

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
October 25, 2010

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:06 p.m.

Roll Call

Present: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja
Absent: None

Pledge of Allegiance

Trustee Woods led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Hollister and supported by Trustee Smith that the minutes of the September 20, 2010 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja
Nays: None
Absent: None

The motion carried.

Additions/Deletions to the Agenda

The following additions and deletions were made to the agenda:

- Chairperson Canja added the Alcohol Permit Request to the Consent Agenda.
- Chairperson Canja moved Closed Session to after the Consent Agenda and the Audit Committee Report to item "A." of the President's Report.
- Trustee Proctor removed the Workforce Development Board Report and added a MCCA Board Report for the next Board meeting.
- Trustee Smith removed the Foundation Board Report.

Limited Public Comment Regarding Agenda Items

Judi McQueen: Hi, I'm Judi McQueen and I'm representing the Alumni Association. I wanted to give you a quick update on a couple of Foundation events that are coming up. The Foundation is doing Homecoming for an entire week this year instead of one day as last year. It will take place November 15 – 21. We have expanded to a full week of activities. Activities include the give-away of 1,000 athletic tee shirts with the new logo, a pep rally tail gate, two men and two women's basketball games with half time shows, and a battle of the bands social at an area night club. Homecoming week ends on November 21st with a special coupon day at the Eastwood Towne Center. We will have our own VIP store front. You can come by and get a coupon book and meet some of us. We look forward to seeing you there. Thank you and I hope you have a productive meeting.

Willie Davis: Hi I'm Dr. Willie Davis, adjunct professor here since 1981. I am speaking about the Campus Master Plan. Hopefully, what I am going to present is going to get into the Campus Master Plan. I have self appointed myself as Director of Teacher Education Community Health Workers and Energy Workers Training for African Americans and the Disadvantaged. The program...I am not asking for any salary, just resources as I go through this presentation. Getting Americans back to work is America's great challenge and community colleges are critically important to preparing graduates for those jobs. We are here today because community colleges are entering a new day in America, and here's why; for more and more people, community colleges are the way to the future. They're giving real opportunity to students who otherwise wouldn't have it. This is by Dr. Jill Biden. If we move on to an opening session for the summit on community colleges just this month, President Obama emphasized the importance of providing all students with access to higher education to meet his goal of having the highest proportion of college graduates by 2020. He set a goal of 5 million more community college degrees by 2020. Seventy-five percent of black students and 80 percent of Latino students fail to complete a certificate or degree; an enormous problem given that the majority of minority college students get their start at community colleges. Looking at teacher education, a plan, it tells you here that teachers of color represent about 12 percent of public school teachers in the United States and so on. It tells that this shortage is due to mostly social economic issues. This came out of the book. I teach the Introduction to Education. This comes out of the textbooks. It says, prioritize recruitment of ethnic educators, and consider nontraditional sources of teacher recruitment and so on. Develop a paraprofessional to teacher program. As I move on, we have been funding LCC participation in the Young Educators Society. When Dr. Jefferies left they stopped doing this, so I have taken it upon myself to be the representative and have gotten some sources at least for travel to the meetings which I attended last week. It was designed to encourage underrepresented minority youth to consider the field of teaching as a career. Some of

the funding for this is the Health Care and Education Reconciliation Act that has added funds to Pell Grants, \$2 billion dollars to community colleges and \$2.5 billion to historically black colleges and universities. Congress in August 2010 also passed an emergency funding bill to provide \$10 billion to save jobs of teachers and save or create 160,000 teacher jobs. It is projected from 2004 to 2016 there will be an 18% rise in teachers. Under the Patient Provider and Affordable Health Care Act; this is the other part in the hiring of Community Health Worker, by at least 1,000,000 in the United States. Support is through the Public Acts 2006 Ingham County Michigan Minority Health Coalition. This is from our own document to support the college's commitment to community service. Encourage creativity, innovation and risk taking. Portland Community College was awarded \$4.8 million to train health workers. As we move on to other funding sources; again, ARRA, Michigan Department of Community Health, Health Care and Education and Reconciliation Act, Community College Encore and so on, a number of different funding sources. Looking at energy, President Obama passed a bill to help small businesses. A \$30 million loan for small businesses. New initiatives, the Michigan House of Representatives passed a Bill that would allow state community colleges to offer BA degrees in Nursing, Culinary Arts, and Maritime Technology.

