

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
November 22, 2010

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:04 p.m.

Roll Call

Present: Hollister, Meyer, Rasmusson, Smith, Woods, Canja
Absent: Proctor

Pledge of Allegiance

Trustee Meyer led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Smith and supported by Trustee Hollister that the minutes of the November 22, 2010 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Hollister, Meyer, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: Proctor

The motion carried.

Additions/Deletions to the Agenda

The following additions were made to the agenda:

- Chairperson Canja moved Closed Session to after the Consent Agenda.

Resolution Presentations

Chairperson Canja introduced Representative Joan Bauer.

Representative Joan Bauer: It is indeed a privilege and an honor to be here. I will read a portion of the tribute that I have for Dr. Stanley Chase.

“Let it be known that it is with a strong sense of admiration for all the efforts he’s made on behalf of the Institution of Higher Education that we salute Dr. Stanley S. Chase. His retirement of Lansing Community College as the Senior Vice President marks the end of a dedicated and productive tenure at the college and we are pleased to acknowledge his good work and fine example. Having held a number of positions within LCC and within the field of education generally, Dr. Chase has distinguished himself as a leader. Taking on a multitude of responsibilities with patience, thoughtfulness and a commitment to quality education he began his career as a grade school teacher before moving to a faculty position at Grand Valley State University while concurrently serving as Superintendent of Baldwin Community Schools. It was with this experience that he began his career at Lansing Community College where he served for over a decade with the upmost dedication and commitment to excellence.”

Representative Joan Bauer: Lansing Community College and the community have been very fortunate that Dr. Chase has been with us, using his skills, expertise and commitment to education to help further all the goals that we know are so important to a community and for the students at Lansing Community College.

“In special Tribute therefore this document is signed and dedicated to honor and thank Dr. Stanley S. Chase for his work in the field of Higher Education and in particular his decade of work at Lansing Community College. May we extend our warmest wishes for a happy and healthy retirement.”

Representative Bauer stated that the tribute is signed by Mark Meadow 69th District, Barb Byrum 67th District and State Senator Gretchen Whitmar.

The following resolution was presented to Dr. Chase by the Board of Trustees:

The **Board of Trustees** of Lansing Community College resolves as follows:

WHEREAS, Dr. Stanley S. Chase is a native of Trappe, Maryland, who grew up as the baby of four siblings, spending his childhood years in the arms of a religious grandmother and at the feet of an education-minded grandfather; and

WHEREAS, upon high school graduation, he resisted their influences, choosing instead to work for monetary gain, taking a day laborer job to fulfill his dreams, and agreeing to lay asphalt on a rich man’s tennis court in 100 degree heat; and

WHEREAS, after his first day of work, he returned home and enrolled at Bowie State Teacher’s College in Prince George’s County, Maryland where he earned his teaching certificate, which ultimately led to a distinguished career in education; and

WHEREAS, much of his early life was spent in church, as a young man he further embraced his religion, becoming a man of the cloth in addition to his secular teaching career, where his passion for justice and equality were allowed to flourish; and

WHEREAS, that combination of abilities led him down a righteous path to a 42-year career of serving the spiritual and educational needs of untold numbers of people; and

WHEREAS, that path included more than a decade of service to Lansing Community College, including: Student Relations Director; Interim Registrar; Assistant Dean, Student & Academic Support; Director of Student Judicial Affairs; West Campus Student Services Director; Director of Educational Initiatives; and Senior Vice President of Administration and External Affairs: and

WHEREAS, his “retirement” resulted in his current service as Interim LCC Foundation Executive Director; and

WHEREAS, throughout his LCC career he used his knowledge, his voice, his education, his wisdom, and his self-described “heart for others” to touch the lives of all who knew him; and

WHEREAS, his efforts have been recognized by dozens of organizations, honored by scores of groups, and acknowledged by thousands of individuals; and

WHEREAS, he continues to share his talents throughout our college, our community and our country, while receiving, loving and lifting the hearts and spirits of all those with whom he comes in contact; and

WHEREAS, his loving wife and spiritual partner, Yvette, and their four children and six grandchildren remain the foundation upon which all other of his accomplishments are built; so

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, in recognition of his service, his dedication, and his sincere commitment to Lansing Community College, on behalf of students, faculty, staff and a grateful community, recognize and congratulate Dr. Stanley S. Chase, as he transitions to a new role in building a better future for all.

AND BE IT THUS RECORDED THIS 22nd day of November, 2010.

