

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
October 16, 2017

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:02 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Smith
Absent: None

Pledge of Allegiance

Trustee Buck led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the minutes of the September 18, 2017 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Hidalgo, Abood, Mathews, Buck, Proctor, Meyer, Smith
Nays: None
Absent: None

The motion carried.

Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

Limited Public Comment Regarding Agenda Items

The Executive Assistant to the Board wished the Trustees a happy Bosses Day and expressed her appreciation for the opportunity of serving each.

Trustee Robin Smith presented Trustee Lawrence Hidalgo with a recognition pin awarded to him by the Michigan Community College Association for 5-years of distinguished service as a Community College Trustee.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Appointment of Interim Provost and Senior Vice President (SVP) for Academic Affairs
- B. Lease Agreement for Hangar Storage at Mason Jewett Airport
- C. Michigan New Job Training Agreement
 - 1. Addendum #1 – Norplas Industries Inc., d/b/a DexSys
- D. Request for Proposal
 - 1. Campus Wide Fire Suppression Inspections
- E. Update of College's 2017 Campus Master Plan and FY2019 Capital Outlay Project Request

IT WAS MOVED BY Trustee Smith and supported by Trustee Buck that the Consent Agenda be approved.

Roll call vote:

Ayes: Hidalgo, Abood, Mathews, Smith, Proctor, Buck, Meyer

Nays: None

Absent: None

The motion carried.

Monthly Monitoring Report

Comprehensive Annual Financial Audit Report

Ms. Michelle Fowler of Rehmann summarized the Single Audit Report and the Comprehensive Annual Financial Report. She stated LCC received a clean opinion for both the Financial Statement Audit and the Federal Awards Audit for 2017. She further stated there were no audit adjustments.

These reports are on file with the official Board meeting materials.

Trustee Meyer thanked Michelle Fowler for coming tonight and presenting the Single Audit Report and the Comprehensive Annual Financial Report to the full Board. He thanked staff for its financial stewardship.

IT WAS MOVED BY Trustee Smith and supported by Trustee Meyer that the Comprehensive Annual Financial Audit Report and the Single Audit for Federal Awards be accepted.

Roll call vote:

Ayes: Proctor, Mathews, Buck, Hidalgo, Abood, Smith, Meyer

Nays: None

Absent: None

The motion carried.

Dr. Lisa Sharp announced that LCC received a first place award from the Central Association of College and University Business Officers for its MBS Online bookstore project. She stated four awards in total are given and only one award is given to a community college.

Monthly Financial Statements

The Monthly Financial Statements were presented with the board meeting materials.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Knight presented the October 2017 President’s report to the Board.

Chair’s Report - ACCT Leadership Congress Update

Trustee Smith announced that Trustee Larry Meyer was elected to the ACCT Board of Directors at the ACCT Leadership Congress.

Committee Reports – Audit Committee Update

Trustee Meyer gave the following Audit Committee update:

1. Trustee Travel expense reimbursements for the ACCT Leadership Congress were approved.
2. Michelle Fowler attended the meeting to present the Comprehensive Annual Financial Audit Report and the Single Audit for Federal Awards to the Audit Committee.

Committee Reports – Foundation Board Update

Trustee Buck highlighted the Foundation Board report presented in the Board packet.

Trustee Buck stated that he attended the 2017 Scholarship Breakfast and got a glimpse of what the scholarships mean to the students. He thanked the Foundation’s Director, Dan McKean, his staff and donors that helped to make this event possible.

Unfinished Business

There was no unfinished business.

Public Comment

Mark Kelland: Mark Kelland, President of the Academic Senate, addressed the Board regarding the realignment of LCC's Strategic Plan. He encouraged the Board to finalize the plan.

Carrie Richards: Carrie Richards thanked the Board for the OER grant and the difference the college is making in OER.

Jim Luke: Jim Luke addressed the Board regarding the Open Learning Lab. Mr. Luke thanked the Board for the OER money. He stated that he could not emphasize how much the funds will help LCC students now and into the future. Mr. Luke stated that free textbooks are just the beginning. He stated that the real power comes from open learning bringing students into open activities, the real world coming into the class, and allowing students to do real authentic things on the web. He further stated that by the time a student graduates they can be able to have their own portfolio with their own content.

James Rossman: James Rossman, President of the Games Night Club, addressed the Board regarding the upcoming international game day.

Eva Menefee: Eva Menefee addressed the Board regarding Professor Delmar Larsen coming to the campus to teach faculty how to use their source called Libretexts. She stated that it will be a hands-on session where they will learn how to do OER. Mrs. Menefee also stated that the student clubs will be having a Halloween party on October 27 from 7:00 p.m. to 11:00 p.m. She stated that the party is an opportunity for members of the club and others people to come together.

Trustee Mathews stated that October is breast cancer awareness and domestic violence awareness month. She applauds all the survivors and supporters of both. Trustee Mathews stated she had the opportunity to tour the west campus and is proud of what LCC is doing.

Closed Session

There was no Closed Session.

Board Evaluation of Meeting

There were no Board comments.

Adjournment

IT WAS MOVED BY Trustee Smith and supported by Trustee Mathews that the meeting be adjourned.

Ayes: Mathews, Meyers, Buck, Smith, Proctor, Abood, Hidalgo
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 6:47 p.m.

Submitted,



Executive Assistant to the Board
Benita Duncan