



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
ADM Building Boardroom

September 15, 2025

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:06 p.m.

Roll Call

Present: Lovell, Mathews, Proctor, Thomas

Absent: Frazier, Garcia, Taylor

Pledge of Allegiance

Trustee Proctor led the Pledge of Allegiance.

Special Recognition

The Board of Trustees held an Accreditation Ceremony for the LCC Police Department. After the event, they honored Frank Medrano and Dillon Platte with the Life Savers Award for their heroic efforts in saving lives. Additionally, the Men's Cross-Country Team was recognized for winning its second consecutive NJCAA Division II National Championship.

Approval of Minutes

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Lovell that the minutes of the June 16, 2025, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Lovell, Thomas, Mathews

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Additions/Deletions to the Agenda

There were no additions or deletions to the meeting agenda.

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments Regarding Agenda Items.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Robinson presented the September 2025 President’s report to the Board.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Board of Trustees Employees
 - 1. Expenses – June, July, and August 2025
- B. Cooperative Purchase
 - 1. Pediatric Patient Simulator
 - 2. SimMan Critical Care Simulator
 - 3. ~~Transportation Services~~ *REMOVED*
- ~~C. Local Strategic Value Resolution~~ *REMOVED*
- D. Michigan New Job Training Agreement
 - 1. ~~LG Energy Solution Michigan, Inc. – Amendment No. 3~~ *REMOVED*

Trustee Thomas requested that the Cooperative Purchase for Transportation Services be removed from the Consent Agenda for further discussion. Additionally, Trustee Lovell requested that the Local Strategic Value Resolution and the Michigan New Job Training Agreement for LG Energy Solution Michigan, Inc. be removed for discussion as well.

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Thomas that the Consent Agenda, removing the Cooperative Purchase for Transportation Services, the Local Strategic Value Resolution, and the Michigan New Job Training Agreement for LG Energy Solution Michigan, be approved.

Roll call vote:

Ayes: Thomas, Mathews, Proctor, Lovell

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Action Item – Cooperative Purchase for Transportation Services

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Lovell that the Cooperative Purchase for Transportation Services be approved.

Trustee Thomas asked for clarity on what this purchase would include.

Dr. Samuel stated that the purchase would be for the transportation of the LCC Athletic Teams.

Roll call vote:

Ayes: Lovell, Proctor, Thomas, Mathews

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Action Item – Local Strategic Resolution

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Thomas that the Local Strategic Resolution be approved.

Trustee Lovell stated that the information provided was very informative. She stated that she would like to learn more about the programs LCC offers.

Roll call vote:

Ayes: Mathews, Thomas, Proctor, Lovell

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Action Item – Michigan New Job Training Agreement for LG Energy Solution Michigan, Inc. Amendment No. 3.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Proctor that the MI New Job Training Agreement for LG Energy Solution Michigan, Inc. be approved.

Trustee Lovell inquired about the change in companies, specifically whether the agreement included the same constituents and if the same number of jobs were being created.

Dr. Robinson responded that the agreement is the same. He also stated LG Energy Solution fully acquired GM's stake in the Michigan battery plant, taking over full ownership of the Lansing facility. The facility, formerly part of the Ultium Cells joint venture, is now a fully owned LG Energy Solution plant.

Roll call vote:

Ayes: Thomas, Proctor, Mathews, Lovell

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

- A. 2025 Five-Year Capital Outlay Plan and Capital Outlay Project Request
- B. Monthly Financial Statements
- C. Monthly Police Department Report

The 2025 Five-Year Capital Outlay Plan and Capital Outlay Project Request will be submitted for approval next month.

Linkage Planning/Implementation

Chair's Report – ACCT Voting Delegate

Chair Mathews announced that she appointed Trustee Robert Proctor to serve as the ACCT voting delegate for the upcoming ACCT Leadership Congress next month.

Chair's Report – October Board Meeting

Chair Mathews announced that due to the ACCT Leadership Congress, the October Board meeting has been rescheduled to Monday, October 27. She reminded the Board and staff that, despite the change in the meeting date, they will receive the Board meeting materials on October 15. This will allow trustees sufficient time to review the materials before attending the ACCT conference.

Chair's Report – Trustee-Generated Idea for Book Stipend

Chair Mathews presented the following trustee-generated idea:

NAME OF THE IDEA

Book stipend for Students Fall 2025 in the amount of \$700,000

DESCRIPTION

This stipend is intended to reduce the cost for the purchase of textbooks for students, alleviating a barrier to students being able to access book material for class(es) upon their initial day of coursework.

ARGUMENTS IN FAVOR

N/A

ANTICIPATED ARGUMENTS IN OPPOSITION

1. Can this request be funded?
2. If so, how will this request be funded?
3. To whom or what is the impact of this funded request?

IDENTIFICATION OF KNOWN STAKEHOLDER GROUPS

1. Lansing Community College Students (both new enrollees and returning students).

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Lovell that the idea be forwarded to the President for further investigation and a written report to the Board in 60 to 90 days.

Roll call vote:

Ayes: Mathews, Thomas, Proctor, Lovell

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

Committee Reports – Audit Committee Update

Trustee Proctor stated that the Audit Committee met to receive a Status Update on the Annual Financial Audit Report from Michelle Fowler of Rehmann. He stated that Ms. Fowler will attend the October Board of Trustees meeting to present the Annual Financial Audit Report to the Board.

Committee Reports – Policy Committee Update

Trustee Proctor reported that the Policy Committee, consisting of himself, Ms. Duncan, and Trustee Taylor, has been actively working over the summer. They are preparing to present revisions to the Board's Bylaws and will eventually address updates to the Board's Governance Policies. This initiative aims to ensure that the policies remain current and effective in guiding the Board's operations and responsibilities. Trustee Proctor thanked the committee members for their efforts and highlighted the importance of these revisions in enhancing the Board's governance framework. Further discussions on this topic are anticipated in upcoming meetings.

Board Members Reports – Foundation Board Update

Trustee Thomas provided a brief update on the Foundation Board.

Unfinished Business

There was no Unfinished Business.

New Business

The New Business Items for October 2025:

A. Consent Agenda

1. 2025 Five-Year Capital Outlay Plan and Capital Project Request

B. Monthly Monitoring Report

1. Annual Board Monitoring Report will be moved to November
2. Audit Committee – Robert Proctor
 - a) Annual Financial Report – Michelle Fowler, Rehmann
3. Monthly Financial Statements
4. Monthly Public Safety Report

Public Comment

Melissa Kaplin: Melissa Kaplin addressed the Board to share upcoming Arts and Science events.

Mark Kelland: Mark Kelland addressed the Board regarding Open Education Resources and the money that was assigned to this project.

Board Comment

Trustees made comments.

Closed Session

There was no Closed Session

Adjournment

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Lovell that the meeting be adjourned.

Ayes: Proctor, Mathews, Thomas, Lovell

Nays: None

Absent: Frazier, Garcia, Taylor

The motion carried.

The meeting adjourned at 8:34 p.m.

Submitted,


Executive Assistant/Liaison to the Board
Benita Duncan