



Lansing Community College Board of Trustees

(Part 1 of 2)

Regular Meeting
November 17, 2025
6:00 p.m.

BOARD OF TRUSTEES & PRESIDENT



Angela Mathews
Chair
2023 - 2028



Steve Robinson, Ph.D.
President of the College



Terrence L. Frazier
Vice Chair
2025 - 2030



Robert E. Proctor
Treasurer
2023 - 2028



LaShunda Thomas
Secretary
2021 - 2026



Noel Garcia, Jr.
Trustee
2025 - 2028



Hope M. Lovell
Trustee
2025 - 2026



Chatum Taylor
Trustee
2025 - 2030



Mutual Commitments *LCC Board OF Trustees*

We, the LCC Board of Trustees, will

Uphold the public's trust

Understand, then to be understood

Attend meetings & be prepared to fully engage

Keep confidential matters confidential

Avoid conflicts of interest & act in an ethical manner

Refrain from personal comments & respect others' views

Present views positively & constructively

Vote our conscience & honor final Board decisions

Build strong relationships with Trustees and President

Seek views of other Trustees

Seek & accept constructive comment

Trust each other & be worthy of that trust

Honor the roles of Trustees, the Chair and President

Respect the role of Chair as Board spokesperson

Support the role of President as College spokesperson

Continually learn through professional development

Reflect as a means to grow and improve

Be role models for students

Adopted June 18, 2007



AGENDA

BOARD OF TRUSTEES MEETING

November 17, 2025

ADM Boardroom

6:00 p.m.

Regular Meeting

- I. Call to Order by Chair
- II. Roll Call by Executive Assistant/Liaison to the Board
- III. Pledge of Allegiance
 - A. Noel Garcia
- IV. Approval of Minutes
 - A. October 27, 2025, Regular Board of Trustees Meeting
- V. Additions/Deletions to the Agenda
- VI. Limited Public Comment Regarding Agenda Items
- VII. President's Report
 - A. Special Presentation
 1. Tech Careers Robot Dog Demonstration
- VIII. Consent Agenda – Action Items
 - A. Board of Trustees Employees
 1. Expenses – October 2025
 2. Time Reporting – November 2025
 - B. Cooperative Purchase
 1. Campus-Wide Moving Services
- IX. Trustee-Generated Idea
 - A. Update on Idea for a \$700,000 Book Stipend for Students
- X. Monthly Monitoring Report
 - A. 2026 – 2027 Federal Agenda
 - B. Board of Trustees Annual Ends Report

- C. Monthly Financial Statements
- D. Monthly Police Department Report

XI. Linkage Planning/Implementation

- A. Chair's Report
- B. Committee Reports
 - 1. Audit Committee – *Robert Proctor*
 - 2. Policy Committee – *Robert Proctor*
- C. Board Members Report
 - 1. Foundation Board Report – *Terrence Frazier & Noel Garcia, Jr.*

XII. Unfinished Business

XIII. New Business

XIV. Public Comment

XV. Board Comments

XVI. Closed Session

XVII. Adjournment

Approval of Minutes



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
ADM Building Boardroom

October 27, 2025

Regular Meeting
Unadopted Meeting Minutes

Call to Order

The meeting was called to order at 6:01 p.m.

Roll Call

Present: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor, Thomas
Absent: None

Pledge of Allegiance

Trustee Lovell led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Garcia and seconded by Trustee Thomas that the minutes of the September 15, 2025, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Garcia, Lovell, Taylor, Mathews, Thomas, Frazier, Proctor
Nays: None
Absent: None

The motion carried.

Additions/Deletions to the Agenda

Chair Mathews stated that she would move Public Comment to follow Limited Public Comment and move Closed Session to follow New Business.

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments Regarding Agenda Items.

Public Comments

Melinda Hernandez: Melinda Hernandez addressed the board regarding Eva Menefee's service at Lansing Community College.

Dustin Abrego: Duston Abrego addressed the Board regarding the increase in health care.

Eva Menefee: Eva Menefee addressed the Board regarding her retirement and years of service at LCC.

Monthly Monitoring Report

Annual Comprehensive Financial Report – Michelle Fowler of Rehmann

Ms. Michelle Fowler, of Rehmann, presented the Annual Comprehensive Audit Report. She stated that the Single Audit of Federal Funds was not presented because the U.S. Department of Education has not issued auditor guidance.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Garcia that the Annual Comprehensive Audit Report be accepted.

Roll call vote:

Ayes: Thomas, Mathews, Proctor, Taylor, Lovell, Garcia, Frazier

Nays: None

Absent: None

The motion carried.

Linkage Planning/Implementation

Community Linkage – President's Report

President Robinson presented the October 2025 President's report to the Board.

Special Presentation – Update on HBCU Transfer Opportunities Outreach

Layne Ingram and Dr. Sally Welch gave a brief update to the Board. Discussion from the Board followed.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. 2025 Five-Year Capital Outlay Plan and Capital Outlay Project Request

B. Board of Trustees Employees

1. Expenses – July, August, September 2025
2. Time Reporting – September 2024

C. Capital Project Request

1. ~~Arts and Sciences Building Fume Hood Replacements~~ *REMOVED*
2. ~~Health and Human Services Simulation Center and Transfer of the 505 Capitol~~ *REMOVED*

D. Avenue Capital Project Funds

Trustee Lovell requested the removal of the Capital Project Requests for the Arts and Sciences Building Fume Hood Replacements and the Health and Human Services Simulation Center, and the transfer of the 505 Capitol.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Taylor that the Consent Agenda, removing the Capital Project Requests for the Arts and Sciences Building Fume Hood Replacements and the Health and Human Services Simulation Center, and the transfer of the 505 Capitol, be approved.

Roll call vote:

Ayes: Lovell, Frazier, Mathews, Thomas, Garcia, Taylor, Proctor

Nays: None

Absent: None

The motion carried.

Action Item – Capital Project Request for the Arts and Sciences Building Fume Hood Replacements & for Health and Human Services Simulation Center, and Transfer of 505 Capitol Project Funds, be approved

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Proctor that the Capital Project Requests for Arts & Sciences Building Fume Hood Replacements and the Capital Project Request for Health and Human Services Simulation Center and Transfer of 505 Capitol Avenue Capital Project Funds be approved.

Trustee Lovell requested clarification on the language regarding the A & S Building Fume Hood Replacement and an update on the HHS Simulation Center.

Roll call vote:

Ayes: Mathews, Thomas, Lovell, Taylor, Frazier, Proctor, Garcia

Nays: None

Absent: None

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

- A. Monthly Financial Statements
- B. Monthly Police Department Report
- C. Report Regarding Diversity of Employees

There was a discussion on the reports presented.

Linkage Planning/Implementation

Chair's Report – ACCT Letter of Support

IT WAS MOVED BY Trustee Taylor and seconded by Trustee Proctor to approve the ACCT Letter of Financial Support for participation in ACCT Committees as an Associate member for Trustees Mathews, Lovell, and Thomas.

Roll call vote:

Ayes: Taylor, Thomas, Mathews, Proctor, Lovell, Frazier, Garcia

Nays: None

Absent: None

The motion carried.

Chair's Report – Recap of The ACCT Leadership Congress

Chair Mathews reported that the ACCT Leadership Congress in New Orleans was an excellent conference, featuring outstanding sessions and a wealth of information. She highlighted the college's high regard within the ACCT. Additionally, she shared that she, Dr. Robinson, and Layne Ingram participated in a panel at the conference that discussed "The Star Standard: Applying Your College's Brand Guidelines to Student Recognition Events."

The Chair announced that Trustee Proctor was elected to the ACCT Board of Directors for a three-year term. Furthermore, Ms. Duncan received the national Professional Board Staff Member of the Year Award, having previously won the Central Region Professional Board Staff Member Award just a few months earlier. Ms. Duncan was also re-elected as the Central Region Member-at-large representative to the ACCT Professional Board Staff Executive Committee, which marks her eighth consecutive year of service on the board.

Committee Reports – Policy Committee Update

Trustee Proctor reported that the Policy Committee, consisting of himself, Ms. Duncan, and Trustee Taylor, has been actively working to present revisions to the Board's Bylaws and will eventually address updates to the Board's Governance Policies. This initiative aims to ensure

that the policies remain current and effective in guiding the Board's operations and responsibilities.

Board Members Report – Foundation Board Update

Trustee Garcia provided a brief update on the Foundation Board.

Board Members Report – Trustee-Generated Idea and Initiative

Trustee Taylor presented the following trustee-generated idea:

NAME OF THE IDEA

Campus Community and Safety Kiosk Initiative

DESCRIPTION

To enhance the safety, accessibility, and inclusiveness of Lansing Community College. I propose the implementation of a Campus Community kiosk initiative. This initiative aims to provide real-time information and support visitor check-in processes, effectively providing ways to make our college more accessible for our community, while addressing safety concerns for our students, faculty, and staff. I am proposing the installation of kiosks at the main entry points of the college. This includes entry doors from the Gannon building parking ramp, main entry to Gannon from the main campus walkway, entry point to the Arts and Sciences building, library, etc. The kiosks will have the following functions to complement the current safety measures already in place:

1. Key features:
 - a. Accessibility for the Community:
 - Kiosks can serve as welcoming points, allowing access to resources, events, and information on safety protocols and procedures.
 - b. Visitor Check-in System:
 - Implement a digital check-in feature for visitors that allows monitoring of who enters the campus. This can include visitors entering their information (name, purpose of visit, contact details), or scanning government issued IDs, to verify their identity or thumbprint capability. The system may print a visitor's badge or send a digital pass to their phone.
 - c. Pre-Registration Integration:
 - Visitors who pre-register online can check in quickly by scanning a QR code or entering a confirmation number.
 - d. Access Control:
 - Kiosks can be integrated with door access by having temporary access to specific buildings or areas using an intercom system or access button system.
 - e. Monitoring and Reporting:
 - Reports can be pulled to see foot traffic at specific times of incident entering and exiting buildings in certain timeframes. We could also use the data collected to analyze visitor trends for different usages.

Approximate costs to integrate an intercom system would include:

Kiosk type- Basic Kiosks \$1,000; more advanced models up to \$3,000-\$4,000. **Intercom system-** Can range from \$300-\$3,000, depending on features. **Installation-** Approximately \$500.

Software integration- if needed, can be an additional cost to align with existing security systems on campus. **Maintenance-** ongoing maintenance and support should be considered. **Overall-** Total cost could range from \$2,000+ - \$10,000+, depending on the scale of this project and overall college suggestions.

Approximately seven (7) Kiosks in total (to include one at West Campus)

ARGUMENTS IN FAVOR

Overall, this idea emphasizes creating a welcoming and safe environment through proactive measures while still incorporating reactive elements for immediate response. This idea complements our current safety measures that are in place, but also creates a sense of community as a well-rounded approach. Also, by implementing kiosk systems, we can maintain a safe and efficient environment while adapting to the needs of our community.

ANTICIPATED ARGUMENTS IN OPPOSITION

1. Kiosks failing to function.
2. Costs of maintenance and maintenance of kiosks
3. Kiosks being vandalized or misused

IDENTIFICATION OF KNOWN STAKEHOLDER GROUPS

1. College Financial Staff
2. Student and Staff purchasers
3. Community Members

When discussing community concerns, issues involving the College, and actions taken by the Board of Trustees and the administration, Trustees shall carefully delineate between opinions that are personal and held as an individual citizen versus opinions that reflect officially approved policies or actions of the Board or College. (Board Bylaw 1.7.4)

NEXT STEPS

After discussion, the Board decides by motion whether to forward the idea and written document to the President for further investigation, with a more extensive written report to come back to the Board in 60 days that would include:

1. Descriptions of any current LCC programs or initiatives that address a similar or related issue or a statement that none are currently in place;
2. Descriptions of existing models, if any: local, state, and national;
3. Pros and Cons;
4. An expanded listing of Stakeholders and Stakeholder groups;
5. Financing implications;
6. Possible funding sources;
7. Personnel issues;
8. Administration recommendation.

If the Board decides to forward the idea to the President for further investigation and reporting, it will automatically be added as a Discussion Item on the agenda of the next regularly scheduled Board Meeting, which will occur two months later.

Discussion followed.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Frazier to forward the idea and written document to the President for further investigation, with a more extensive written report to come back to the Board in 60 days.

Roll call vote:

Ayes: Frazier, Proctor, Mathews, Thomas, Taylor, Lovell, Garcia

Nays: None

Absent: None

The motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

There was no New Business

Board Comment

Trustees made comments.

Closed Session

IT WAS MOVED BY Trustee Frazier and seconded by Trustee Lovell to enter into a Closed Session for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with the pending litigation of "*Linda Rawls v MAHE/MEA*" and "*Kiera Smith v LCC and Albert Nowak*", under Section 8(e) of the Open Meetings Act and to enter into a Closed Session for the purpose of discussing information designed to protect the security or safety of persons or property or the confidentiality, integrity, or availability of the College's information systems pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13 (1) y of the Michigan Freedom of Information Act.

Roll call vote:

Ayes: Garcia, Frazier, Lovell, Taylor, Proctor, Mathews, Thomas

Nays: None

Absent: Frazier, Proctor

The motion carried.

The Board entered into a closed session at 7:57 p.m.

The Board returned to the open session at 8:04 p.m.

Roll Call

Present: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor, Thomas

Absent: None

Adjournment

IT WAS MOVED BY Trustee Lovell and seconded by Trustee Thomas that the meeting be adjourned.

Ayes: Frazier, Garcia, Lovell, Mathews, Proctor, Taylor, Thomas

Nays: None

Absent: None

The motion carried.

The meeting adjourned at 8:50 p.m.

Submitted,



Executive Assistant/Liaison to the Board
Benita Duncan

President's Report

**Lansing Community College - Board of Trustees
November 17, 2025**

Agenda Item: Tech Careers Robot Dog Demonstration

Presented for Information

PURPOSE

To provide information and background on LCC's Drone Programs.

BACKGROUND

As part of the President's Report, representatives from LCC's CIT, Geospatial Science, and Drone program will provide an overview of the college's innovative drone program and demonstrate the capabilities of the program's robotic dog. The presentation will highlight current industry trends, including the growing demand for certified drone pilots, projected career outlooks, and competitive starting salaries in the field. This demonstration will showcase how LCC is preparing students for emerging technologies and high-demand careers.

IMPLICATIONS

Financial:

N/A

Strategic Plan:

This program aligns with the strategic goal of Achieving Academic Excellence with Purpose and Equity.

Human Resources:

N/A

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

N/A

ATTACHMENTS:

1. LCC CIT, Geospatial Science, and Drone Programs Slide Deck



HAVE DRONE, WILL TRAVEL

LCC - CIT, GEOSPATIAL SCIENCE, AND DRONE PROGRAMS

JONATHAN GUSMANO – PROGRAM DIRECTOR

SPECIAL GUEST – S.N.O.O.P. D.O.G.G.

DRONES & GEOSPATIAL SCIENCE

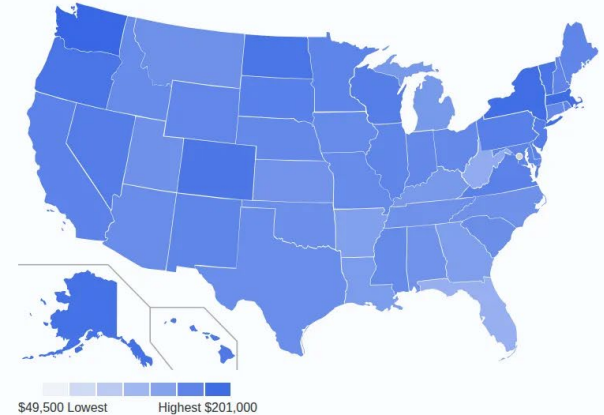
Professional Outlook

- US BLS: Over 150,000 Drone Pilots & Geospatial Professionals needed by 2026
- Public Works, Construction & Surveying, Emergency Response, Cinematography
- Between \$45-55 an Hour Starting Pay
- Only Requires an FAA Part 107 License
- LCC is the only comprehensive Drone & GSCI program in the state of Michigan

Drone Pilot Salary in the United States



	Annual Salary	Monthly Pay	Weekly Pay	Hourly Wage
Top Earners	\$175,000	\$14,583	\$3,365	\$84
75th Percentile	\$155,000	\$12,916	\$2,980	\$75
Average	\$130,916	\$10,909	\$2,517	\$63
25th Percentile	\$100,000	\$8,333	\$1,923	\$48



ZipRecruiter salary estimates, histograms, trends and comparisons are derived from both employer job postings and third party data sources.



