

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 20, 2015

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:02 p.m.

Roll Call

Present: Berry, Canja, Hidalgo, Meyer, Proctor
Absent: Abood, Smith

Pledge of Allegiance

Trustee Proctor led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Meyer and supported by Trustee Berry that the minutes of the March 16, 2015 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Berry, Canja, Hidalgo, Meyer, Proctor
Nays: None
Absent: Abood, Smith

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Dr. Knight asked that Course Fees for the Math 109 be removed from the Consent Agenda.
- The Board Chair asked that Chair recognition be added to the agenda.

Chair Recognition

Chairman Proctor extended condolences on behalf of the Board and Lansing Community College family to Curlada Eure-Harris on losing her husband.

Chairman Proctor recognized and extended a token of appreciation to sign language interpreters, Annesica Dillard and Heather Woodworth, both of whom signed at the last Board of Trustee meeting from 6:00 - 10:54 p.m. in the evening.

PRESIDENT'S REPORT

Informational

President Knight presented the April 2015 President's report to the Board. A copy of this report is on the LCC website.

http://www.lcc.edu/trustees/presidents_reports

Informational – 2015 Regional Science Olympiad

The Regional Science Olympiad (RSO) was hosted by Lansing Community College on Saturday, March 21, 2015. Science Olympiad is a national, rigorous, standards-based science competition with yearly rotating events representing the components of STEM education. Teams of up to 15 students complete in events testing knowledge in areas as wide-ranging as bird identification to laser shoots, and from bridge building to Mag-Lev vehicle construction.

Informational – Athletic Presentation

The Board of Trustees and the College showed their appreciation for the Men's basketball team accomplishments. The team finished 8th in the country and were Region XIII District 9 Champions.

The Board and College also honored Coach Mike Ingram for receiving the Michigan Community College Athletic Association Western Conference Coach of the Year Award and LCC team players, Tracy Edmond, Momabou Ba, Javon Haines, Brian Morton and Colin Jones for their award as well.

Informational – Michigan Association of Broadcasters Scholarships Recipients

Scholarships were presented to Calvin Bellas and Craig Jones from the Michigan Association of Broadcasters Foundation Office.

This was the fifteenth year students from Lansing Community College have been awarded scholarships from MAB.

Limited Public Comment Regarding Agenda Items

George Hanley spoke to the Board regarding diversity and availability of the Student Support Services and how it has been beneficial to him.

Cheryl Garayta, the Director of the Center for Transitional Learning, read a statement from a student (Tiffany Watson) regarding the importance of Counseling Services being available to students.

Informational – Monthly Student Success Report

An update was provided about LCC's Trio-Student Support Services Program. Two TRIO students attended the Board meeting to tell about their experiences in the TRIO program.

Public Comment

Tyler Shingleton spoke to the Board regarding his dissatisfaction with the Board's failure to respond to his complaints about the lack of a customer service focus by the college.

Dawn Cusino spoke to the Board regarding the employees laid off on November 20, 2014. She stated that two are in temporary positions and two are in interim positions. She requested that the Administration help these employees find regular contracted employments.

Edward Wol President of the LCC Black Student Union spoke to the board regarding the Lansing Kidney Walk Kickoff Breakfast he attended and the Greater Lansing Kidney Walk that will be held Sunday, June 14 at Hawk Island Park. He asked the Board to donate \$1,000 toward the Kidney Foundation in Michigan by helping to sponsor a LCC team for the walk.

IT WAS MOVED by Trustee Canja and supported by Trustee Proctor that the sponsorship of an LCC team for the Greater Lansing Kidney Walk be placed on the agenda under New Business.

Roll call vote:

Ayes: Berry, Canja, Hidalgo, Meyer, Proctor

Nays: None

Absent: Abood, Smith

The motion carried.

James Bender spoke to the Board regarding his termination from Lansing Community College. Mr. Bender stated the termination of his employment with the college is wrongful, and he asked the Board to investigate his situation so that his name may be cleared of wrongful allegations. He asked that his case be done in the right way and that it is resolved so he can continue to get employment and provide for his family. He is looking for his next steps.

Robert Proctor stated to the Board that Mr. Bender submitted to the Administrative Assistant to the Board his request for a closed session of the board to review matters related to the termination of his employment.

Attorney David Fernstrum stated that Mr. Bender has filed a formal complaint with a State Agency concerning his treatment by the college and that it constitutes litigation.

He stated there is a provision under the open meetings act that allows the Board to go into closed session to discuss pending litigation. He further stated the Board can go into closed session if it chooses, but only pursuant to the open meetings act provisions on discussing pending litigation.

Ed Bryant spoke to the Board regarding his appreciation for the counselors and that the college must look at allocating resources to counseling and advising.

Carrington Kelsey is a student working in the Star Zone. He addressed the Board regarding the current residency policy and the problems he and other students have when they are classified as residing out-of-district when they actually reside in-district.

Willie Davis spoke to the Board regarding the comments made by James Bender tonight and how Mr. Bender has provided valuable services to him. He also addressed the Board regarding Operation 100% and the need for resources being provided to the counselors.

Informational – Three Year Budget Projections

A summary of the FY2016, FY2016 and FY2018 financial forecast was provided to the Board in the meeting materials.

