

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 19, 2017

Regular Meeting
Adopted Meeting Minutes

Public Hearing - Call to Order

The meeting was called to order at 6:13 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

Absent: Meyer

Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

Public Hearing on Fiscal Year 2018 Budget Proposal

Trustee Abood made the following statement:

The Board of Trustees published a formal notice on June 12 through June 17, 2017, of this public hearing on the budget for the 2017-2018 fiscal year, for which the College proposes to levy 3.8072 mills. The millage may be reduced by any required Headlee Rollback. This millage amount is referenced in the FY 2018 budget and approving this budget by the Board of Trustees will meet the truth in budgeting statute for levy of the proposed mills.

The Chair thanked everyone for their interest and opened the floor to Public Comment.

Public Comments

There were no Public Comments on the budget for the 2017-2018 fiscal year.

Public Hearing Adjournment

IT WAS MOVED BY Trustee Smith and supported by Trustee Proctor that the Public Hearing on the Budget for the 2017-2018 Fiscal Year be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

Nays: None

Absent: Meyer

The motion carried.

The public hearing adjourned at 6:18 p.m.

Call to Order

The regular Board of Trustees meeting was called to order at 6:18 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

Absent: Meyer

Trustee Meyer joined the meeting by phone at 6:22 p.m.

Special Recognition

LCC Stars Baseball Team

Dr. Knight acknowledged the Stars Baseball team for finishing third in the nation after winning its first MCCAAC conference championship in LCC's history and winning the first NJCAA Regional Championship. The team qualified for the NJCAA DII Baseball World Series in Enid, Oklahoma.

LCC Stars Softball Team

Dr. Knight also acknowledged the Stars Softball team who finished seventh in the nation. The team won the Michigan Community College Athletic Association (MCCAAC) Western Conference Championship, the MCCAAC State Championship, and the National Junior College Athletic Association (NJCAA) District I Championship. The team qualified for the NJCAA DII Softball World Series in Clinton, Mississippi, posting a 2-2 record and finishing seventh in the country.

Approval of Minutes

IT WAS MOVED BY Trustee Smith and supported by Trustee Hidalgo that the minutes of the May 15, 2017 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Smith

Nays: None

Absent: None

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Trustee Smith asked that a letter of board support to serve on an ACCT Committee be added to Board Members Report.
- Trustee Proctor asked that an update on the Workforce Development Board be added to Board Members Report.
- Trustee Hidalgo asked that Item A of the Consent Agenda, Change Order for Lansing Electrical Joint Apprenticeship & Training Trust (LEJATT), be removed from the Consent Agenda for a separate vote.
- Trustee Mathews asked that comments regarding High School Scholarship Awards program be added to Board Member Report.

There were no objections to the change in the agenda.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

A. Change Order Transmittals

- ~~1. Lansing Electrical Joint Apprenticeship & Training Trust (LEJATT)~~
(REMOVED)

B. Cooperative Purchase

1. Cisco Systems Upgrade and Smart Net Maintenance

C. Invitation for Bid

1. Gannon Clock Tower Concrete Flatwork, Foundation & Electrical

D. Lease Agreement between Lansing Community College and Howell Public Schools

E. No Bid Justification

1. Various Book Publishers

F. Request for Proposal

1. Internal Auditing Services

G. Sole Source Justification

1. Adam Outdoor Advertising

IT WAS MOVED BY Trustee Proctor and supported by Trustee Smith that the Consent Agenda, removing the change order for Lansing Electrical Joint Apprenticeship & Training Trust (LEJATT), be approved.

Roll call vote:

Ayes: Abood, Proctor, Meyer, Mathews, Smith, Buck, Hidalgo

Nays: None

Absent: None

The motion carried.

Action Item - Change Order – Lansing Electrical Joint Apprenticeship & Training Trust (LEJATT)

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Change order for Lansing Electrical Joint Apprenticeship & Training Trust (LEJATT), be approved.

Roll call vote:

Ayes: Smith, Buck, Proctor, Abood, Mathews

Nays: None

Absent: Meyer

Trustee Hidalgo stated that because (LEJATT), was his previous employer he would abstain from voting.

The motion carried.

Telephone connection with Trustee Meyer was lost during voting.

Telephone connection was reestablished.

Action Item - Fiscal Year 2018 Budget Proposal

IT WAS MOVED BY Trustee Proctor and supported by Trustee Hidalgo that the Fiscal Year 2018 Budget Proposal be approved.

Trustee Smith asked if this was the same budget presented during the budget workshops.

Dr. Sharpe stated this was the same budget presented at the Budget workshop on June 8 and included a \$4 tuition increase.

Trustee Meyer called for the questions and there were no objections.

Call for the question roll call vote:

Ayes: Mathews, Proctor, Hidalgo, Smith, Buck, Meyer, Abood

Nays: None

Absent: None

The motion carried.

Roll call vote on main motion:

Ayes: Meyer, Abood, Smith, Hidalgo, Mathews, Buck, Proctor

Nays: None

Absent: None

The motion carried.

Trustee Meyer left meeting by phone at 6:48 p.m.

