

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
January 21, 2009

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:01 p.m.

Roll Call

Present: Canja, Hollister, Lavery, Woods, Smith
Absent: Proctor, Rasmusson

Pledge of Allegiance

Trustee Hollister led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED by Trustee Canja and supported by Trustee Lavery that the minutes of the December 5, 2008 Ad Hoc Committee meeting and the December 8, 2008 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Canja, Hollister, Lavery, Woods, Smith
Nays: None
Absent: Proctor, Rasmusson

The motion carried.

Additions/Deletions to the Agenda

The following additions were made to the agenda:

- Trustee Lavery asked to make an Audit Committee update.

There were no objections.

Limited Public Comment Regarding Agenda Items

Beckie Beard: Hello my name is Beckie Beard, President, LCC Administrative Association.

In fall 2008, Dr. Knight invited the campus to send cost saving ideas to his office.

I am here tonight to offer the participation of LCC AA members in any discussion or consideration of these ideas and to participate in a collaborative manner toward responding to the structural deficit Dr. Knight has identified to the college.

We welcome an opportunity to be a part, and to partner in any way.

Thank you.

Trustee Woods asked Ms. Beard if she had offered any suggestions.

PRESIDENT'S REPORT

Strategic Update Report – BCI Update

Bo Garcia presented a PowerPoint presentation that is on file with the official Board meeting materials.

Discussion followed.

Strategic Update Report – Student Presentation

The Criminal Justice Club Advisor, James Bender and President, Chelsea Cummings, gave the following presentation:

- Past Projects
 - ✓ Bike rodeo and Helmet give away.
- Present Projects
 - ✓ Student Outreach Activities
 - Basketball Tournaments
- Future Projects
 - ✓ Special Olympic Torch run
 - ✓ Three on Three Basketball
 - ✓ Create a Face Book account for Club

Discussion followed.

Strategic Update Report – Public Opinion Survey Results, EPIC MRA

Mr. Bernie Porn, President of EPIC-MRA, presented a PowerPoint presentation that is on file with the official Board meeting materials.

Discussion followed.

Strategic Update Report – Monthly Financial Statements

The following Financial Statements were presented for information and are detailed in the Board packet:

1. Statement & Summary as of November 30, 2008 includes:
 - a. Operating and Capital Budgets
 - b. Operating Detail Budgets
 - c. Statement of Revenue, Expenses and Changes in Net Assets
 - d. Balance Sheet
 - e. Resources and Allocations Plant Funds
 - f. Capital Projects Monthly Reporting
2. Purchasing Report(s) including:
 - a. Sole Source Purchases for December 2008
3. Purchase Orders Over \$100K - January-December 2008
4. Miscellaneous
 - a. Vendor Payments > \$10,000 for November, 2008
5. LCC Holdings as of November 30, 2008

Action Items – Consent Agenda

The following items were presented under a consent agenda:

1. Budget Proposals
2. Request for Proposals
 - a. Build or Buy Parking Structure in the amount of \$330,000 for Option #1 – Design New Parking Structure or \$255,000 for Option #2 – Renovation of Existing Parking Ramp. The recommendation was to award the proposal to Rich & Associates.
 - b. Management Consulting Services in the amount not to exceed \$350,000.

IT WAS MOVED by Trustee Hollister and supported by Trustee Canja to approve the President's action items.

Roll call vote:

Ayes: Canja, Hollister, Lavery, Woods, Smith

Nays: None

Absent: Proctor, Rasmusson

The motion carried.

Chairman, Committee and Board Member Reports

Chairman's Report

Chairperson Smith made the following announcements:

- 2009 Distinguished Alumni Award nominations are due March 13, 2009.

Committee Reports – Audit Committee Update

Trustee Lavery gave the following Audit Committee Update:

- The January 12, 2009 Audit Committee was cancelled.
- Received several notifications of bids that went from under \$100,000 to over \$100,000. According to Board policy the Audit Committee has to be notified. The current policy states that when a bid increases from under \$100,000 to over \$100,000 that the Board has 15 days to respond. Trustee Lavery feels this is not enough time and recommends that the Board approves a change, put together by the Audit Committee, to the current policy.

Public Comment

There was no public comment.

Adjournment

IT WAS MOVED by Trustee Woods and supported by Trustee Hollister that the meeting adjourn.

Ayes: Canja, Hollister, Lavery, Woods, Smith

Nays: None

Absent: Proctor, Rasmusson

The motion carried.

The meeting adjourned at 7:13 p.m.