

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
March 18, 2019

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:04 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor
Absent: Wilbur

Trustee Meyer attended by video conferencing.

Pledge of Allegiance

Trustee Proctor led the Pledge of Allegiance.

Resolution and Special Recognitions

The following resolution was presented honoring Michael Ingram:

The **Board of Trustees** of Lansing Community College resolves as follows:

WHEREAS, Lansing Community College is one of Michigan's largest community college;

WHEREAS, Lansing Community College involves student-athletes on its various athletic teams; and

WHEREAS, Lansing Community College established a men's athletic program in 1961 and developed a men's basketball team; and

WHEREAS, the College desires to recognize the career accomplishment of its head basketball coach Michael Ingram, a 1981 Lansing Community College graduate; and

WHEREAS, MICHAEL INGRAM participated on the Lansing Community College men's basketball team and was named to the 1981 National Junior College Athletic Association All-American squad for his outstanding play; and

WHEREAS, MICHAEL INGRAM, upon graduating from Central Michigan University, returned to Lansing Community College as a member of the Physical Fitness and Wellness faculty and to the men's basketball coaching staff, where he assisted the 1988 men's basketball team to the NJCAA National Basketball Championship and awarded the first national championship to a Lansing Community College athletic squad; and

WHEREAS, MICHAEL INGRAM was named the head coach for men's basketball at Lansing Community College in 1990 and in his 29 years as head coach, has led teams to win 19 Michigan Community College Athletic Association Western Conference basketball titles; and

WHEREAS, Lansing Community College men's basketball teams coached by Michael Ingram have participated in the National Junior College Athletic Association's National Championship Tournament in 1990-91, 2005-06, 2013-14, and 2014-15 finishing 4th, 6th, 8th and 5th place in the nation respectively; and was named NJCAA Region XII Coach of the Year in all of those seasons; and

WHEREAS, MICHAEL INGRAM'S contributions and his work in the LCC A+ Summer Basketball Camps have introduced the fundamentals of basketball to over 10,000 boys and girls in the Greater Lansing area; and

WHEREAS, on January 19, 2019, the Lansing Community College men's basketball team defeated Glen Oaks Community College by the final score of 102-86, marking the 600th career win for Michael Ingram as head coach; and

WHEREAS, Michael Ingram currently ranks in the top 5 among active coaches in the National Junior College Athletic Association Division II for career wins with a career coaching record of 610-255, for a winning percentage of .705 that ranks him 4th in the NJCAA Division II basketball among active coaches in the nation;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees congratulates head men's basketball coach **MICHAEL INGRAM** for his outstanding career achievement on this occasion of his 600th career victory and for his dedication to Lansing Community College.

AND BE IT THUS RECORDED THIS 18th day of March, 2019.

Approval of Minutes

The following corrections to the February meeting minutes were made under the Update on the ACCT National Legislative Summit:

*He stated that LCC is **lucky** to have the people they do in these positions and that it was a successful meeting.*

*Ryan Buck stated this was his **third** year attending the conference and this trip allows for them be in the offices of our senators, representatives and those changes makers at the highest level.*

IT WAS MOVED BY Trustee Abood and supported by Trustee Proctor that the minutes of the February 18, 2019 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Mathews, Proctor, Hidalgo, Meyer, Buck

Nays: None

Absent: Wilbur

The motion carried.

Additions/Deletions to the Agenda

- Trustee Proctor asked that the Social Media Policy be added to the meeting agenda under Policy Development.

Limited Public Comment Regarding Agenda Items

Mark Kelland: Mark Kelland, President of the Academic Senate, addressed the Board regarding the Social Media Policy. Mr. Kelland stated that he had a meeting with Dr. Webb Sharpe. He stated that the Senate was hoping there would be an addition to the language stating that the policy is not intended to inhibit creative use of social media by faculty.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

Trustee Buck asked that the E105 Student Success be removed from the Consent Agenda for discussion.

The following items were presented under the consent agenda:

- A. FY19 Tuition Rates
- B. Board Bylaw
 1. 1.5.2 Order of Business
- C. Board Governance Policies
 1. E100 Mission, Vision, Motto (REVIEWED)
 2. E101 Access (REVISED)
 3. E102 Quality of Education (REVISED)
 4. E103 Community Impact (REVISED)
 5. E104 Community Impact – Highly Educated Community (ELIMINATED)
 6. ~~E105 Student Success (REVISED)~~ (REMOVED)
 7. E106 Marketing and Communication (ELIMINATED)
 8. E107 Academic and Workforce Development Excellence (ELIMINATED)
 9. GP 306 Annual Board Planning Cycle (REVISED)

IT WAS MOVED BY Trustee Abood and supported by Trustee Mathews that the Consent Agenda, removing Board Governance Policy E105 Student Success, be approved.

Roll call vote:

Ayes: Buck, Mathews, Abood, Proctor, Hidalgo, Meyer

Nays: None

Absent: Wilbur

The motion carried.

Consent Agenda – E105 Student Success

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Board Governance Policy E105 Student Success be approved.