Monthly Monitoring Report

The following Monitoring Reports were presented:

1. Monthly Financial Statements
2. Student Success Commitment Update

Healthcare Proposal for HCTF Labor Members

Gezelle Oliver, MEA Uniserv Director, stated that all of their members don't agree on which healthcare carrier they should go with. She stated that the representatives of the unionized employees, have been trying to meet both needs and offer an incentive to make a move to one carrier, recognizing many members will have difficulty making that transition. The HCTF Labor Members have adjusted their initial proposal and believe they have presented a fair proposal that will not cause financial hardship on the College.

Ms. Oliver stated all LCC employees are expected to do more than the minimum to help students reach their goals under Operation 100%. She further stated that the union leaders are committed to Operation 100%. Ms. Oliver said that although employees are expected to give more than the minimum, the labor HCTF members have been told clearly that the College's position is to do only what is "minimally required by law". She stated that to expect employees to give more than the minimum, and then tell the same employees they do not deserve more than the minimum, leaves them feeling dishearten.

Ms. Oliver asks the Board to remember LCC's Guiding Principles that states, "*LCC will maintain and support a well-qualified, committed, and competitively compensated faculty and staff who uses both traditional and progressive student-centered learning approaches.*", when deciding.

She stated that the College has shown its willingness to do more than the minimum for the parents of the Child Care Center and it's time for the College to show the same for its employees because they deserve more than the minimum.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Knight presented the June 2017 President’s report to the Board.

Committee Reports – Audit Committee Update

The Audit Committee met on June 5, 2017. An RFP was presented for Internal Auditing Services and approved on tonight’s consent agenda. Michelle Fowler of Rehmann attended the meeting to present the professional service plan for the FY16 Audit. A draft will be reported to the Audit Committee in September and presented to the full Board at the October meeting. Plante Moran also attended the meeting and reviewed the Athletics Program Internal Audit. There was one Trustee travel expense approved and the Audit Committee was moved to Monday, October 9 to accommodate those attending the upcoming ACCT Annual Congress.

Board Reports – Foundation Board Update

Trustee Buck announced the Foundation “Day at the Zoo” event Saturday, June 25 from 10:00 a.m. to 3:00 p.m. The admission is free.

Board Report - ACCT Letter of Support

Trustee Smith stated that she would like to serve on one of the ACCT Board Committees; either the Diversity or Member Communication and Education Committee. She stated that individual’s interest in serving must have a letter of nomination from their individual board supporting their appointment to an ACCT committee.

IT WAS MOVED BY Trustee Buck and supported by Trustee Mathews that a letter of support for Trustee Smith participation in on an ACCT Board Committee be approved.

Roll call vote:

Ayes: Mathews, Buck, Smith, Proctor, Abood, Hidalgo

Nays: None

Absent: Meyer

The motion carried.

Board Report – Workforce Development Update

Trustee Proctor stated that at the last Workforce Development meeting there was a discussion on LCC’s Apprenticeship training programs. He stated that support from the federal government was \$90 million and that amount has changed from the White House at the moment. He stated he understood that the President has proposed \$200 million in apprenticeship training programs and much of that is coming from reallocating workforce

development funds already appropriated elsewhere. Trustee Proctor stated that a major highlight regarding LCC was its contribution to the Runway. He also stated that another item of interest was the proposed 1½ to \$2 billion in construction taking place in the greater Lansing area within the next year.

Public Comment

James Rosen: James Rosen, President of the LCC Game Night Club, Club, announced that they are hosting an International Game Day November 2, 2017

Dr. Knight introduced LCC employee Jennifer Fenning and gave a brief highlight of some things she's doing at West Campus. He stated how important she is to LCC's success in Technical Careers and wanted everyone to meet her.

Dr. Knight also showed a slide presentation of the new Native American artwork now on the 3rd floor of Arts and Sciences. He encouraged everyone to tour the space.

Dr. Lisa Webb Sharpe thanked the CFO, Don Wilske and his staff for all of their hard work and effort on the FY 2018 Budget proposal.

Trustee Mathews thanked LCC's staff for their work on LCC's High School Scholarship Awards. She stated this was her first year presenting LCC scholarship awards to the scholarship recipients at their individual HS Awards Programs. Trustee Mathews stated how exciting it was for her and that she presented 35 of the 100+ scholarships awarded.

Closed Session

IT WAS MOVED BY Trustee Smith and supported by Trustee Buck the Board goes into Closed Session for the purpose of discussing Collective Bargaining.

Roll call vote:

Ayes: Mathews, Proctor, Smith, Hidalgo, Abood, Buck

Nays: None

Absent: Meyer

The motion carried.

The Board entered into closed session at 7:00 p.m.

The Board returned to open session at 8:02 p.m.

Roll call:

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

Absent: Meyer

Board Evaluation of Meeting

There were no Board comments.

Adjournment

IT WAS MOVED by Trustee Smith and supported by Trustee Buck that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Smith

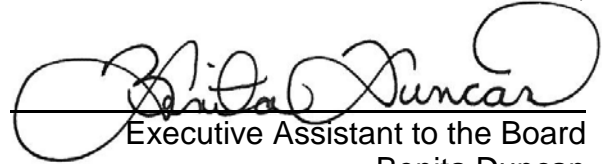
Nays: None

Absent: Meyer

The motion carried.

The meeting adjourned at 8:03 p.m.

Submitted,



Executive Assistant to the Board
Benita Duncan