Last Updated : October 29, 2025

Consent Agenda Action Items

**Lansing Community College – Board of Trustees
November 17, 2025**

Agenda Item: Board of Trustees Employees' Expenses

Presented for Action

PURPOSE

To ratify the Board's employees' expenses for the month of October 2025.

BACKGROUND

This information is provided to the Board of Trustees for ratification of expenses relating to those employees who directly report to the Board.

IMPLICATIONS

Financial:

The College's procedure states that an employee's supervisor must approve the expenses of the employee.

Strategic Plan:

The College's financial planning, forecasting, and annual budget provide resources for all of the strategic plan's goals. Accurate and timely financial reporting is a key component of that process.

Human Resources:

None

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

The Administration respectfully requests that the Board of Trustees ratify the monthly expenses of the employees who report to the Board.

ATTACHMENTS:

1. Attachment A – Monthly Expenses - Executive Assistant & Liaison to Board
2. Attachment B – Monthly Expenses - President

Lansing Community College
Board of Trustees - Detail Expenses
October 2025

Date	Board Member	Amount	Description	Payee
Chargeback Telephone Phone				
1-Oct-25	General - Operations	\$ 30	Phone_2025_Sep	Lansing Community College
Total		\$ 30		
Chargeback Print & Copy				
1-Oct-25	General - Operations	\$ 18	Print Copy_2025_Sept	Lansing Community College
Total		\$ 18		
	Grand Total	\$ 48	Institutional Expenses	
Audit Services				
27-Oct-25	General - Operations	\$ 12,661	Internal Audit Services	Baker Tilly Beers & Cutler, LLC
Total		\$ 12,661		
	Grand Total	\$ 12,661	Professional Fees	
Commercial Printing/Publication				
24-Oct-25	General - Operations	\$ 1,512	September 2025 Board Meeting Materials	Allegra Print Mail Lansing
Total		\$ 1,512		
	Grand Total	\$ 1,512	Purchased Services	
Supplies				
30-Oct-25	General - Operations	\$ 62	Office Supplies	B Duncan
30-Oct-25	General - Operations	\$ 39	Office Supplies	B Duncan
Total		\$ 101		
	Grand Total	\$ 101	Supplies & Non-Capital Equipment	
Travel Lodging				
23-Oct-25	A Mathews	\$ 209	MCCA Fall Board of Directors Meeting	Doubletree Hotels
30-Oct-25	B Duncan	\$ 1,315	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	C Taylor	\$ 1,175	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	L Thomas	\$ 1,469	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	H Lovell	\$ 1,175	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	T Frazier	\$ 1,315	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	R Proctor	\$ 1,469	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	N Garcia	\$ 1,175	ACCT Leadership Congress	Marriott New Orleans
30-Oct-25	A Mathews	\$ 1,644	ACCT Leadership Congress	Marriott New Orleans
Total		\$ 10,944		
Travel Meal Allowance				
30-Oct-25	B Duncan	\$ 217	ACCT Leadership Congress	B Duncan
Total		\$ 217		
Travel Miscellaneous				
23-Oct-25	A Mathews	\$ 14	MCCA Fall Board of Directors Meeting	Doubletree Hotel
30-Oct-25	B Duncan	\$ 160	ACCT Leadership Congress	Metro Airport Parking
Total		\$ 174		

Lansing Community College
Board of Trustees - Detail Expenses
October 2025

Date	Board Member	Amount	Description	Payee
Travel Transportation				
30-Oct-25	B Duncan	\$ 249	ACCT Leadership Congress	B Duncan
30-Oct-25	B Duncan	\$ 275	ACCT Leadership Congress	Uber
Total		\$ 524		
Travel Registration Fees				
30-Oct-25	B Duncan	\$ 120	ACCT Leadership Congress	Assn Of Comm College Trustees
Total		\$ 120		
Travel Mileage Expense				
22-Oct-25	A Mathews	\$ 80	MCCA Fall Board of Directors Meeting	A Mathews
31-Oct-25	B Duncan	\$ 134	ACCT Leadership Congress	B Duncan
Total		\$ 214		
Meeting Expense				
21-Oct-25	General - Operations	\$ 515	September 2025 Board Meeting	A Catered Affaire Inc
Total		\$ 515		
	Grand Total	\$ 12,708	Travel, Training & Conferences	
		\$ 27,029	Total Expenses	

Lansing Community College
President - Detail Expenses
October 2025

Date	Board Employee	Amount	Description	Payee
Misc Purchased Services				
7-Oct-25	Robinson	\$ 462	Deposit holiday decoration - President's House	The Plant Professionals Inc
Total		\$ 462		
	Grand Total	\$ 462	Purchased Services	
Memberships				
7-Oct-25	Robinson	\$ 50	Monthly Membership	University Club of MSU
9-Oct-25	Robinson	\$ 150	CEO Network Membership - October	H & H Incorporated
15-Oct-25	Robinson	\$ 250	NAJGA Annual Membership	North American Japanese Garden Assn
Total		\$ 450		
	Grand Total	\$ 450	Supplies & Non-Capital Equipment	
Travel Lodging				
23-Oct-25	Robinson	\$ 901	Fall GCCLN Conference	Courtyard by Marriott
Total		\$ 901		
Travel Miscellaneous				
15-Oct-25	Robinson	\$ 36	CATYC Conference - parking	Capital City Airport
23-Oct-25	Robinson	\$ 144	Fall GCCLN Conference - parking	Courtyard by Marriott
Total		\$ 180		
Travel Transportation				
15-Oct-25	Robinson	\$ 51	CATYC Conference	Uber
Total		\$ 51		
Meeting Expense				
20-Oct-25	General - Operations	\$ 34	Lunch Meeting with Tri-Star Trust	Art's Pub
23-Oct-25	General - Operations	\$ 51	Lunch Meeting with Board Chair	Art & Jake's Sports Bar & Grill
Total		\$ 85		
	Grand Total	\$ 1,217	Travel, Training & Conferences	
		\$ 2,129	Total Expenses	

**Lansing Community College - Board of Trustees
November 2025**

Agenda Item: Approval of Board Employee Time Reporting – November 2025

Presented for Action

PURPOSE

To secure Board approval of the time reporting for November 2025 for the President and the Executive Assistant/Liaison to the Board.

BACKGROUND

The College's Board of Trustees has two direct report employees, the President and Executive Assistant/Liaison to the Board. The College uses an electronic system, Banner, for employee time reporting and payroll. On a bi-weekly basis, employees submit their time reporting in the system, and report any exception time for the payroll period to the Board Chair for provisional approval. Once the Board Chair provides provisional approval, the time entry is approved in the system by the Executive Director of Human Resources. Final approval requires Board approval.

IMPLICATIONS

Financial:

None

Strategic Plan:

None

Human Resources:

None

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

The Administration respectfully requests that the Board of Trustees approve the time reporting submissions for November 2025 for the President and the Executive Assistant/Liaison to the Board.

ATTACHMENTS:

1. November, 2025 Time Reporting

**Lansing Community College
Time Reporting for November, 2025**

All time was recorded correctly and submitted to the Chair for approval.

President

	Vacation Leave	Personal Leave	Sick Leave
September 28 – October 11, 2025	8.0		
October 12 – October 25, 2025	16.0		
Total Hours	24.0	0.0	0.0

Executive Assistant/Liaison to the Board

	Vacation Leave	Personal Leave	Sick Leave
September 28 – October 11, 2025			
October 12 – October 25, 2025			
Total Hours	0.0	0.0	0.0

**Lansing Community College – Board of Trustees
November 17, 2025**

Agenda Item: Cooperative Purchase – Campus-Wide Moving Services

Presented for Action

PURPOSE

To seek Board of Trustees approval to create a new Blanket Purchase Order (BPO) for as-needed moving services utilizing a cooperative agreement.

BACKGROUND

Lansing Community College (LCC) requires periodic moving and relocation services to support departmental transitions, space renovations, office consolidations, and other operational needs across campus. The current BPO is set to expire on November 30, 2025, and has provided an efficient and cost-effective mechanism to purchase these services on an as-needed basis. The new BPO will maintain continuity of service, reduce administrative burden by eliminating the need for multiple individual purchase requests, and ensure that moves are completed in a timely and coordinated manner to support the College's ongoing academic and administrative functions.

As a local unit of government, the College has access to several cooperative agreements. These agreements have already been competitively bid by established public agencies. By utilizing a cooperative agreement, the College benefits from nationally leveraged volume pricing and reduces the administrative burden of soliciting bids for this product. The Administration recommends utilizing the cooperative agreement awarded by E&I Cooperative Services to Oneida Solutions Group for as-needed moving services. The time period for this request is December 1, 2025, through November 30, 2027.

The College's purchasing policy and standard operating procedures do not require competitive bids for goods and services that have already been competitively bid by public agencies and made available through cooperative agreements.

IMPLICATIONS

Financial:

The requested two-year Blanket Purchase Order amount is \$240,000, based on the College's average monthly expenditure of \$10,000 for these services. It will be funded by the Maintenance and Replacement (M&R) Fund.

Strategic Plan:

This request supports all the College's strategic goal areas of: Achieving Academic Excellence with Purpose and Equity, Foster Student Enrollment, Strengthening Community Engagement and Partnerships

Human Resources:

There are no known human resources implications.

RISKS

Failure to award the Blanket Purchase Order for as-needed moving services could result in delays in fulfilling service requests and increased costs to the College due to the loss of previously negotiated rates through the cooperative agreement.

OTHER OPTIONS/ALTERNATIVES

An alternative to using a cooperative agreement would be to solicit individual bids; however, by leveraging a cooperative agreement, the College benefits from nationally negotiated volume pricing, ensuring cost savings, efficiency, and access to pre-qualified vendors.

RECOMMENDATIONS

The Administration respectfully recommends that the Board of Trustees approve the Blanket Purchase Order for as-needed moving services with Oneida Solutions Group. The BPO will be for the time period of December 1, 2025, through November 30, 2027, in the amount of \$240,000. If approved, it will be funded by the Maintenance and Replacement (M&R) Fund.

ATTACHMENTS:

1. Pre-Award Transmittal Document – Campus-Wide Moving Services

PRE-AWARD TRANSMITTAL DOCUMENT

Document: Cooperative Purchase

Opening Date: N/A

Project Title: Campus-Wide Moving Services

Buyer: Brittney Villarreal

1. Statement of Need:

Lansing Community College (LCC) is in need of creating a new Blanket Purchase Order (BPO) for as-needed moving services through Oneida Solutions Group.

2. Description of Supply or Service:

The purpose of this request is for as-needed moving services through Oneida Solutions Group. This BPO will ensure the College's ability to efficiently coordinate and complete moving and relocation activities in support of campus operations, departmental needs, and ongoing institutional projects.

This request for service will be utilizing the cooperative agreement awarded by E&I Cooperative Services to Oneida Solutions Group.

3. Award Recommendation:

The Administration recommends that the College participate in the competitively bid E&I Cooperative Services cooperative awarded to Oneida Solutions Group for continuation of as-needed moving services. The requested amount is \$240,000 for the period of December 1, 2025, through November 30, 2027. It will be funded by the Maintenance and Replacement (M&R) Fund.

The College's purchasing policy and standard operating procedures do not require competitive bids for goods and services that have already been competitively bid by public agencies and made available through cooperative agreements.

4. Reviewed By:

Samantha Gallimore, NIGP-CPP, CPPB
Purchasing Director

Date

Seleana Samuel, Ed.D.
Senior Vice President
Business Operations

Date

5. Board of Trustees Review:

Approve _____ | Disapprove _____

LaShunda Thomas, Secretary
Board of Trustees

Date

Lansing Community College - Board of Trustees
November 17, 2025

Agenda Item: Update on Trustee-Generated Idea for a \$700,000 Book Stipend for Students

Presented for Information/Action on Next Steps

PURPOSE

To respond to a Trustee-Generated Idea regarding a potential book stipend for students.

BACKGROUND

At the June 16, 2025, Board of Trustees meeting, Chair Mathews proposed a Trustee-Generated Idea to provide a \$700,000 book stipend for students in the Fall 2025, intended to reduce textbook costs and ensure students have access to required materials on the first day of class. The Board voted in September 2025 to direct the college to investigate this idea. In accordance with the "ROADMAP for Trustee-Generated Ideas and Initiatives" document, the college has investigated the feasibility, impact, and implementation options for this proposal.

The Administration's findings can be summarized as follows: a one-time distribution to all students would provide limited per-student impact. Nevertheless, there are other alternatives that might yield more substantial and lasting benefits for students facing affordability and access challenges. Those alternative options are outlined below.

Option 1: Expand Library Textbook Lending Program

Expand LCC's library textbook lending collection to serve more students across more courses, including additional copies of currently collected textbooks, expansion to high-enrollment courses beyond general education, and exploration of e-book lending models.

Option 2: Expand College Food Pantry

Significantly expand LCC's existing food pantry operations, including enhanced inventory with items not currently available, extended operating hours for increased accessibility, staffing support, and partnerships with community food banks and suppliers.

Option 3: Expand Laptop Lending Program

Significantly expand LCC's laptop lending program to provide more devices for semester-long loans to students who lack access to necessary technology for coursework completion. LCC currently maintains approximately 1,200 laptops; this expansion would increase the inventory to approximately 1,500 laptops with enhanced support infrastructure.

Each option has the potential to offer long-term, sustainable solutions for our students. The Board, in its discretion, may want to move forward with the Trustee-Generated Idea as presented, select from the alternative options provided, or decide to take no action. If the Board declines to move forward, no further action will be taken on this Trustee-Generated Idea.

IMPLICATIONS

Financial

The Board of Trustees approved the FY2026 budget at the June 16, 2025, meeting without provision for the proposed \$700,000 allocation. To move forward with the Trustee Generated Idea or any of the alternative options, a determination of funding sources will be necessary (both short-term and long-term to cover ongoing operational expenses as applicable).

Strategic Plan:

Reviews of Trustee-Generated Ideas are aligned with goals outlined in the 2025 – 2027 Strategic Plan. Specifically, Achieving Academic Excellence with Purpose & Equity, Fostering Student Enrollment, Retention, and Completion, and Strengthening Community Engagement and Partnerships

Human Resources:

Resource implications to be identified based on the Board of Trustees' direction on which option, if any, they choose.

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

The Administration recommends that the Board of Trustees provide feedback and direction on whether the college should take no action at this time, move forward with the Trustee-Generated Idea as presented, or pursue one of the following options: Library Textbook Lending Program Expansion, Food Pantry Expansion, or Laptop Lending Program Expansion. Furthermore, the Administration recommends that the Board of Trustees determine how the selected option might be funded (if applicable).

ATTACHMENTS:

1. Administration response to the Trustee Trustee-generated idea regarding a Book Stipend for Students



NOVEMBER 2025

Book Stipend for LCC Students: \$700,000

In Response to the Trustee Generated Idea Submitted by Chair Angela Mathews

OFFICE OF THE PRESIDENT



Book Stipend for LCC Students

PROSPECTUS

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Project Overview

At the June 16, 2025 Board of Trustees meeting, Chair Mathews proposed a Trustee Generated Idea to provide a \$700,000 book stipend for students in Fall 2025 intended to reduce textbook costs and ensure students have access to required materials on the first day of class. The Board voted in September 2025 to direct the college to investigate this idea.

In accordance with the "ROADMAP for Trustee Generated Ideas and Initiatives" document, the college has conducted an investigation into the feasibility, impact, and implementation options for this proposal.

With approximately 11,000 students, a \$700,000 allocation would provide approximately \$64 per student—insufficient to cover textbook costs. This report presents findings and alternative approaches that may provide more substantial and sustainable impact.

Current State of Textbook Access at LCC

Lansing Community College currently employs multiple strategies to address textbook affordability and accessibility, and student basic needs in an effort to reduce barriers to academic success:

- **Open Educational Resources (OERs):** Open Educational Resources are freely accessible, openly licensed course materials that faculty can adopt in place of traditional textbooks. Since its launch, OERs at LCC have saved students over \$4M.
- **First Day Inclusive Access (FDIA):** Through our partnership with Barnes & Noble, LCC offers First Day Inclusive Access to electronic textbooks and materials for select course sections. Under this model, students receive access to required digital course materials on the first day of class at costs generally lower than traditional textbook options, with an opt-in/opt-out choice for students.