Roll call vote:

Ayes: Hidalgo, Meyer, Abood, Mathews, Buck, Proctor

Nays: None

Absent: Wilbur

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented for information:

1. 2019 – 20 Medical Assistant Program Course Fees – E105
2. FY 2020 Estimate of Taxes and Appropriation Necessary – GP306
3. Monthly Financial Statements – EL202

Policy Development

Trustee Proctor stated that the Social Media policy that came before the Board is not a college policy, but a college procedure. He stated that the Social Media procedure was formatted like a college policy, but has since changed.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Knight presented the March 2019 President’s report to the Board. He commented on a few of these highlights:

- Eugene Comer, an instructor in LCC’s Aviation Maintenance Technology program, received the Charles Taylor Master Mechanic Award from the Federal Aviation Administration (FAA) in recognition of over 50 years of aviation maintenance experience.
- LCC’s senior director of Financial Aid and Title IV Compliance Stephanie Bogard Trapp received the Anne Watson Excellence in Mentorship Award at the annual

Michigan Student Financial Aid Association (MSFAA) conference. She was nominated by colleagues around the state and selected by the executive board of MSFAA as the recipient.

Committee Report – Audit Committee Update

Trustee Meyer provided the following Audit Committee update:

- The Audit committee met March 4, 2019 to approve the minutes and approved Trustee travel related expenses.
- The Audit committee received an Internal Audit Status Update from the internal auditor Baker Tilly.
- Reviewed and approved the ACCT travel expenses for Trustees.

Board Members Report – Foundation Board Update

Trustee Mathews highlighted the Foundation Board report.

- The Scholarship Review Committee, completed 2,048 reviews in under four weeks. 1,024 students completed a scholarship application.
- The Foundation Board of Directors approved an allocation of \$298,565 for scholarship awards from endowments. This translates into roughly 250 scholarship awards averaged at \$1,200 each.
- Mr. Robert Bessette was elected to the Foundation Board of Directors.
- Patrick Cull has joined the Foundation as part time support. He will support the Scholarship and Operations Coordinator.
- The next Foundation Board of Directors meeting is Thursday, May 23, 2019.

Unfinished Business

There was no Unfinished Business.

New Business

The following items were presented for next month's Board meeting agenda.

- A. Cooperative Purchase
 1. Logicalis for Various Data Communications Products and Services
- B. Request for Proposal
 1. Renovations to the Arts and Science Lower Level
- C. Sabbatical Leave Requests

Public Comment

Eva Menefee: Eva Menefee, President of MAHE, addressed the Board regarding upcoming negotiations with the faculty and enrollment. She stated that they are doing

faculty forums this week where faculty can express how the current contract has affected them. Ms. Menefee stated she is seeing more and more students not show up to an advising appointment and is concerned about enrollment. She stated there were more no shows in February than there has ever been. She stated that LCC must be more proactive in communicating to students and potential students the dates for registration. Ms. Menefee stated that students use to know LCC and now she wonders how many students are not thinking about attending LCC. She stated that every student in the LCC district should apply to LCC and LCC must get the word out to potential students that LCC can become their "Plan B". She asked how many ads are place in other surrounding colleges in Michigan that state summer registration begins April 1.

Kelsey McElroy: Kelsey McElroy, LCC Student, addressed the Board regarding a new policy that will cause classes to drop at 65% capacity, instead of a twelve student minimum. She stated that she believe this will unfairly affect students who must work during the day, and works against the colleges mission to provide high-quality education the ensures all student successfully complete their education goals. She further stated that the policy would restrict the ability of students to take the classes that fit their schedule and might interfere with their degree progress. Ms. McElroy stated that the MAHE contract through 2020 offers provisions for 75% pay, with college approval, when a class is under enrolled. She stated that since the building would still have heat or air conditioning running to the rooms she doesn't see where the college would be losing money if electricity and faculty fee would be the only cost associated. Ms. McElroy requested that the Board release a copy of this policy to the public and strongly urged them to conduct additional research and consider whether this policy will uphold their mission statement and serve its students.

Shane Adams: Shane Adams, President of the LCC's Environmentalist Club, addressed the Board regarding the practices of sustainability. Mr. Adams stated that in the colleges' 2017 – 2020 Strategic Plan under Focus Area (5) of "Resource Management & Fiscal Responsibility", the college has written that it intends to have LEED certified buildings and increase the amount of waste recycled. He stated that on page 29 of the 2018-19 budget, all key performance indicators are present except for the two goals relating to campus sustainability. He further stated that practices of sustainability are essential to foster an environment of responsibility and to develop a culture of engagement. Mr. Adam stated there is a complete lack of information about the colleges sustainability practices and that he has contact LCC staff and received only one limited response that did not provide information related to access of that information. He stated that as an LCC tuition paying student, he would like to the college's budget to reflect the proposed goals of environmental sustainability in the strategic plan and would like access to information or metrics that demonstrates LCC's progress toward these stated goals. He further stated that the strategic plan gives voice to sustainability, but has no action.

Board Comment

Trustee Mathews thanked the students for coming and stating their views. She stated that anytime a student comes to the Board and expresses their concerns those concerns should be considered. Trustee Mathew stated it was worth noting the former LCC student who won an Oscar for Best Documentary Short Subject and the former LCC student who appeared on American Idol.

Closed Session

There was no Closed Session.

Adjournment

IT WAS MOVED by Trustee Abood and supported by Trustee Proctor that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Smith
Nays: None
Absent: Meyer

The motion carried.

The meeting adjourned at 6:53 p.m.

Submitted,


Executive Assistant & Liaison to the Board
Benita Duncan