Limited Public Comment Regarding Agenda Items

Cindy Storie: I’m Cindy Storie, President of the Faculty Association. We are at Fiscal Year 2010 and the faculty at LCC does not have a contract. In 2006, upon ratification of the 2005 – 2010 Collective Bargaining Agreement, the College and MAHE had a joint goal to invest in faculty and academic professionals to achieve external equity with peer institutions, and adequately address internal equity on compensation and benefits for all MAHE bargaining unit members. While we have made strides forward, the fact today show that we have not fulfilled this goal. In 2010, LCC is one of the three largest Community Colleges in Michigan. Yet when compared to peer institutions, Grand Rapids, Oakland, Macomb, Mott, Schoolcraft and Washtenaw Community Colleges, LCC remains below average in both full-time salaries and adjunct pay. So where is the

investment into academics? The College is prioritizing and spending millions of dollars on capital purchases and improvements, external contractors, professional service contracts and unprecedented administrative expansion. Investments must be in the academic professionals who are required to be in the classroom and serving our students in fulfilling the mission of the college. MAHE members have unequivocally stated that it is unacceptable to negotiate any new agreement with the college unless it has an economic component that adequately invests in the teaching faculty and other academic professionals that directly serve our students to move the college forward in fulfilling their mission to the community. On Friday, November 19, MAHE presented an economic proposal for the Board of Trustees to consider that is both fiscally responsible and effectively moves LCC's pay for faculty to a more competitive position with other community colleges. We ask the Trustees to direct the college to prioritize support for academic by accepting this economic proposal to provide competitive salary and pay rates for the teaching faculty and academic professionals directly serving the learning needs of our students and community. Thank you.

PRESIDENT'S REPORT

Informational

President Knight gave the following updates:

- A press conference was held in the University Center to announce LCC's Middle College grant of \$389,989 in partnership with the Ingham Intermediate School District.
- LCC was applauded by the U.S. Department of Energy for its efforts in alternate energy. LCC was cited by the U.S. Department of Energy's Office of Scientific and Technical Information as one of the first colleges in the nation to incorporate alternative energy in its curricula by offering an Associate's Degree in Alternative Energy Engineering Technology, as well as certificates in five alternative energy-related fields.
- The current Fall 2010 enrollment is 22,162 which is a 3.2% increase and the largest numerical increase of any Michigan Community College.
- LCC has a new television show, Capitol Comeback. It focuses on economic and workforce development. Bo Garcia serves as the host. He is interviewing Governor Granholm as his first program.

Informational – Downtown Campus Parking Fees

Ms. Webb-Sharpe presented the proposed downtown campus parking fees. This presentation is on file with the official board meeting materials.

Informational – Monthly Financial Statements

Lisa Webb-Sharpe presented the following monthly financial statements:

1. Statement & Summary as of October 31, 2010 includes:
 - a. Operating and Capital Budgets
 - b. Operating Detail Budgets
 - c. Statement of Revenue, Expenses and Changes in Net Assets
 - d. Balance Sheet
 - e. Plant Funds Statement of Resources and Allocations
 - f. Capital Projects Monthly Reporting

2. Miscellaneous
 - a. Vendor Payments > \$10,000 for the month ended October 31, 2010.
Note: there were no LCC Card Vendor Payments > \$10,000 for the month of October.

3. Fifth Third Bank Investment Accounts Schedule as of October 31, 2010

Ms. Sharpe gave a brief overview on the FY 2010 Budget Amendment.

Discussion followed.

Trustee Woods requested that the President consider convening a budget workshop where the college can identify the priorities the college can afford.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

1. Fiscal Year 2010 Budget Amendment #2
2. Capital Project Budget – Gannon Building
3. Finance
 - a. Invitation for Bids
 - (1) Gannon Mechanical Room 129 Electrical Switchgear Equipment Purchase FY11 in the amount of \$116,352.17. The recommendation was to award the bid to Graybar Electric Company, Inc.
 - (2) Gannon Mechanical Room 129 Electrical & Hot Water Heating System Installation in the amount of \$458,300.00. The recommendation was to award the bid to Superior Electric of Lansing, Inc.

IT WAS MOVED by Trustee Smith and supported by Trustee Hollister to approve the consent agenda items.

Roll call vote:

Ayes: Hollister, Meyer, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: Proctor

The motion carried.

Informational – LCC Recruitment Presentation

Evan Montague presented a LCC recruitment presentation which is on file with the official Board meeting materials.

Discussion followed.