Chairperson Canja: Mr. Davis the Master Plan is primarily about buildings and I think you are talking about a program that you'd like to see. Might I suggest that you present at the end during Public Comment where you would have more time?

Dr. Davis: I don't think I'll be around. I only have one more slide. These are the three goals. 50 disadvantaged youth with Associate Degree, another 100 certificates as Community Health Workers and then another 100 certification energy related fields. Resource Development, this is the last one. I would like to solicit grant writers for LCC to respond to the RFP's I mentioned earlier before. Solicit community organizations; report monthly, because I'll be coming back every month to report on what I have done as Director of this program. Develop a program plan budget, staff work plan, current and future collaborations, YES, Teachers Education Program, El Hajj Malik El Shabazz, Ingham County Community Health Center and others and that's it folks. I just wanted to let you know this is what I'm going to do, this is my avocation and until I see that you'll see me.

Dr. Davis's complete presentation is on file with the official Board meeting materials.

Chairperson Canja requested a moment of silence for Hortense Canady who passed away October 23, 2010.

Trustee Robin Smith requested that Mrs. Canady's accomplishments and contribution to the community be listed in the public minutes. She also requested that a resolution be given to honor her.

Mrs. Hortense Canady's accomplishments listed for the record:

- Joined the Michigan Dental Auxiliary.
- Participated in the NAACP, the United Negro College Fund, the Community Chest, and The Links, Inc.
- She demonstrated and inspired leadership as a founding member of Les Meres et Debutante and the Lansing Alumnae Chapter of Delta Sigma Theta Sorority Chapter, Inc.
- Served on the Board of Directors of First of America (now PNC) Bank, the National Board of the YWCA, and as the first regional director of the Midwest Region of Delta Sigma Theta Sorority, Inc.
- Appointed as 18th National President of Delta Sigma Theta Sorority, Inc. As National President, she spearheaded the establishment of positive pledging practices, developed the Delta Social Action Commission, and the Delta Sigma Theta Research and Educational Foundation.
- First African American member of the Lansing School Board.
- Instrumental in forging a coalition of members that voted to desegregate the public schools.
- Earned a Master's degree in Higher Education at Michigan State University, while employed as an administrator in the Office of Financial Aid at Lansing Community College.
- Served as the first Director of the Lansing Community College Foundation, establishing a donation fund of more than a million dollars.
- In 2002, Hortense was elected to the Michigan Women's Hall of Fame.
- She was a recipient of the Lansing Regional Chamber of Commerce Athena Award, which celebrates women as community leaders in the region.
- Mother of former LCC Trustee Mark H. Canady.

Chairperson Canja recognized the birthdays of Trustees Meyer and Woods.

PRESIDENT'S REPORT

Informational – Audit Committee Report

Michelle Fowler of Rehman Robson P.C. stated that she met with the Audit Committee on October 4, 2010. She stated that she reviewed the Federal Awards Audit Report for the Year Ended June 30, 2010, the Comprehensive Annual Financial Report Fiscal Year Ended June 30, 2010 and the letter to the Audit Committee. She further stated that the college received a clean opinion and did not have any material adjustments to the statements. Ms Fowler stated that they audited all of the federal awards programs that the college had, which was over \$100 million dollars and there were no findings. She further stated that for two years in a row there were no significant deficiencies in internal controls. Ms. Fowler commended the college.

These reports are on file with the official Audit Committee meeting materials.

Dr. Knight thanked Lisa Webb Sharpe, Catherine Fisher and others for their hard work in managing the College's fiscal affairs.

Informational

President Knight gave the following updates:

- LCC's Dental Hygiene Program has completed the final steps in receiving re-accreditation from the Commission on Dental Accreditation (CODA). Dr. Knight stated he attended two sessions with the visitors and they thought very well of LCC and that made him very proud.
- The Accreditation Team for the Child Development Program came to visit. Dr. Knight stated that the final report had not been received, but the accreditation team gave glowing verbal comments in their exit interview. He said the visiting team stated how impressed they were with LCC's facility, planning, staff and expertise. Dr. Knight stated he was proud and delighted to have taken part in the accreditation process and thanked Dean Margie Clark and the faculty in Childhood Development.

Chairperson Canja stated that it would be great to see the monthly President's Report posted on the LCC website for everyone to see the accomplishments of Lansing Community College.

- LCC took part in a program at the Lansing Center with Michigan Works entitled Journey to Jobs. Dr. Knight was the moderator for the luncheon conversation. He asked Trustee Meyer to speak on this.

