

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
November 9, 2015

Special Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 5:30 p.m.

Trustee Proctor stated that the purpose of the meeting was to select from among the applicants who filed applications for the vacancy on the Board of Trustees. He stated that at the October 26, 2015 Board of Trustee Meeting he announced the resignation of Dr. Judith Berry, by correspondence dated October 26, 2015, addressed to the Chair of the Board. He further stated that Dr. Berry's resignation was effective that date. Trustee Proctor stated that section 389.158 of the MI Community College Act requires that a vacancy on the Board of Trustees be filled immediately by the remaining members of the Board. He stated that at the October 26, 2015 Board meeting the Board adopted procedures for filling the vacant position. He further stated that per the procedures notice of the Board vacancy was published in local print media and posted on the college's website. Trustee Proctor stated that 18 people submitted applications. He stated that of the 18 persons applying for the vacant position, 17 use the forms provided by Lansing Community College and submitted their applications in person at the address specified on the application. He further stated that one applicant's application was submitted by fax before the filing deadline and that the applicant chose to recreated portions of the application forms rather than complete the application on the forms provided. The application form contained the following language: "All applicants must complete this information page and the accompanying affidavit of identity form."

Roll Call

Present: Abood, Canja, Hidalgo, Meyer, Proctor, Smith
Absent: None

Trustee Smith attended by phone

Limited Public Comment Regarding Agenda Items

There were no public comments.

Process for Selection of Interviewees

Trustee Proctor stated that the process of the interviews is set forth in the procedures noted earlier and adopted at the October 26 Board of Trustees Meeting. He stated that the Executive Assistant to the Board will call each Trustee's name and each Trustee will name the five applicants they would like to see moved forward. He further stated that the information he shared regarding the faxed application was shared for the Board's consideration of whether that application ought to be consider with the other 17 applications.

Trustee Smith asked Trustee Proctor to clarify his statement.

Trustee Proctor restated the following statement:

"Of the 18 persons applying for the vacant position, 17 use the forms provided by Lansing Community College and submitted their applications in person at the address specified on the application. One applicant's application was submitted by fax before the filing deadline. Additionally that applicant chose to recreated portions of the application forms rather than complete the application on the forms provided. The application form contained the following language: All applicants must complete this information page and the accompanying affidavit of identity form."

He stated this particular application was included with the packet of materials for tonight meeting.

There were no comments.

Selection of Candidates to Interview

Trustee Proctor asked the Executive Assistant to the Board to call upon each Trustee to state no more than five individuals they would like to see move forward for interviews.

The following candidates were identified with four votes or more:

1. Alex Azima
2. Ronald Gillum
3. Todd Heywood

Trustee Proctor stated that per the procedures adopted by the Board on October 26, those applicants receiving four or more votes would be moved forward. He stated there are three applicants that received four or more vote to proceed to the interview stage. He stated that notice will be sent to those applicants.

There were no objections.

Public Comment

There were no public comments.

Adjournment

MOVED by Trustee Proctor and supported by Trustee Canja for the meeting to adjourn.

Ayes: Abood, Canja, Hidalgo, Meyer, Proctor, Smith

Nays: None

Absent: None

The motion carried.

The meeting adjourned at 5:41 p.m.