

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 15, 2019

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:07 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Wilbur
Absent: None

Pledge of Allegiance

Trustee Meyer led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Buck and supported by Trustee Abood that the minutes of the March 18, 2019 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Mathews, Buck, Abood, Meyer, Wilbur, Hidalgo, Proctor
Nays: None
Absent: None

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Trustee Proctor asked that an update on the MI Workforce Development be added to Board Reports.

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments Regarding Agenda Items.

Action Items – Consent Agenda

Trustee Meyer asked if the items on the Consent Agenda could be voted upon individually. There were no objections.

Action Item - 2019 - 20 Medical Assistant Program Course Fees

IT WAS MOVED BY Trustee Buck supported by Trustee Proctor that the 2019 – 20 Medical Assistant Program Course Fees be approved.

Roll call vote:

Ayes: Meyer, Hidalgo, Mathews, Proctor, Wilbur, Abood, Buck

Nays: None

Absent: None

The motion carried.

Action – Items - 2019 – 20 Sabbatical Leave Requests

IT WAS MOVED BY Trustee Meyer supported by Trustee Proctor that the 2019-20 Sabbatical Leave Request be approved.

Roll call vote:

Ayes: Proctor, Mathews, Meyer, Wilbur, Hidalgo, Abood, Buck

Nays: None

Absent: None

The motion carried.

Action Item - Capital Project Funding Request

IT WAS MOVED BY Trustee Buck supported by Trustee Abood that the Capital Project Funding Request be approved.

Roll call vote:

Ayes: Meyer, Proctor, Abood, Hidalgo, Mathews, Buck

Nays: None

Absent: None

Trustee Wilbur abstained from voting.

The motion carried.

Action Item - Cooperative Purchase/Cisco Systems Equipment

IT WAS MOVED BY Trustee Meyer supported by Trustee Abood that the Cooperative Purchase for Cisco Systems Equipment be approved.

Roll call vote:

Ayes: Meyer, Abood, Hidalgo, Wilbur, Buck, Mathews, Proctor
Nays: None
Absent: None

The motion carried.

Action Item - Request for Proposal/Arts & Sciences (A&S) Lower Level Renovations

IT WAS MOVED BY Trustee Buck supported by Trustee Abood that the Request for Proposal for the Arts & Sciences (A&S) Lower Level Renovations be approved.

Roll call vote:

Ayes: Buck, Abood, Wilbur, Meyer, Mathews, Proctor, Hidalgo
Nays: None
Absent: None

The motion carried.

Action Item - Resolution Authorizing Issuance and Sale of Building and Site and Refunding Bonds and Notes

IT WAS MOVED BY Trustee Buck supported by Trustee Meyer that the Resolution Authorizing Issuance and Sale of Building Site and Refunding Bonds and Notes be approved.

Roll call vote:

Ayes: Proctor, Buck, Abood, Meyer, Mathews, Wilbur, Hidalgo
Nays: None
Absent: None

The motion carried.

Action Item - Revised Tax Sharing Agreement between Lansing Community College, Charter Township of Meridian, and the Meridian Township Downtown Development Authority

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Revised Tax Sharing Agreement between Lansing Community College, Charter Township of Meridian, and the Meridian Township Downtown Development Authority be approved.

Roll call vote:

Ayes: Meyer, Hidalgo, Proctor, Buck, Wilbur, Mathews
Nays: None
Absent: None

Trustee Abood abstained from voting.

The motion carried.

Monthly Monitoring Report

The following Monitoring Report was presented:

1. Monthly Financial Statements – EL 203

Policy Development

There was no Policy Development.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Knight presented the April 2019 President’s report to the Board.

Committee Reports – Audit Committee Update

Trustee Meyer provided the following Audit Committee update:

- Approval of March 4, 2019 Audit Committee Meeting Minutes
- Received and discuss the Internal Audit of Title IX Review.

Committee Reports – Workforce Development Board

Trustee Robert Proctor stated that LCC is collaborating with MSU on a project to increase the number of transfers from LCC to MSU. He stated that LCC has finally gotten traction on this and thinks it is commendable.

Committee Reports – Foundation Board Update

Trustee Buck highlighted the Foundation report included with the Board meeting materials.

Unfinished Business

There was no Unfinished Business.

New Business

The following items were presented as New Business for next Month’s Board meeting agenda.

- A. Consent Agenda

1. Cooperative Purchasing
 - a. Offices Supplies
 2. Request for Proposals
 - a. Campus-Wide Flooring Contractors Maintenance Services
 - b. Campus-Wide Hazardous Materials Abatement Services
 - c. Campus-Wide Moving Services
 - d. Downtown Campus – Concrete Replacement
 - e. Downtown Campus – Irrigation, Backflow & Fire Protection
- B. Monthly Monitoring Report
1. Monthly Financial Statements

Public Comment

Christine Conner: Christine Conner, an Adjunct Associate Professor at LCC, addressed the Board regarding LCC eliminating the Fashion Design Program. She provided background to the Board stating that the program was moved from West Campus to Main Campus and that later the college signed an agreement moving part of the program to The Runway; a fashion incubator of LEAP. She stated that the program never had the opportunity to settle in to their new location on main campus to become a stellar community college program. She stated the fashion program is the only associate fashion program in the State of Michigan. Ms. Conner asked the Board to reconsider ending the Fashion Program and to give the program one year to make it viable program once again.