Closed Session

IT WAS MOVED by Trustee Woods and supported by Trustee Hollister that the Board go into closed session for the purpose of discussing collective bargaining and the purchase or lease of real property.

Roll call vote:

Ayes: Hollister, Meyer, Rasmusson, Smith, Woods, Canja

Nays: None

Absent: Proctor

The motion carried.

The Board entered into closed session at 7:20 p.m.

The Board returned to open session at 8:55 p.m.

Roll call:

Present: Hollister, Meyer, Rasmusson, Smith, Woods, Canja

Absent: Proctor

Chairman, Committee and Board Member Reports

Chairman's Report

Chairperson Canja made the following announcements:

- Chairperson Canja removed from the agenda, amendment to Bylaw 1.8.3 and asked that it be placed on the next meeting agenda.
- The National Council for Adults and Experiential Learning selected LCC as the site of one of 20 pilot institutions to participate in the first National Center for Prior

Learning Assessment. This initiative is supported by the Bill and Melinda Gates Foundation and assists adults who have significant life and work experience.

- The Human Resources and Information Technology Services have implemented a new Learning Management System developed in-house that allows employees to register for face-to-face training and complete required online trainings. The system provides an improved user experience and replaces an external service which cost the College more than \$90,000 per year.
- The Banner system was successfully upgraded to version 8.3. Testing of a laptop data encryption software product is underway. The IT Services' Disaster Recovery Plan has been updated and the redesign of the Division's web site has begun. The IT Governance Information Technology Advisory Council has been formed and monthly meetings are being held.
- The Early Learning Children's Community is currently at capacity with 48 preschool children, 12 toddlers, and eight infants. The Lansing Kindergarten program has the capacity to accommodate 25 children and currently has 15 openings.
- The next Board of Trustees meeting will be December 13, 2010.

Committee Reports – Foundation Board Update

Trustee Smith gave the following Foundation Board Update:

- The Foundation met November 18, 2010.
- The Foundation has a new Board Member, Price Dobernick. He is the Business Agent for the United Association of Plumbers & Pipefitters Local 333. Prior to being elected business agent he supervised numerous local projects including the BWL Chilled Water Plant, Spartan Stadium Expansion, Gratiot Medical Center & MSU Wharton Center Expansion. He is also a LCC alumnus and graduated from the Local 333 Apprenticeship at LCC Gannon Votech in 2000.
- Foundation is moving forward on the Year End Appeal.
- The Foundation is working with IPEX consulting to develop a strategic investment strategy.
- The Scholarship Breakfast on September 30, 2010 was well attended. The Foundation has awarded \$625,000 in scholarships to date for the 2010-2011 academic year.
- LCC's Homecoming was expanded from one-day to one-week this year. Several events that took place were:
 - Two basketball games
 - 1st Annual Shop Like a Star, an alumni shopping event at Eastwood Towne Center. There were approximately 200 participants.
- The Four by Eight concert successfully added \$3,500 to the Ron Edwards Fund. They will be having a musical fundraiser on Saturday December 18, 2010, 7:00 pm at Dart Auditorium.
- The Foundation Holiday Open House and Silent Auction will be December 1, 4:30 – 7:30 pm, at West Campus.

- The next Foundation Board meeting is Thursday, January 20, 2011, 7:30 – 9:00 am.

Committee Reports – Career Connection Update

Trustee Meyer gave the following Career Connection Update:

- The Career Connection Board met at Dewitt High School for a presentation from the Dewitt Creativity Group (DCG).
- The main focus of the DCG is to promote student creativity in connection with public service and entrepreneurialism (the development of innovative products and services). Another area of emphasis is to prepare students for the creative economy. This is an economy that requires people to develop knowledge and exercise skills such as: critical thinking, technological proficiency, willingness to accept the differences of others, networking, constant reinvention of the self, and the ability to design and implement innovative concepts/practices. Without these skills and knowledge individuals, communities, and countries will fail to prosper.
- Trustee Meyer stated that it was an incredible presentation that was presented by the two advisors of the group and eight students.

Committee Reports – Audit Committee Update

Trustee Meyer gave the following Audit Committee meeting Update:

- The Committee met on November 1, 2010.
- The meeting minutes were provided to the Trustee for review.

Public Comment

There was no public comment.

Adjournment

IT WAS MOVED by Trustee Woods and supported by Trustee Smith that the meeting adjourn.

Ayes: Hollister, Meyer, Rasmusson, Smith, Woods, Canja
Nays: None
Absent: Proctor

The motion carried.

The meeting adjourned at 9:05 p.m.