



**NOTE: Dinner will be served at 5:00 p.m. in the Administration Building, Room 306.**  
*\*Note: Mike Hansen, President of MCCA, will be joining the Board for dinner.*

## **AGENDA**

Board of Trustees Meeting  
February 19, 2007  
6:00 p.m.

### **Regular Meeting**

#### **Policy**

- I. Call to Order by Chairman
- II. Roll Call by Secretary to the Board
- III. Pledge of Allegiance
- IV. Additions/Deletions to the Agenda
- V. Limited Public Comment Regarding Agenda Items
- VI. Chairman, Committee and Board Member Report
  - A. Chairman's Report
    1. Action Items GP-303
      - a. Vice Chair Resignation
      - b. Amendment to Bylaw 1.5.2
      - c. 2007 Board of Trustees Meeting Calendar GP-306
      - d. Mercer Group Professional Services
    2. Information and Announcements
      - a. 2007 Election Process Cycle for Board of Trustees
      - b. 50<sup>th</sup> Anniversary Celebration
      - c. Ethics Policy Development
      - d. Associate General Counsel Job Duties
      - e. Other
  - B. Committee Reports GP-304
    1. Trustee Rasmusson – Finance Committee Report GP-305
    2. Trustee Smith – Personnel & Compensation Committee Report GP-305
  - C. Board Member Reports

1. Trustee Proctor
    - a. Presidential Search Update
    - b. Workforce Development Board Report
  2. Trustee Smith
    - a. Michigan Community Colleges Association  
MCCA Winter Meeting
    - b. Association of Community College Trustees  
2007 ACCT Legislative Summit
  3. Trustee Pelleran
    - a. Use of Consultants Resolution GP-301
    - b. College Communications GP-301  
(Resolution to amend Board Bylaw 1.2.3, 1.7.5 & 1.7.6)
    - c. Board Development GP-301
- VII. President's Report
- A. Strategic Update Report EL-206
  - B. Action Items\*
    1. Approval of Minutes – January 16, 2007 Regular Meeting
    2. HHS Third Floor Capital Outlay Request
    3. Bond Authorization Resolution
    4. Purchase of Real Property Resolution
    5. Course Fee Request for Honors 151 and Honors 152
    6. eArmyU Registration Fee Waiver
- VIII. Closed Session\*
- A. Litigation Update
  - B. Purchase of Real Property
- IX. Public Comment
- X. Board Evaluation
- XI. Adjournment

*\*Motion to accept.*



## BOARD OF TRUSTEES PLANNING CALENDAR

*New items are in BOLD*

### February 2007

- Mon., Feb. 19           Regular Board of Trustees Meeting
- Sat., Feb 25            LCC Performing Arts Program  
La Batterie 2007 Drum Extravaganza  
Dart Auditorium – 3:00 p.m.
- Tues., Feb 27         LCC Performing Arts Program  
LCC Jazz Ensemble  
Dart Auditorium – 7:30 p.m.

### March 2007

- Fri., Mar 2**           LCC Performing Arts Program  
A Woman's History Month Celebration  
LCC Concert Choir  
Dart Auditorium – 8:00 p.m.
- Sun., Mar 4**           LCC Performing Arts Program  
Lansing Symphony Big Band  
Dart – 3:00 p.m.
- Mon., Mar 19           Regular Board of Trustees Meeting
- Mar 23 - 24**           LCC Performing Arts Program  
The Crucible  
Dart Auditorium – 8:00 p.m.
- Sun., Mar 25**         LCC Performing Arts Program  
The Crucible  
Dart Auditorium – 2:00 p.m.
- Mar 30 – 31**         LCC Performing Arts Program  
The Crucible  
Dart Auditorium – 8:00 p.m.

*(As of 4/12/06)*

\*Please call 483-5252 for tickets or reservations no later than one week prior to event.

**April 2007**

- Apr 6 - 7** LCC Performing Arts  
Musical Theatre Scenes  
Dart Auditorium – 8:00 p.m.
- Mon., Apr. 16 Regular Board of Trustees Meeting
- Apr 20 – 21** LCC Performing Arts Program  
Free Fall  
Dart Auditorium – 8:00 p.m.
- Sun., Apr 22** LCC Performing Arts Program  
Free Fall  
Dart Auditorium – 2:00 p.m.

*(As of 4/12/06)*

\*Please call 483-5252 for tickets or reservations no later than one week prior to event.

