

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
March 19, 2018

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:06 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

Absent: Meyer

Pledge of Allegiance

Trustee Hidalgo led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Buck and supported by Trustee Mathews that the minutes of the February 19, 2018 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Mathews, Smith, Buck, Proctor, Abood

Nays: None

Absent: Meyer

Trustee Hidalgo did not attend the February meeting and abstained from voting.

The motion carried.

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

Action Items – Consent Agenda

Trustee Buck asked that the FY19 Tuition Rates be removed from the agenda for discussion.

The following items were presented under the consent agenda:

- A) ~~FY19 Tuition Rates (REMOVED)~~
- B) Change Order
 - 1) Moore Trospen Construction Company
- C) Michigan New Job Training Agreement
 - 1) Trilogy Health Services – Addendum #1
- D) Request for Proposal
 - 1) Professional Auditing Services

IT WAS MOVED BY Trustee Buck and supported by Trustee Hidalgo that the Consent Agenda, removing the FY19 Tuition Rates, be approved.

Roll call vote:

Ayes: Buck, Mathews, Smith, Hidalgo, Proctor, Abood

Nays: None

Absent: Meyer

The motion carried.

Consent Agenda – FY19 Tuition Rates

IT WAS MOVED BY Trustee Buck and supported by Trustee Hidalgo that the FY19 Tuition Rates be approved.

Roll call vote:

Ayes: Smith, Buck, Mathews, Hidalgo, Proctor, Abood

Nays: None

Absent: Meyer

The motion carried.

Monthly Monitoring Report

Monthly Monitoring Report – FY18 Estimate Taxes and Appropriation

The Administration provided an estimate of the taxes and appropriation necessary for the next fiscal year in order for the Board of Trustee to comply with Section 141 of the Community College Act of 1966.

Monthly Monitoring Report – Monthly Financial Statements

The monthly financial statements and summary for the period ending February 28, 2018 were presented for information.

Policy Development

Trustee Proctor gave the following updates:

- Policy Committee met on March 7, 2018.
- Three policies reviewed by the committee were included on the agenda for consideration.
 - 1) The Drug Free Workplace Policy
 - 2) Employment of Relative Nepotism Policy
 - 3) Prohibited Sex or Gender Based Discrimination, Harassment and Sexual Misconduct Policy

After reviewing these policies, the committee concluded there were no recommended language changes.

- The committee is currently reviewing 20 of the 86 college policies categorized as Human Resources policies.
- After the review of the HR policies, the committee will review the Student and Instruction policies, Finance policies and the Administration and Facilities policies.
- After the review of all 86 college policies are completed, the Board must revisit the Board's Governance and Bylaws to make sure the language is consistent.

Linkage Planning/Implementation

Community Linkage – President's Report

President Knight presented the March 2018 President's report to the Board.

Committee Report – Audit Committee Update

Trustee Hidalgo provided the following Audit Committee update:

- The Audit committee met March 5 to approves minutes and Trustee travel related expenses.
- The Audit committee reviewed the RFP for Professional Auditing Services and recommends the award of Rehmann Robson, LLC.

Board Members Report – Foundation Board Update

Trustee Buck highlighted the Foundation Board report in the Board packet and announced Mr. Robert Bessett as the 2018 LCC Alumni Award Winner.

Unfinished Business

There was no Unfinished Business.

Public Comment

Jeff Janowick: Jeff Janowick addressed the Board regarding Open Educational Resources. He stated he had a sabbatical last fall and part of that sabbatical was to build an OER. He stated he took two existing OER's and merged them together. Mr. Janowick said that the project went well, and he has been teaching with it this semester. He further stated that he would leverage the experiences he has gained in building this remixed to doing another with History 212. Mr. Janowick stated that he is excited about the benefits OER has had for the college and hopes there is continued work and effort in Open Educational Resources.

Closed Session

There was no Closed Session.

Board Evaluation of Meeting

Trustee Mathews thanked Marylyn Twine for asking her to participate in the Fox 47 Artic Fox Exhibit promo shoot. She also thanked Ms. Twine for her weekly press releases stating that they are very informative. Trustee Mathew attended the Veteran & Military Affairs breakfast for the Veterans Foundation. She stated that a guest that attended the event with her was impressed with the services LCC offers its veteran students. Trustee Mathews also had the opportunity to attend the Lansing Economic Club luncheon where Andy Schor was the speaker. She stated that he spoke about the strategy of Lansing and the Lansing Community College is a vital part of what the Mayor wants to do in Lansing.

Adjournment

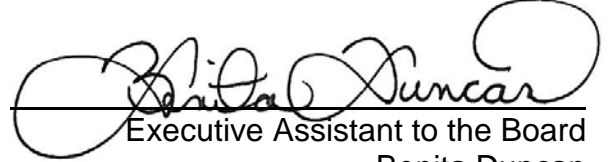
IT WAS MOVED by Trustee Smith and supported by Trustee Buck that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Smith
Nays: None
Absent: Meyer

The motion carried.

The meeting adjourned at 7:03 p.m.

Submitted,



Executive Assistant to the Board
Benita Duncan