



**Lansing Community College
Board of Trustees**

Audit Committee Meeting
December 1, 2025
12:00 p.m.

Lansing Community College Board of Trustees **AUDIT COMMITTEE**



Trustee Robert Proctor
Committee Chair



Trustee LaShunda Thomas
Committee Member



Trustee Hope Lovell
Committee Member

*Minutes of meetings and all proceedings of the Board may be obtained from the Board's Executive Assistant & Liaison
3rd Floor, Room 307.4, Paula D. Cunningham Administration Building
610 N. Capitol Avenue; Lansing, MI 48933; Phone (517) 483-5252*



AGENDA

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
December 1, 2025

Administration Building 306
12:00 p.m.

Audit Committee Meeting

- I. Call to Order by Committee Chair
- II. Roll Call by Executive Assistant/Liaison to the Board
- III. Additions/Deletions to the Agenda
- IV. Limited Public Comment Regarding Agenda Items
- V. Approval of Minutes
 - A. November 3, 2025 Audit Committee Meeting Minutes
- VI. Audit Chair's Report
 - A. Preparation of Audit Committee Agenda and Meeting Materials
 - B. Compensation and Reimbursement of Expenses
 - C. Internal Audit Planning Process
- VII. Public Comment
- VIII. Adjournment

Approval of Minutes



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
Administration Building 306
November 3, 2025

Audit Committee Meeting

Unadopted Meeting Minutes

Call to Order

The meeting was called to order at 12:04 p.m.

Roll Call

Present: Lovell, Proctor, Thomas
Absent: None

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

Limited Public Comment Regarding Agenda Items

There were no limited public comments regarding agenda items.

Approval of Minutes

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Lovell that the October 6, 2025, meeting minutes be approved.

Roll call vote:

Ayes: Lovell, Proctor, Thomas
Nays: None
Absent: None

The motion carried.

President's Reports

Internal Audit Risk Assessment Results and Proposed Internal Audit Plan – Baker Tilly

In September 2025, during two Executive Leadership Team (ELT) meetings with LCC's Internal Auditors, Baker Tilly, the ELT completed a multi-phased risk assessment. This

assessment aimed to gather insights from the leadership team to identify, assess, and prioritize the top risks and opportunities impacting LCC's objectives. The summary identified seven main risk areas: (1) Artificial Intelligence Strategy, (2) Talent Management and Succession Planning, (3) Student Success, (4) Cybersecurity, (5) Public Perception of Higher Education, (6) Government Policy and Funding Changes, and (7) Financial Stability. The following schedule of internal audit projects is proposed.

Proposed Internal Audit Plan

Year 1 Proposed Internal Audits

1. Vulnerability and Patch Management Audit
2. Talent Management Advisory Review

Year 2 Considerations

1. Americans with Disabilities Act (ADA) Audit
2. Artificial Intelligence (AI) Governance Advisory Review
3. Student Retention Advisory Review

Year 3 Considerations

1. Incident Response Audit
2. Financial Planning and Budgeting Audit

Note: Each proposed audit or advisory review has been mapped to at least one Tier 1 risk.

Public Comment

There was no Public Comment.

Adjournment

IT WAS MOVED BY Trustee Lovell and supported by Trustee Proctor that the meeting adjourned.

Ayes: Lovell, Proctor, Thomas

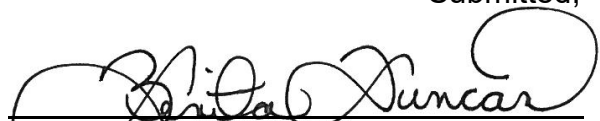
Nays: None

Absent: None

The motion carried.

The meeting adjourned at 1:10 p.m.

Submitted,


Executive Assistant/Liaison to the Board
Benita Duncan



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