Call to Order
The meeting was called to order at 6:16 p.m.

Roll Call
Present: Hidalgo, Mathews, Proctor, Thomas, Vaive
Absent: None

Pledge of Allegiance
Trustee Robert Proctor led the Pledge of Allegiance

Approval of Minutes
IT WAS MOVED BY Trustee Hidalgo and seconded Thomas by Trustee that the minutes of the December 11, 2023, Regular Board of Trustees meeting be adopted.

Roll call vote:
Ayes: Mathews, Hidalgo, Thomas, Vaive
Nays: None
Absent: None

Trustee Proctor did not attend the December meeting and abstained from voting.

The motion carried.

Additions/Deletions to the Agenda
The following additions/deletions were made to the agenda:

President Robinson asked that the following revisions be made to the cover sheet for the Cooperative Purchase for Core Network Switch Upgrade

Financial:
The one-time purchase amount of the requested equipment, materials, and installation is $497,096 and will be funded by the Technology Replacement Fund.
The annual cost of the requested three-year software subscription and support is $63,337 and will be funded by the General Fund. The aggregate amount for the requested purchase is $687,107 and will be funded by the Technology Replacement Fund.

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments.

Linkage Planning/Implementation

President Report

President Robinson presented the January 2024 President’s report to the Board.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

A. 2024-25 Course Fees REMOVED
B. Board of Trustees Employees’ Expenses
C. Board of Trustees Employees’ Time Reporting
D. Cooperative Purchase
   1. Core Network Switch Upgrade
   2. Critical Incident Mapping
E. Request for Proposals
   1. Electric Vehicle (EV) Charging Stations REMOVED
   2. Water-Cooled Chillers Replacements

Trustee Thomas asked if the 2024-25 Course Fees and the RFP for Electric Vehicle (EV) Charging Stations be removed from the consent agenda for discussion.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Vaive that the Consent Agenda, removing the 2024-25 Course Fees and the RFP for Electric Vehicle (EV) Charging Stations, be approved.

Roll call vote:
Ayes: Thomas, Hidalgo, Vaive, Proctor, Mathews
Nays: None
Absent: None

The motion carried.
Action Item - 2024-25 Course Fees

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Proctor that the 2024-25 Course Fees be approved.

Trustee Thomas asked questions regarding the courses with higher fees and the courses where the fees were lower.

Trustee Proctor asked about the courses with no fees.

Roll call vote:
Ayes: Proctor, Hidalgo, Mathews, Vaive, Thomas
Nays: None
Absent: None

The motion carried.

Action Item – RFP for Electric Vehicle (EV) Charging Stations

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Proctor that the RFP for Electric Vehicle (EV) Charging Stations be approved.

Trustee Thomas asked how many EV Charging Stations were being used and the benefit of adding more.

Roll call vote:
Ayes: Vaive, Thomas, Hidalgo, Proctor, Mathews
Nays: None
Absent: None

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

1. Monthly Financial Statements
2. Monthly Public Safety Report

Discussion followed on each report.

Policy Development
Trustee Proctor stated that the Board had a retreat and met with the Administration on January 6, 2024. He stated that the Board’s End Statements and the Monitoring Report were reviewed during that retreat and suggested the following revisions:

**POLICY TYPE: ENDS E-100**

**POLICY TITLE: MISSION, VISION, MOTTO**

**MISSION**
Lansing Community College provides high quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.

**VISION**
Serving the learning needs of a changing community

**MOTTO**
Where success begins

Adopted: June 12, 1995
Reviewed: May 15, 2006, 3/18/2019, 01/25/2021, 01/22/2024
Revised: 12/12/2016

**POLICY TYPE: ENDS E-101**

**POLICY TITLE: STUDENT ACCESS AND EQUITY**

The college plays a vital role in creating a more equitable society through access to education opportunities. As a result of the work of Lansing Community College:

1. **All persons shall have maximum feasible access to all college services** regardless of their race, color, religion, national origin, marital status, pregnancy, height, weight, citizenship, age, gender, ethnicity, sexual orientation, gender identity, gender expression, military or veteran status, and parenting status, financial/income status, physical or mental disability.

