

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 20, 2020

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 5:31 p.m.

(NOTE: Due to Covid-19 this meeting was conducted virtually by Webex.)

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Vaive
Absent: None

Pledge of Allegiance

Trustee Buck led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Proctor and supported by Trustee Mathews that the minutes of the March 25, 2020 Special Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Hidalgo, Proctor, Buck, Meyer, Vaive, Mathews
Nays: None
Absent: None

The motion carried.

Additions/Deletions to the Agenda

Trustees Mathews asked that the following items be removed from the consent agenda:

- 2020 – 21 Sabbatical Leave Request
- Change Orders
 - Moore Trospen Construction Company
 - WFF Facility Services
- Lease Agreement between Lansing Community College (LCC) and Howell Public Schools

Trustee Proctor asked that a brief update on the MCCA Legislative Committee be added to the agenda.

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comment Regarding Agenda Items.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. ~~2020—21 Sabbatical Leave Requests (REMOVED)~~
- B. ~~Change Order~~
 - 1. ~~Moore Trosper Construction Company (REMOVED)~~
 - 2. ~~WFF Facility Services~~
- C. ~~Lease Agreement between Lansing Community College(LCC) and Howell Public Schools (REMOVED)~~
- D. Virtual (Online Learning) Fee Elimination

IT WAS MOVED BY Trustee Proctor and supported by Trustee Meyer that the Consent Agenda, removing the 2020-21 Sabbatical Leave Requests, the Change Orders for Moore Trosper Construction Company, and WFF Facility services, and the Lease Agreement between Lansing Community College and Howell Public Schools, be approved.

Roll call vote:

Ayes: Vaive, Meyer, Proctor, Abood, Hidalgo, Mathews, Buck

Nays: None

Absent: None

The motion carried.

Consent Agenda – 2020 – 21 Sabbatical Leave Requests

IT WAS MOVED BY Trustee Meyer and supported by Trustee Vaive that the Lease Agreement between Lansing Community College (LCC) and Central Michigan University (CMU) as a University Partner be approved.

Trustee Meyer stated that he would not be in favor of approval given the current situation the college is in due to the COVID-19 pandemic.

Trustee Vaive asked if there were any sabbatical requests applicable or beneficial to where the college needs to be during time. She also asked if there was a way to approve them now, but start at a later date.

Trustee Abood stated that he would be voting no for the same reasons outlined by Trustee Meyer.

Trustee Mathews stated that she would be voting no and agreed with Trustees Meyer and Abood.

Trustee Buck stated that he will be voting no on the motion, not because he doesn't think the sabbaticals add value to the students and the institutions, but because of the COVID-19 crisis the college is in. He suggested that the Board vote the motion down and ask that the administration bring these back to be considered later.

Roll call vote:

Ayes: Vaive

Nays: Buck, Abood, Meyer, Mathews, Proctor, Hidalgo

Absent: None

The motion failed.

Consent Agenda – Change Order/Moore Trosper Construction Company

IT WAS MOVED BY Trustee Abood and supported by Trustee Proctor that the change order for Moore Trosper Construction Company, be approved.

Trustee Mathews stated that she is concerned with where the college is financially with the pandemic and the amount of money being requested for each of these change orders.

Dr. Knight stated that the college is in the mist of remodeling the library and the college will continue that work. He stated that as soon as the Governor allows work to resume the college will complete the library project. He said there are some companion projects that go with the library that must be completed. Dr. Knight stated that the college will need the WFF Facility Service more than ever to clean and protect the faculty and staff from the virus.

Roll call vote:

Ayes: Proctor, Buck, Mathews, Meyer, Abood, Vaive, Hidalgo

Nays: None

Absent: None

The motion carried.

Consent Agenda – Change Order/WFF Facility Services

IT WAS MOVED BY Trustee Meyer and supported by supported Buck that the change order for WFF Facility Services, be approved.

