

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
June 16, 2018

**Regular Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The Public Hearing was called to order at 6:07 p.m.

## **Roll Call**

Present: Abood, Buck, Hidalgo, Mathews, Meyers, Proctor, Smith  
Absent: None

## **Pledge of Allegiance**

Trustee Meyer led the Pledge of Allegiance.

## **Public Hearing on Fiscal Year 2019 Budget Proposal**

Trustee Abood made the following statement:

The Board of Trustees published a formal notice on June 12 through June 17, 2018, of this public hearing on the budget for the 2018-2019 fiscal year, for which the College proposes to levy 3.8072 mills. The millage may be reduced by any required Headlee Rollback. This millage amount is referenced in the FY 2019 budget and approving this budget by the Board of Trustees will meet the truth in budgeting statute for levy of the proposed mills.

The Chair thanked everyone for their interest and opened the floor to Public Comment.

## **Public Comments**

There were no Public Comments on the budget for the 2018-2019 fiscal year.

## **Public Hearing Adjournment**

IT WAS MOVED BY Trustee Smith and supported by Trustee Proctor that the Public Hearing on the Budget for the 2018-2019 Fiscal Year be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Smith  
Nays: None  
Absent: None

The motion carried.

The public hearing adjourned at 6:10 p.m.

## Call to Order

The regular Board of Trustees meeting was called to order at 6:10 p.m.

## Approval of Minutes

IT WAS MOVED by Trustee Buck and supported by Trustee Smith that the minutes of the May 21, 2018 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Hidalgo, Buck, Smith, Mathews, Meyer, Abood

Nays: None

Absent: None

The motion carried.

## Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Provost Elaine Pogoncheff asked that the update on Developmental Education Resolution be moved from the Monthly Monitoring Report to after the Consent Agenda Item.
- Trustee Proctor asked that a motion to amends the President's Contract be added to after approval of the Consent Agenda.

## Limited Public Comment Regarding Agenda Items

There were no Public Comments.

## Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Authorization of New Jobs Training Agreement and Revenue Bond – Ayers Basement Systems.
- B. Capital Project – Downtown Campus Mall, Grounds, and Underground Fire Main Systems Improvements
- C. Change Order Transmittal
  1. Presidio Infrastructure Solutions, LLC.
- D. College Policies

1. ADA Reasonable Accommodations (*REVISED*)
  2. Equal Opportunity and Nondiscrimination (*REVISED*)
  3. Equal Employment Opportunity (*REVISED*)
  4. Organ Donor
  5. Retiree Benefits
  6. Sick Leave (*REVISED*)
  7. Staffing (*REVISED*)
  8. Working from Home (*REVISED*)
  9. Workplace Consensual Relationships (*REVISED*)
- E. Establishment of and Appointment to the Position of Executive Vice President
- F. No Bid Purchased Order
1. Various Architectural & Engineering Design Service Contractors
- G. Request for Proposals
1. Campus-Wide General Trades Contractors Maintenance Services
  2. Housekeeping Services
  3. Sykes Technology & Learning Center (TLC) Partial Roof Replacement

IT WAS MOVED BY Trustee Smith and supported by Trustee Buck that the Consent Agenda be approved.

Roll call vote:

Ayes: Abood, Buck, Hidalgo, Proctor, Meyer, Mathews, Smith

Nays: None

Absent: None

The motion carried.

## Action Item

### Amendment to President's Contract

Trustee Proctor stated that Dr. Knight has had the same salary since being hired at LCC. He stated that during his presidency Dr. Knight has contribute support for several organizations, such as the Michigan Community Colleges Associations, out of his personal pocket. Trustee

Proctor stated that he doesn't think it's fair for Dr. Knight to should bear the cost, but that the college should provide him the resources to do so.

IT WAS MOVED BY Trustee Proctor and supported by Trustee Smith that amendments to President's Knight Contract be approved, creating a new section 9 to read as follows; LCC expects Knight to continue to make contributions to a variety of educational, social, political, charitable or advocacy organization which in his judgement are advantages to the interest of the college and its students and employees. LCC will pay Knight \$5,000 a year to support and encourage contributions to such organization which he shall report to the Board occasionally.

Roll call vote:

Ayes: Meyer, Smith, Buck, Proctor, Mathews, Abood, Hidalgo

Nays: None

Absent: None

The motion carried.

### **Fiscal Year Budget 2019 Budget Proposal**

IT WAS MOVED BY Trustee Buck and supported by Trustee Meyer that the Fiscal Year 2019 Budget Proposal be approved.

Roll call vote:

Ayes: Proctor, Smith, Hidalgo, Meyer, Abood, Buck, Mathews

Nays: None

Absent: None

The motion carried.

### **Monthly Monitoring Report**

The following Monitoring Reports were presented:

1. E103 Community Impact
2. E105 Student Success
3. Campus Recruitment Committee – Student Perceptions of the LCC Experience
4. Monthly Financial Statements
5. Open Education Resources (OER) Initiative Update
6. Update on Developmental Education Resolution

### **Policy Development**

Trustee Proctor reviewed the following policies being forwarded by the Policy Committee as a first reads. The committee will be forwarding these policies for approval at the September Board meeting.

1. Academic Progress (*ELIMINATE*)
2. Academic Records
3. Academic Standing
4. Approval of New Courses and Programs
5. Assessment of Student Learning Outcomes
6. Attendance
7. Canceled Classes
8. Classroom and Laboratory Visitor
9. Course Withdrawal
10. Credit for Previously Acquired Knowledge and Learning Experience
  - a. Acceptance and Evaluation of Transfer Credits from Other Institutions of Higher Education
  - b. Credit by Examination
11. Late Enrollment for Face-to-Face Classes

## **Linkage Planning/Implementation**

### **Community Linkage – President’s Report**

President Knight presented the June 2018 President’s report to the Board.

### **Committee Reports – Audit Committee Update**

IT WAS MOVED BY Trustee Hidalgo and supported by Trustee Meyer that Trustee Proctor’s travel expenses for the MCCA Summer Workshop be approved.

Roll call vote:

Ayes: Buck, Smith, Abood, Meyer, Mathews, Hidalgo

Nays: None

Absent: None

Trustee Proctor abstained from voting.

The motion was approved.

## **Committee Reports – Foundation Board Update**

Trustee Smith highlighted the Foundation Board Reported included in the board packet.

## **Unfinished Business**

There was no Unfinished Business.

## **Public Comment**

Dawn Cousino: Dawn Cousino announced the upcoming Summer Stage Under the Stars performing arts events.

## **Closed Session**

There was no Closed Session.

## **Board Evaluation of Meeting**

There was no Board Evaluation.

## **Adjournment**

IT WAS MOVED by Trustee Smith and supported by Trustee Meyer that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Smith  
Nays: None  
Absent: None

The motion carried.

The meeting adjourned at 8:00 p.m.

Submitted,



Executive Assistant to the Board  
Benita Duncan