| Females: | 22 | 1 | 19 | 1 |
| Unknown: | 0 | 0 | 0 | 0 |
| Asian or Pacific Islander: | 0 | 0 | 0 | 0 |
| Black or African American: | 21 | 0 | 18 | 1 |
| Hispanic or Latino: | 2 | 0 | 2 | 0 |
| Native American/Alaskan Native | 0 | 0 | 0 | 0 |
| White: | 24 | 1 | 20 | 1 |
| Other: | 0 | 0 | 0 | 0 |
| Unknown: | 0 | 0 | 0 | 0 |
| | | | | |
| Parking Violation - Warnings: | 16 | | | |
| Parking Violation - Citations: | 4 | | | |
| | | | | |
| Dispatch Activity - Calls for Services: | 273 | | | |

**Custodial Arrest**: When an officer physically takes an individual into custody, and the individual is processed at a detention facility.

**Arrest Warrant**: A document issued by a judge or magistrate that authorizes the police to take someone accused of a crime into custody.

LCC provides equal opportunity for all persons and prohibits discriminatory practices based on race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or participate in educational programs, courses, services or activities offered by the College.

The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Human Resource Manager/Employee Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1879; Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-9632.