

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
January 23, 2017

**Regular Meeting**  
Adopted Meeting Minutes

## **Oath of Office**

*(Before the meeting was called to order, Ingham County Clerk Barb Byrum administered the oath of office for newly elected Trustee Ryan Buck, and the Honorable Clinton Canady III administered the oath of office for newly elected Trustee Angela Mathews and re-elected Trustee Robert Proctor. The Honorable Thomas P. Boyd administered the oath of office for re-elected Trustee Larry Meyer.)*

## **Call to Order**

The meeting was called to order at 6:24 p.m.

## **Roll Call**

Present: Abood, Buck, Hidalgo, Mathews, Meyer Proctor, Smith

Absent: None

## **Pledge of Allegiance**

Trustee Buck led the Pledge of Allegiance.

## **Board Reorganization**

### **Election of Officers**

IT WAS MOVED BY Trustee Proctor and supported by Trustee Smith that Andrew Abood be nominated as Chair, Lawrence Hidalgo, Jr., be nominated as Vice Chair, Angela Mathews be nominated as Secretary, and Larry Meyer be nominated as Treasurer.

Roll call vote:

Ayes: Buck, Hidalgo, Smith, Mathews, Meyers, Proctor, Abood

Nays: None

Absent: None

The motion carried.

## **Committee Appointments**

Newly elected Chair Andrew Abood announced the following two-year committee appointments.

LCC Foundation Board of Directors

1. Ryan Buck
2. Robin Smith

Michigan Community Colleges Association Board of Directors

1. Robert Proctor
2. Andrew Abood (alternate)

Audit Committee Members

1. Larry Meyer, Chair
2. Lawrence Hidalgo, Jr.
3. Robert Proctor

Talent District Career Council

1. Lawrence Hidalgo

Leslie Local Development Authority

1. Larry Meyer

Mason Local Development Authority

1. Robin Smith

Trustee Robert Proctor continues to serve as a member of the Workforce Development Board.

## **Approval of Minutes**

IT WAS MOVED BY Trustee Hidalgo and supported by Trustee Smith that the minutes of the December 12, 2017 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Buck, Abood, Proctor, Hidalgo, Smith, Mathews, Meyer  
Nays: None  
Absent: None

The motion carried.

## **Additions/Deletions to the Agenda**

The following additions/deletions were made to the agenda:

- Dr. Knight asked that a recognition of the men's basketball coach, Mike Ingram, be added to the agenda under Special Recognitions.

IT WAS MOVED BY Trustee Smith and supported by Trustee Buck that the agenda be approved as amended.

Roll call vote:

Ayes: Abood, Smith, Hidalgo, Mathews, Proctor, Meyer, Buck

Nays: None

Absent: None

The motion carried.

## Limited Public Comment Regarding Agenda Items

Sally Pierce: Sally Pierce, President of LCC MAHE congratulated the new Trustees and Board Officers. Ms. Pierce addressed the Board regarding the tentative agreement reached on the MAHE contract. She stated that MAHE hopes to finish their ratification process by January 31, 2017.

## Special Recognition

The college recognized head coach Mike Ingram for his upcoming induction into the NJCAA Hall of Fame. Coach Ingram has lead his team to four National NJCAA tournament finishes and 19 Michigan Community College Athletic Association (MCCAA) Championships. Coach Ingram and is family will travel to Las Vegas, NV in April for the induction ceremony. The Board and President Knight congratulated him for his achievements and honor.

## Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Invitation for Bid
  - 1. Campus Wide Window Cleaning Services
  - 2. Security Hardware and Training
- B. Michigan New Job Training Agreements
  - 1. GM Lansing Regional Stamping East – Addendum #4
  - 2. Liquid Web, Inc. – Addendum #3

IT WAS MOVED BY Trustee Hidalgo and supported by Trustee Meyer that the Consent Agenda be approved.

Roll call vote:

Ayes: Proctor, Hidalgo, Meyer, Abood, Smith, Buck, Mathews

Nays: None  
Absent: None

The motion carried.

## **Monthly Monitoring Report**

### **Monthly Monitoring Report – Monthly Financial Statements**

The financial statements of LCC's financial position for the period ending December 31, 2016 compared to the Board Approved Budget for FY 2017 were provided in the Board meeting materials for information.

