

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
October 24, 2011

**Special Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 12:05 p.m.

## **Roll Call**

Present: Canja, Hollister, Proctor, Smith, Woods, Meyer  
Absent: Rasmusson

Trustee Rasmusson arrived at 12:18 p.m.

## **Pledge of Allegiance**

Trustee Canja led the Pledge of Allegiance.

## **Limited Public Comment Regarding Agenda Items**

Beckie Beard: Good afternoon, I'm Rebecca Beard President, of the LCC Administrators Association. I represent approximately 135 full and part-time administrators at LCC. After a year and half of negotiations, I am pleased to report ratification by members of our contract, which is proposed to you today for the period of July 1, 2010 – June 30, 2013. I respectfully ask the Board for approval of this contract today.

Trustee Smith attended the Hispanic Heritage Month Celebration and announced that LCC received a Certificate of Sponsorship and a Special Tribute signed by State Senator Valde Garcia of the 22nd district. The tribute read as follows:

*LET IT BE KNOWN, That it is a pleasure and privilege to honor Lansing Community College, for their twelve year support of the Hispanic Heritage Month Celebration. Without their support, this event could not have been successful as it was. This special event first began in 1999 and has been a hallmark of the state capitol every fall.*

*Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America. Generous supports from institutions, such as Lansing Community College, make this celebration possible. Their help is truly appreciated and valued.*

*Throughout the years LCC has been the strongest supporter of the event. From sponsoring speakers to holding forums for high school students visiting the capitol, LCC saw the potential benefit for the Hispanic community and reached out to its young people by promoting the value of education. The leadership and staff not only advocated for this, but acted on it as well. Time and time again, they supported this effort financially and made it possible through scholarships for many young people to achieve their higher education goals. Many talk the talk, but few walk the walk, and ever fewer lead by example. LCC is clearly a leader, and their support of the annual Hispanic Heritage Month Celebration at the Capitol mad many futures much brighter.*

*IN SPECIAL TRIBUTE, Therefore, this document is signed and dedicated to honor and commend Lansing Community College for their invaluable support to the Hispanic Heritage Month Celebration. May they know of my admiration and warmest wishes for a successful future.*

## **2011 Campus Master Plan and FY 2013 Capital Outlay Project Request**

Trustee Canja stated that under the Fall enrollment projection on page 4-7, she noticed the last actual study was done in 1997. She stated she had concerns on the change in the demographics and how that would impact LCC's planning based on up-to-date information.

President Knight thanked Trustee Canja for her comments and stated that an update is important and they would provide that.

Discussion followed.

(These agenda items were voted on at the October 17, 2011 regular Board of Trustees meeting.)

## **Closed Session**

IT WAS MOVED by Trustee Meyer and supported by Trustee Hollister that the Board go into closed session for the purpose of discussing collective bargaining and a written legal opinion.

Roll call vote:

Ayes: Canja, Hollister, Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: None

The motion carried.

The Board entered into closed session at 12:22 p.m.

The Board returned to open session at 1:14 p.m.

Trustee Canja and Hollister left at 1:03 p.m.

Roll call:

Present: Proctor, Rasmusson, Smith, Woods, Meyer

Absent: Canja, Hollister

## **Proposed Collective Bargaining Agreement with Lansing Community College Administrative Association (AFT)**

IT WAS MOVED by Trustee Smith and supported by Trustee Rasmusson that the proposed collective bargaining agreement with Lansing Community College Administrative Association be approved and to simultaneously implement any compensation changes in the AFT agreement for all those non-represented administrators except for the President.

Roll call vote:

Ayes: Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: Canja, Hollister

The motion carried.

## **Todd Heywood FOIA Appeal**

IT WAS MOVED by Trustee Woods and supported by Trustee Smith to direct the FOIA officer to interpret the request as reasonably requesting only communications to or from a reasonably small number of administrative officials; the President, the Provost or a Senior Vice President (while the Diversity Task Force has been in existence) and to direct the FOIA officer to apply a reasonable time frame to the request, and interpret it to be requesting only communications within the past 18 months and to direct the FOIA officer to review any communications within the limits already mentioned, redact or withhold pursuant to applicable exemptions under FOIA, and disclose whatever is left.

Roll call vote:

Ayes: Proctor, Rasmusson, Smith, Woods, Meyer

Nays: None

Absent: Canja, Hollister,

The motion carried.

## **Public Comment**

There was no public comment.

## **Adjournment**

IT WAS MOVED by Trustee Woods and supported by Trustee Smith that the meeting adjourn.

Ayes: Proctor, Rasmusson, Smith, Woods, Meyer  
Nays: None  
Absent: Canja, Hollister,

The motion carried.

The meeting adjourned at 1:17 p.m.