Current FDIA participation (based on Fall 2025 data):

- Fall 2025: 235 sections using FDIA (out of approximately 1,000-1,200 total sections per semester)
 - Student participation rate: 98.5% (opt-out rate of 1.5%)
- **Financial Aid Book Stipends:** Students who are eligible for financial aid currently have access to book stipends as part of their financial aid packages, designed to cover textbook costs within the student's Cost of Attendance calculation.

Financial Aid, Institutional Scholarships, and Direct Support Considerations

A critical factor in evaluating options for student support is the impact on federal financial aid eligibility. In consultation with the Chief Financial Officer and Financial Aid staff, several important considerations were identified:

- **Direct Financial Support and Financial Aid Eligibility:** Any direct financial assistance provided to students (cash stipends, book vouchers, food assistance payments) counts against their federal financial aid packages under Cost of Attendance calculations. This means that providing direct financial support may reduce students' overall aid rather than provide net additional benefit
- **Scholarships:** Institutional scholarships must be administered according to federal financial aid regulations and must pay for specific costs incurred by students (tuition, fees, books) rather than being distributed as unrestricted funds.
- **Equitable Distribution:** Not every student is eligible for all forms of financial aid and scholarships. Individual students' financial aid packages are based on their specific financial situations. Any new scholarship program would require development of clear, equitable methodology for awarding funds in compliance with federal regulations.
- **Why Non-Financial Support is Preferable:** Programs that provide goods and services directly (textbook lending, food pantries, laptop lending) do not count against students' financial aid eligibility, making them more effective at providing net additional support to students in need.

Options for Consideration

In response to this Trustee Generated Idea, the college recommends the Board consider the following options to provide substantial and sustainable impact on student needs.

Option 1: Expand Library Textbook Lending Program



Description: Expand LCC's library textbook lending collection to serve more students across more courses, including additional copies of currently collected textbooks, expansion to high-enrollment courses beyond general education, and exploration of e-book lending models.

Current LCC Program Elements:

- Currently collects textbooks for general education classes at Downtown and West campuses
- Maintains two reserve copies per course
- Accepts instructor-donated copies for lending

Proposed Expansions:

1. E-copies: Implement electronic textbook lending to increase access and availability, this approach requires research into purchasing models, vendor selection, and technical infrastructure support
2. Expand to High-Enrollment Courses: Extend collection beyond current general education focus to include additional high-enrollment courses with clear, fair guidelines for selection
3. Additional Physical Copies: Increase from two copies to additional copies per title to expand lending periods and reduce wait times; consolidate Learning Commons and Library textbook collections for streamlined access
4. Enhanced Promotion: Leverage Academic Senate, Provost's Office, and faculty partnerships to promote instructor textbook donations and student awareness of lending services
5. Textbook Exchange Program: Establish peer-to-peer book exchange where students can donate used textbooks for others to take

Peer Example: Brightpoint Community College's library laptop and device loaner program showed profound measurable improvements in student success metrics over 5 years, with particularly strong gains for resource-limited students and students of color.

Estimated Annual Impact:

- Increased number of textbooks available for student checkout
- Reduced out-of-pocket textbook costs for students utilizing the program
- Improved day-one access to course materials
- Enhanced collection sustainability through exchange program

Use of Funds: \$700,000 (textbook purchases, e-book licensing, additional shelving, promotion, potential staff support)

Option 2: Expand College Food Pantry

Description: Invest \$700,000 to expand LCC's food pantry operations. In the short-term, funds would enhance current offerings by providing items not currently available, such as canned goods. Funds would also allow for increased open hours as the college works to establish partnerships with community food banks and suppliers. The college is actively exploring long-term sustainability models, including infrastructure needs, expanded staffing requirements, and potential support through the Foundation. Initial investments would focus on immediate impact through expanded inventory, increased accessibility, and basic operational support, while planning continues for more comprehensive program development.

Peer Examples: Cuyahoga Community College (Tri-C) completed modernization and expansion of food pantries on all campuses in 2024, with capital costs funded through private foundation commitments and an endowed fund established to provide ongoing operational support. Grand Rapids Community College expanded its food pantry in 2020 through a grant from Feeding America West Michigan, transforming it from providing small bags to a store-like environment, and received \$125,000 in 2024 through Michigan's Hunger-Free Campus pilot program.

Implementation Considerations:

- Immediate Impact: Funds can be deployed quickly to increase food inventory, expand hours, and enhance current operations, providing immediate support to students facing food insecurity
- Potential for future infrastructure enhancements to be explored based on operational needs and available resources
- Ongoing operational and staffing requirements would extend beyond the initial investment
- Sustainability: Board could direct additional annual funding to support ongoing food pantry operations after initial \$700,000 allocation is expended

Estimated Annual Impact:

- Significantly increased capacity to serve students facing food insecurity
- Expanded food inventory to offer students greater variety and choice
- Enhanced hours of operation and accessibility
- Potential partnership opportunities with community food banks

Use of Funds: \$700,000 (capital improvements, equipment, initial inventory, staffing, and operational reserve)

Option 3: Expand Laptop Lending Program

Description: Significantly expand LCC's laptop lending program to provide more devices for semester-long loans to students who lack access to necessary technology for coursework completion. LCC currently maintains approximately 1,200 laptops; this expansion would increase inventory to approximately 1,500 laptops with enhanced support infrastructure.

Peer Examples: Brightpoint Community College saw laptop loan demand increase 77% from 2023 to 2024, lending 921 laptops in 2024 for entire semesters. The program showed greater success measures for resource-limited students and students of racial and ethnic minorities, with students who have the tools to succeed being more likely to be successful. Grand Rapids Community College offers laptop lending through its library, with technology access identified as a critical equity issue.

Program Elements:

- Expansion from approximately 1,200 to 1,500 laptops
- Semester-long laptop loans (renewable as long as student remains enrolled)
- Priority given to students with demonstrated financial need
- Equipment includes necessary accessories (charger, case, software)
- Clear policies for care, damage, loss, and return
- Potential staffing support for program management and technical assistance

Estimated Annual Impact:

- 300 additional laptops available for student checkout
- Semester-long access removes barrier of daily/weekly device returns
- Addresses digital divide and equity gaps in technology access
- Supports students unable to afford personal devices for coursework

Use of Funds: \$700,000 (laptop purchases, accessories, cases, software licensing, equipment management system, potential staffing support, replacement/maintenance reserve)

Options Considered but Not Recommended

The college investigated several additional approaches to address student textbook costs. While each has merit, significant implementation challenges make them less viable than the three options outlined in the previous section.

Foundation Endowment for Textbook Assistance

Description: Establish a permanently endowed fund through the LCC Foundation to provide ongoing textbook scholarships to students with demonstrated financial need.

Why Not Recommended:

1. Financial Aid Implications: Direct financial support to students (textbook scholarships) counts against students' federal financial aid eligibility, potentially reducing their overall aid packages rather than providing additional assistance
2. Limited Annual Impact: An endowment structure would generate modest annual distributions, serving a relatively small number of students with meaningful awards—a limited impact given the scale of institutional investment
3. Public to Private Funds Transfer: Transferring \$700,000 in public institutional funds to a private foundation may present complications

One-Time SNAP Benefit Assistance

Description: Provide one-time financial assistance to students affected by the potential discontinuation of federal SNAP benefits, helping to bridge the gap for students who previously relied on this support for food security.

Why Not Recommended:

1. Financial Aid Implications: Any direct financial assistance to students counts against federal financial aid eligibility under Cost of Attendance calculations, potentially reducing overall aid packages rather than providing net benefit
2. Temporary Solution: One-time assistance does not address ongoing student food insecurity needs
3. State Support Available: The State of Michigan has allocated funding to support those affected by the potentially discontinued federal funding, reducing the immediate need for institutional intervention
4. Alternative: Food pantry expansion (Option 2) addresses food insecurity on an ongoing basis without impacting financial aid eligibility

Universal One-Time Disbursement to All Students

Description: Distribute \$700,000 equally among all currently enrolled students.

Why Not Recommended:

1. Minimal Per-Student Impact: With approximately 11,000 students, each student would receive approximately \$64—insufficient to purchase textbooks
2. Lack of Targeting: Universal distribution provides the same amount to students with and without demonstrated need, failing to address equity concerns
3. No Sustainable Impact: One-time payment provides no lasting benefit or systemic change
4. Financial Aid Implications: While minimal, a direct cash distribution to students would count against their financial aid packages, potentially reducing their overall aid rather than providing net benefit

Recommendation

The college recommends the Board consider the three presented options— Library Textbook Lending Program Expansion, Food Pantry Expansion, and Laptop Lending Program Expansion—and provide direction on which approach best aligns with Board priorities for addressing student needs.

Each option offers distinct benefits:

- **Textbook Lending Expansion** directly addresses the original intent of the TGI by reducing textbook costs and ensuring day-one access to course materials
- **Food Pantry Expansion** addresses food insecurity with both immediate and long-term impact potential
- **Laptop Lending Expansion** addresses technology equity and the digital divide affecting student success

Historical Context: Previous Trustee Generated Ideas

Chair Mathews has requested information about how previous Trustee Generated Ideas were handled, seeking parity and consistency in the process.

Subcommittee to Review Cost of Books (March 16, 2015): This TGI was submitted by former Trustee Andrew Abood. This idea was to consider establishing a subcommittee to determine the overall cost of books and to formulate a 5-year plan to provide free books, with a 20% reduction in the overall book cost per year. The Board approved forwarding the Subcommittee to Review the Cost of Books to the President for further investigation. On September 21, 2015, the Administration reported current LCC Programs or Initiatives that addressed Trustee Abood's request. They submitted a timeline, dating back to March 2014 to the present, with the Academic Senate and faculty encouraging the use of OER and the implementation phase of a virtual bookstore. On September 18, 2017, the Administration presented the OER Initiative, which was created as one of the projects of the Competitiveness and Innovation Subcommittee of the Strategic Plan. At the September 18, 2017, Board meeting, the Board approved a resolution allocating \$500,000 to support and accelerate the use of open education resources.

Change the Day the Board Meets (September 19, 2022): This TGI was submitted by former Trustee Samantha Vaive, with the intention to change the day of the Lansing Community College Board of Trustees' monthly meeting to accommodate those who also wish to participate in city council meetings. The Board approved (4-3) for the administration to investigate changing the day of the Board meetings. As a result, the college compiled a matrix of regular municipal and community meetings throughout the entire SLICE region (not just greater Lansing). The board did not vote in favor of changing the meeting date.

African American Commemoration TGI (2022): On May 16, 2022, during a Board meeting, former Trustee Andrew Abood expressed his desire to honor African American residents of Greater Lansing who have made significant contributions to the community. He suggested creating a commemorative installation on campus and pledged the first \$10,000 toward this initiative. Trustee Abood brought his idea forward as a formal TGI at the September 21, 2022, Board meeting. The Board approved to direct the administration to explore options to commemorate African American residents of the Greater Lansing area. An update was presented on February 20, 2023, which included a comprehensive prospectus featuring three installation options: a Traditional Outdoor Sculpture, an Indoor Digital Display, and an Outdoor Environmental Landscape Display, with estimated costs ranging from \$50,000 to over \$500,000. At the March 20, 2023, Board Meeting, the Board approved the Indoor Digital Display and allocated \$200,000 for the project, though the actual implementation costs ultimately exceeded the initial budget.

Next Steps

The college requests Board feedback and direction on the following:

Option Selection

- Which option (Textbook Lending, Food Pantry, or Laptop Lending) best aligns with Board priorities?
- Does the Board wish to proceed with the original proposal as submitted?

Funding Source

The Board of Trustees approved the FY2026 budget at the June 16, 2025 meeting without provision for this \$700,000 allocation. To move forward, a determination of funding sources will be necessary.

Potential approaches include:

- External fundraising or grant opportunities
- Incorporation into the FY2027 budget development process
- Combination of institutional and external funding
- Institutional reserves/fund balance

Implementation Timeline

- The college has concerns about the feasibility of Fall 2025 implementation given the compressed timeline for developing policies, systems, and processes. Fall 2026 represents a more realistic but still ambitious timeline that would require prompt Board direction.
- Food Pantry expansion offers potential for immediate impact on current operations while longer-term infrastructure improvements proceed.
- Textbook and laptop lending expansions could be implemented on accelerated timelines depending on vendor availability and procurement processes.

Conclusion

Chair Mathews' Trustee Generated Idea reflects her deep commitment to addressing genuine barriers students face in accessing required course materials and meeting basic needs. The college shares this commitment and appreciates the opportunity to investigate approaches to support student success.

While our analysis indicates that a \$700,000 one-time distribution across all students would provide limited per-student impact, this investigation has revealed alternative strategies that could create substantial and lasting benefit for students facing affordability and access challenges.

These approaches offer long-term, sustainable solutions that create lasting institutional capacity to support students and provide opportunities to establish a meaningful legacy of student support.

The administration looks forward to the Board's guidance on how best to move forward in support of student success and basic needs.

REFERENCES & CITATIONS

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Monthly Monitoring Report

Lansing Community College - Board of Trustees
November 17, 2025

Agenda Item: 2026-2027 Federal Agenda

Presented for Information

PURPOSE

To provide information and background on LCC's 2026-2027 Federal Agenda.

BACKGROUND

The Executive Leadership Team (ELT) has reviewed and approved the following projects to be included in the 2026-2027 Federal Agenda:

- **Health & Human Services Simulation Center**
- **Cybersecurity**
- **Advanced Manufacturing**
- **Apprenticeships**
- **Aviation**
- **Utility Linework & Electrical Technology**

These projects will be included in the 2026-2027 Federal Agenda booklet to be shared with elected officials and agency representatives during the Association of Community College Trustees (ACCT) Legislative Summit in Washington D.C., February 2026.

IMPLICATIONS

Financial:

Depending on potential funding sources, a matching amount may be required. Other implications include: leveraging congressional and stakeholder relationships; access to policy opportunities that support the college's mission and objectives.

Strategic Plan:

The Federal Agenda aligns with the below **Strategic Goals** from the **2025-2027**.

- Achieving Academic Excellence with Purpose & Equity
- Fostering Student Enrollment, Retention, and Completion
- Strengthening Community Engagement and Partnerships

Human Resources:

Resource implications to be identified during the grant funding application process.

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

N/A

ATTACHMENTS:

1. DRAFT 2026-2027 Federal Agenda
 - Health & Human Services Simulation Center
 - Cybersecurity
 - Advanced Manufacturing
 - Apprenticeships
 - Aviation
 - Utility Linework & Electrical Technology



LANSING COMMUNITY COLLEGE

Federal Agenda

2026-2027



LETTER FROM THE PRESIDENT

Dear colleagues,

Greetings from
Lansing Community College!

I am proud to report that enrollment has grown at LCC for two years in a row, with more than 10,000 students attending each fall and spring. Twenty-one of those students are enrolled in the introductory English course I am teaching this fall, and I can tell you firsthand that they are bright, invested learners who, I am confident, will go on to serve the Michigan area in their chosen careers for decades into the future.

Even as the state’s population of traditional college-age students shrinks, more and more people like my students are coming to community colleges because they recognize the value of education and training. We occupy a critical place in the educational ecosystem, offering both a low-cost entry point for students who intend to transfer to a four-year university and a training ground for students to gain market-relevant certifications that meet local employers’ needs.

Whatever path they choose, all of our students receive comprehensive wraparound supports to help them focus on completing their education. We offer a free summer program for incoming students that reinforces reading, writing and math skills to ensure all students are

ready for the first day of class. We offer Tutoring Services, a Writing Center, and Academic Success Coaches. We also ensure students are prepared to succeed outside of the classroom, offering mental health Counseling Services, an Adult Resource Center, a food pantry, and much more.

LCC students could also benefit from your support. In this booklet, you will find details of three key areas where LCC students will directly benefit from federal investment: Apprenticeships, Aviation Maintenance, and Utility Linework and Electrical Technology. I also ask that you invest in programs such as the Pell Grant Program, the Community College Training Grant, and the Higher Education Act Title III Strengthening Institutions Program, all of which will assist not only students at LCC but also students at community colleges across the country.

I appreciate all of your past support of LCC and of Michigan’s community colleges, and I look forward to working with you this year.


Steve Robinson
President

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WHAT MATTERS TO OUR STUDENTS

At LCC, we believe cost should never be a barrier to accessing high-quality education. Especially in times of economic uncertainty, LCC students are seeking an affordable option to complete the education they need to secure a job and support themselves and their families. That is why LCC’s Job Training Center offered five cohorts of new Advanced Manufacturing Bootcamps in both Modern Warehousing and Electrical Control Technician. Both programs are short-term, non-credit training opportunities to prepare community members for entry-level positions in Advanced Manufacturing that do not require a degree. This was made possible through a partnership with the Michigan Economic Development Corporation (MEDC) and Capital Area Michigan Works! (CAMW!).