Trustee Meyer stated that he attended the event at the Lansing Center within a week of attending an event sponsored by WWJ in Detroit. He stated that the event in Lansing was better attended and more organized and he appreciated the outcome. He mentioned that a young man seated at his table was recently discharged from the Navy and was an electrician. He stated that the young man was using LCC to make the transition from military training and expertise to what is needed in civilian occupations for electricians. Trustee Meyer stated that the most important thing about the event were the number of attendees, the connections there, the spotlight on the college and the importance of education through lots of transitions.

Trustee Woods stated that on the President's report it shows that LCC's enrollment has decreased slightly by 1.5% and that all of the recruitment has been stagnant since the 2007-2008 school year and also again in the 2008-2009 school year. He stated that the

numbers were not in the report for the 2009-2010. He further stated that he was concerned that LCC is not moving its recruitment efforts of all students in all categories. Trustee Woods stated that with the condition of the economy it would seem that LCC would be more intentional about its efforts to recruit students. He stated that he is not sure what's happening, but that the recruitment has been stagnant. He further stated that the only increase LCC had was in 2006-2007 and it is listed as unknown and not reported. Trustee Woods said that he would be happy to see what is happening with LCC's recruitment strategy.

Chairperson Canja asked if he would like to have this as the next presentation topic.

Trustee Woods stated yes and that he would like to see what LCC's current recruitment efforts are and how LCC plans to move the needle.

Dr. Knight responded that the enrollment at LCC is the highest per capita in the State of Michigan. He stated he feels good about LCC's outreach and what the staff is doing. He stated that LCC can redouble its efforts, increase expenditures in recruiting, and do it's very best to move the needle forward. Dr. Knight stated that there are demographics and various economic factors that drive enrollment far from what the college might do. He further stated that the college awarded \$110 million in student financial aid this past year, up from \$60 million several years ago and that LCC is making quite an effort.

Trustee Woods stated that he is glad to see the critical grants list. He stated that the reason he has been so adamant about the TRIO grant is because they are natural bridges to the college. He stated that TRIO is a pipeline and there are other pipelines that LCC needs to explore in this troubling economy to make sure people have access to LCC. Trustee Woods stated that he appreciates what has been done and wants to make sure LCC exhausts every potential possibility it can. He said from his standpoint, recruitment has to do with LCC's mentoring programs and how it transitions people to the campus.

Trustee Smith stated that LCC's numbers have decreased and it would be beneficial for the Board to know what recruitment efforts the college has already implemented and its recruitment efforts of minority students. She asked how the college relates to diversity as a whole on the campus. She stated that at the last Foundation meeting, they were told that the number of minority students does not match the number of students that were recruited and have been allocated scholarships. Trustee Smith stated that the Board and college staff need to have discussion on how LCC is going to move forward with its recruitment efforts during this time.

Trustee Hollister commented that the Board has seen, in the past, presentations about the changing demographics and that the traditional pre-university students are declining; not just in Michigan, but across the country. He stated that a presentation

like that would be helpful to give the Board a perspective of the changing demographics of the potential students that LCC has.

Dr. Knight stated that the good news is that LCC has more 18 year old students that choose LCC, but the bad news is that there is a decline in 18 year olds. He stated that enrollment was peaking and believes somewhere in this timeframe LCC will see enrollment peak.

Chairperson Canja requested a presentation at the next Board meeting on what LCC is currently doing to increase LCC's diversity. She stated that at the ACCT conference there were presentations by other community colleges on the programs they are doing to target the outreach of African American males, Hispanic males and the disabled because traditionally community colleges have lower numbers. Trustee Canja asked if the Board could have a presentation on what LCC's current efforts are to help the Board understand what LCC is currently doing.

Informational – Purchasing Department Briefing

Lisa Webb Sharpe stated that the LCC Purchasing Department typically receives an annual Purchasing Award every year which is a mark of excellence. Ms. Sharpe stated that the Michigan Public Purchasing Officers Association has an annual banquet where they give out an award that is usually awarded to State of Michigan and municipal entities. She stated that this award has never been given to a higher education purchasing organization. She announced that this year Dr. Beard was surprised to be given the highest award of Purchasing Agency of the Year, designated by the Michigan Public Purchasing Officers Association. Ms. Sharpe congratulated Dr. Beard and her team for a job well done.

