

LANSING COMMUNITY COLLEGE

February 20, 2017

Regular Meeting Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:03 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer Proctor, Smith

Absent: None

Pledge of Allegiance

Trustee Meyer led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Smith and supported by Trustee Meyer that the minutes of the January 23, 2017 Regular Board of Trustees meeting and the February 6, 2017 Special Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Smith

Nays: None

Absent: None

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Trustee Abood asked that the Special Recognition Honoring Trustee Proctor be moved before Limited Public Comments Regarding Agenda Items. He also asked that Public Comment be moved after Limited Public Comment Regarding Agenda Items.

Resolution and Special Recognition

On the behalf to the Board of Trustees, the new Board Chair, Andrew Abood, presented former chair Robert E. Proctor with a plaque to recognize his leadership and service as Chair of the Board of Trustees at Lansing Community College from January 2015 – December 2016.

Limited Public Comment Regarding Agenda Items

Sarah Schillio: Sarah Schillio addressed the Board regarding the proposed fee increase for the Early Learning Children's Community (Early LCC). She stated that her first son has attended the Early LCC since 2012 and in that time they has received a 22% increase in funds for him to attend. She asked if there has been any discussion about what will happen with the program once it becomes self-financed. Mrs. Schillio stated there's an RFP that went out being reviewed and asked what will happen with the current contract with Gretchen House. She reminded the Board of the 8% proposed increase requested last year and that the Board approved a 2% increase and \$50 per child enrollment fee. She stated there's an upcoming Early LCC Advisory meeting and encouraged the Board Members to attend.

Katie Gregory: Katie Gregory addressed the Board regarding the proposed fee increase for the Early LCC. She stated that she has two 4 year old twins attending the Early LCC; both who started at 9 months old. She stated she's concern the Board is only looking at the dollars and not considering the benefits to the LCC Early Childhood Development students who come in to observe the classroom. She further stated that she believes nursing and kinesiology students come in to observe the classroom also. Ms. Gregory stated that they are very happy with the program, but have concerns with the sustainability of the program with yearly increases. She stated that she's here tonight for her family and for the future families to come.

Public Comment

Jeff Janowick: Jeff Janowick, President of the Academic Senate, addressed that Board to provide an update on the Senate. He stated they have established and chartered a Student Advisory Committee. Mr. Janowick listed a few recommendations the Senate has forwarded to the Provost for the Executive Leadership Team to review. He stated that the first recommendation was the establishment of a college hour, where there would be a set time during the day, where no classes are scheduled allowing for the business of the college and community to take place. He stated that their second recommendations was for LCC to allow both faculty, staff and students to use a preferred named in variety of context throughout the college. The last recommendation he stated was asking the college to set up a working group to explore ways the college could support students affected by recent or future decisions regarding immigration.

Jacob Menefee: Jacob Menefee, addressed the Board announcing that he was the new Native American Student Alliance President and Chair of the Registered Student Organization (RSO). He stated that as Chair of the RSO he would like to improve membership and activities among members. He also stated that he would like for the RSO's to become the face of the college that bring students and members of the community together at LCC.

Elizabeth Monke: Elizabeth Monke addressed the Board regarding students with a disability attending LCC. Ms. Monke reminded the Board of LCC's Mission Statement where it states "LCC provides high quality education ensuring that all students successfully complete their educational goals". She stated that as a blind student at LCC, she experiences countless barriers while trying to complete her education. She further stated that according to both the American's with Disabilities Act and Section 504 of the Rehabilitation Act as amended, it states that students with disabilities are to receive equal access to course materials and other services provided to students on campus. Ms. Monke stated that LCC is not doing a good job at provided her with equal access to course materials and services to students on campus. She stated that last semester all students were able to receive a printed copy of the book, Tomatoland, for the One Book event on campus. She stated that as a blind student she could not receive a free copy in a format accessible to her. She further stated this semester, the textbook information system provided inaccurate information regarding textbooks for the semester classes and was no longer accessible to her as a blind student who uses a screen reader to access things on a computer screen. Ms. Monke stated she's not sure she can achieve her educational goals at LCC because she cannot gain equal access to course materials and student services on campus.

Eva Menefee: Eva Menefee addressed the Board to talk about the Native American Student Organization. She stated that in October the City of Lansing changed the name "Columbus Day" to "Indigenous People Day". She stated that the City of Lansing gave out a resolution she received on behalf of LCC. She also stated that the Native American Student Alliance will be screening a documentary explaining the role of Native American women in the world called 1,000 Voices. She encouraged everyone to attend this event on March 16.

Margarito Garcia: Margarito Garcia, a former German teacher at LCC, addressed the Board regarding Chicano History Week. He stated that members of the legislative body adopted a resolution declaring February 2 – 8, 2017, as Chicano History Week in the state of Michigan. He stated that the resolution commemorates the signing of the Treaty of Guadalupe on February 2, 1848, commonly regarded as the birthdate of Chicanos. He also stated that the resolution recognizes the contributions of Chicanos across the nation and in Michigan. Mr. Garcia left a copy of the resolution to be place in a location where it can be seen and read by students, faculty and staff.