Together, the Advanced Manufacturing Bootcamps offer participants the opportunity to earn more than 10 industry-recognized credentials to improve their career prospects in the manufacturing industry. Specifically, these programs are offered free of charge to many underserved community members, justice-involved individuals, and recent GED completers. In the first six months of operation, the Advanced Manufacturing Bootcamps produced 64 completers, awarding 152 industry-recognized credentials to those completers. Additionally, nearly 400 inmates participated in self-paced programming. Students come to LCC with different goals, needs, abilities, and life circumstances. Offering opportunities like the Advanced Manufacturing Bootcamp allows students to take advantage of stackable credentials that may lead to an associate’s degree and/or transfer options.

Here are a few more initiatives that we need your help with to further buoy our students and our community.

- + **Strengthen** the Pell Grant Program by increasing the maximum award; provide a higher allocation of funding for the Pell Grant Program to both cover an increased maximum award and prevent any potential shortfall that may result from the new FAFSA formula.
- + **Support** the Strengthening Community College Training Grant (SCCTG) program, which provides direct support for expanded workforce training capacity at our institutions.
- + **Invest** more to support under-resourced institutions and students through the Higher Education Act Strengthening Institutions Program (Title III-A), which helps community colleges and other institutions serve low-income students.





WHAT LCC DOES

HEALTH AND HUMAN SERVICES SIMULATION CENTER

By establishing the Health and Human Services (HHS) Simulation Education Center, LCC will strengthen its capacity to support regional economic development through expanded simulation training. This additional space is essential to meet growing workforce demands in key healthcare fields. From 2023 to 2034, employment for Registered Nurses (RNs) is projected to grow by five percent, with an average of 189,100 openings each year. Similarly, Surgical Technologists are expected to experience a four percent growth rate, resulting in approximately 8,700 openings over the decade. Employment for Emergency Medical Technicians (EMTs) and Paramedics is projected to increase by five percent between 2024 and 2034, with approximately 19,000 job openings annually for each group.

The Simulation Center will deliver high-quality, immersive experiences that simulate work environments essential to meeting the learning needs of LCC healthcare students. Additionally, professional collaboration that occurs through simulation education allows students to communicate and consider each other's unique perspectives, enabling them to better address the multiple factors that influence the health of individuals, families, and communities.

Simulation also provides nursing, emergency medical services, and surgical technologists with experience to care for individuals with varying backgrounds. These opportunities develop the skills necessary to ensure respectful and effective patient care.

CYBERSECURITY

LCC continues to play a critical role in preparing the next generation of advanced cybersecurity and innovation technology professionals for the ever-changing demands of the technology landscape throughout Michigan. Emphasizing interdisciplinary education, our students are able to apply the skills learned in their focus area across a wide variety of industries, including the skilled trades and advanced manufacturing, which are highly sought after throughout the state. Through our partnerships with local and industry-leading technological organizations, such as the Capital Area Tech Hub (CATECH), Cisco, Seiler Geospatial, as well as federal agencies such as the Department of Homeland Security, The Federal Aviation Administration through our Drone Program, and the National Security Administration (NSA), LCC is committed to continuously evolving our programs to meet the needs of the industries our students will serve in their careers.

Designated as a Center of Academic Excellence in Cybersecurity by the NSA's National Cryptologic School, LCC's students are guaranteed to be educated by highly qualified faculty trained in the latest technological security standards and practices recognized by the federal government. As we continue to expand and refine our degree offerings to meet the needs of the communities we serve, LCC is proud to offer a broad range of in-demand technology degree pathways that have become mainstays for the employers we partner with throughout Michigan. The Center for Cybersecurity Education (CCE) is a state-of-the-art facility that offers cutting-edge, immersive hands-on training for Michigan's next generation of innovation technology security professionals. Housing four brand-new classrooms, collaborative student meeting spaces, and a central secure student computing server, the CCE is capable of hosting over 145 simultaneous virtual machines and real-world

student security simulations at the same time. LCC partners with Federal and International IT Security industry leaders, including Cisco, the US Department of Homeland Security (DHS), the Federal Aviation Administration (FAA), and is designated as a National Center of Academic Excellence (CAE) in Cyber Defense Education, designated by the National Security Agency (NSA).

LCC will continue to grow central computing resources to allow students to develop more advanced industry-specific Artificial Intelligence (AI) models specifically to serve trades technology professionals in the state of Michigan. Additionally, LCC will expand its fleet of Unmanned Autonomous Systems (UAS) used for student instruction to include medium- and heavy-lift drones, helping to fill the nearly 858,000 drone professional positions the FAA predicts will be needed in the United States by 2026. These jobs represent a broad range of industries for which we prepare students to be immediately competitive, including agriculture, first responders, public utilities and infrastructure, surveying, and more.





ADVANCED MANUFACTURING

Manufacturing plays a vital role as a key employing industry in the Greater Lansing region, contributing significantly to the area's economic stability and workforce development. With a strong presence of advanced manufacturing and automotive-related enterprises, the sector supports thousands of jobs and fosters continued innovation and investment. Lansing Community College's Advanced Manufacturing programs provide training for the next generation in the manufacturing workforce.

The Center for Manufacturing Excellence (CME) has recently been upgraded to include network drops with the potential to increase the capabilities of the equipment and software. The software (Fanuc, ABB, and Allen Bradley) currently in use within the manufacturing programs is being

evaluated for potential compatibility with an intranet system. The intranet system would create a "closed loop" network that ensures cybersecurity is maintained while allowing for real-time functionality, which duplicates applications in the industry. Various software upgrades are necessary to maintain optimization of robotic and mechanical system equipment. These updates prepare programs for potential collaboration with the Cybersecurity program in training the artificial dog drone to perform tasks like sorting and picking, which are common in manufacturing and distribution.

LCC is here to train the manufacturing workforce of tomorrow, utilizing the latest in technology.

Here is what we offer:

- + A state-of-the-art, 290,536-square-foot facility dedicated entirely to advanced manufacturing and other technical careers.
- + curriculum in high-demand, high-wage fields like computer-aided design, manufacturing engineering technology, robotics and automation, mechatronics, and welding.
- + Ongoing partnerships with Haas, Lincoln Welding, and Siemens to ensure our students are learning on the latest equipment for robotics, automation, welding, and machining.



WHAT LCC WILL EXPAND WITH YOUR SUPPORT

APPRENTICESHIPS

Lansing Community College is dedicated to advancing U.S. Department of Labor (USDOL) Registered Apprenticeship programs, offering students a direct pathway to rewarding, industry-driven careers. Through these programs, students gain valuable paid on-the-job training while advancing their technical education, creating a strong foundation for long-term success.

For employers, Registered Apprenticeships ensure access to a highly skilled and well-prepared talent pipeline. LCC works closely with industry partners to align classroom learning with real-world on-the-job training. This approach develops a workforce capable of addressing the challenges and opportunities created by modern industry and technological innovation.

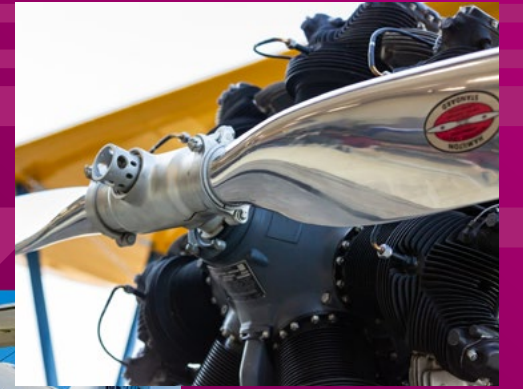
With a focus on advanced manufacturing, electrical, construction trades, healthcare, and technical careers, LCC is committed to bridging the gap between education and employment. By integrating hands-on learning with academic instruction, the college addresses the immediate workforce needs of employers and builds sustainable partnerships that ensure a skilled workforce for years to come.

Through a combination of classroom instruction, practical work experience, and incremental wage growth, apprenticeships facilitate the fulfillment of nationally recognized credentials in areas of critical workforce shortages, including first responders, fire medics, and office manager/administrative services director of assisted living facilities.

LCC operates an Office of Apprenticeships within both the Technical Careers and the Health and Human Services divisions. Our primary objective is to address the critical workforce shortages of skilled professionals in advanced manufacturing, welding, robotics, electrical work, line work, healthcare, and human services. A significant portion of these apprenticeships are designed for entry-level positions and can serve as a starting point for reducing equity disparities among historically underserved communities.

During the 2024-2025 academic year, LCC provided exceptional education to 251 apprentices within the Technical Careers Division, as well as 49 apprentices in Health and Human Services Division, including medical assistants, paramedics, certified

assisted living directors (office manager/administrative services), firefighters, and other first responders. LCC offers assistance to 35 U.S. Department of Labor (USDOL) registered companies and 29 State of Michigan Electrical companies. LCC supports more than 86 registered apprentice programs under the Department of Labor (DOL) and facilitates collaboration between faculty and industry stakeholders to maintain alignment between LCC's education programs and the workforce requirements of our industry partners. The plan is to provide services for small- and medium-sized local industry partners who want to establish new registered apprenticeship programs.



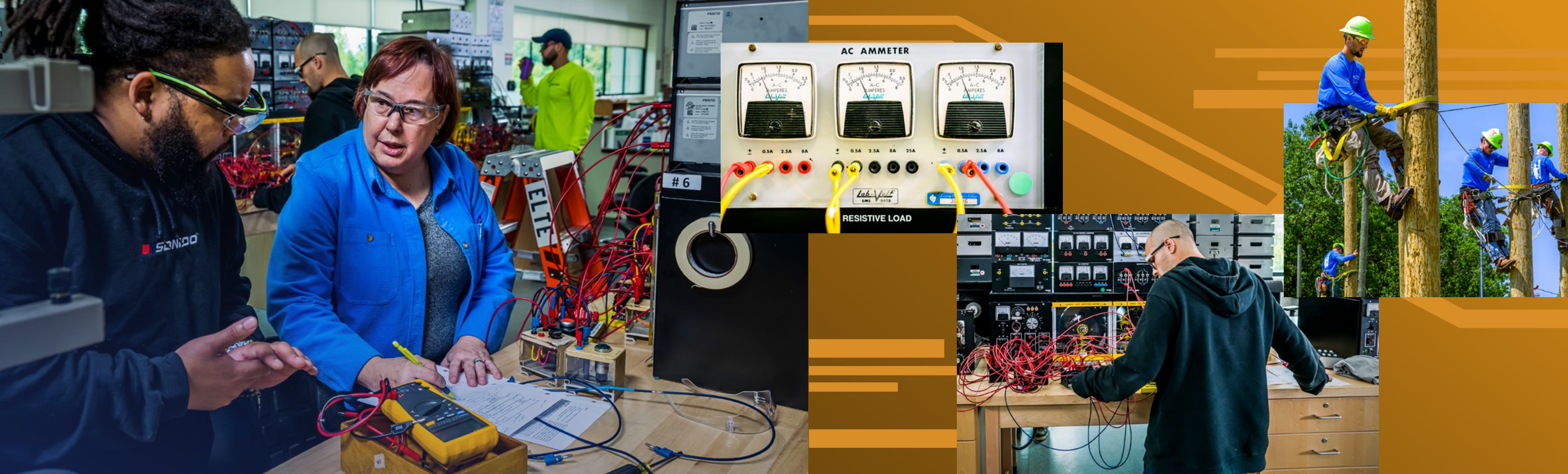
AVIATION

Aviation maintenance is a critical component of the national and global transportation system, providing the skilled expertise necessary to keep aircraft safe and operational. Boeing projects a need for more than 710,000 new maintenance technicians worldwide over the next 20 years (2025 to 2044). The Bureau of Labor Statistics (BLS) anticipates an average of 13,100 annual job openings for aircraft mechanics and service technicians from 2024 to 2034. Michigan plays a crucial role in this workforce demand, and Lansing Community College is central to addressing the workforce demands by preparing FAA-certified technicians for organizations at the local, national, and international levels. LCC partners with Delta Air Lines and local industry leaders, such as Williams International, Duncan Aviation, and the Dow Chemical Aviation Department, to ensure that students are

trained in the latest industry practices and technology. LCC provides highly trained and certified aviation maintenance technicians to Delta Air Lines, SkyWest Airlines, Duncan Aviation, Pratt & Whitney Engines, Ameriflight Cargo Charter, and the Michigan Army National Guard. Graduates enter the workforce with competitive salaries ranging from \$49,770 to \$120,080 per year. LCC trains nearly 100 students each year, with 75 graduates completing 94 credit hours during the 2023–2025 academic years. Most graduates receive multiple job offers before completing the program.

To continue meeting industry needs and to accommodate rising student interest, LCC is seeking support for the construction of a second hangar. This investment would expand training capacity, enhance hands-on learning opportunities, and ensure

students are prepared with the technical skills required by airlines, manufacturers, and service providers. By building this additional facility, LCC can strengthen the pipeline of qualified professionals who will sustain the aviation industry well into the future. While aviation maintenance remains the core focus, LCC also recognizes the importance of emerging technologies such as drones and is incorporating them into select academic programs. New programs could include Light Sport Aircraft, Unmanned Aircraft Systems, Avionics, and a Military Transition Course, all of which would be housed in the existing hangar.



UTILITY LINework AND ELECTRICAL TECHNOLOGY

Michigan continues to lead the nation in energy sector job growth and responding to climate change, resulting in steady growth in electric and clean energy jobs over the next decade. Projections for Michigan indicate a six percent growth in the industry from 2025 to 2035, resulting in over 200 new jobs per year in the state. The state’s projected growth is expected to surpass that of the United States by nine percent, as overall growth in the U.S. is anticipated to be three percent. Lansing Community College is positioned to keep up with the demand for these jobs by providing skilled pre-apprentice lineworkers for the 130 million poles

across the United States, which carry more than 5.5 million miles of wire. Due to climate change, the increasing events of hurricanes, tornadoes, snowstorms, etc., will continue to increase the need for traveling lineworkers. At LCC, the 13-month program lays the groundwork for pre-apprentice lineworkers entering union electrical employment to attain high-wage jobs and enjoy a comfortable retirement. With Michigan committed to being carbon neutral by 2050, LCC’s programs in Electrical Technology, which are dedicated to renewable energy such as power generation and underground splicing, will prepare graduates to enter the workforce as these careers are expected to increase at an accelerated rate.

LCC will continue to collaborate with industry leaders to provide students with the latest industry practices and technology, and offer insight into the training regimen necessary for our students to be prepared for the physical demands of the Utility Lineworker role. The Lineworker Program accommodates 75 to 80 students each year, and the Electrical Technology Program offers 11 additional degrees/certificates for students who opt for a path outside of lineworking. LCC will continue to pursue dedicated space that supports the increasing needs of the Utility Lineworker Program, in addition to the expanding growth of the Electrical Technology program. This space will

include instruction, storage, an indoor pole climbing training center, lab space for power generation classes, and underground splicing stations. With current and expected demand for jobs, expanding physical space and resources are needed to meet the students waiting to enter the program. This includes students interested in future careers in power generation, telecommunication and electrical technology.

FAST FACTS

LCC, founded in 1957, is the eighth-largest community college in Michigan, serving more than **13,000 college-credit students** each year, and has over **700 full-time and almost 600 part-time employees** (not including student employees).

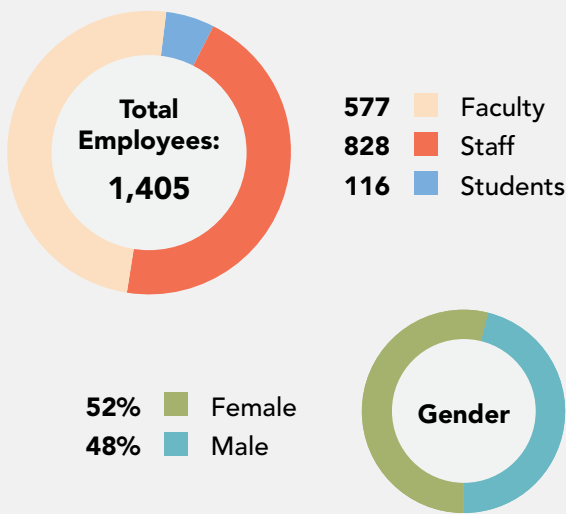
- + **4,505 students** enrolled in a four-year institution during the 2024-2025 academic reporting year. To ensure a smooth transition to a university, the college has articulation agreements with **17 institutions**.
- + LCC offers quality educational experiences through remote learning and offers **1,572 online or hybrid** sections per year. Additionally, in 2024-2025, **46 associate degrees and certificates** could be earned solely through online study.