2. The college shall produce equitable outcomes for minority and low-income students, and others often underserved.

Adopted: June 12, 1995 (Access, Under Executive Limitations EL207)
Revised: 5/15/2006, 12/12/2016 (Moved to Ends Statements E101), 3/18/2019, 02/22/23
Renamed: Student Access and Equity, 01/25/2021

**POLICY TYPE: ENDS E-102**
POLICY TITLE: STUDENT LEARNING AND SUCCESS

The college sets expectations for what students should learn, measures whether they are doing so, and uses that information to improve. As a result of the work of Lansing Community College:

1. Upon completion of an award, students will have demonstrated competency in applicable LCC Essential Learning Outcomes. Based on the student’s individual educational goals, upon successful completion, students will be capable of demonstrating competency in LCC’s Essential Learning Outcomes.

2. To fulfill its mission, Lansing Community College facilitates and measures student success in the following areas:
   a. Credit Momentum (6+ college credits in the first term)
   b. Gateway Math/English Completion
   c. Persistence/Retention
   d. Earned degree or significant credential anywhere within six years.

3. Occupational programs are designed for regional employment needs.

4. Students are employable.

Adopted: Quality of Education, June 12, 1995
Reviewed: May 15, 2006
Revised: 12/12/2016, 3/18/2019, 01/25/2021, 01/22/2024
Renamed: 01/25/2021, Student Learning and Success

POLICY TYPE: ENDS

POLICY TITLE: COMMUNITY IMPACT

The college is a vibrant and respected academic community with a strong impact on the region it serves. As a result of the work of Lansing Community College:

1. The college is a visible and recognized contributor to area and regional problem-solving.

2. Training and worker preparation needs of the area are satisfied.

3. Vibrant cultural opportunities are present in the community.

4. LCC is a capacity-building resource for community organizations.

5. The college is recognized as a state, regional, and national leader.

Adopted: June 12, 1995
Reviewed: May 15, 2006, 01/22/2024
POLICY TYPE: ENDS

POLICY TITLE: DIVERSITY, EQUITY, AND INCLUSION

The college is an open and inclusive environment where students, faculty, and staff feel safe and supported. As a result of the work of Lansing Community College:

1. Law enforcement procedures and policies prevent behaviors that impede on racial and social equities
2. Diversity, equity, and inclusion are embedded into academic curriculum/program design
3. Student and employee orientations increase cultural awareness and understanding of diversity, equity, and inclusion
4. Recruitment and hiring practices incorporate diversity, equity, and inclusion in the college’s workforce

Adopted: January 25, 2021
Reviewed: 01/22/2024

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Vaive that the revisions to the Board’s Ends Statements be adopted.

Roll call vote:
Ayes: Thomas, Vaive, Mathews, Proctor
Nays: None
Absent: Hidalgo

Trustee Hidalgo stepped out at 7:08 p.m. and returned at 7:11 p.m.

The motion carried.

Linkage Planning/Implementation

Chair’s Report – Move the June Board Meeting Date

Chair Mathews stated that the date for the June 18, 2024 Board meeting was set in error and requested that the meeting be moved to Monday, June 17, 2024.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Vaive that the June 18 Board meeting be moved to Monday, June 17, 2024.

Roll call vote:
Ayes: Thomas, Mathews, Vaive, Hidalgo, Proctor
January 22, 2024, Regular Board of Trustees Meeting
Adopted Minutes

Nays: None
Absent: None

The motion carried.

**Chair’s Report – Conflict of Interest Disclosure Statement**

Chair Mathews reminded the Trustees that their Conflict of Interest Disclosure Statement is due to the Executive Assistant/Liaison to the Board.

**Chair’s Report – GP 306 Annual Board Planning Cycle**

Chair Mathews requested that this item be moved to the February Board meeting.

**Board Members Report – Foundation Board Report**

Trustee Thomas provided a brief Foundation Board update.

**Unfinished Business**

There was no Unfinished Business.

**New Business**

There was no new business

**Public Comment**

Melissa Kaplan: Melissa Kaplan addressed the Board regarding upcoming LCC events.

**Board Comment**

Trustees Thomas, Proctor, and Mathews made Board comments.

**Closed Session**

There was no Closed Session.

**Adjournment**
IT WAS MOVED BY Trustee Thomas and seconded by Trustee Hidalgo that the meeting be adjourned.

Ayes: Hidalgo, Mathews, Proctor, Thomas, Vaive
Nays: None
Absent: None
The motion carried.

The meeting adjourned at 7:26 p.m.

Submitted,

Executive Assistant/Liaison to the Board
Benita Duncan