

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
January 22, 2019

Regular Meeting
Adopted Meeting Minutes

Oath of Office

(Before the meeting was called to order, the Honorable Joyce Draganchuk administered the oath of office for newly elected Trustee Samantha Wilbur and Ingham County Clerk Barb Byrum administered the oath of office to re-elected Trustee Lawrence Hidalgo, Jr.)

Call to Order

The meeting was called to order at 6:02 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer Proctor, Wilbur
Absent: None

Pledge of Allegiance

Trustee Abood led the Pledge of Allegiance.

Board Reorganization

Election of Officers

IT WAS MOVED BY Trustee Proctor and supported by Trustee Abood that Lawrence Hidalgo be nominated as Chair, Ryan Buck be nominated as Vice Chair, Angela Mathews be nominated as Secretary, and Larry Meyer be nominated as Treasurer.

Roll call vote:

Ayes: Meyer, Hidalgo, Proctor, Buck, Wilbur, Abood, Mathews
Nays: None
Absent: None

The motion carried

Committee Appointments

Newly elected Chair Lawrence Hidalgo appointed one of the two year committee appointments. He will make the remaining appointments at the next board meeting.

Audit Committee Members

1. Larry Meyer, Chair
2. Ryan Buck, Member
3. Robert Proctor, Member

Trustee Robert Proctor continues to serve as a member of the Workforce Development Board as an appointee by the Workforce Development Board.

Approval of Minutes

IT WAS MOVED BY Trustee Proctor and supported by Trustee Buck that the minutes of the December 17, 2018 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Buck, Hidalgo, Abood, Mathews, Meyer, Wilbur, Proctor

Nays: None

Absent: None

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- The 2019 - 20 Course Fees placed on the consent agenda were moved to information. 2019 – 20 Course Fees will be on the consent agenda next month.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Cooperative Purchase
 1. Integrated Flash Storage Platform, Equipment, and Maintenance Solutions – Violin Systems
- B. Invitation for Bid
 1. Campus Restroom Paper Products
- C. Request for Proposals
 1. Gannon Parking Structure Restoration Architect – Engineer
 2. Parking Lot Restoration Architect – Engineer
- D. Sole Source
 1. Consumers Energy Lineworker Training Program

IT WAS MOVED BY Trustee Buck and supported by Trustee Wilbur that the Consent Agenda be approved.

Roll call vote:

Ayes: Proctor, Meyer, Hidalgo, Buck, Mathews, Abood, Wilbur

Nays: None

Absent: None

The motion carried.

Monthly Monitoring Report

The following monitoring reports were presented:

1. Graduate Survey – E102
2. Monthly Financial Statements – E103, EL203

Policy Development

College Policy – Veteran’s In-State Tuition (*REVISED*)

The following proposed language changes were presented for information. It will be presented next month for approval.

VETERANS IN-STATE TUITION

I. Purpose

*This policy is adopted in order to comply with **Section 3679(c) of title 38, United States Code, including PL 115-251, also known as Section 702** of the Veterans Access, Choice, and Accountability Act of 2014 (Choice Act) which requires the Department of Veteran Affairs to disapprove programs of education for payment of benefits under the Post-9/11 GI Bill (Chapter 33), ~~and~~ Montgomery GI Bill-Active Duty (Chapter 30), **and Vocational Rehabilitation (Chapter 31)** at public institutions of higher learning if the schools charge qualifying veterans and dependents tuition and fees in excess of the in-state rate.*

II. Scope

This policy applies to any qualifying veteran and qualifying dependents of veterans (children/spouses).

III. General

The U.S. Department of Veterans Affairs established new requirements to ensure that our Nation’s recently discharged Veterans, and their eligible family members, would not have to bear the cost of out-of-state charges while using their well-deserved education benefits. The State of Michigan submitted policy language which was approved and

adopted by the VA for public institutions of higher education that offer VA approved programs.

*To remain **compliant and** approved ~~for~~ to receive VA's GI Bill programs funding, schools must charge in-state tuition and fee amounts to "covered individuals." A "covered individual" is defined in the Choice Act as:*

- A Veteran who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within three years of discharge from a period of active duty service length of at least 90 days or more.*
- A spouse or child using transferred benefits who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within three years of the transferor's discharge from an period of active duty service length of at least 90 days or more.*
- A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship who lives in the state in which the institution of higher learning is located (regardless of his/her formal state of residence) and enrolls in the school within three years of the service member's death in the line of duty following an period of active duty service length of at least 90 days or more.*

*Any individual using VA Educational Assistance Benefits under either Chapter 30, (Montgomery GI Bill® – Active Duty Program), **Chapter 31, (Vocational Rehabilitation and Employment®)**, Chapter 33, (Post-9/11 GI Bill®), of title 38, United States Code, and/or the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b) (9)) who and lives in the State of Michigan while attending Lansing Community College, regardless of his/her formal state of residence, **and enrolls in the school within 3 years following active duty service length of at least 90 days** will pay in-state tuition rates for all VA approved programs.*

IV. Responsibility

The responsibility for the interpretation and administration of this policy is delegated to the Registrar or his/her designee.