- + In 2024-2025, the college awarded **1,847 degrees, credentials, and certifications**.
- + The college maintains over 50 **"2+2" and "3+1"** agreements with 17 four-year colleges and universities.

- + Career and Workforce Development at LCC prepares individuals for specific jobs and careers or improves existing skills. Last year, LCC offered **661 training programs** through the Business and Community Institute and **17 programs** through the Job Training Center.
- + LCC is the ninth largest employer in the capital region, with over **1,400 faculty, staff, and student employees**.

- + Lifelong Learning courses are hands-on, interactive classes for students of all ages. The Adult Enrichment and Youth Programs offer courses in a variety of topic areas, providing learning opportunities across the lifespan. Last year, LCC offered **71 Lifelong Learning programs** for children and adults.

- + **LCC offers a wide range of support services for veterans and their families.** On average, the Office of Veteran and Military Affairs assists approximately **200 military-connected students, spouses, and dependents** enrolled in the college's programs. It provides academic advising, personal counseling, and advice on Department of Veterans Affairs regulations concerning curricula, course selection, and satisfactory progress.



Employee Race and Ethnicity

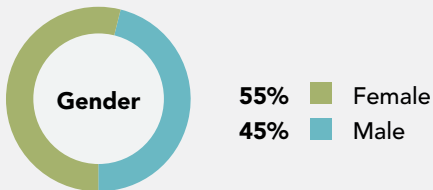
- 1% American Indian or Alaskan Native
- 3% Asian
- 9% Black
- 5% Hispanic/Latino
- 0% Native Hawaiian Pacific Islander
- 3% Other
- 2% Two or more Races
- 77% White

Accurate content not yet provided

Student Race and Ethnicity

- 0.4% American Indian or Alaskan Native
- 3.2% Asian
- 9.7% Black or African American
- 9.2% Hispanic/Latino
- 0.1% Native Hawaiian Pacific Islander
- 68.5% White
- 4.6% Two or more Races
- 3.5% Race and ethnicity unknown
- 0.8% Nonresident alien

- 12% Under 18
- 45% 18 - 21
- 24% 22 - 29
- 11% 30 - 39
- 5% 40 - 49
- 2% 50 or Older



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Terrence L. Frazier
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Trustee



Steve Robinson
President





You belong here
lcc.edu

LCC provides equal opportunity for all persons and prohibits discriminatory practices based on race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, pregnancy, pregnancy-related conditions, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or participate in educational programs, courses, services or activities offered by the College.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Equal Opportunity Officer, Employee Title IX Coordinator, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; HR Director of Total Compensation and Employment, 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Associate Dean, Center for Student Support, 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Director of Student Compliance, Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave., Lansing, MI 48933, 517-483-9632, Director of Athletics, Deputy Title IX Coordinator, Gannon Building, 411 N. Grand Ave., Lansing, MI 48933, 517-483-1622, U.S. Department of Education's Office of Civil Rights, Michigan Department of Civil Rights.

The nondiscrimination policy and grievance procedures can be located at LCC's Board Policies website. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to Title IX and Sexual Misconduct Resources website

Lansing Community College - Board of Trustees
November 17, 2025

Agenda Item: Board of Trustees Annual Ends Report

Presented for Information

PURPOSE

To provide the material needed to evaluate Dr. Robinson annually.

BACKGROUND

Every December, the Board of Trustees carries out a formal evaluation of Dr. Robinson. A key aspect of this evaluation is assessing organizational performance in relation to the Board's policies regarding its Ends. The information in the Annual Ends Report and accompanying documents shows that Dr. Robinson has either met or is in the process of meeting all the criteria outlined in the Board of Trustees' End statements.

IMPLICATIONS

Financial:

N/A

Strategic Plan:

N/A

Human Resources:

N/A

RISKS

N/A

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

N/A

ATTACHMENTS: (Separate Packet – Part 2 of 2)

1. Board's Annual Ends Report
2. Supplemental Annual Ends Report

**Lansing Community College – Board of Trustees
November 17, 2025**

Agenda Item: Monthly Financial Statements

Presented for Information

PURPOSE

Lansing Community College presents monthly internal financial statements and reports as required by Board policy.

BACKGROUND

This information provides the Board of Trustees with financial information on a regular and on-going basis throughout the fiscal year.

The attached financial statements reflect the College's financial position as of and for the month ending October 31, 2025 compared to the Board Approved FY2026 Budget.

**Operating and Capital Budgets
and
Operating Detail Budgets
Exhibits A and B**

REVENUE

Exhibit A, Line 1 – State Appropriations: Appropriations have been recognized to date for the State-adopted Fiscal Year 2026 Annual Appropriations.

Exhibit A, Line 2 – Property Taxes, Net of Estimated Uncollectible: Revenue reflects levies with adjustment for uncollectible taxes and tax tribunal refunds.

Exhibit A, Line 3 – Tuition and Fee Revenue, Net of Estimated Uncollectible: Revenue is 5.0 percentage points ahead of the pace of the prior year. This is due to higher than budgeted enrollment and billable hours for Summer and Fall semesters. Revenue reflects remaining tuition earned during FY2026 for the Summer 2025 semester, tuition and fees earned for the Fall 2025 semester, and fees earned to date for the Spring 2026 semester.

EXPENSES

Exhibit B – Operating Budgets – Divisions: Overall the division budgets are consistent with the pace of the prior year. The individual division variances that exceed +/- 5% are detailed below.

- **Exhibit B, Line 11 – Human Resources** is 7.4 percentage points behind the prior year's pace of expenses. This is primarily due to decreased expenses in *Purchased Services* in the areas of temporary agency services and advertising, and the timing of *Travel, Training & Conferences*. This is partially offset by fewer vacancies in *Full-Time Professional Technical* and related *Employee Benefits*.
- **Exhibit B, Line 12 – Information Technology Services** is 7.8 percentage points behind the prior year's pace of expenses. This is primarily due to timing differences and changes in software and site license services.

Exhibit A, Line 5 – Salaries & Wages: Overall the *Salaries & Wages* are 1.3 percentage points ahead of the prior year's pace of expenses. The individual account variances that exceed +/- 5% are detailed below.

- **Exhibit B, Line 19 – Part-Time Professional Technical** is 10.6 percentage points behind the prior year's pace of expenses. This is primarily due to a decrease in temporary specialized service employee expenses in *Advancement & External Affairs, Financial Services* and *Health & Human Services*, and a decrease in *Student Affairs* due to the retirement of a long-term employee.
- **Exhibit B, Line 23 – Part-Time Support** is 6.6 percentage points behind the prior year's pace of expenses. This is primarily due to decreased expenses in the Police Department's auxiliary dispatch and patrol employees in *Administrative Services*, and decreased expenses in the *Office of Empowerment*. This is partially offset by increased expenses in *Academic Affairs* in the Library and Learning Commons, and in *Information Technology Services* for technical support services.
- **Exhibit B, Line 24 – Student** is 15.0 percentage points ahead the prior year's pace of expenses. This is primarily due to decreased applications and eligibility for the Federal Work-Study program. However, total student employment has increased by \$95,000.

Exhibit A, Line 8 – Services and Supplies: Overall the *Services & Supplies* are 4.1 percentage points behind the prior year's pace of expenses. The individual account variances that exceed +/- 5% are detailed below.

- **Exhibit B, Line 27 – Institutional Expenses** are 7.7 percentage points behind the prior year's pace of expenses. This is primarily due to decreased expenses for internet services and phone chargebacks in *Information Technology Services*. This is partially offset by increased expenses for property and liability insurance in *Business Operations*.
- **Exhibit B, Line 28 – Utilities** are 5.7 percentage points ahead of the prior year's pace of expenses. This is due to increased rates and consumption.
- **Exhibit B, Line 29 – Professional Services** are 22.9 percentage points behind the prior year's pace of expenses. This is primarily due to decreased expenses in

Business Operations for legal services, and in *Academic Affairs, Human Resources* and *Information Technology Services* for management consulting. These are slightly offset by increased expenses in *Arts & Sciences, Financial Services, and Student Affairs*.

- **Exhibit B, Line 33** – *Supplies & Non-Capital Equipment* is 8.1 percentage points behind the prior year's pace of expenses. This is primarily due to timing differences and changes in software and site licenses in *Information Technology Services*.

Exhibit A, Student Financial Support:

- **Exhibit A, Line 9** – *Institutional Scholarships* are 5.8 percentage points behind the prior year's pace of expenses. This is primarily due to a lower number of applications, and also due to the availability of State of Michigan scholarships.

Statement of Net Position
Exhibit C

This statement provides the collegewide financial position as of October 31, 2025 compared to October 31, 2024.

Current Assets:

- **Exhibit C, Line 1** – *Cash & Cash Equivalents* decreased by \$10.4 million due to moving funds to short-term and long-term investments throughout the year.
- **Exhibit C, Line 5** – *Federal & State Grants Receivable* increased by \$1.4 million due to an increase in State financial aid programs compared to the prior year.
- **Exhibit C, Line 6** – *Accounts Receivable, Net of Est Uncollectible* increased by \$2.4 million due to increased enrollment and billable hours.
- **Exhibit C, Line 7** – *Prepaid Expenses* decreased by \$0.5 million due to the purchase of multi-year software subscriptions in the prior year.

Non-Current Assets:

- **Exhibit C, Line 9** – *Long-Term Investments* increased by \$5.0 million as a result of balancing the College's investment portfolio and leveraging interest rates to maximize investment income.
- **Exhibit C, Line 11** – *Net Other Post-Employment Benefits Asset* increased by \$16.4 million. The amount recognizes LCC's proportionate share of the overall net other post-employment benefits asset of the Michigan Public School Employee's Retirement System (MPERS). The amount is dependent on the actuarially determined unfunded net other post-employment benefit obligation.
- **Exhibit C, Line 12** – *Deferred Charge on Refunding* decreased \$0.2 million as a result of amortization on the 2017 and 2022 bonds.

- **Exhibit C, Line 13** – *Deferred Pension Amounts* decreased \$12.9 million. The amount recorded in *Deferred Outflows* is a result of the differences between the retirement plan end date of 9/30/2024, LCC's fiscal year end date of 6/30/2025, and the actuarial changes to assumptions and valuation of the Michigan Public School Employee's Retirement System (MPERS). The amounts recorded are based on the required payments to the plan for pension and other post-employment benefits set by the state legislature and the actuarial assumptions approved by the MPERS governing board.

Current Liabilities:

- **Exhibit C, Line 14** – *Accounts Payable* decreased \$0.4 million due to the timing of payments at the end of the month.
- **Exhibit C, Line 16** – *Accrued Payroll & Other Compensation* decreased \$2.3 million due to the timing of the month end payroll processing compared to the prior year.

Long-Term Debt Obligations:

- **Exhibit C, Line 21** – *Compensated Absences Liability* increased \$0.6 million. This is a new reporting requirement by the Governmental Accounting Standards Board (GASB). The new pronouncement, GASB statement No. 101 Compensated Absences, requires that an estimate of accrued leave time, that is more likely than not to be used in the future, be recorded as a short-term and long-term liability. The prior year net position balance was restated to reflect the recording of this liability back to July 1, 2023.
- **Exhibit C, Line 22** – *Bonds Payable* decreased \$5.7 million due to ongoing scheduled payments on outstanding bond issues.
- **Exhibit C, Line 24** – *Net Pension Liability* decreased \$36.4 million. The amount recognizes LCC's proportionate share of the overall net pension liability of the Michigan Public School Employee's Retirement System (MPERS). The amount is dependent on the actuarially determined unfunded net pension benefit obligation.
- **Exhibit C, Line 25** – *Deferred Inflow of Resources – Pension Amounts* increased \$12.0 million. The amount recorded in *Deferred Inflows* is a result of the differences between the retirement plan end date of 9/30/2024, LCC's fiscal year end date of 6/30/2025, and the actuarial changes to assumptions and valuation of the Michigan Public School Employee's Retirement System (MPERS). The amounts recorded are based on the required payments to the plan for pension and other post-employment benefits set by the state legislature and the actuarial assumptions approved by the MPERS governing board.

Schedule of Investments
Exhibit D

This statement provides a summary of the College's current investment accounts including the current yield rate and interest income earned through October 31, 2025.

Capital Projects
Exhibit E

This statement provides a summary of Board approved capital projects including the approved project budget and the cumulative project expenses through October 31, 2025.

- *Gannon Transfer Center* – The Board approved this capital project in October 2023. The project is being funded by the State appropriation for Infrastructure, Technology, Equipment, Maintenance and Security (ITEMS). Construction began in May 2025, and the estimated completion date is early 2026.
- *West Campus Cyber Security Center* – The Board approved this capital project in October 2023. This project is underway and the estimated completion date is late Fall 2025.
- *Police Department Office* – The Board approved this capital project in October 2023. The project is in the design development phase.
- *Capital Regional Airport Authority Lease Termination* – The Board approved this capital project in May 2024. The project has been completed.
- *Arts & Sciences Building Fume Hood Replacement* – The Board approved this capital project in October 2025.
- *Health & Human Services Simulation Center* – The Board approved this capital project in October 2025.

Statement of Revenue, Expenses and Changes in Net Position
Exhibit F

This statement provides a collegewide summary of all funds. We have provided the detail of the General Fund above.

The Designated Funds had a decrease in net position due to increased instructional and student technology purchases.

The Auxiliary Funds had an increase in net position due to the net income results of the auxiliary fund activities.

The Restricted Funds had a slight decrease in net position due to the use of previously earned program income.

The Plant Funds had an increase in net position as Board approved project funds have been transferred. As of October 31, 2025, there were approximately \$4.0 million in outstanding commitments.

IMPLICATIONS

Financial:

The College had a beginning unrestricted General Fund balance of \$34.0 million or 23.4% of the budgeted Fiscal Year 2026 General Fund Total Revenues of \$145.4 million.

Strategic Plan:

The College's financial planning, forecasting, and annual budget provide resources for all of the strategic plan's goals. Accurate and timely financial reporting is a key component of that process.

Human Resources:

There are no human resources implications.

RISKS

Due to the current economic environment, including inflation, the current Federal Government shutdown, and the uncertainty for projecting future enrollment, the College's finances will continue to have risk in future years.

