

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
October 15, 2012

**Regular Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 6:09 p.m.

## **Roll Call**

Present: Canja, Hollister, Proctor, Rasmusson, Smith, Woods, Meyer  
Absent: None

## **Pledge of Allegiance**

Trustee Hollister led the Pledge of Allegiance.

## **Approval of Minutes**

IT WAS MOVED by Trustee Smith and supported by Trustee Hollister that the minutes of September 17, 2012 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Rasmusson, Smith, Woods, Meyer  
Nays: None  
Absent: None

The motion carried.

## **Additions/Deletions to the Agenda**

The following additions were made to the agenda:

- Trustee Meyer noted that the President's evaluation will take place at the November Board of Trustees meeting.

## Resolution Presentation

The following resolution honoring Chris Strugar-Fritsch was presented:

The *Board of Trustees* of Lansing Community College resolves as follows:

WHEREAS, Chris Strugar-Fritsch was appointed Director of Facilities by Lansing Community College in July 2004, bringing with him 29 years of experience in the commercial and institutional construction industry, including 25 years of leadership in managing and supervising large projects; and

WHEREAS, he was promoted to Executive Director of Administrative Services in 2006, overseeing the Physical Plant, Auxiliary Services, Police and Public Safety, and Materials Management; and

WHEREAS, the scope of his leadership has been far reaching, embracing the management of more than 20 Lansing Community College buildings with more than 1.7 million square feet of floor space as well as surrounding green spaces and parking areas, ensuring the safe and secure use of campus facilities by more than 22,000 students; and

WHEREAS, he not only managed, with distinction, the day-to-day operations of the Administrative Services Division, but led the college through the development of an unprecedented construction and campus beautification effort, while introducing critical sustainability practices to the campus environment; and

WHEREAS, because of those efforts, and those of his outstanding team, tens of thousands of students will soon benefit from a major renovation of the Arts & Sciences Building featuring world-class science laboratories, as well as significant improvements of the Gannon Building, along with updated classrooms for dozens of academic programs including aviation maintenance, information technology, and welding; and

WHEREAS, under his leadership, he has improved the teaching and learning environment, and thus has contributed to student success in ways that will be realized for years to come; and

WHEREAS, he has performed his duties, met each challenge and adjusted to changing priorities with steadiness, calmness, and a sense of humor; and

WHEREAS, he is respected by so many in the college community, in the regional construction and buildings industry, and in the community at large so

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, in recognition of his service, his dedication, and his sincere commitment to Lansing Community College, on behalf of students, faculty, staff and a grateful

community, recognize and thank Chris Strugar-Fritsch for all he has given to this college and community, and wish him well in the future.

AND BE IT THUS RECORDED THIS 15<sup>th</sup> DAY OF OCTOBER, 2012.

The President and the Board commended Chris Strugar-Fritsch for the outstanding service and contributions he has provided to Lansing Community College.

## Limited Public Comment Regarding Agenda Items

Lisa Elzinga: Hi I'm Lisa Elzinga. I also received my Associates Degree here before we had a cafeteria in the Gannon Vocational Technology Building, before we needed campus police, in a time when a community college was really for the community. I am very disappointed about the pool closing. It symbolizes the true meaning of community to many from Lansing. We have a team of kids who are also holding meets who are all future students of this college. I feel the decision to close the pool was made with insufficiency knowledge for the students and with wrong information. A price tag of \$4 million was very inflated, even if we added the state of the art locker-rooms. I'm a positive that at \$16 million dollar cafeteria with atrium walls is not what the students really need. Many that I have spoke to said that they wanted to join the pool but hear that it was closed, was closing, was in awful shape or didn't even know about it, but if it were updated would love to join. I know several swimming students who would want a team again and they're not going to be given that opportunity. When I came attended LCC I want to act, but was very shy. I grew up in a rural area and didn't have the opportunities available for me to pursue that. I attended LCC and received my degree with the theater group and then went to MSU. I worked at the Purple Rose Theater in Detroit. I still direct and act to this day for Riverwalk because that opportunity was available for me at LCC. My daughter isn't going to get that opportunity. She is twelve years old and did ballet for eight years. About a month ago she said she didn't want to do ballet, but wanted to swim. In fact her dream is to someday join the Olympics. I know nothing about swimming, but I did research until I found a group that swim in our area, Delhinus and Waverunners. It is an exceptional group. My daughter attends a private school and we do not have the opportunity to have a pool. The groups that I saw had very limited usage. Little did I know that you were going to take this opportunity away just as we joined. The suggested substitution of a separate pool is not going to work for our group. The time limits don't work with us. At a time when swimming is growing you decide to but in a cafeteria that contradicts fitness; and why. I don't know if it's money or prestige; it's very upsetting. You don't need the space you just want something different. Instead of embracing the times you decide for the students that they don't deserve it and I'm sicken by the fact that it is so irresponsible and indulgent to make a decision for your students without their knowledge. Quite frankly after seeing what is going on here and all the other priorities, I hesitate to send my own daughter where I wanted her to go or any of my other relatives. You tell these people that they are not worth it and soon enough are going to need your little police department out here. I think this Board really missed the ball on this so do a lot of teachers that I spoke with and so do your students. I wish you'd reconsider because everyone does make mistakes and mark my word this is a mistake.