Dr. Beard thanked her staff that attended the meeting tonight. She thanked Trustee Woods for being the keynote speaker on October 11th, at the Lansing Area Public Purchasing Business Networking event at the LCC's West Campus.

Dr. Beckie Beard presented a powerpoint presentation which is on file with the official Board meeting materials.

Trustee Woods commended Dr. Beard for the foresight of having people come to LCC for vendor training and the award they received. He stated that he is glad to see they are looking at opportunities and he thinks the college needs to be more proactive in doing this because there are opportunities for people to do business with LCC but they don't know how to go about doing that. He commended her for taking the Board's challenge and looks forward to the fruitful results that will happen from this effort.

Trustee Rasmusson commended Dr. Beard for their ethics standards and code.

Trustee Hollister stated that there were a couple of recommendations to revise the Purchasing Policy to allow preference for vendors.

Lisa Webb Sharpe stated that there is conversation on the recommendations but would like to first look at every opportunity the college can pursue in getting the word out about opportunities before revising the policy. She further stated that when you award preference points, there are times where there are other units of government that have reciprocity language. She said that any vendor from our in-district community would have LCC's preference used against them when they go and bid and this is one reason to be careful, but can be achieved with the right balance. Ms. Sharpe stated that she is glad to see that everything is transparent.

Trustee Smith stated that local preference is something the Board has expressed a desire for and has not seen much of an increase in the number of vendors that are awarded contracts locally.

Trustee Hollister asked if the administration could show the Board what the reciprocity implications are and how many municipalities across the state would penalize those vendors.

Lisa Webb Sharpe stated that they can look in state, but from prior knowledge, 37 other states have reciprocity language. She stated that she understood the desire for wanting the local vendor and having local dollars turning over in our own community to the greatest degree possible. She further stated the talk is really about having economic impact criteria in the purchasing information that is gathered from vendors. She stated that you can have a facility in district and all of the money can flow out. Our goal should be to get our money to stay in the district, and there are ways to get this achieved without rewarding a preference.

Trustee Woods stated there should be timing in the foresight and planning of the bids because vendors going out for bids that are physically here on campus doing a contract have an advantage.

Ms. Sharpe stated that the college does not want to fail because they got a vendor who couldn't deliver. She stated that learning is needed in the vendor community and getting the people inside the college to understand that there are vendors out there that are capable and different from those that we currently do business with.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

1. 2010 Campus Master Plan and Capital Outlay.
2. Finance

- a. Request for Proposals
 - (1) Oracle Identity and Access Management Maintenance Services in the amount of \$70,000 per year and an estimated \$210,000 over three years. The recommendation was to award the proposal to Tech Democracy.
 - (2) College Travel Services Provider in the aggregate two year estimated contract award of \$200,000. The recommendation was to award the proposal to Passageways Travel Services, Inc.
- b. Change Order Transmittal
 - (1) Mika, Meyers, Beckett & Jones
- c. Alcohol Permit Request

The following items were removed from the Consent Agenda for discussion:

- 1. Trustee Woods removed the College Travel Service Provider.
- 2. Chairperson Canja removed the Alcohol Permit request.

IT WAS MOVED by Trustee Hollister and supported by Trustee Rasmusson to approve the President's consent agenda with the removal of the College Travel Service Provider and the Alcohol Permit request.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motion carried.

Action Item – College Travel Service Provider

IT WAS MOVED by Trustee Smith and supported by Trustee Rasmusson to approve the College Travel Service Provider.

Trustee Woods asked how having a service provider is cheaper than going online and purchasing through Expedia or other places. He asked why the service is being utilized verses going online.

Dr. Beard stated that the college Travel Policy requires all employees to utilize the college approved travel agency. She stated that Expedia or Orbitz does not always post live data on their website and you have to make sure that you are actually seeing a live database for all of the tickets. Dr. Beard stated that often times when purchasing tickets from Expedia or Orbitz the ticket is guaranteed, but the price is not final until they send the follow-up email. She stated that the college looked into using Expedia as their travel agency a few years ago and found it would require a full time travel

manager on staff at the college. She stated that this is due to the reporting requirements of the college on knowing where all of the student and employees are when they are traveling. Dr. Beard stated that the college uses a travel agency that handles institutional travel because there are other pieces to travel than just getting a ticket, there is the responsibility for bringing people back should something happens. She stated that travel agency has made recommendations that will help the college control its cost.