OTHER OPTIONS/ALTERNATIVES

N/A

RECOMMENDATIONS

N/A

ATTACHMENTS:

1. Statement & Summary as of October 31, 2025 includes:
 - a. General Fund Operating Revenues, Expenses, and Transfers: Adopted Budget and Actual (Exhibit A)
 - b. General Fund Operating Expenses: Adopted Budget and Actual Expenses (Exhibit B)
 - c. Statement of Net Position (Exhibit C)
 - d. Schedule of Investments (Exhibit D)
 - e. Capital Projects (Exhibit E)
 - f. Statement of Revenue, Expenses and Changes in Net Position (Exhibit F)
 - g. Revenue and Expense Account Information (Attachment 1)
 - h. Asset, Liability and Net Position Account Information (Attachment 2)
 - i. Organization to Division Crosswalk (Attachment 3)
 - j. Glossary (Attachment 4)

Lansing Community College
General Fund
Operating Revenues, Expenses, and Transfers: Adopted Budget and Actual
Month Ending October 31, 2025 Financial Review
(33% of Fiscal Year)

LINE REF #	Operating Statement Line Item	Current Year FY 2026 Budget	Current Year FY 2026 Actual YTD Through 10/31/25	Current Year FY 2026 Balance	Current Year FY 2026 Percent Recognized	Prior Year FY 2025 Total Actual	Prior Year YTD Through 10/31/24	Prior Year FY 2025 Percent Recognized	% Point Variance FY 2026 % of Budget Posted to FY 2025 % of Actual
	<u>Revenues</u>								
1	State Appropriations	\$ 40,609,000	\$ 12,799,829	\$ 27,809,171	31.5%	\$ 40,359,928	\$ 12,599,516	31.2%	0.3
2	Property Taxes, Net of Estimated Uncollectible	\$ 58,347,000	\$ 19,174,160	\$ 39,172,840	32.9%	\$ 54,633,090	\$ 18,579,037	34.0%	(1.1)
3	Tuition & Fees, Net of Estimated Uncollectible	\$ 40,828,000	\$ 17,953,379	\$ 22,874,621	44.0%	\$ 41,285,342	\$ 16,077,503	38.9%	5.0
4	Other Revenues	\$ 5,614,000	\$ 1,055,370	\$ 4,558,630	18.8%	\$ 6,966,063	\$ 1,264,647	18.2%	0.6
	Total Revenues	\$ 145,398,000	\$ 50,982,738	\$ 94,415,262	35.1%	\$ 143,244,423	\$ 48,520,703	33.9%	1.2
	<u>Salary & Benefit Expenses</u>								
5	Salaries & Wages	\$ 66,808,600	\$ 21,173,890	\$ 45,634,710	31.7%	\$ 65,890,989	\$ 20,042,037	30.4%	1.3
6	Employee Benefits	\$ 31,728,300	\$ 10,157,835	\$ 21,570,465	32.0%	\$ 30,421,885	\$ 10,455,489	34.4%	(2.4)
7	Compensated Absences	\$ -	\$ -	\$ -	0.0%	\$ 665,529	\$ -	0.0%	-
	Total Salary & Benefit Expenses	\$ 98,536,900	\$ 31,331,725	\$ 67,205,175	31.8%	\$ 96,978,403	\$ 30,497,526	31.4%	0.3
	<u>Other Operating Expenses</u>								
8	Services & Supplies	\$ 26,135,100	\$ 11,249,812	\$ 14,885,288	43.0%	\$ 26,212,898	\$ 12,359,723	47.2%	(4.1)
	Total Operating Expenses	\$ 124,672,000	\$ 42,581,537	\$ 82,090,463	34.2%	\$ 123,191,301	\$ 42,857,249	34.8%	(0.6)
	<u>Student Financial Support Expenses</u>								
9	Institutional Scholarships	\$ 2,790,000	\$ 908,651	\$ 1,881,349	32.6%	\$ 2,412,348	\$ 924,866	38.3%	(5.8)
	Total Expenses	\$ 127,462,000	\$ 43,490,188	\$ 83,971,812	34.1%	\$ 125,603,649	\$ 43,782,115	34.9%	(0.7)
	<u>Transfers (In)/Out</u>								
10	Grant Match & Other, Net	\$ 925,000	\$ 15,229	\$ 909,771	1.6%	\$ 915,960	\$ 113,701	12.4%	(10.8)
11	Capital Equipment	\$ 900,000	\$ 900,000	\$ -	100.0%	\$ 600,000	\$ 600,000	100.0%	-
12	Debt Service	\$ 6,600,000	\$ 6,600,000	\$ -	100.0%	\$ 6,600,000	\$ 6,600,000	100.0%	-
13	Physical Plant Improvement	\$ 3,525,000	\$ 3,525,000	\$ -	100.0%	\$ 3,400,000	\$ 3,400,000	100.0%	-
14	Technology Infrastructure	\$ 2,800,000	\$ 2,800,000	\$ -	100.0%	\$ 2,800,000	\$ 2,800,000	100.0%	-
15	Technology Fee	\$ 207,000	\$ 157,953	\$ 49,047	76.3%	\$ 210,817	\$ 138,421	65.7%	10.6
16	Prefund FY2026 Tuition Rate Freeze	\$ -	\$ -	\$ -	0.0%	\$ 800,000	\$ 800,000	0.0%	-
17	Campus Master Plan	\$ 1,600,000	\$ 1,600,000	\$ -	0.0%	\$ 800,000	\$ 800,000	0.0%	-
18	Michigan New Jobs Training Program	\$ (75,000)	\$ -	\$ (75,000)	0.0%	\$ (254,318)	\$ (155,769)	61.2%	(61.2)
	Total Transfers	\$ 16,482,000	\$ 15,598,181	\$ 883,819	94.6%	\$ 15,872,459	\$ 15,096,354	95.1%	(0.5)
19	Contingency	\$ 1,454,000	\$ -	\$ 1,454,000	0.0%	\$ -	\$ -	0.0%	-
	Total Revenues	\$ 145,398,000	\$ 50,982,738	\$ 94,415,262	35.1%	\$ 143,244,423	\$ 48,520,703	33.9%	1.2
	Total Expenses and Transfers	\$ 145,398,000	\$ 59,088,370	\$ 86,309,630	40.6%	\$ 141,476,108	\$ 58,878,469	41.6%	(1.0)
	Net Change in Unrestricted Fund Balance	\$ -	\$ (8,105,631)	\$ 8,105,631		\$ 1,768,315	\$ (10,357,766)		
	Unrestricted General Fund Balance Beginning of Period	\$ 34,035,725	\$ 34,035,725	\$ -		\$ 32,267,410	\$ 32,267,410		
	Unrestricted General Fund Balance End of Period	\$ 34,035,725	\$ 25,930,094	\$ (8,105,631)		\$ 34,035,725	\$ 21,909,644		

Lansing Community College
General Fund
Operating Expenses: Adopted Budget and Actual Expenses
Month Ending October 31, 2025 Financial Review
(33% of Fiscal Year)

LINE REF #	Operating Division/Account	Current Year FY 2026 Budget	Current Year FY 2026 Actual YTD Through 10/31/25	Current Year FY 2026 Balance	Current Year FY 2026 Percent Recognized	Prior Year FY 2025 Total Actual	Prior Year YTD Through 10/31/24	Prior Year FY 2025 Percent Recognized	% Point Variance FY 2026 % of Budget Posted to FY 2025 % of Actual
	<u>Operating Expenses - Divisions</u>								
1	Academic Affairs	\$ 9,156,200	\$ 3,330,895	\$ 5,825,305	36.4%	\$ 9,143,217	\$ 3,213,385	35.1%	1.2
2	Administrative Services	\$ 15,406,300	\$ 5,248,587	\$ 10,157,713	34.1%	\$ 15,041,368	\$ 5,169,214	34.4%	(0.3)
3	Advancement & External Affairs	\$ 1,589,900	\$ 478,695	\$ 1,111,205	30.1%	\$ 1,349,594	\$ 440,235	32.6%	(2.5)
4	Arts & Sciences	\$ 24,772,600	\$ 7,443,306	\$ 17,329,294	30.0%	\$ 25,623,858	\$ 7,286,687	28.4%	1.6
5	Board of Trustees	\$ 395,300	\$ 133,108	\$ 262,192	33.7%	\$ 300,975	\$ 102,043	33.9%	(0.2)
6	Business Operations	\$ 5,368,700	\$ 2,216,949	\$ 3,151,751	41.3%	\$ 4,816,382	\$ 1,908,633	39.6%	1.7
7	Community Education & Workforce Dvlpmnt	\$ 4,265,600	\$ 1,354,387	\$ 2,911,213	31.8%	\$ 4,076,470	\$ 1,300,369	31.9%	(0.1)
8	Executive Office	\$ 2,083,600	\$ 638,953	\$ 1,444,647	30.7%	\$ 1,908,741	\$ 659,087	34.5%	(3.9)
9	Financial Services	\$ 6,605,600	\$ 2,333,257	\$ 4,272,343	35.3%	\$ 6,494,764	\$ 2,317,798	35.7%	(0.4)
10	Health & Human Services	\$ 11,316,400	\$ 3,249,408	\$ 8,066,992	28.7%	\$ 10,444,009	\$ 3,258,390	31.2%	(2.5)
11	Human Resources	\$ 2,390,200	\$ 742,677	\$ 1,647,523	31.1%	\$ 2,133,235	\$ 820,736	38.5%	(7.4)
12	Information Technology Services	\$ 15,566,700	\$ 7,124,528	\$ 8,442,172	45.8%	\$ 15,232,122	\$ 8,155,423	53.5%	(7.8)
13	Office of Empowerment	\$ 1,400,200	\$ 310,770	\$ 1,089,430	22.2%	\$ 1,187,127	\$ 320,534	27.0%	(4.8)
14	Student Affairs	\$ 12,213,600	\$ 4,127,497	\$ 8,086,103	33.8%	\$ 12,903,532	\$ 4,266,803	33.1%	0.7
15	Technical Careers	\$ 12,141,100	\$ 3,848,521	\$ 8,292,579	31.7%	\$ 11,870,378	\$ 3,637,911	30.6%	1.1
16	Compensated Absences	\$ -	\$ -	\$ -	0.0%	\$ 665,529	\$ -	100.0%	-
	Total all Divisions	\$ 124,672,000	\$ 42,581,537	\$ 82,090,463	34.2%	\$ 123,191,301	\$ 42,857,249	34.8%	(0.6)
	<u>Operating Expenses - Account</u>								
17	Full-Time Administrator	\$ 12,274,200	\$ 4,187,859	\$ 8,086,341	34.1%	\$ 12,470,839	\$ 4,167,977	33.4%	0.7
18	Full-Time Professional Technical	\$ 14,075,600	\$ 4,864,502	\$ 9,211,098	34.6%	\$ 13,352,776	\$ 4,293,424	32.2%	2.4
19	Part-Time Professional Technical	\$ 784,800	\$ 207,946	\$ 576,854	26.5%	\$ 679,745	\$ 252,034	37.1%	(10.6)
20	Full-Time Faculty	\$ 17,449,300	\$ 4,448,682	\$ 13,000,618	25.5%	\$ 18,090,857	\$ 4,438,815	24.5%	1.0
21	Part-Time Faculty	\$ 9,499,500	\$ 3,303,593	\$ 6,195,907	34.8%	\$ 9,567,023	\$ 2,998,423	31.3%	3.4
22	Full-Time Support	\$ 10,224,100	\$ 3,372,301	\$ 6,851,799	33.0%	\$ 9,553,749	\$ 3,199,609	33.5%	(0.5)
23	Part-Time Support	\$ 1,813,600	\$ 494,551	\$ 1,319,049	27.3%	\$ 1,417,608	\$ 480,501	33.9%	(6.6)
24	Student	\$ 687,500	\$ 294,456	\$ 393,044	42.8%	\$ 758,391	\$ 211,254	27.9%	15.0
	Total Salaries & Wages	\$ 66,808,600	\$ 21,173,890	\$ 45,634,710	31.7%	\$ 65,890,989	\$ 20,042,037	30.4%	1.3
25	Employee Benefits	\$ 31,728,300	\$ 10,157,835	\$ 21,570,465	32.0%	\$ 30,421,885	\$ 10,455,489	34.4%	(2.4)
26	Compensated Absences	\$ -	\$ -	\$ -	0.0%	\$ 665,529	\$ -	0.0%	-
27	Institutional Expenses	\$ 2,070,300	\$ 1,102,854	\$ 967,446	53.3%	\$ 1,796,245	\$ 1,095,265	61.0%	(7.7)
28	Utilities	\$ 3,479,200	\$ 1,353,639	\$ 2,125,561	38.9%	\$ 3,902,722	\$ 1,294,366	33.2%	5.7
29	Professional Services	\$ 1,256,800	\$ 203,589	\$ 1,053,211	16.2%	\$ 865,413	\$ 338,659	39.1%	(22.9)
30	Purchased Services	\$ 4,941,800	\$ 1,616,497	\$ 3,325,303	32.7%	\$ 5,026,556	\$ 1,667,067	33.2%	(0.5)
31	Rental Expense	\$ 666,100	\$ 198,954	\$ 467,146	29.9%	\$ 909,503	\$ 291,726	32.1%	(2.2)
32	Repair & Maintenance	\$ 2,077,400	\$ 996,689	\$ 1,080,711	48.0%	\$ 2,033,070	\$ 934,246	46.0%	2.0
33	Supplies & Non-Capital Equipment	\$ 9,728,200	\$ 5,327,479	\$ 4,400,721	54.8%	\$ 10,073,014	\$ 6,331,808	62.9%	(8.1)
34	Travel, Training & Conferences	\$ 1,915,300	\$ 450,110	\$ 1,465,190	23.5%	\$ 1,606,375	\$ 406,585	25.3%	(1.8)
	Total Services & Supplies	\$ 26,135,100	\$ 11,249,812	\$ 14,885,288	43.0%	\$ 26,212,898	\$ 12,359,723	47.2%	(4.1)
	Total All Accounts	\$ 124,672,000	\$ 42,581,537	\$ 82,090,463	34.2%	\$ 123,191,301	\$ 42,857,249	34.8%	(0.6)

Lansing Community College
Statement of Net Position
Month Ending October 31, 2025

Line Ref #	Statement Line Item	Current Fiscal Year 2026	Prior Fiscal Year 2025
	Current Assets:		
1	Cash & Cash Equivalents	\$ 9,948,986	\$ 20,315,068
2	Short-Term Investments	\$ 65,925,872	\$ 63,698,072
3	Property Taxes Receivable, Net of Est Uncollectible	\$ 28,183,124	\$ 26,993,287
4	State Appropriations Receivable	\$ 33,764,680	\$ 33,193,060
5	Federal & State Grants Receivable	\$ 8,994,359	\$ 7,560,730
6	Accounts Receivable, Net of Est Uncollectible	\$ 14,419,158	\$ 11,973,062
7	Prepaid Expenses	\$ 975,049	\$ 1,519,825
8	Due from Component Unit	\$ 73,787	\$ 218,231
	Total Current Assets	\$ 162,285,015	\$ 165,471,335
	Non-Current Assets:		
9	Long-Term Investments	\$ 5,014,844	\$ -
10	Capital Assets, Net of Accumulated Depreciation	\$ 224,562,659	\$ 224,424,658
11	Net Other Post-Employment Benefits Asset	\$ 18,951,265	\$ 2,549,473
	Total Noncurrent Assets	\$ 248,528,768	\$ 226,974,131
	Total Assets	\$ 410,813,783	\$ 392,445,466
	Deferred Outflow of Resources:		
12	Deferred Charge on Refunding	\$ 1,273,184	\$ 1,455,068
13	Deferred Pension Amounts	\$ 36,402,806	\$ 49,257,467
	Total Deferred Outflows of Resources	\$ 37,675,990	\$ 50,712,535
	Current Liabilities:		
14	Accounts Payable	\$ 283,132	\$ 730,452
15	Accrued Interest Payable	\$ -	\$ -
16	Accrued Payroll & Other Compensation	\$ 3,833,139	\$ 6,088,552
17	Current Compensated Absences Obligations	\$ 3,852,762	\$ 3,842,292
18	Unearned Revenue	\$ 81,492,048	\$ 77,606,261
19	Current Portion of Long-Term Lease/Subscript Obligations	\$ 2,175,395	\$ 2,188,907
20	Current Portion of Long-Term Debt Obligations	\$ 5,255,000	\$ 5,060,000
	Total Current Liabilities	\$ 96,891,477	\$ 95,516,465
	Non-Current Liabilities:		
21	Compensated Absences Liability	\$ 4,470,639	\$ 3,815,562
22	Bonds Payable	\$ 76,318,228	\$ 81,978,054
23	Lease & Subscription Liability	\$ 2,611,389	\$ 2,455,643
24	Net Pension Liability	\$ 107,116,780	\$ 143,514,579
	Total Noncurrent Liabilities	\$ 190,517,036	\$ 231,763,838
	Total Liabilities	\$ 287,408,513	\$ 327,280,303
25	Deferred Inflow of Resources - Pension Amounts	\$ 69,697,640	\$ 57,664,686
26	Net Position:		
	Invested in Capital Assets, Net of Related Debt	\$ 139,475,831	\$ 132,526,039
	Restricted:		
	Restricted Fund Activities	\$ 2,913,167	\$ 194,888
	Capital Projects	\$ 2,437,969	\$ 3,593,200
	Net Other Post-Employment Benefits Asset	\$ 18,951,265	\$ 2,549,473
	Unrestricted	\$ (72,394,611)	\$ (80,650,588)
	Total Net Position	\$ 91,383,620	\$ 58,213,012

Lansing Community College
Schedule of Investments
Month Ending October 31, 2025

Short Term (< one year)

Account	Market Value	Yield	FY2026 YTD Income
CDARs First National Bank of Michigan	\$ 18,282,493	3.69%	\$ 226,683
ICS First National Bank of Michigan	\$ 6,257,919	2.50%	\$ 62,771
PNC Money Market Account	\$ 15,253,174	4.03%	\$ 232,151
Michigan Liquid Asset Fund Investments	\$ 26,132,286	4.06%	\$ 270,215
Total Short Term Investments	\$ 65,925,872		\$ 791,820

Long Term (> one year)