Action Items – Consent Agenda

The following item was presented under the consent agenda:

- A. Request for Proposal
 - 1. Temporary Staffing Services

IT WAS MOVED by Trustee Proctor and supported by Trustee Meyer that the Consent Agenda be approved.

Roll call vote:

Ayes: Hidalgo, Meyer, Abood, Mathews, Proctor, Buck, Smith

Nays: None

Absent: None

The motion carried.

Monthly Monitoring Report

Monthly Monitoring Report – 2017-2018 Course Fees

Course fee recommendations for new courses and course fee change recommendations for existing courses were presented to the Board for information. The administration will present these recommendations for action at next month's Board meeting.

Monthly Monitoring Report – Early Learning Children's Community Proposal for Fee Increase.

A proposed 5% percent fee increase for the Early LCC was presented to the Board for information. If approved, the recommended rates for implementation would take effect July 1, 2017 for Infant/Toddlers, Preschool and Summer Camp childcare.

Monthly Monitoring Report - Monthly Financial Statements

The monthly financial statements and summary for the period ending January 31, 2017 was presented for information.

Monthly Monitoring Report - Student Success Commitment Update

Dr. Prystowsky provided an update on the major academic and student support initiatives LCC has undertaken to achieve its Operation 100% goal of successful completion for all students seeking a degree or certificate or wishing to transfer to a four-year school. He stated that all LCC academic programs now have constructed pathways for students to follow and the implementation of an automated, guided registration process for students to stay on track toward their certificate or degree completion is underway.

Dr. Prystowsky introduced Cathy Wilham who introduced the two new Success Coach Managers and five Academic Success Coaches recently hired as part of LCC's goal of successful completion for all students

Monthly Monitoring Report - Two Year Financial Forecast

The administration provided a financial forecast for FY2018 and FY2019 for information.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Knight presented the February 20, 2017 President’s report to the Board.

Chair’s Report – ACCT Legislative Summit

Trustee Abood stated that the entire Board with Dr. Knight, Dr. Lisa Webb Sharpe and Dr. Toni Glasscoe, attended to ACCT Legislative Summit in Washington, D.C. He commended Dr. Lisa Webb Sharpe, Dr. Knight and Dr. Glasscoe for the outstanding job they did in representing LCC in their meetings with Senator Stabenow, Senator Peters and Congressman Walberg and Bishop. He also stated that the Senators and Congressmen remembered LCC from last year and that LCC was an important part of who they represent.

Committee Reports – Audit Committee Update

Trustee Meyer stated that the Audit Committee didn’t have a meeting scheduled for January or February, but is scheduled to meet in March to approve the Board’s travel expenses from the recent trip to Washington, D.C for the ACCT Legislative Summit.

Trustee Meyer submitted the 2017 Audit Committee Meeting Calendar for approval.

January – December 2017

March 6, 2017

April 3, 2017

May 2, 2017

June 5, 2017

September 5, 2017

(Tuesday, due to Labor Day)

October 2, 2017

November 6, 2017

December 4, 2017

IT WAS MOVED BY Trustee Meyer and supported by Trustees Buck that the 2017 Audit Committee Meeting Calendar be approved.

Roll call vote:

Ayes: Smith, Hidalgo, Proctor, Meyer, Abood, Buck, Mathews

Nays: None

Absent: None

The motion carried.

Board Member Reports – Foundation Board Update

Trustee Buck stated that a copy of the Foundation Board Report was given to the Trustees. Trustee Buck highlighted that the Foundation was seeking nominations for its Distinguished Alumni Award and that nominations were due by February 24, 2017.

Board Member Reports - Workforce Development Board

Trustee Proctor stated Bob Trezise, President of the Lansing Economic Area Partnership (LEAP), reported that economic development in the Greater Lansing area seems to be slowing down and that Lansing is not as aggressive in seeking new companies coming to Lansing.

Board Member Reports – Michigan Community College Association

Trustee Proctor stated that as a Board of Director member for MCCA, he serves on its Legislative Committee. He reported that the House Taxation Committee passed out a proposed piece of legislation to roll back income tax until it is ultimately eliminated. He stated that higher education might suffer from this. Trustee Proctor stated that MCCA is interested in what's going to happen if there are less resources available to support higher education and community colleges. He further stated that MCCA's position is not to support this legislation unless there is a provision to recover the losses that might be sustained by community colleges if the income tax is rolled back.

Unfinished Business

Policy Development Committee

Trustee Abood established and appointed Trustee Proctor to a Policy Development Committee that would review board policies, board bylaws and college policies for the year.

Public Comment

There were no Public Comments.

Closed Session

There was no Closed Session.

Board Evaluation of Meeting

Trustee Meyer announced that the college will be having a film screening on the USS Indianapolis entitled "The Legacy", Saturday, March 18 in the Dart Auditorium. He encouraged everyone to attend.

Adjournment

IT WAS MOVED by Trustee Proctor and supported by Trustee Smith that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Meyer Proctor, Smith

Nays: None

Absent: None

The motion carried.

The meeting adjourned at 7:18 p.m.

Submitted,



Executive Assistant to the Board
Benita Duncan