

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
October 15, 2018

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:05 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Smith
Absent: Proctor

Pledge of Allegiance

Trustee Abood led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Smith and supported by Trustee Buck that the minutes of the September 24, 2018 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Smith
Nays: None
Absent: Proctor

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Trustee Meyer asked that conference travel expenses for Trustee Robert Proctor be added to the agenda under the Audit Committee Report.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. 2018 Five-Year Capital Outlay Plan and FY 2020 Capital Outlay Project Request
- B. Change Order
 - 1. Laux Construction, LLC.
- C. College Policies (Materials in separate Policy Packet)
 - 1. Academic Amnesty (*REVISED*)
 - 2. Academic Dishonesty (*ELIMINATE*)
 - 3. Auditing Courses (*ELIMINATE*)
 - 4. Credit and Non-Credit Courses (*ELIMINATE*)
 - 5. Dual Enrollment Program (*REVISED*)
 - a) Home School (*ELIMINATE*)
 - b) Special Admissions (*ELIMINATE*)
 - 6. Due Process (*REVISED*)
 - 7. Eligibility for In-District, In-State, Out of State or International Tuition (*REVISED*)
 - 8. Ethics and Standards of Conduct for Students (*NEW*)
 - 9. General Education Core Curriculum (*ELIMINATE*)
 - 10. Granting of Additional Associate Degrees (*REVISED*)
 - 11. I Grade (*ELIMINATE*)
 - 12. No Show (NS) Grade (*ELIMINATE*)
 - 13. Prerequisites (*ELIMINATE*)
 - 14. Program Effectiveness (*REVISED*)
 - 15. Using a Course More than once for Credit toward a Degree or Certificate (*ELIMINATE*)
 - 16. Variable Credit (*ELIMINATE*)

IT WAS MOVED BY Trustee Buck and supported by Trustee Smith that the Consent Agenda be approved.

Roll call vote:

Ayes: Hidalgo, Meyer, Buck, Mathews, Abood, Smith

Nays: None

Absent: Proctor

The motion carried.

Monthly Monitoring Report

The following Monitoring Report was presented:

1. Monthly Financial Statements

Action Item – Comprehensive Annual Financial Report

In the absent of LCC's external auditor, Michelle Fowler of Rehmann Robson, Trustee Meyer briefly summarized the Comprehensive Annual Financial Report reported to the Audit Committee.

IT WAS MOVED BY Trustee Meyer and supported by Trustee Smith that the Comprehensive Annual Financial Report be accepted.

Roll call vote:

Ayes: Abood, Mathews, Meyer, Buck, Smith, Hidalgo

Nays: None

Absent: Proctor

The motion carried.

Policy Development

The following policies are being forwarded by the Policy Committee as a first read. The committee will be forwarding these policies for approval at the November Board meeting.

1. 30 Hour Work Week (ELIMINATED)
2. Audit (REVISED)
3. College Investment (REVISED)
4. Purchasing (REVISED)
 - a. Conflict of Interest with Vendors (ELIMINATE)
 - b. Purchasing Card (ELIMINATE)
5. Student Tuition and Fees (REVISED)
6. Supplanting (REVISED)
7. Veterans In-State Tuition (REVISED)

Linkage Planning/Implementation

Community Linkage – President's Report

President Knight presented the October 2018 President's report to the Board.

Chair's Report – Voting Delegate for ACCT Leadership Congress

IT WAS MOVED BY Trustee Abood and supported by Trustee Hidalgo that Trustee Meyer be the voting delegate of the Annual ACCT Leadership Congress.

Trustee Robin Smith asked if she could be the voting delegate.

Trustee Meyer stated that he did not mind if Trustee Smith served as the voting delegate.

NOTE: Before a motion has been stated by the chair, it can be withdrawn or modified by the maker. After the chair has stated, it can be withdrawn or modified only by unanimous consent or by majority vote of the assembly.

There was unanimous consent to withdraw the motion.

IT WAS MOVED BY Trustee Buck and supported by Trustee Mathews that Trustee Smith be the voting delegate for the Annual ACCT Leadership Congress.

Roll call vote:

Ayes: Abood, Hidalgo, Buck, Meyer, Mathews

Nays: None

Absent: Proctor

Trustee Smith abstained from voting.

The motion carried.

Committee Reports – Audit Committee Update

IT WAS MOVED BY Trustee Meyer and supported by Trustee Hidalgo that Trustee Proctor's travel expenses for the MCCA Fall Board of Directors meeting be approved.

Roll call vote:

Ayes: Meyer, Mathews, Hidalgo, Buck, Abood, Smith

Nays: None

Absent: Proctor

The motion carried.

Unfinished Business

There was no Unfinished Business

Public Comment

There were no Public Comments.

Closed Session

There was no Closed Session.

Adjournment


IT WAS MOVED by Trustee Smith and supported by Trustee Buck that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Smith
Nays: None
Absent: Proctor

The motion carried.

The meeting adjourned at 6:22 p.m.

Submitted,


Executive Assistant to the Board
Benita Duncan