Informational – Monthly Financial Statements

Lisa Webb Sharpe presented the following Monthly Financial Statements:

1. Statement & Summary as of March 31, 2015 includes:
 - a. General Fund Operating and Capital Budget
 - b. General Fund Operating Detail Budgets
 - c. Statement of Net Position
 - d. Investments
 - e. Statement of Revenue, Expenses and Changes in Net Position
 - f. Plant Funds Statement of Expenses and Transfers
 - g. Capital Projects Monthly Reporting
 - h. Vendor Payments Over \$10,000 for March 2015
 - i. 3rd Quarter Cash Contributions
 - j. Board of Trustee Summary and Detail Expenses
 - k. Revenue and Expense Account Information
 - l. Asset, Liability and Net Position Account Information
 - m. Organization to Division Crosswalk
 - n. Glossary

Action Items – Consent Agenda

The following items were presented under the consent agenda:

1. 2015-16 Sabbatical Leave Requests
2. Approval of Easement Grant for Electrical Overhead Distribution between Lansing Community College (LCC) and Board of Water and Light (BWL)
3. Change Order Transmittal
 - a. Stiles Lawn, Landscape & Snow Removal, Inc.
4. Cooperative Purchase
 - a. Blade Servers
 - b. Computer Data Storage Hardware and Software Maintenance
 - c. Furniture for LCC East Campus
5. ~~Course Fee for Math 109 (REMOVED)~~
6. Mason Aviation Center (MAC) New Parking Lot, DTC Ramp Major Repair, and West Campus Parking Lots Annual Maintenance
7. Request for Proposal
 - a. Content Strategy & Website Refresh
 - b. Health and Human Services Building Audio-Visual Technology Upgrade
 - c. IBM Storage Virtualization
 - d. Main Campus Uninterruptable Power Supply Project

IT WAS MOVED by Trustee Hidalgo and supported by Trustee Berry that the Consent Agenda, removing the Course Fee for Math 109, be approved.

Roll call vote:

Ayes: Hidalgo, Berry, Canja, Meyer, Proctor

Nays: None

Absent: Abood, Smith

The motion carried.

Chairman, Committee and Board Member Reports

Chair's Report – LCC Counseling Services Update

Counseling Services staff highlighted the services they provide.

Committee Reports – Audit Committee Update

Trustee Meyer gave the following Audit Committee Update:

- Plante Moran attended the meeting by phone to discuss the scope of the upcoming Business Disruption Internal Audit.
- For information the administration presented
 1. A no bid justification for RM Electric, Inc.
 2. A no bid purchase report for Executive Privilege

3. A no bid purchase report for Advertisements, Memberships & Sponsorships.
 4. A revenue strategy audit status update
 5. and the Sole Source Report
- The Audit Committee approved the Change Order Transmittal for Stiles Lawn, Landscape & Snow Removal, Inc., which was approved tonight on the Consent Agenda.
 - The Audit Committee also approved Conference and Workshop related expenses for the Trustees who attended the ACCT Governance Leadership Institute, ACCT Governance Diversity Institute, The ACCT Legislative Summit, the Governor's Economic & Education Summit and the MCCA Spring Board of Directors Meeting.

Committee Reports – Keep Learning Steering Committee Report

Trustee Hidalgo stated that the Keep Learning Steering Committee did not meet.

Unfinished Business

There was no Unfinished Business.

New Business

IT WAS MOVED by Trustee Canja support by Trustee Meyer that LCC support the Kidney Walk with \$1,000 which will be matched by the Black Student Union's fund raising efforts.

Roll call vote:

Ayes: Proctor, Meyer, Hidalgo, Canja, Berry

Nays: None

Absent: Abood, Smith

The motion carried.

Closed Session

IT WAS MOVED by Trustee Canja and supported by Trustee Hidalgo that the Board go into closed session for the purpose of discussing collective bargaining and pending litigation regarding a complaint filed with a State Agency by James Bender against the college

Roll call vote:

Ayes: Proctor, Meyer, Berry, Hidalgo, Canja

Nays: None

Absent: Abood, Smith

The motion carried.

The Board entered into closed session at 7:37 p.m.

The Board returned to open session at 9:09 p.m.

Roll call:

Present: Berry, Canja, Hidalgo, Meyer, Proctor

Absent: Abood, Smith

Chairman Proctor commented about engaging the services of a person versed in policy governance to conduct a workshop for the board; and he requested approval of the board to pursue provisions of those services. Trustee Meyer, Hidalgo, and Canja expressed approval of the Chairperson's request.

Public Comment

Ed Bryant spoke with the board about his participation at the Science Fun Day at MSU. He stated that in participating he realized how many kids don't have the support to get engaged in science. He asked if transportation or lunch could be provided to kids for the LCC fall Science Exploration Day.

Dr. Knight stated that if the college can make it work legally and it is in line with risk management, he could support transportation.

Trustee Berry stated that she believe LCC could coordinate transportation with the K12 schools and offered to help out in any way that she could.

Board Comments

There were no Board comments.

Adjournment

IT WAS MOVED by Trustee Meyer and supported by Trustee Hidalgo that the meeting be adjourned.

Ayes: Berry, Canja, Hidalgo, Meyer, Proctor

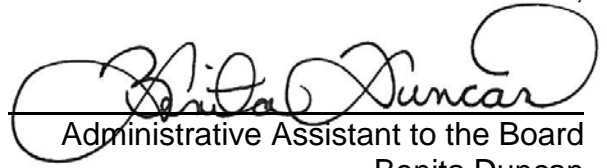
Nays: None

Absent: Abood, Smith

The motion carried.

The meeting adjourned at 9:16 p.m.

Submitted,



Administrative Assistant to the Board
Benita Duncan