### **Monthly Monitoring Report – Over \$100K Report**

The 100K Report of suppliers who received awards totaling \$100,000 or more in the aggregate was provided to the Board for information.

## **Linkage Planning/Implementation**

### **Community Linkage – President's Report**

President Knight presented the January 2017 President's report to the Board.

### **Chair's Report – Conflict of Interest Report**

Trustee Proctor reminded the Trustees that their Conflict of Interest Disclosure Statements are due to the Executive Assistant to the Board.

### **Chair's Report – GP 306 Annual Board Planning Cycle**

Trustee Proctor stated that the Administration's submission of a two year projection for enrollment, revenues, and expenditures to provide board members with data to assist the board in its budget deliberations is due this month. He stated that because of the short calendar the administration will be providing this information at the February board meeting.

### **Chair's Report – Set Policy and Bylaw Review Schedule for the Year**

Trustee Proctor stated that last year the Board completed its review of the Governance Policies. He stated that a full review of the Board's Bylaw and College Policies should be completed over this calendar year. He further stated that he will let the new Chair decide that schedule.

### **Chair's Report – Set Schedule for Administration of Monitoring Reports**

Trustee Proctor stated that the Board's End and Executive Limitation statements provide for tracking the outcome of each statement through the submission of monitoring reports. He stated the reports give the timeline and method for monitoring each statement and that the administration has provided a draft of that schedule.

Trustee Smith asked if the administration will have budget workshops this year and if those workshops could be done early so the Board can plan for the budget.

### **Chair's Report – ACCT Trustee Advisory Committee**

Trustee Proctor stated that a letter of support from the LCC Board, requested by Trustee Smith, for Trustee Smith's nomination to the ACCT Trustee Advisory Committee was prepared and emailed to ACCT December 22, 2016. He stated that he was bringing the letter forward for the Board's ratification.

IT WAS MOVED BY Trustee Meyer and approved by Trustee Buck that the letter of support from LCC's Board for Trustee Smith's nomination to the ACCT Trustee Advisory Committee be approved.

Roll call vote:

Ayes: Meyer, Hidalgo, Proctor, Buck, Smith, Mathews, Abood

Nays: None

Absent: None

The motion carried.

### **Board Member Report – Foundation Board Report**

Trustee Abood stated that the Foundation didn't have a meeting in January, but he attended the Foundation Holiday Party at the West Campus. He stated the event was well attended and encouraged others to attend next year.

### **Board Member Report – Michigan Community College Association (MCCA) Report**

Trustee Proctor stated he participated in a conference call for the MCCA Legislative Committee and that they are putting together some legislative proposals to submit to the legislature. He encouraged the LCC administration to attend MCCA's Legislative Summit, Wednesday, January 25, 2017.

### **Public Comment**

There were no public comments.

## Closed Session

IT WAS MOVED BY Trustee Smith and supported by Trustee Abood that the Board go into Closed Session for the purpose of discussing Collective Bargaining Agreements and the Purchase Sale or Lease of Real Property.

Roll call vote:

Ayes: Buck, Smith, Proctor, Abood, Mathews, Meyer, Hidalgo

Nays: None

Absent: None

The motion carried.

The Board entered into closed session at 7:34 p.m.

The Board returned to open session at 8:34 p.m.

Roll call:

Present: Abood, Buck, Mathews, Meyer

Absent: Hidalgo, Proctor, Smith

## Board Evaluation of Meeting

There were no Board comments.

## Adjournment

IT WAS MOVED by Trustee Meyer and supported by Trustee Abood that the meeting be adjourned.

Ayes: Abood, Buck, Mathews, Meyer

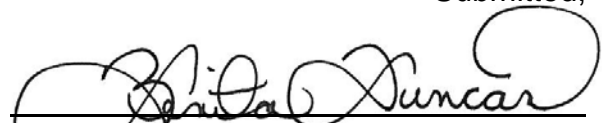
Nays: None

Absent: Hidalgo, Proctor, Smith

The motion carried.

The meeting adjourned at 8:37 p.m.

Submitted,



Executive Assistant to the Board  
Benita Duncan