Approved: 6/15/2015

Revised: 11/19/2018, 1/22/2018

Linkage Planning/Implementation

Community Linkage – President's Report

President Knight presented the January 2019 President's report to the Board.

President's Report – Strategic Plan Year 1 Status Report

In November 2017, Lansing Community College adopted the three year strategic plan that articulates specific initiatives designed to meet the challenges and move the institution forward. The adopted plan describes how the College will position itself for the future. It focuses on the core areas of Competitiveness and Innovation; Engaged Learning and Student Success; Community Engagement; Leadership, Culture, and Communication; and Resource Management and Fiscal Responsibility. The administration provided the Board of Trustees with an update of the strategic plan initiatives for year one.

President's Report – Trends Conference Educator Awards Winner Video

President Knight presented a video highlighting the award received by the Technical Careers staff and the recent accomplishments by the team.

Chair's Report – Conflict of Interest Report

Trustee Abood reminded the Trustees that their Conflict of Interest Disclosure Statements are due to the Executive Assistant to the Board.

Chair's Report – GP 306 Annual Board Planning Cycle

The Board will review its Annual Board Planning Cycle and bring forward next month with recommended changes.

Chair's Report – Review Monthly Monitoring Report Methods & Schedule

The Board's End and Executive Limitation statements provide for tracking the outcome of each statement through the submission of monitoring reports. Trustee Buck volunteered to review the Board's End and Executive Limitation statements and the Administrations current monitoring methods and bring back recommendation to the Board.

Board Member Report – Foundation Board Report

Trustee Buck highlighted the Foundation report included with the Board meeting materials.

Public Comment

Julia Stouffer: Julia Stouffer addressed the Board regarding space on main campus for the LCC Robotics Team.

Curlada Harris: Curlada Harris addressed the Board regarding the Toastmaster International Club. She stated that the LCC West Campus use to host the club. Ms. Harris stated there is a Grand Opening for the Lansing Lucidas Toastmasters Club, January 29,

2019 at Great Lakes Christian College and that the event is open to students and the community.

Jim Luke: Jim Luke, Professor of Economics addressed the Board regarding the Accessibility project and a Social Media policy passed by the administration. Mr. Luke stated that at the end of the fall semester, all of full-time and some part-time faculty participated in the 2-day professional activities days in making class materials accessible. He stated there were significant faculty who were lacking sleep because they had been up the night before to turn their grades in by 8:00 am, in addition to attending the professional activity workshop at 8:00 am the same morning grades were due. He further stated that faculty worked hard to get their work done. Mr. Luke stated that “accessibility” is not something you can plug in and a checker automatically fixes your document for you. He said they were given that impression and made to believe that, but accessibility is difficult and very complex. Mr. Luke stated he had concerns about LCC’s status, the colleges approach to accessibility and the legal risks to the college. He stated that on the EDUCAUSE website there are links to all the lawsuits and EDUCAUSE has identified them in a documents listing the 18 major risk factors to colleges and universities . He stated that the college is only working on 1½ of those risks and actually going in the wrong direction.

Mr. Luke addressed the board regarding the a new Social Media operation policy passed. He stated that he didn’t know if this new operational policy was authorized and passed by the Board. He stated that you can’t teach students digital literacy without social media and faculty can’t grow and develop as teachers in their field without developing a professional learning network (PLN) on social media. He further stated this new policy does not allow them to use some of the methods they were using in the classroom to teach anymore. He stated that he hope the Board would review the policy and has dialoged with the administration.

Closed Session

There was no Closed Session

Board Comments

Trustee Proctor stated that he enjoying serving with Trustee Abood him as Chair and that his stewardship of this Board has been tremendous. He stated that the Board had timely meeting while still getting the work of the college done.

Ms. Benita Duncan requested that the Board honor former Chair Abood at the next meeting.

Adjournment

IT WAS MOVED by Trustee Buck and supported by Trustee Proctor that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Wilbur
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 8:37 p.m.

Submitted,



Executive Assistant to the Board
Benita Duncan