

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 16, 2014

Regular Meeting
Adopted Meeting Minutes

Public Hearing - Call to Order

The meeting was called to order at 6:07 p.m.

Roll Call

Present: Canja, Hollister, Proctor, Woods, Meyer

Absent: Hidalgo, Smith

Trustee Smith arrived at 6:08 p.m.

Pledge of Allegiance

Trustee Canja led the Pledge of Allegiance.

Public Hearing on Fiscal Year 2015 Budget Proposal

Trustee Meyer stated that the Board of Trustees published formal notice on June 9 through 14, 2014 of this public hearing on the budget for the 2014-2015 fiscal year, for which the College proposes to levy 3.8072 mills. The millage may be reduced by any required Headlee Rollback. This millage amount is referenced in the FY 2015 budget and approving this budget by the Board of Trustees will meet the truth in budgeting statute for levy of the proposed mills.

The Chair thanked everyone for their interest and opened the floor to Public Comment.

Public Comments

There were no Public Comments.

The public hearing adjourned at 6:09p.m.

Call to Order

The meeting was called to order at 6:10 p.m.

Roll Call

Present: Canja, Hollister, Proctor, Smith, Woods, Meyer
Absent: Hidalgo

Approval of Minutes

IT WAS MOVED by Trustee Canja and supported by Trustee Proctor that the minutes of the May 19, 2014 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer
Nays: None
Absent: Hidalgo

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Lisa Webb Sharpe asked that the Ratification of Facilities Maintenance Association, MEA/NEA Collective Bargaining Agreement be added to the consent agenda.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

PRESIDENT'S REPORT

Informational

President Knight presented the June 2014 President's report to the Board. A copy of this report is on the LCC website.

http://www.lcc.edu/trustees/presidents_reports

Informational – Coalition for College and Readiness (C3R)/Elgin Community College Project

Toni Glasscoe presented a PowerPoint presentation which was included in the Board meeting materials.

Informational - Monthly Financial Statements

Lisa Webb Sharpe presented the following Monthly Financial Statements:

1. Statement & Summary as of May 31, 2014 includes:
 - a. Operating and Capital Budgets
 - b. Operating Detail Budgets
 - c. Statement of Net Position
 - d. Investments
 - e. Statement of Revenue, Expenses and Changes in Net Position
 - f. Plant Funds Statement of Resources and Allocations
 - g. Capital Projects Monthly Reporting
 - h. Vendor Payments > \$10,000 for May 2014
 - i. Revenue and Expense Account Definitions
 - j. Asset, Liability and Net Position Account Definitions
 - k. Organization/Division Crosswalk
 - l. Glossary

Informational – Monthly Student Success

Dr. Richard Prystowsky presented the Monthly Student Success Report.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

1. Authorization of New Jobs Training and Revenue Bond for Norplas Industries, Inc., d/b/a DexSys
2. Change Order Transmittal
 - a. Clinton County Regional Education Service Agency (CCRESA)
 - b. Edfinancial Services, LLC.
 - c. Engineering Graphics, Inc.
3. College Policy
 - a. Late Enrollment Policy – *REVISED*
4. Request for Proposals
 - a. Constituent Relationship Management
 - b. Employee Medical Benefits
 - c. Food Service Equipment
 - d. Food Service Management
 - e. IT Service Management Solution

5. Ratification of Facilities Maintenance Association, MEA/NEA Collective Bargaining Agreement. - *ADDED*

IT WAS MOVED by Trustee Smith and supported by Trustee Hollister that the Consent Agenda, adding the Ratification of Facilities Maintenance Association, MEA/NEA Collective Bargaining, be approved.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

Action Item – Fiscal Year 2015 Budget Proposal

IT WAS MOVED by Trustee Proctor and supported by Trustees Smith that the Fiscal Year 2015 Budget Proposal be approved.

Roll call vote:

Ayes: Hollister, Proctor, Smith, Woods, Meyer

Nays: Canja

Absent: Hidalgo

The motion carried.

Chairman, Committee and Board Member Reports

Chair's Report

Chair Meyer made the following announcements:

- He recognized Ellen Jones for service at LCC.
- Chair Meyer stated that both Dr. Knight and Mrs. Duncan have been nominated for the ACCT, CEO and Professional Board Staff Award. The awards are announced and present at the ACCT Leadership Congress in October.

IT WAS MOVED by Trustee Woods and supported by Trustee Smith that Trustee Meyer pursue membership of the ACCT Association Committee.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

Committee Reports – Audit Committee Update

Trustee Proctor gave the following Audit Committee update:

- Change Order Transmittal were approved by Audit /committee and recommended for approval to the Board
 1. Clinton County Regional Education Service Agency (CCRESA)
 2. Edfinancial Services, LLC.
 3. Engineering Graphics, Inc.

Committee Reports – Foundation Board Update

Trustee Smith gave the following Foundation Board Update:

- New Officers were elected for 2014-15
 1. Steve Winninger, Chair
 2. Eva Evans, Vice Chair
 3. Jeff Benson, Treasurer
 4. Price Dobernick, Secretary
- Upcoming Events:
 1. LCC Day at the Zoo – Sunday, June 29th, 10 am to 3 pm
 2. Foundation Scholarship Breakfast (LCC & Lansing Hope/Promise), Thursday, October 9th, 8 am to 9:15 am

Committee Reports – Workforce Development Board Update

Trustee Proctor gave the following Workforce Development Board Update:

- LCC was donor of Fund to Capital Area MI Works

Unfinished Business

There was no Unfinished Business.

Closed Session

There was no closed session.

Public Comment

There were no public comments.

Board Comments

There were no Board comments.

Adjournment

IT WAS MOVED by Trustee Woods and supported by Trustee Smith that the meeting be adjourned.

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

The meeting adjourned at 7:20 p.m.

Submitted.

A handwritten signature in black ink, appearing to read "Benita Duncan". The signature is written in a cursive, flowing style with large loops and a prominent flourish at the end.

BENITA DUNCAN