Account	Market Value	Yield	FY2026 YTD Income
Treasury Note JPMorgan Securities	\$ 5,014,844	3.87%	\$ 103,906
Total Long Term Investments	\$ 5,014,844		\$ 103,906

Lansing Community College
Capital Projects
Month Ending October 31, 2025

Approved Capital Projects	Project Approved Budget	Cumulative Project Expenses	Outstanding Commitments	Uncommitted Balance
CY2023 Capital Project Gannon Transfer Center	\$ 3,600,000	\$ 1,154,956	\$ 1,694,241	\$ 750,802
CY2023 Capital Project WC Cyber Security Center	\$ 3,200,000	\$ 2,852,354	\$ 294,362	\$ 53,284
CY2023 Capital Project Police Department Office	\$ 500,000	\$ -	\$ -	\$ 500,000
CY2024 Capital Project CRAA Lease Termination	\$ 1,500,000	\$ 377,457	\$ -	\$ 1,122,543
CY2025 Capital Project A&S Building Fume Hood Replacement	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000
CY2025 Capital Project HHS Simulation Center	\$ 6,250,000	\$ -	\$ -	\$ 6,250,000
Total Capital Projects	\$ 16,350,000	\$ 4,384,767	\$ 1,988,603	\$ 9,976,630

Lansing Community College
Statement of Revenues, Expenses and Changes in Net Position
Month Ending October 31, 2025

Operating Statement Line item	All Funds Current Year-to-Date Actual	General Fund	Pension Liability Fund	Designated Funds	Auxiliary Service Funds	Restricted Funds	Plant Funds
Operating Revenues:							
Tuition & Fees, Net of Estimated Uncollectible	\$ 19,346,253	\$ 17,953,379	\$ -	\$ -	\$ 789,763	\$ -	\$ 603,110
Federal Grants & Contracts	\$ 1,286,649	\$ -	\$ -	\$ -	\$ -	\$ 1,286,649	\$ -
State Grants & Contracts	\$ 256,831	\$ -	\$ -	\$ -	\$ -	\$ 256,831	\$ -
Local Grants & Contracts	\$ 1,328,263	\$ -	\$ -	\$ -	\$ -	\$ 1,328,263	\$ -
Sales & Services of Auxiliary Activities	\$ 219,230	\$ 342	\$ -	\$ -	\$ 216,451	\$ -	\$ 2,437
Michigan New Jobs Training Programs	\$ 2,875	\$ -	\$ -	\$ -	\$ -	\$ 2,875	\$ -
Miscellaneous	\$ 202,382	\$ 153,155	\$ -	\$ -	\$ 42,291	\$ -	\$ 6,936
Total Operating Revenue	\$ 22,642,483	\$ 18,106,876	\$ -	\$ -	\$ 1,048,505	\$ 2,874,618	\$ 612,484
Operating Expenses:							
Instruction	\$ 11,462,198	\$ 11,161,963	\$ -	\$ 469	\$ -	\$ 299,766	\$ -
Instructional Support	\$ 7,768,076	\$ 7,435,633	\$ -	\$ 43,776	\$ -	\$ 288,666	\$ -
Student Services	\$ 16,704,385	\$ 5,928,426	\$ -	\$ 12,776	\$ -	\$ 10,763,184	\$ -
Public Services	\$ 986,705	\$ 532,171	\$ -	\$ 7,525	\$ 152,848	\$ 294,162	\$ -
Operation & Maintenance of Plant	\$ 6,379,080	\$ 4,720,144	\$ -	\$ 9,634	\$ 203,491	\$ 60,404	\$ 1,385,407
Information Technology	\$ 8,575,376	\$ 7,124,528	\$ -	\$ 260,634	\$ 3,599	\$ 38,986	\$ 1,147,628
Institutional Administration	\$ 6,651,611	\$ 6,587,323	\$ -	\$ -	\$ (4,068)	\$ 68,356	\$ -
Depreciation & Amortization	\$ 3,222,312	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,222,312
Total Operating Expenses	\$ 61,749,744	\$ 43,490,188	\$ -	\$ 334,814	\$ 355,870	\$ 11,813,524	\$ 5,755,347
Operating Income (Loss)	\$ (39,107,260)	\$ (25,383,312)	\$ -	\$ (334,814)	\$ 692,635	\$ (8,938,906)	\$ (5,142,863)
Non Operating Revenues (Expenses):							
State Appropriations	\$ 12,979,647	\$ 12,799,829	\$ -	\$ -	\$ -	\$ 179,818	\$ -
Property Taxes, Net of Estimated Uncollectible	\$ 19,174,160	\$ 19,174,160	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 894,342	\$ 894,342	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on Capital Asset - Related Debt	\$ (938,262)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (938,262)
PELL	\$ 8,764,376	\$ -	\$ -	\$ -	\$ -	\$ 8,764,376	\$ -
Miscellaneous Non-Operating Revenue/(Loss)	\$ 28,834	\$ 7,531	\$ -	\$ -	\$ -	\$ -	\$ 21,303
Net Non-operating Revenue (Expenses)	\$ 40,903,097	\$ 32,875,862	\$ -	\$ -	\$ -	\$ 8,944,194	\$ (916,959)
Income (Loss) Before Transfers	\$ 1,795,837	\$ 7,492,550	\$ -	\$ (334,814)	\$ 692,635	\$ 5,289	\$ (6,059,823)
Transfers:							
Transfers In/(Out), Net	\$ -	\$ (15,598,181)	\$ -	\$ 157,953	\$ -	\$ 15,229	\$ 15,425,000
Capitalization of Fixed Assets From Non-Plant Funds	\$ -	\$ -	\$ -	\$ (46,103)	\$ -	\$ (119,812)	\$ 165,915
Net Increase (Decrease) in Net Position	\$ 1,795,837	\$ (8,105,631)	\$ -	\$ (222,964)	\$ 692,635	\$ (99,294)	\$ 9,531,092
Net Position:							
Beginning of Year	\$ 89,587,783	\$ 34,035,725	\$ (121,460,349)	\$ 7,161,543	\$ 2,208,262	\$ 3,012,461	\$ 164,630,141
Net Position End of Period	\$ 91,383,620	\$ 25,930,094	\$ (121,460,349)	\$ 6,938,579	\$ 2,900,897	\$ 2,913,167	\$ 174,161,233

LANSING COMMUNITY COLLEGE
Revenue and Expense Account Information

Exhibit	Line	Account Title	Exhibit	Line	Account Title
REVENUES			B	30	Purchased Services
					Advertising
					Commercial Printing/Publication
					Curriculum Development/Contracted
					Direct Instruction/Contracted
					Equipment Moving
					Instructional Support/Contracted
					Service Contracts
					Technical Support
					Temporary Help/Agency
					Miscellaneous Purchased Services
			B	31	Rental Expense
					Building Rentals
					Equipment Rentals
					Other Rentals
					Vehicle Rentals
			B	32	Repair and Maintenance
					Building Maintenance Contracts
					Building Repairs
					Equipment Repairs
					Equipment Service Contracts
					Repair and Maintenance
					Vehicle Repair and Maintenance
					Grounds Maintenance
			B	33	Supplies
					Fuel College Vehicles
					Memberships
					Reference Books
					Software and Site Licenses
					Subscriptions
					Supplies
					Course Textbooks
					Building/Improvements <\$5,000
					Furniture < \$5,000
					Equipment < \$5,000
					Instructional Equipment <\$5,000
					Operational Equipment <\$5,000
					Tech Equipment/Computers <\$5,000
			B	34	Travel, Training and Conferences
					Travel Lodging
					Travel Meal Allowance
					Travel Miscellaneous
					Travel Transportation
					Registration Fees
					Meeting Expense
					Travel Mileage
					Vehicle Chargeback
					Event Expense
EXPENSES					
B	27	Institutional Expenses			
		Bond Administrative Expenses			
		Chargebacks			
		Indirect Cost Expense			
		Liability Insurance			
		Mail			
		Property Taxes			
		Telecommunication			
		Bank Service Charges			
		Cost Share Expense			
		Contributions and Sponsorships			
B	28	Utilities			
		Electricity			
		Gas			
		Steam			
		Water			
		Cable Television			
B	29	Professional Services			
		Adm/Management Consulting			
		Architect/Engineering Services			
		Audit Services			
		Election Costs			
		Government Relations Consulting			
		Legal Consultant			
		Collection Fees			
		Professional Testing Fees			

LANSING COMMUNITY COLLEGE
Asset, Liability and Net Position Account Information

Exhibit	Line	Account Title	Exhibit	Line	Account Title
ASSETS			LIABILITIES		
		CURRENT ASSETS			CURRENT LIABILITIES
C	1	Cash and Cash Equivalents	C	14	Accounts Payable
		Checking Accounts			Accounts Payable
		Savings Accounts			Student Payables
					Escheat Payable
C	2	Short-Term Investments (See Also Exhibit D)			Sales Tax
		Investment Accounts			
		Certificates of Deposit	C	15	Accrued Interest Payable
C	3	Property Taxes Receivable, Net of Est Uncollectible	C	16	Accrued Payroll and Other Compensation
					Accrued Salaries and Wages
C	4	State Appropriations Receivable			Accrued FICA
					Income Tax Withholdings
C	5	Federal and State Grants Receivable			Employee Deductions
					Retirement Contributions
C	6	Accounts Receivable, Net of Est Uncollectible			Long Term Disability Insurance
		Tuition and Fees			Life Insurance
		Non-Student Accounts Receivable			Tuition Benefits
					Workers Compensation
C	7	Prepaid Expenses			
			C	17	Current Compensated Absences Obligations
C	8	Due from Component Units			
			C	18	Unearned Revenue
		NON-CURRENT ASSETS			Deferred Tuition Revenue
					Other Deferred Revenue
C	9	Long-Term Investments (See Also Exhibit D)			Deposits
C	10	Capital Assets, Net of Accumulated Depreciation	C	19	Current Portion of Long-Term Lease/Subscription Obligations
		Land and Improvements			
		Buildings and Improvements	C	20	Current Portion of Long-Term Debt Obligations
		Furniture			
		Instructional Equipment			NON-CURRENT LIABILITIES
		Operational Equipment			
		Technology Equipment and Computers	C		Long-Term Debt Obligations
		Vehicles		21	Compensated Absences Liability
		Intangible Assets		22	Bonds Payable
		Lease Assets		23	Lease & Subscription Liability
		Subscription-Based Information Technology Assets		24	Net Pension Liability
C	11	Net Other Post-Employment Benefits Asset	C	25	Deferred Inflow of Resources - Pension Amounts
C		Deferred Outflow of Resources			NET POSITION
	12	Deferred Charge on Refunding Bonds			
	13	Deferred Pension Amounts	C	26	NET POSITION
					Invested in Capital Assets, Net of Related Debt
					Restricted
					Unrestricted

LANSGING COMMUNITY COLLEGE
Organization to Division Crosswalk

Organization Number	Organization Title	Division
12521	Academic Senate	Academic Affairs
20501	Learning Assistance Administration	Academic Affairs
20510	Library Technical Services and Systems	Academic Affairs
20520	Library Support	Academic Affairs
20530	Library Instruction and Reference	Academic Affairs
20540	Learning Commons	Academic Affairs
20550	Library Technology Resources	Academic Affairs
40001	Academic Affairs Administration	Academic Affairs
40002	Provost Professional Development	Academic Affairs
40010	e-Learning	Academic Affairs
40015	Center for Data Science	Academic Affairs
40100	Center for Teaching Excellence	Academic Affairs
40200	Achieving the Dream	Academic Affairs
13205	Special Events	Administrative Services
50001	Administrative Services Administration	Administrative Services
50100	Logistical Services Administration	Administrative Services
50110	Print Services	Administrative Services
50201	Facilities Office Services	Administrative Services
50210	Custodial Services and Recycling	Administrative Services
50220	Building Maintenance, Repair, and Renovation	Administrative Services
50230	Grounds Maintenance	Administrative Services
50240	Moving Services	Administrative Services
50250	Utilities Consumption	Administrative Services
50301	Police Department	Administrative Services
50320	Transportation & Fleet	Administrative Services
50330	Emergency Management	Administrative Services
50401	Conference and Food Services	Administrative Services
50402	Student Parking	Administrative Services
50502	Employee Parking	Administrative Services
50601	Occupational & Environmental Safety	Administrative Services
12512	K-12 Operations	Advancement, External Affairs and K-12 Operations
13001	Advancement and Exterior Affairs Administration	Advancement, External Affairs and K-12 Operations
13300	LCC Foundation	Advancement, External Affairs and K-12 Operations
13400	Educational Resource Development	Advancement, External Affairs and K-12 Operations
13601	C3R Administration	Advancement, External Affairs and K-12 Operations
407001	Arts and Sciences Administration	Arts and Sciences
407130	Honors Program	Arts and Sciences
407202	Teacher Preparation	Arts and Sciences
407212	History	Arts and Sciences
407213	Humanities	Arts and Sciences
407217	Education	Arts and Sciences
407218	Political Science	Arts and Sciences
407219	Sociology and Anthropology	Arts and Sciences
407220	Psychology	Arts and Sciences
407251	English, Humanities, and Social Science Administration	Arts and Sciences
407302	Writing Center	Arts and Sciences
407320	English Department	Arts and Sciences
407411	Math and Computer Science	Arts and Sciences
407451	Science and Math Administration	Arts and Sciences
407502	Science and Math Education Center	Arts and Sciences
407511	Biology	Arts and Sciences
407512	Chemistry	Arts and Sciences
407513	Physical Sciences	Arts and Sciences
407610	Art and Design	Arts and Sciences
407615	Digital Media and Design	Arts and Sciences
407630	Music	Arts and Sciences
407635	Theatre	Arts and Sciences
407640	Performing Arts Production	Arts and Sciences
407645	World Languages	Arts and Sciences
407650	Sign Language	Arts and Sciences
407655	Communications	Arts and Sciences
407811	Student Development	Arts and Sciences
407820	Adult Basic Education	Arts and Sciences
407910	Accounting	Arts and Sciences
407920	Business	Arts and Sciences
407940	Management	Arts and Sciences
407950	Marketing	Arts and Sciences
407960	Economics	Arts and Sciences
407991	Business, Communication and the Arts Administration	Arts and Sciences
11100	Board of Trustees	Board of Trustees
12402	Risk Management and Legal Services	Business Operations

LANSGING COMMUNITY COLLEGE
Organization to Division Crosswalk

Organization Number	Organization Title	Division
12403	Compliance Office	Business Operations
13100	Public Relations	Business Operations
13200	Collegewide Marketing	Business Operations
13202	Radio and TV Broadcasting	Business Operations
13203	Organizational Development	Business Operations
70300	Purchasing Services	Business Operations
30001	Community Education and Workforce Development Administration	Community Education and Workforce Development
30201	Extension and Lifelong Learning Office	Community Education and Workforce Development
30211	East Lansing Extension Center	Community Education and Workforce Development
30212	Howell Extension Center	Community Education and Workforce Development
30214	Jobs Training Center	Community Education and Workforce Development
30215	English for Speakers of Other Languages Non-Credit	Community Education and Workforce Development
30220	Adult Enrichment	Community Education and Workforce Development
30225	Youth Programs	Community Education and Workforce Development
30240	Centralized Services	Community Education and Workforce Development
30301	Business and Community Institute Administration	Community Education and Workforce Development
30320	Business and Community Institute	Community Education and Workforce Development
30330	MI New Jobs Training Program	Community Education and Workforce Development
30400	Small Business Development Center	Community Education and Workforce Development
30501	Job Training Center Administration	Community Education and Workforce Development
12100	Office of President	Executive Office
12401	Office of Senior Vice President - Business Operations	Executive Office
12501	Office of the Provost	Executive Office
20310	Financial Aid	Financial Services
70001	Office - Chief Financial Officer	Financial Services
70110	Accounting Services	Financial Services
70120	Payroll	Financial Services
70130	Student Finance	Financial Services
70200	Financial Planning, Analysis and Review	Financial Services
70400	Project Management and Business Analysis	Financial Services
80001	Institutional Accounts	Financial Services
405001	Health and Human Services Administration	Health and Human Services
405002	Medical Locked Storage	Health and Human Services
405003	HHS Recruitment/Community Outreach	Health and Human Services
405005	Mental Health and Aging	Health and Human Services
405211	Child Development	Health and Human Services
405212	Dental Hygiene	Health and Human Services
405213	Diagnostic Medical Sonography	Health and Human Services
405215	Human Services	Health and Human Services
405217	Radiologic Technology	Health and Human Services
405218	Surgical Technology	Health and Human Services
405221	Neurodiagnostic Technology	Health and Human Services
405312	Community Health Services	Health and Human Services
405313	Nursing	Health and Human Services
405314	Medical Assistant	Health and Human Services
405320	Emergency Medical Services	Health and Human Services
405510	Physical Fitness and Wellness Lab	Health and Human Services
405525	Kinesiology and Health and Wellness	Health and Human Services
405530	Fitness	Health and Human Services
405535	Massage Therapy	Health and Human Services
12301	Human Resources	Human Resources
12302	Collegewide Professional Development	Human Resources
12311	Total Compensation & Benefits	Human Resources
12312	Labor Relations	Human Resources
60001	Office - Chief Information Officer	Information Technology Services
60110	Enterprise Systems	Information Technology Services
60120	Infrastructure Support Services	Information Technology Services
60130	Information Security	Information Technology Services
60140	Technology Support Services	Information Technology Services
60150	ITS Project Management	Information Technology Services
60210	Infrastructure Maintenance	Information Technology Services
12111	Office - Chief Diversity Officer	Office of Empowerment
12112	Maya Angelou Training Center	Office of Empowerment
12113	Cesar Chavez Multicultural Center	Office of Empowerment
12121	Martin Luther King Equity Center	Office of Empowerment
20001	Student Affairs Administration	Student Affairs
20101	Strategic Enrollment Management Administration	Student Affairs
20110	Registrar's Office	Student Affairs
20120	Admissions	Student Affairs
20130	Global Student Services	Student Affairs
20201	Student Support Administration	Student Affairs