Nicholas Degree: Nicholas Degree, an LCC student, addressed the Board regarding the college's advising. Nicholas stated that his advising experience at LCC has been frustrating. He stated that he did not receive the help he needed from his Academic Success Coach either. Nicholas stated that LCC is falling behind in student success due to staffing and having an outdated advising model. He stated that combining advisors with the success coaches would bolster the staff and create more personalized care. He also stated that having a large advising staff would allow the college to specialize in the care of students.

Timothy Thomas: Timothy Thomas, an LCC student, addressed the Board regarding the college's weapons policy. He stated his reasons for not being in support of the weapons policy and believes those with permits should be allowed to carry a conceal weapon.

Lewis Holt: Lewis Holt, a second year student, addressed the Board regarding the college's weapons policy. He stated his reasons of being in support of the weapons policy.

Miranda McCracken: Miranda McCracken, an LCC student, addressed the Board regarding the colleges Open Education Resources (OER's). She stated how lucky the

students are to have OER has and thanked the Board for making OER's more available to students.

Jeanette Calcaterra: Jeanette Calcaterra, a student in the Fashion Design Program, addressed the board regarding LCC eliminating the Fashion Design Program. She read statements from a fashion student Sasha Butler and a faculty member Annie Wojkowski. Both statements are on file with the Board meeting materials.

Morgan Douglas: Morgan Douglas, a student graduating from the Fashion Design Program, addressed the Board regarding LCC eliminating the Fashion Design Program. She stated the benefits the program has provided to her and that she is disappointed to hear that the opportunities she was given, will not be given to future students. She read statements from Lea Faulkner, Collin Smith, and Joshua Golden. These statements are on file with the Board meeting materials.

Yasmin Noor: Yasmin Noor, a student in the Fashion Program, addressed the Board regarding LCC eliminating the Fashion Design Program. She stated that the Fashion Design Program helped her to fulfil her dreams of becoming a fashion designer and she is disappointed that the program will be closing its door to students like her interested in fashion design. She thanked Christine Conner and Annie Wojkowski for all they have done to support the students in the program.

Leslie Wilson Dudley: Leslie Wilson Dudley addressed the Board regarding LCC eliminating the Fashion Design Program. She stated how the program gave her a well-rounded education and the Board to retain the program for those students coming behind her. She read statements from Marin Beardslee and Kimberly Knox. These statements are on file with the Board meeting materials.

Jeff Wilson: Jeff Wilson, President of PTCTU, addressed the Board regarding the high turnover rate and low wages in his unit. Mr. Wilson stated that they still have a staffing issue because turnover is still high in his unit and they have lost considerable positions in his units. He stated that his unit was averaging 137 bargaining unit members per month, but is now down to 89 employees per month over the last two years. He stated that he could assume that some of that work is going to student. Mr. Wilson stated the college is 75% into its fiscal year. He pointed out in that in packet it shows that his unit is 11% behind the predicted salary budget for this time and they were 14.4% behind this time last year. He further stated that is percentages show the college is not spending the money bargained for his unit and has to ask the question why. He further stated that in the packet, it shows that the student line is also behind, which means his members are picking up whatever work the student is not doing and they still must take care of their own position let alone the student's position.

Justin Coakley: Justin Coakley, a part-time PC technician, addressed the Board regarding the wages for PTCTU and the current state of his department. Justin detailed the work his position is responsible for in his department. He stated that he has many talented people in his department and that they have three full-time position filled, 5 out of 7 part-time positions filled and only five out 10 student employment positions filled. He

further stated that the unfilled position puts a lot of stress on the part-timers due to all the work they must do to keep the campus running.

Gabriel Paulica: Gabriel Paulica, a part-time PC technician, addressed the board regarding being understaff in his department. He stated that he and Justin Coakley are the only two part-time PC Technicians on main campus. He stated that they don't have enough people to effectively carry out their duties. He further stated that because they are understaff there isn't enough time to complete projects or do preventive stuff. Gabriel stated there are issues with the pay for students and part-time staff. He said he likes his job, but wished it were easier for them to carry out their duties.

Board Comment

Trustee Proctor asked if someone could make a statement about LCC's commencement speaker. Ms. Marilyn Twine stated that LCC's commencement speaker, Dr. Robert Green, is an author and was part of the civil rights movement with Dr. Martin Luther King. Trustee Proctor added that Dr. Green was a Dean and Professor Emeritus at Michigan State University and the College of Urban Planning.

Trustee Mathews welcomed Chief Diversity Officer, Dr. Tonya Bailey back to the college. She acknowledged Ms. Marilyn Twine and the Marketing Department for the billboard signs she sees around town. She stated there were three people who came to the Board last month and asked if the Administration could speak to their concerns. Trustee Mathews stated that the Lookout had their 60th Year Celebration and that they have good articles written by students. She said that the Equal Pay Day Breakfast she attended was phenomenal and that State Representative Kara Hope was the speaker. Trustee Mathew attended the April 12 MLK Day of Service and said it was phenomenal. She said over 100 students showed up to participate at 7:00 am on a Friday morning. She encouraged everyone to check out LCC Starscapes to see the wonderful things LCC's students are doing.

Closed Session

There was no Closed Session

Adjournment

IT WAS MOVED by Trustee Proctor and supported by Trustee Wilbur that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyers, Proctor, Wilbur
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 7:43 p.m.

Submitted,



Executive Assistant & Liaison to the Board
Benita Duncan