



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 19, 2025

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:01 p.m.

Roll Call

Present: Frazier, Lovell, Mathews, Proctor, Taylor, Thomas
Absent: Garcia

Trustee Garcia arrived at 6:10 p.m.

Pledge of Allegiance

Trustee Frazier led the Pledge of Allegiance.

The Chair requested a moment of silence for Trustee Thomas, who lost a relative, and Dr. Seleana Samuel, who lost her father.

Approval of Minutes

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Frazier that the minutes of the April 21, 2025, Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Lovell, Taylor, Mathews, Frazier, Proctor

Nays: None

Absent: Garcia, Thomas

The motion carried.

Additions/Deletions to the Agenda

On behalf of Dr. Samuel, Chair Mathews requested that a Waiver of the Employee of Relatives (Nepotism) policy be added to the Consent Agenda.

Limited Public Comment Regarding Agenda Items

There was no Limited Public Comment Regarding Agenda Items.

President's Report

President Robinson presented the May 2025 President's report to the Board.

There was a brief presentation on LCC's partnership with CAMW.

Consent Agenda – Action Items

The following items were presented under the consent agenda:

- A. Additional Funds for the Lansing Community College (LCC) Commemoration of the Greater Lansing African-Americans.
- B. Board of Trustees Employees'
 - 1. Expenses – May 2025
 - 2. Time Reporting – May 2025
- C. Change Order
 - 1. Desire 2 Learn Software Platform Add-on
 - 2. ~~Fabrication and Restoration Services (REMOVED)~~
 - 3. General Electrical Supplies
- D. Cooperative Purchase
 - 1. Print Shop Digital Press
- E. Proposed Lease Agreement Amendments between Lansing Community College (LCC) and the University Partners in the Gannon Building
- F. Request for Proposal
 - 1. Campus-Wide Flooring Maintenance Services
 - 2. Campus-Wide Roof Maintenance Services
- G. Waiver of the Employee of Relatives (Nepotism) (ADDED)

Trustee Lovell requested that the Change Order for the Fabrication and Restoration Services be removed from the Consent Agenda.

IT WAS MOVED BY Trustee Garcia and seconded by Trustee Proctor that the Consent Agenda, removing the Change Order for the Fabrication and Restoration Services, be approved.

Roll call vote:

Ayes: Mathews, Proctor, Taylor, Lovell, Garcia, Frazier

Nays: None

Absent: Thomas

The motion carried.

Action Item – Change Order for Fabrication and Restoration Services

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Frazier that the Change Order for Fabrication and Restoration Supplies be approved.

Trustee Lovell asked how the college looks at the sculptures across campus.

President Robinson and Chris MacKersie addressed the maintenance of the campus-wide sculptures.

Roll call vote:

Ayes: Lovell, Frazier, Mathews, Garcia, Taylor, Proctor

Nays: None

Absent: Thomas

The motion carried.

Monthly Monitoring Report

The following monitoring reports were presented:

- A. Monthly Financial Statements
- B. Monthly Police Department Report

There were questions and discussions on items A and B.

Linkage Planning/Implementation

Committee Report – Audit Committee

Trustee Proctor stated that on May 14, he met with Rehman for an Audit Pre-Planning meeting.

Board Member Reports – Foundation Board Update

Trustee gave a brief Foundation Board update.

Unfinished Business

There was no Unfinished Business.

New Business

There were no new items of business.

Public Comment

Melissa Kaplan: Melissa Kaplan addressed the Board regarding the upcoming events at LCC.

Board Comment

Trustee Taylor made comments.

Closed Session

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Garcia to enter into a Closed Session under Section 8(a) of the Michigan OMA to discuss the Board's Executive Assistant/Liaison's yearly performance review as she requested to be undertaken in a closed session.

Roll call vote:

Ayes: Mathews, Lovell, Taylor, Frazier, Proctor, Garcia

Nays: None

Absent: Thomas

The motion carried.

The Board entered into Closed Session at 7:34 p.m.

The Board entered into Open Session at 8:07 p.m.

Roll Call

Present: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor

Absent: Thomas

Adjournment

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Mathews that the meeting be adjourned.

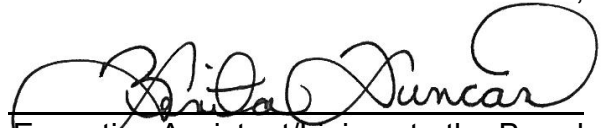
Ayes: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor

Nays: None
Absent: Thomas

The motion carried.

The meeting adjourned at 8:14 p.m.

Submitted,


Executive Assistant/Liaison to the Board
Benita Duncan