Chairperson Canja stated that the issues were not over the fees charged, but not getting the best discounted rate available. She said the college is often times charged the full rate on hotels when there are AAA rates, AARP rate and governmental rate.

Dr. Knight stated that there is a frustration as an individual that we can do better but the college has a hard time doing better than the rates seen on line.

Dr. Beard stated that when 911 happened you could not fly for three days and during that time Passageways bused people, rented cars and put them on trains and these are the services that the college receives for having a travel agency. She further stated they provide a 1-800 number and will rebook your flight during emergency so you don't have to stand in line. Dr. Beard stated that these are some of services that the college takes advantage of the Board may not be aware of.

Trustee Proctor stated that this was visited in the Audit Committee a couple years ago and was resolved that the reason for using a travel service was a very cogent one and he is prepared to go along with the recommendation.

Trustee Hollister stated that the time used by an employee to search on the internet is not productive time and is one reason why he would support this proposal. He also stated that he has had awful experiences with online services and although there is a discount, you pay for what you get.

Trustee Rasmusson stated that integrity is worth more than a bargain price and that the college would have no way of policing all of the employees doing their own booking.

Dr. Knight stated that the college could not police that and some person or company would have to manage it.

Trustee Smith stated that in the discussion of the Audit Committee, it was determined there were other requests that needed to be made to a travel agent and Passageways was willing to accommodate the college. She stated that if anyone felt the current accommodations were not being met, those request need to be made known. She stated that she has felt sufficient with Passageway about their willingness to work with the college on those items.

Trustee Woods called for the question.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motion carried.

Action Item – Alcohol Permit Request

IT WAS MOVED by Trustee Hollister and supported by Trustee Woods to approve the Alcohol Permit Request.

Chairperson Canja made a suggestion to limit the permit to Michigan wine to promote the Michigan wine industry.

Trustee Rasmusson stated that the Board should not do anything to discourage the initiative that lies behind the event and dictate what they should do.

Trustee Woods stated that he feels it is okay for the Board to state they have a preference for Michigan wines and that the Chair's recommendation is noted and understood.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motion carried.

Closed Session

IT WAS MOVED by Trustee Woods and supported by Trustee Hollister that the Board go into closed session for the purpose of discussing collective bargaining, the President's evaluation and purchase sale or lease of real property.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motion carried.

The Board entered into closed session at 7:11 p.m.

The Board returned to open session at 8:40 p.m.

Roll call:

Present: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Absent: None

IT WAS MOVED by Trustee Hollister and supported by Trustee Smith to authorize the President to communicate the Board's response to the college attorneys in the matter discussed in Closed Session.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motion carried.

Chairman, Committee and Board Member Reports

Chairperson's Report – Approval of the President's Evaluation Methodology for 2010 – 2011

IT WAS MOVED by Trustee Smith and supported by Trustee Hollister to approve the President's Evaluation Methodology for 2010- 2011 with the addition of a (D) and (E) under the Leadership category: D) Does the President represent the College well? and E) Does the President engage in effective outreach to the community?

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Smith, Woods, Canja

Nays: Rasmusson

Absent: None

The motioned carried.

NOTE: Under Leadership the category would read as follows:

1. Leadership

A) Articulates and promotes the vision of Lansing Community College.

B) Establishes and implements a five year strategic plan.

C) Develops an annual set of goals for Board approval that tie into the strategic plan.

D) Does the President represent the College well?

E) Does the President engage in effective outreach to the community?

IT WAS MOVED by Trustee Woods and supported by Trustee Smith to mutually work with the President on a community survey on institutional performance.

Roll call vote:

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motioned carried.

Chairperson's Report – Amendment to Bylaw 1.8.3 College Business and Travel Related Expenses

Chairperson Canja stated that this is a first read of the proposed amendment to bylaw 1.8.3.

The following in red are the proposed amendments:

1.8.3 College Business and Travel Related Expenses

Trustees shall be eligible for reimbursement or direct payment of college business related expenses they incur as a result of their duties and activities as Trustees. Such eligible expenses shall be set forth in Board policy, which shall also establish approval and audit mechanisms that shall govern payment for such expenses.

Parameters for reimburse allowed:

- a. **Mileage:** Mileage reimbursement be granted to Trustees for any college event where they attend in their official capacity such as Board meetings, committee meetings, graduations or any event where the Trustees get an invitation to attend.
- b. **Cell phone/Computer:** Trustee can receive college issued cell phone and computer as indicated in the proposed policy. College issue cell phone and computer must be used for college business only.
- c. **Expense related to serving on a National Committee:** Trustee participation on national committees related to service as a trustee will be supported by the college, but limited to conference fees, per diems, transportation and lodging. The Board must approve any other expenses in advance.