Roll call vote:

Ayes: Proctor, Mathews, Meyer, Vaive, Hidalgo, Buck

Nays: Abood

Absent: None

The motion carried.

Consent Agenda – Lease Agreement between Lansing Community College and Howell Public Schools

IT WAS MOVED BY Trustee Proctor and supported by Trustee Buck that the Lease Agreement between Lansing Community College and Howell Public Schools be approved.

Trustee Mathews asked how many students LCC serves at the Livingston Center.

Bo Garcia stated there was a 1,248 duplicated headcount for 79 courses delivered in 2019.

Dr. Webb Sharpe stated that the lease is scheduled to expire at the end of June.

Roll call vote:

Ayes: Hidalgo, Meyer, Vaive, Mathews, Buck, Proctor

Nays: Abood

Absent: None

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented for information:

1. Monthly Financial Statements

Policy Development

There was no Policy Development.

Linkage Planning/Implementation

Community Linkage – President's Report

President Knight presented the April 2020 President's report to the Board.

Committee Reports – Audit Committee Update

Trustee Meyer stated that the committee reviewed the Internal Audit Status Update and Global Program Assessment completed by Baker Tilly.

Committee Reports – Presidential Screening Committee

Trustees Proctor stated that the Screening Committee completed its assignment Saturday, April 18. He stated that the committee had a robust 4 hour session. He also

stated that the committee will forward the names of five individuals to the Board by Friday, April 24, to allow the search consultant the time needed to contact the successful candidates and the unsuccessful candidates. He stated this will also allow for the successful candidates to notify their employer to let them know they are one of the successful candidate for the presidency of Lansing Community College. Trustee Proctor stated that he would be submitting his final report to the Chair, Board, and the LCC community on the five finalist.

Board Report - MCCA Legislative Committee Update.

Trustee Proctor gave a brief MCCA Legislative Committee update.

Unfinished Business

There was no Unfinished Business.

New Business – March

- A. Consent Agenda – Action Items
 - 1. Applicant Tracking Software
 - 2. Logicalis Cooperative Purchase
 - 3. LCC East Campus Renewal
 - 4. LTD/Accidental Death & Dismemberment Insurance
- B. Monthly Monitoring Reports
 - 1. Monthly Financial Statements

Public Comment

Charles Calati, Jr.: Addressed the Board regarding the location of the new student parking ramp being build and the neighborhood not being properly notified by the college.

Joseph Warren: Addressed the Board regarding the location of the new student parking ramp on Seymour and Shiawassee and his opposing the new ramp.

Jayne Higo: Addressed the Board regarding the location of the new student parking ramp on Seymour and Shiawassee and her opposing the new ramp.

Karla Barber: Addressed the Board regarding the location of the new student parking ramp on Seymour and Shiawassee and her opposing of the new ramp.

Linda Peckham: Addressed the Board regarding the location of the new student parking ramp on Seymour and Shiawassee and her opposing of the new ramp.

Teresa Purvis: Addressed the Board regarding the location of the new student parking ramp on Seymour and Shiawassee and her opposing of the ramp.

Eva Menefee: Addressed the Board regarding the Presidential Screening committee and her disappointment in the tuition increase approved in March.

Closed Session

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Board enter into Closed Session for the purpose of discussing contract labor negotiations and to review a written legal opinion concerning the college's response to the coronavirus pandemic.

The Board entered into closed session at 7:06 p.m.

The Board returned to open session at 8:13 p.m.

Roll call:

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Vaive

Absent: None

IT WAS MOVED BY Trustee Vaive and supported by Trustee Mathews to approve the recommendations made in Scott Dwyer's written legal opinion.

Adjournment

IT WAS MOVED by Trustee Mathews and supported by Trustee Vaive that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Vaive

Nays: None

Absent: None

The motion carried.

The meeting adjourned at 8:15 p.m.

Submitted,


Executive Assistant & Liaison to the Board
Benita Duncan