## PRESIDENT'S REPORT

### Informational

President Knight gave the following updates:

- LCC Shines at Michigan Student Success Summit: LCC was well-represented at the Michigan Center for Student Success (MCSS) conference September 28. LCC presenters included Kathy Burgess, Cheryl Garayta, Andrea Hoagland, Lucian Leone, Melissa Ford Lucken, Martha Madigan, Christopher Manning, Martine Courant Rife, and Jack Rotman. The MCSS provides state-level support to Michigan's 28 community colleges by serving to connect leaders, administrators, faculty and staff in improving student outcomes through practice, research and policy.
- "College Nights" 2012 Attracts Hundreds: LCC hosted the regional College Nights event at West Campus on October 2 and East Campus on October 3. Over 50 colleges and universities across the state, plus a few from neighboring states, were represented at the event to assist students, prospective students, parents, and community members with college planning information. Some 600 people attended the West Campus event, and approximately 300 visited East Campus, providing great exposure for the college.
- New Athletic Director Named: Greg Mallek joined LCC as the new athletic director on October 1. Greg comes to LCC with an extensive athletic, teaching, coaching, and student services background. He served as the athletic director at Delta College for four years and most recently as the assistant athletic director at Olivet College. He is well respected throughout the conference and the state. Greg earned his bachelor's and master's degrees from Saginaw Valley State University and is working on an Ed.D. in sports management.
- Building Bridges HBCU Fair Held with Faith Based Partner : On September 22, LCC held its second annual Building Bridges: HBCU (Historically Black Colleges and Universities) Forum with faith partner Union Missionary Baptist Church in Lansing. The event, held at the church, attracted 50 students who were able to meet with representatives from many HBCUs from across the nation. Danny Bellanger, Associate Dean of Admissions at Morehouse College, was keynote speaker at the event.
- The funeral for EMS Instructor Tom Cooper, was held Oct 9 in the DART auditorium.

Chair Meyer announced that Trustee Robin Smith was elected Secretary/Treasurer of the Board of the Association of Community College Trustees.

He also announced that Trustee Proctor was elected to the ACCT Diversity Committee.

### **Informational – Annual Financial Report**

Ms. Michelle Fowler of Rehmann Robson gave a brief overview of the Single Audit Report and the Comprehensive Annual Financial Report. She stated LCC received a clean opinion; there were no major findings and no material weaknesses for internal controls.

These reports are on file with the official Board meeting materials.

Trustee Proctor stated that the administration has done a tremendous job of carrying out its fiduciary responsibilities.

### **Informational – Annual Budget for Fiscal Year 2012-2013 as submitted to the Government Finance Officers (GFOA)**

This item was submitted with the Board meeting materials for information only.

### **Informational - Monthly Financial Statements**

Lisa Webb Sharpe presented the following Monthly Financial Statements:

1. Statement & Summary as of September 30, 2012 includes:
  - a. Operating and Capital Budgets
  - b. Operating Detail Budgets
  - c. Statement of Net Assets
  - d. Statement of Revenue, Expenses and Changes in Net Assets
  - e. Plant Funds Statement of Resources and Allocations
  - f. Capital Projects Monthly Reporting
  - g. Vendor Payments > \$10,000 for the 3 months ended September 30, 2012
  - h. LCC Card Vendor Payments > \$10,000 for 3 months ended September 30, 2012
  - i. Investment Accounts Schedule as of September 30, 2012
  - j. Revenue and Expense Account Definitions
  - k. Asset, Liability and Net Asset Account Definitions
  - l. Glossary

### **Informational – Monthly Student Success**

Jack Bergeron presented the Monthly Student Success Report.