LANSING COMMUNITY COLLEGE
Organization to Division Crosswalk

Organization Number	Organization Title	Division
20210	Center for Employment Services	Student Affairs
20220	Counseling	Student Affairs
20230	Advising	Student Affairs
20240	Testing Services	Student Affairs
20250	Non-Traditional and Special Populations	Student Affairs
20401	Academic and Career Pathways Administration	Student Affairs
20610	Athletics	Student Affairs
20615	Athletic Youth Camps	Student Affairs
20620	Student Life	Student Affairs
20710	StarZone	Student Affairs
25101	Academic Success	Student Affairs
30100	Transfer Center	Student Affairs
40401	Center for Veteran and Family Support	Student Affairs
406001	Technical Careers Administration	Technical Careers
406002	TC Recruitment & Community Outreach	Technical Careers
406111	Architectural Technology	Technical Careers
406112	Civil Technology	Technical Careers
406115	Building Construction	Technical Careers
406201	Advanced Manufacturing Program Administration	Technical Careers
406214	Manufacturing Engineering Technology	Technical Careers
406215	Welding Technology	Technical Careers
406301	Transportation Maintenance Program Administration	Technical Careers
406311	Automotive Technologies	Technical Careers
406313	Aviation Maintenance/Avionics	Technical Careers
406316	Heavy Equipment Repair	Technical Careers
406401	Technical Careers Apprenticeships	Technical Careers
406402	LEJATC Program	Technical Careers
406501	Computer Information Technology Administration	Technical Careers
406510	Computer Information Technology	Technical Careers
406612	Electrical Technology	Technical Careers
406613	Heating, Ventilation, and Air Conditioning	Technical Careers
406701	Public Services Careers Administration	Technical Careers
406711	Criminal Justice	Technical Careers
406712	Legal Studies	Technical Careers
406713	Fire Science	Technical Careers
406714	Fire Science Academy	Technical Careers
406715	Police Academy	Technical Careers
406716	Corrections Academy	Technical Careers
406801	Aviation Administration	Technical Careers
406901	Trades Technology Program Administration	Technical Careers

Glossary of Terms

Academic Term

An academic term is any period of time in which course work is offered by the institution and for which students seek enrollment. The term may include a regular session or a special session or both. The College uses the semester system, which consists of the summer, fall and spring semesters.

Auxiliary Fund

The Auxiliary Fund accounts for college services where a fee is charged. Each enterprise/service should be accounted for separately using a group of self-balancing accounts within the fund. Examples of accounts in this fund include food service, bookstore, and parking.

BANNER

An enterprise system designed for higher education. LCC has utilized Banner for finance and student system information since 2006.

Benefits

Various benefits, other than salaries and wages provided by the College to employees which include: retirement; health insurance; dental insurance; long term disability insurance; vision insurance; life insurance; earned leave; tuition waivers; sabbatical leave; etc.

Bond

A bond is a written promise to pay a specific sum of money, called the face value or principle amount, at a specified date (or dates) in the future, called the maturity date, and with periodic interest at a rate specified in the bond. A bond is generally issued for a specific purpose or project, such as construction of a new facility.

Capital Budget

The Capital Budget includes funding for capital assets and infrastructure such as facilities, renovation, and certain equipment.

Contingency

Contingency funds are those appropriations set aside as a reserve for emergencies or unforeseen expenditures. At Lansing Community College no funds shall be transferred out of reserves/contingency funds without prior approval of the Board of Trustee.

Debt Service

Debt service includes expenditures for the retirement of long term debt and expenditures for interest on the debt.

Deferred Inflow and Deferred Outflow

Deferred Inflows and Deferred Outflows are resources which the College has expended or received but the related expense or revenue are for a future period, therefore, the deferral of that expense or revenue is recorded in the Statement of Net Position. Deferred inflows and outflows are not assets or liabilities of the College as the resources are not within the College's control.

Designated Fund

The Designated Fund is used to account for funds which are designated for use to finance specific operations at the college. The purpose or designation of the funds is determined by the Board of Trustees upon the recommendation of the college administration.

Encumbrance

A claim on an asset that reduces availability due to the obligation, such as a purchase order.

Equipment

Equipment is classified as a free-standing item having an acquisition value of \$5,000 or higher, and a normal life expectancy of one year or longer.

Fiscal Year (FY)

The fiscal year is the period over which a college budgets its spending. It consists of a period of twelve months, not necessarily concurrent with the calendar year; a period to which appropriations are made and expenditures are authorized and at the end of which accounts are made up and the books are balanced. Lansing Community College's fiscal year is the period July 1 to June 30.

Full-time Equivalent (FTE)

An FTE is equal to 100% of the normal full time work hours per job classification.

Fund

An income source established for the purpose of carrying on specific activities, or attaining certain objectives, in accordance with special regulations, restrictions or limitations. The terms and conditions established by this income source and/or the college must be complied with in making expenditures against the particular account.

Fund Accounting

A method of accounting that separates and tracks financial transactions to meet restrictions and reporting requirements imposed by funding sources and/or the college.

Fund Balance

The balance remaining in each fund account representing the funds available for unforeseen occurrences, such as revenue shortfalls and unanticipated expenditures as well as for future use as the restrictions governing the fund allows.

Fund Group

A high level classification of all fund sources which have similar characteristics.

General Fund

This fund is used to account for all transactions not required to be accounted for in another fund, and is used for all general purpose operating activities of the college.

Grant

Monetary award usually from the federal or state government and its use is restricted to a specific purpose. Each specific grant should be set up as a fund and accounted for separately using a complete group of self-balancing accounts.

Investment Income

Income or revenue derived from investments in securities or other properties in which money is held, either temporarily or permanently, in expectation of obtaining revenues. Legal investments for community college funds are governed by state statute, the Community Colleges Act which allows current operating funds, special funds, interest and sinking funds, and other funds belonging to or in the custody of the College, including restricted and unrestricted funds, to be invested only in the types of investments permitted by law.

Plant Funds

Funds to be used for the construction, alteration or purchase of physical property of the college e.g., land, buildings, capital improvements, equipment and library collections.

Property Taxes

Taxes levied on real and personal property by the college district. The community college millage is levied for the specific purpose of funding college operations.

- **State Equalized Value (SEV):** In Michigan this is 50% of the appraised value of the property.
- **Taxable Valuation:** The value of the property used to determine the property tax. It may or may not be the SEV.

Restricted Fund

The Restricted Fund is used to account for funds that have restrictions on their use. The purpose of the funds is determined by the donors or sponsoring agency. The revenues for the restricted fund come largely from Federal Grants/Contracts, State of Michigan Grants/Contracts, Local Grants/Contracts and Private Gifts/Grants. Each specific grant is accounted for separately using a complete group of self-balancing accounts.

Sabbatical Leave

In accordance with the collective bargaining agreement between the College and its faculty, the College grants sabbatical leaves to various full-time faculty members. The leaves are granted to enhance the professional competence of these instructors, who are required to return to work for the College a period of one year. The Benefit is recorded in the fiscal year the leave is taken.

Services and Supplies

Any un-capitalized article, material or service that is consumed in use, is expendable or loses its original shape or appearance with use. This category includes the cost of outside or contracted services as well as materials and supplies necessary for the conduct of the College's business.

State Appropriations

Revenue received by the College from the State of Michigan based on a formula.

Student Tuition and Fees

The student tuition and fees category includes all student tuition and student fees assessed against students for educational and general purposes. Tuition is the amount per billable hour times the number of billable hours charged a student for taking a course at the college. Fees include laboratory fees, application fees, transcript fees, and similar charges not covered by tuition.

Vacancy Factor

A line item, set annually as a percentage of overall compensation, reducing the projected expenditure in an estimation of the value of unspent budget due to lag in position incumbency. The vacancy factor will serve to limit over budgeting and help keep tuition and fee costs as low as possible.

Lansing Community College - Board of Trustees
November 17, 2025

Agenda Item: Monthly Police Department Report

Presented for Information

PURPOSE

To provide information regarding police contacts, parking enforcement, and dispatch activity as part of the administration's monthly monitoring reports.

BACKGROUND

On March 21, 2022, the Lansing Community College (LCC) Board of Trustees passed a motion requiring the administration to provide monthly reports regarding the Police Department's interactions with LCC's campus communities.

LCC's Police Department strives to be part of the solution to a national criminal justice system that has systematically and disparately impacted communities of color and the poor. In part, this report provides evidence of the Police Department's progress in responding to the Board's resolution to address racial injustice through diversity, equity, and inclusion and LCC's Equity Action Plan.

Exhibit A – Monthly Citizen Contact Reports

Beginning in August 2021, LCC police officers started providing Citizen Contact Receipts (aka Stop Receipts) to any individual with whom the officers have official contact. Stop Receipts are physical documents containing all the relevant information resulting from a person's interactions with LCC police, including time, date, location, officer name, and badge number, the reason for interaction, race, gender, and result of the interaction. Information pertaining to force or other aspects of police intervention will also be chronicled on Stop Receipts, as applicable.

In addition, parking enforcement and dispatch activity information is pulled from the Michigan State Police – State Records Management System. Calls for service include but are not limited to battery jump starts, vehicle unlocks, parking assistance, escorts, room unlocks, after-hours building access, accidents, injuries, medical emergencies, concerning behaviors, select college policy violations, campus-related crimes, and general requests for assistance from students, employees, and guests.

IMPLICATIONS

Financial:

Not Applicable

Strategic Plan:

Not Applicable

Human Resources:

Not Applicable

RISKS

Maintaining transparency in LCC's policing policies, procedures, and practices is an essential part of being accountable to the community we serve. This framework establishes a culture of value around diversity, equity, inclusion, and justice. It also creates the foundation for a system of accountability for everyone who works within the Police Department. Failure to adhere to these values would erode the trust between LCC's Police Department and the community.

OTHER OPTIONS/ALTERNATIVES

NA

RECOMMENDATION:

NA

ATTACHMENTS:

1. Exhibit A – Monthly Citizen Contact Reports

Exhibit A – Monthly Citizen Contact Reports

Lansing Community College Police Department Citizen Contact Report – October 2025

Contact Number	Time	Primary Reason for Contact	Incident or Violation	Disposition/Comment	Citation Issued	Warning Issued	Custodial Arrest	Arrest Type	Gender	Race
1	1:20 AM	Dispatched	Refused to use Star Card in fitness center	Report forwarded to student compliance	No	Yes	No	N/A	Male	Black or African American
2	12:05am	Dispatched	Sleeping at entrance of Gannon Building	Arrested for warrant/Trespass letter issued	No	Yes	Yes	Warrant/Child support	Male	Black or African American
3	12:55am	Field Interview	Suspicious person/Near shed with flashlight	Arrested for 2 open warrants	No	Yes	Yes	Warrants/FTA and contempt	Male	White
4	11:24pm	Officer Initiated	Recovered stolen vehicle	Arrested suspects for vehicle stolen earlier in the day from LCC lot	No	No	Yes	Stolen Auto	Male	Black or African American
5	11:24pm	Officer Initiated	Same as #4	Same as #4	No	No	Yes	Stolen Auto	Female	White
6	2:30pm	Officer Initiated	Damaged school property	Report forwarded to student compliance	No	Yes	No	N/A	Male	White
7	2:00pm	Officer Initiated	Attempt to enter locked building (ELCC)	Officer spoke with individual to investigate/Perspective student wanted to see building	No	No	No	N/A	Male	White
8	12:13pm	Officer Initiated	Suspicious activity	Officer investigated man in full tactical gear on mall (worked security at CATA)	No	No	No	N/A	Male	White
9	11:00pm	Officer Initiated	Assist disabled motorist	Officer assisted with disabled vehicle	No	No	No	N/A	Male	Black or African American
10	6:47pm	Officer Initiated	Check welfare	Officer spoke with woman leaning over Snow Road Bridge	No	No	No	N/A	Female	Hispanic or Latino
11	4:55pm	Officer Initiated	Suspicious activity in Gannon Ramp	Officer investigated inappropriate behavior inside vehicle	No	Yes	No	N/A	Female	White

Lansing Community College Police Department Citizen Contact Report – October 2025

Contact Number	Time	Primary Reason for Contact	Incident or Violation	Disposition/Comment	Citation Issued	Warning Issued	Custodial Arrest	Arrest Type	Gender	Race
12	4:55pm	Officer Initiated	Same as #11	Same as #11	No	Yes	No	N/A	Male	White
13	5:45pm	Traffic Violation	Expired tag	N/A	No	Yes	No	N/A	Male	White
14	9:22am	Traffic Violation	Failure to yield right of way	N/A	No	Yes	No	N/A	Male	White
15	7:07pm	Traffic Violation	No turn on red	N/A	No	Yes	No	N/A	Male	White
16	8:44am	Traffic Violation	No turn on red	N/A	No	Yes	No	N/A	Female	White
17	7:51am	Traffic Violation	No turn on red	N/A	No	Yes	No	N/A	Female	White
18	12:21pm	Traffic Violation	No turn on red	N/A	No	Yes	No	N/A	Male	Black or African American
19	4:41pm	Traffic Violation	Disregard traffic control device	N/A	No	Yes	No	N/A	Female	White
20	11:49pm	Traffic Violation	No turn on red	N/A	No	Yes	No	N/A	Male	White
21	3:15pm	Traffic Violation	Unsafe lane usage	N/A	No	Yes	No	N/A	Male	White
22	2:37am	Traffic Violation	Disregard traffic control device	Multiple violations	Yes	No	No	N/A	Male	White
23	2:37am	Traffic Violation	Same as #22	Same as #22 (Intoxicated passenger exhibiting abnormal behavior)	No	No	No	N/A	Female	White

Lansing Community College Police Department Citizen Contact Report – October 2025

LCC PD CITIZEN CONTACTS		Counts			
Citizen Complaints:	0				
Dispatched:	2				
Field Interviews:	1				
Investigative Stops:	0				
Officer Initiated:	9				
Traffic Violation:	11				
Vehicle Safety Equipment Violation:	0				
Weapons Pat-down:	0				
Total:	23				
Demographics	Counts	Citation	Warning	Arrest	
Males:	16	1	11	3	
Females:	7	0	4	1	
Unknown:	0	0	0	0	
Asian or Pacific Islander:	0	0	0	0	
Black or African American:	5	0	3	2	
Hispanic or Latino:	1	0	0	0	
Native American/Alaskan Native	0	0	0	0	
White:	17	1	12	2	
Other:	0	0	0	0	
Unknown:	0	0	0	0	
Parking Violation - Warnings:	39				
Parking Violation - Citations:	3				
Dispatch Activity - Calls for Services:	820				

Custodial Arrest: When an officer physically takes an individual into custody, and the individual is processed at a detention facility.

Arrest Warrant: A document issued by a judge or magistrate that authorizes the police to take someone accused of a crime into custody.



LCC provides equal opportunity for all persons and prohibits discriminatory practices based on race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or participate in educational programs, courses, services or activities offered by the College.

The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Human Resource Manager/Employee Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1879; Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-9632.