- d. **Home Internet Service:** Board Members, upon request, will be entitled to access and use the college ISP, a broadband internet service program, provided that:
- (1) The Trustee's access and use of ISP, conforms to, and complies with, the requirements of the ISP contract.
 - (2) The Trustee's entitlement will not exceed the limit of 50 users as specified in the contract.
 - (3) The cost of providing this internet access is already covered by the ISP contract.
 - (4) There are no additional charges to the College for installation, equipment, upgrades, etc.
 - (5) Participating Trustees pay the current semi-annual charge, to offset their personal use of the service. These funds are used toward the annual payment of the ISP contract.
- e. **Community Outreach and Memberships:** Each Trustee shall be reimbursed the cost of attending community outreach meetings and events within the college district where the purpose is to represent the college. Such reimbursement may include monthly or annual membership fees and the cost of meals, if any. Where ever possible, any such memberships shall be held in the name of the college. Each Trustee shall be limited to one of any such membership that is required to be held in the name of an individual Trustee. Any such memberships held in the name of the individual Trustee shall lapse when the person is no longer serving as an elected Trustee or the person must reimburse the college for any remainder of the membership term.

Trustee Canja stated that these amendments are proposed for the purpose of having the college utilize the Board as ambassadors to the community. She stated that this will assist in having the Board members out and about in the community with a message of the college. She further stated that Trustees would be reimbursed the cost of attending different community outreach meetings and events that could include monthly or annual membership fees and the cost of meals.

Trustee Hollister asked if there was a limit to what the annual fee would be.

Chairperson Canja stated that these requests can be subject to Audit Committee approvals.

Trustee Proctor stated that he did not see the necessity of the proposed amendments because the President represents the college and the Chair of the Board who serves as the spokesperson of the Board on these matters. He stated that many Board members are already in community organizations and most of those organizations know that the Trustees are associated with the College and may engage Trustees in conversation about the college. He further stated that he was not sure of the added value of this nominal additional expense.

Chairperson's Report – ACCT Leadership Congress

Chairperson Canja announced that Trustee Smith was elected as Chair of the ACCT Diversity Committee and will also sit on the board of the Association of Community College Trustees. She also announced that Trustee Woods will be serving as Chair of the Central Region Nominating Committee. Chairperson Canja stated that Dr. Knight gave a great presentation on Get a Skill, Get a Job and the attendees appreciated it and there were good comments and questions.

Trustee Meyer stated that he was very impressed with the depth of the program and the lectures he attended were well prepared and felt his attendance was worthwhile.

Trustee Smith stated that for the first time ACCT had a Summit on Completion that she attended. She stated that this is a branch of the White House summit that convened regarding community colleges and completions. She stated the summit was very comprehensive and was impressed with the way ACCT had partnered with President Obama and other groups. She stated that a recap of that summit will be sent out to the colleges. Trustee Smith provided copies of the briefing.

Trustee Woods stated that he brought the financial report and the association report by Noah Brown which he will place with the Board Administrative Assistant. He stated that the Sustainability Workshop present by San Diego Community College was very helpful. He said that he knows the college has talked about "green", but they have a campus that the college might want to look at. Trustee Woods stated that he attended the minority male initiative that is being done at Houston Community College. He also attended a workshop on Hispanic students that talked about code language and how people classified students when they come into the classroom. He stated that he knows Dr. Chase is working on some diversity initiatives, but is concerned about the use of code language and how the use of it effects the assessment and interaction with students. Trustee Woods thinks this is something the college should be sensitive about and have a vision on how to be to ensure the college has a welcoming community environment.

Chairperson Canja stated that she attended workshops on different K-12 initiatives that other community colleges were engaged in and how they were interacting with their K-12 systems and what success they were having.

Trustee Smith submitted copies of the diversity track sessions that were offered and stated that ACCT will post copies of the presentations on their website. She stated that the college and Trustees could benefit from some of them.

Public Comment

There was no public comment.

Adjournment

IT WAS MOVED by Trustee Smith and supported by Trustee Woods that the meeting adjourn.

Ayes: Hollister, Meyer, Proctor, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: None

The motioned carried.

The meeting adjourned at 8:53 p.m.