### **Informational – Update of College's 2012 Campus Master Plan**

The 2012 Campus Master Plan was not provided to the Board in the meeting materials. The Administration only provided an update to the Board.

## Action Items – Consent Agenda

The following items were presented under the Consent Agenda:

1. Amended Resolution to Purchase Real Property – 505 N. Capitol Avenue
2. Capital Project Budget for Implementing Microsoft Office 365
3. Certification of Michigan Public Act 201, the Education Omnibus Appropriations for FY13
4. Finance
  - a. Request for Proposals
    - 1) Emergency Phones – Purchase and Installation
5. Proposed Lobbying Policy
6. Proposed Supplanting Policy
7. Resolution to Purchase Real Property – 515 N. Capitol Avenue

IT WAS MOVED by Trustee Hollister and supported by Trustee Rasmusson that the Consent Agenda be approved.

Roll call vote:

Ayes: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: None

The motion carried.

## Chairman, Committee and Board Member Reports

### Chairman's Report – Freedom of Information Act Appeal

IT WAS MOVED by Trustee Hollister and supported by Trustee Rasmusson that the FOIA appeal be denied.

Roll call vote:

Ayes: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: None

The motion carried.

### Committee Reports – Audit Committee Update

IT WAS MOVED by Trustee Proctor and supported by Trustee Rasmusson that the Annual Audit Report be accepted.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None  
Absent: None

The motion carried.

### **Committee Reports – Foundation Board Update**

Trustee Smith gave the following Foundation Board Update:

- The Foundation is working to align its fundraising efforts with College priorities. The Executive Director and staff efforts have been meeting with ELT members to learn what these priorities are. The Foundation is communicating these initiatives in its prospect visits and events.
- The Foundation is engaging the College in a discussion about moving the scholarship application process to a digital format. This would save the College/Foundation numerous labor hours and be a convenience to students. This will take time to explore and require a financial investment by the Foundation and College. There are no plans to change this process until at least the 2013 -2014 application period.
- The Foundation is exploring ways to increase its ability to pursue external foundation grants. This would be accomplished through an investment in both staff development and contractual grant writers. The College is having great success with this model and it is a possible way for the Foundation to increase grant income.
- This year's Scholarship Breakfast Celebration received about 330 RSVPs, with approximately 310 in attendance. A conscious effort was made to use this event to introduce attendees not only to the power of a scholarship, but to a broader understanding of different types of gifts and ways to give.
- Arlene Sierra and Trustee and Board Chair Larry Meyer have agreed on the importance of having Board-to-Board interaction. The Foundation is working to identify a date on which a common dinner might be held.
- Members of the LCC Board of Trustees, LCC Foundation Board of Directors and LCC Executive Leadership Team have received letters from Chairs Sierra and Meyer urging them to support the 2012 LCC Foundation Annual Appeal. The goal is 100% participation.
- This year's 2012 Holiday Open House event will be held in the LCC Library Atrium on Wednesday, December 5, from 4 pm to 7 pm. The event is designed to be aligned with a College priority. The Foundation is working with the Library staff to showcase library services and needs. All proceeds from this event will support the LCC Library Program Fund.

## **Committee Reports – Workforce Development Board Update**

Trustee Proctor gave the following Workforce Development Board Update:

- LCC received funding in the amount of \$195,000 for training in the utility industry. This funding will provide training for 19 positions for BWL, RIO Town, and Gas Fire Smart Grid.

## **Closed Session**

IT WAS MOVED by Trustee Canja and supported by Trustee Smith that the Board go into closed session for the purpose of discussing a written legal opinion.

Roll call vote:

Ayes: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: None

The motion carried.

The Board entered into closed session at 7:05 p.m.

The Board returned to open session at 7:44 p.m.

Roll call:

Present: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer

Absent: None

IT WAS MOVED by Trustee Canja and supported by Trustee Hollister to authorize and direct the Administration to attempt to negotiate a settlement of grievances discussed in closed session in accordance with the parameters discussed in closed session.

Roll call vote:

Ayes: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: None

The motion carried.

## **Public Comment**

There was no public comment.

## **Adjournment**

IT WAS MOVED by Trustee Woods and supported by Trustee Rasmusson that the meeting adjourn.

Ayes: Canja, Hollister Proctor, Rasmusson, Smith, Woods, Meyer  
Nays: None  
Absent: None

The motion carried.

The meeting adjourned at 7:46 p.m.

Submitted,



Administrative Assistant to the Board  
Benita Duncan