

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 19, 2014

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:08 p.m.

Roll Call

Present: Canja, Hollister, Proctor, Smith, Woods, Meyer
Absent: Hidalgo

Pledge of Allegiance

Trustee Hollister led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Smith and supported by Trustee Canja that the minutes of the April 21, 2014 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer
Nays: None
Absent: Hidalgo

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

- Trustee Proctor asked that the Workforce Development Update to be removed.
- Trustee Woods asked that the Ratification of Health Care Agreement with College Labor Coalition be removed from the Consent Agenda for discussion.

Limited Public Comment Regarding Agenda Items

Robert Grady: Robert Grady addressed the Board regarding the Military to Medic Program and the in-district tuition currently not being offered to out of district students. He expressed his concerned about how this may affect others veterans financially.

Ryan Miller: Ryan Miller, recent LCC graduate, addressed the regarding why he attended LCC and the wonderful experiences he had while attending Lansing Community College.

George Hanley: George Hanley addressed the Board regarding this past year's harsh winter and construction on campus. He stated that LCC's Police and Public Safety Department went above and beyond in assisting students with navigating through campus.

PRESIDENT'S REPORT

Informational

President Knight presented the May 2014 President's report to the Board. A copy of this report is on the LCC website.

http://www.lcc.edu/trustees/presidents_reports

Informational – LCC Immersive Science Exploration at 2014 MSU Science Festival

On April 5 – 6, 2014, LCC Science faculty, staff and students presented the LCC Immersive Science Exploration during the 2014 MSU Science Festival. The event featured activates ranging from dissection to extracting our own DNA. The festival took placed on MSU's campus and encourage participation from people of all ages.

Dr. Prystowsky recognized the faculty participants.

Informational - Monthly Financial Statements

Lisa Webb Sharpe presented the following Monthly Financial Statements:

1. Statement & Summary as of April 30, 2014 includes:
 - a. Operating and Capital Budgets
 - b. Operating Detail Budgets
 - c. Statement of Net Position
 - d. Investments
 - e. Statement of Revenue, Expenses and Changes in Net Position
 - f. Plant Funds Statement of Resources and Allocations
 - g. Capital Projects Monthly Reporting
 - h. Vendor Payments > \$10,000 for April 2014
 - i. Revenue and Expense Account Definitions
 - j. Asset, Liability and Net Position Account Definitions
 - k. Organization/Division Crosswalk
 - l. Glossary

Informational – Monthly Student Success

Dr. Richard Prystowsky presented the Monthly Student Success Report.

Informational – StarScapes 2014: Student Innovation and Creativity

A video was presented on StarScapes 2014: A Showcase for LCC Student Innovation and Creativity.

Dr. Prystowsky acknowledge the faculty members who served on the StarScapes Steering Committee.

Informational – Student Leadership, Engagement and Service Learning

Al Nowak presented several students who spoke to the Board about the extracurricular activities and committees they participate in on campus.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

1. Change Order Transmittal
 - a. Ziemnick Foster Engineering LLC.
2. Invitation for Bid
 - a. Integrated Manufacturing Simulator
3. ~~Ratification of Health Care Agreements with College Labor Coalition~~ *(Removed for separate vote)*
4. Request for Proposal
 - a. Campus-Wide Hazardous Materials Abatement Services
 - b. Campus-Wide Mechanical/Plumbing/HVAC Contractors Maintenance Services
 - c. Campus-Wide Painting Contractors Maintenance Services
 - d. Internet Service Provider
 - e. Outdoor Advertising (Signs/Billboards)

IT WAS MOVED by Trustee Smith and supported by Trustee Canja that the Consent Agenda, removing the Ratification of Health Care Agreements with College Labor Coalition, be approved.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

Chairman, Committee and Board Member Reports

Chair's Report

Chair Meyer made the following announcements:

- He stated the Trustees have been presenting LCC Scholarship at various High School Awards programs. He commented that at the Bath High School awards programs he notice several students were attending LCC.

Committee Reports – Audit Committee Update

Trustee Proctor gave the following Audit Committee Update:

- A presentation was given by LCC's external auditor, Rehman Robson on the upcoming Audit Report.
- There was a review and update on the Aviation Program at Jewett Airport. He stated the Audit committee is recommending to the Board approving the construction of a parking lot using auxiliary funds.

Committee Reports – Foundation Board Update

Trustee Smith gave the following Foundation Board Update:

- A celebration will be held for Bob Hoffman, LCC's 2014 LCC Alumni Association Distinguished Alumni Award winner on Thursday, May 29th, 5:30 pm to 7:30 pm in the MSU Wharton Center's Jackson Lounge.
- LCC Alumni Association's 10th Annual Day at the Zoo will be held on Sunday, June 29th from 10 am to 3 pm at Lansing's Potter Park Zoo. Come join thousands of LCC alumni who attend this free annual event.

Unfinished Business

There was no Unfinished Business.

Closed Session

IT WAS MOVED by Trustee Smith and supported by Trustee Woods that the Board go into closed session for the purpose of discussing collective bargaining.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

The Board entered into closed session at 7:07 p.m.

The Board returned to open session at 8:19 p.m.

Roll call:

Present: Canja, Hollister, Proctor, Smith, Woods, Meyer

Absent: Hidalgo

IT WAS MOVED by Trustee Hollister and supported by Trustee Woods that the Ratification of Health Care Agreements with College Labor Coalition be approved.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

Public Comment

There were no public comments.

Board Comments

There were no Board comments.

Adjournment

IT WAS MOVED by Trustee Woods and supported by Trustee Smith that the meeting be adjourned.

Ayes: Canja, Hollister, Proctor, Smith, Woods, Meyer

Nays: None

Absent: Hidalgo

The motion carried.

The meeting adjourned at 8:20 p.m.

Submitted.

A handwritten signature in black ink, appearing to read "Denita Duncan". The signature is written in a cursive, flowing style with large loops.

DENITA DUNCAN