



LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
March 17, 2025

**Regular Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 6:03 p.m.

## **Roll Call**

Present: Frazier, Lovell, Mathews, Proctor, Taylor, Thomas  
Absent: Garcia

## **Pledge of Allegiance**

Trustee Lovell led the Pledge of Allegiance.

The Chair requested a moment of silence in honor of Noel Garcia, Sr.

## **Approval of Minutes**

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Proctor that the minutes of October 7, 2024, Audit Committee Meeting, March 3, 2025, Audit Committee Meeting, and the February 17, 2025 Regular Meeting be adopted.

Roll call vote:

Ayes: Taylor, Proctor, Lovell, Thomas, Mathews, Frazier

Nays: None

Absent: Garcia

The motion carried.

## **Additions/Deletions to the Agenda**

There were no additions/deletions to the Agenda.

## Limited Public Comment Regarding Agenda Items

Mark Kelland: Mark Kelland addressed the Board regarding RFP for External Auditing Services and Internal Auditing Services. He asked if the audits could be made available to the campus.

## President's Report

President Robinson presented the March 2024 President's report to the Board.

## Consent Agenda – Action Items

The following items were presented under the consent agenda:

- A. Board of Trustees Employees'
  - 1. Expenses – February 2025
  - 2. Time Reporting – February 2025
- B. Cooperative Purchase
  - 1. Elevator Maintenance Services
  - 2. Network Access Switches
- C. Professional Development Leave Request
  - 1. Robert Fernholz
- D. Request for Proposal
  - 1. External Auditing Services
  - 2. Internal Auditing Services

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Taylor that the Consent Agenda be approved.

Roll call vote:

Ayes: Mathews, Lovell, Thomas, Frazier, Proctor, Taylor

Nays: None

Absent: Garcia

The motion carried.

## Monthly Monitoring Report

The following monitoring reports were presented:

- A. FY 2026 Estimate of Taxes and Appropriation Necessary
- B. Monthly Financial Statements
- C. Monthly Police Department Report

#### D. Report Regarding Diversity of Employees

There was a Board discussion on the monitoring reports.

## Linkage Planning/Implementation

### Committee Report – Audit Committee

Trustee Proctor stated that the Audit Committee met on March 3, 2025, to discuss the review of Title IX Compliance.

### Board Member Reports – Foundation Board Update

Trustee Frazier gave a brief Foundation Board update.

- The alumni committee has selected the 2025 LCC Distinguished Alum. More details will be shared next month.
- The Employee Development Fund Committee will select employees for professional and personal enrichment grants tomorrow.
- Liz and Tom Brott have established an endowment of \$30,000 to support students in public service.

## Unfinished Business

There was no Unfinished Business.

## New Business

There were no new items of business.

## Public Comment

Melissa Kaplan: Melissa Kaplan addressed the Board regarding the upcoming events at LCC.

## Board Comment

Trustees Lovell, Thomas, and Proctor made comments.

## Closed Session

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Proctor that the Board

entered into a Closed Session for the purpose of discussing strategies and negotiation sessions connected with collective bargaining agreements under Section 8(c) of the MI OMA.

Roll call vote:

Ayes: Proctor, Taylor, Lovell, Thomas, Frazier, Mathews

Nays: None

Absent: Garcia

The motion carried.

The Board entered into a Closed Session at 6:50 p.m.

The Board returned to an Open Session at 8:09 p.m.

Roll:

Present: Frazier, Lovell, Mathews, Proctor, Taylor, Thomas

Absent: Garcia

## Adjournment

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Thomas that the meeting be adjourned.

Ayes: Frazier, Lovell, Mathews, Proctor, Taylor, Thomas

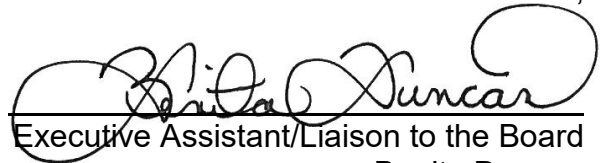
Nays: None

Absent: Garcia

The motion carried.

The meeting adjourned at 8:10 p.m.

Submitted,



Executive Assistant/Liaison to the Board

Benita Duncan