## 1.5 **MEETING PROCEDURE**

### 1.5.2 Order of Business

The Chairperson, upon taking the chair, shall call the members to order on the appearance of a quorum. The order of business for Regular Meetings shall be as follows:

- I. Call to Order;
- II. Roll Call;
- III. Pledge of Allegiance
- IV. **Approval of Minutes**
- V. Additions/Deletions to the Agenda;
- VI. Limited Public Comment Regarding Agenda Items;
- VII. **President's Report,**
  - A. Informational,
  - B. Action Items;
- VIII. **Chairperson, Committee, and Board Member Reports,**
  - A. Chairperson,
  - B. Committee
  - C. Board Members;
- IX. Public Comment;
- X. Board Evaluation
- XI. Adjournment

*(Amended 10/17/05; 9/18/06 2/19/07)*

**Tentative**  
**Board of Trustees Meeting Calendar**  
**2007 – 2008**

Monday, September 17, 2007

Monday, October 15, 2007

Monday, November 19, 2007

Monday, December 10, 2007 (2<sup>nd</sup> Monday due to Holiday)

**Organizational Meeting**

Tuesday, January 22, 2008 (MLK Holiday on Monday)

**BALIGAD & HIRSBRUNNER, P L C .**

4 5 1 5 - B W E S T S A G I N A W , S U I T E 2 0 5

L A N S I N G , M I 4 8 9 1 7

P H O N E : ( 5 1 7 ) 3 2 3 - 6 3 3 0 F A X : ( 5 1 7 ) 3 2 3 - 6 4 5 4

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*Beverly Baligad, Attorney at Law*

*Email: [bev@michlaw.org](mailto:bev@michlaw.org)*

*cell: (517)775-2530*

February 5, 2007

Lansing Community College  
Board of Trustees

**Re: Additional Hours for Mercer Group**

Dear Trustees:

I was asked to provide information regarding additional hours needed for Mercer Group's professional services during the month of September, 2006. 5.5 hours were billed by Mercer Group (billing date September 30, 2006) which included time that Ms. Lazar spent meeting with me, phone calls, emails, follow-up research on the policies being questioned, and appearances at both the Special Meeting on September 18, 2006 as well as the Regularly Scheduled Board meeting on September 18, 2006 made by Ms. Lazar. It is my understanding that these final hours as well as the 5% expense fee billed by Mercer Group will need to be approved by the Board in order for this final bill to be paid. Therefore, I respectfully ask that the Board approve this final bill from Mercer for the listed amount.

If you have any questions regarding this matter, please feel free to contact me at any time.

Best regards,

Bev Baligad  
Attorney at Law

cc: file; JL

## **Use of Consultants Resolution**

**Be it resolved that the LCC Board of Trustees adopts the following language as an amendment to its by-laws:**

*Consultant Expenses: The Board may hire external consultants, such as outside counsel and accountants. The full Board will meet before a consultant is hired to determine the scope of the issues to be addressed by the consultant, the consultant's budget, and the scope of contact with the Board. One Board member may be authorized as the primary contact with the consultant. If time constraints preclude a meeting of the full Board to discuss hiring the consultant, the Executive Committee may meet to approve the initial contact with the consultant, but may not authorize an expenditure of more than \$1,000 to a consultant without the approval of the full Board. The consultant's work product shall be written and shall be immediately transmitted to all Board members upon completion of the requested work. All payments to consultants hired by the Board shall be deducted from the Board's budget. Board funds may not be expended to address an issue only applicable to one Trustee.*

## **College Communications Resolution**

Be it resolved by the Lansing Community College Board of Trustees that the Chairperson be the spokesperson for the Board and that the President be the official spokesperson for the College. The current language lacks clarity. To that end, we amend the LCC Board Bylaws in 1.2.3 and 1.7.6 as follows:

Amend 1.2.3., third sentence, delete “Community College” and insert “Board” to read, “...shall act as the spokesperson for the Board,”

Amend 1.7.6, by deleting the section and inserting, “ The President, or their respective designee, shall be the spokesperson to the media on College matters. The Chairman shall be the spokesperson to the media on Board-related matters. In most cases, Board members should refer inquiries from reporters to the President through the Board Liaison. The Board Liaison will consult with the Board Chairman, as necessary, to learn the Board’s position and relate that to the President for appropriate response. The goal is to speak with one voice and to remove the potential for conflicting statements.

## **College Board Development Resolution**

Be it resolved by the Lansing Community College Board of Trustees to amend Board Bylaw 1.1.7 by deleting the entire section and renaming it Board Member Development with the section to read as follows:

The Chairperson of the Board, in collaboration with the Board Liaison and the President, shall provide board development workshops for the entire Board as follows:

1. An orientation workshop for the entire Board in January after an election. The workshop would review: statutory requirements of the Board (and officer responsibilities) as outlined by the Community College Act, the Open Meetings Act, the Freedom of Information Act, Board Bylaws and Governance Policies; Board functions including rules of procedure through bylaws and Robert's Rules of Order; the College's Budget, Strategic Plan, general organization, current and planned programs and development, and major problems facing the college; review administration/board relations.
2. Budget workshop in March to review the College budget process and revenues; review Audit and Finance Committee processes; and to have a brief review of statutory requirements that were discussed in January; review administration/board relations; and suggest other areas for future Board development.
3. June Board Development workshop. Review Personnel and Compensation Committee processes; review college policies for implementation or amendment; brief review of statutory requirements; review administration/board relations; other items brought forward from March.
4. September Board Development workshop. Brief review of statutory requirements; other items brought forward from summer.
5. Other orientation workshops whenever a new member is appointed to full an unexpired term.

**LANSING COMMUNITY COLLEGE  
CAPITAL PROJECTS PROPOSAL  
January, 2007**

**HHS THIRD FLOOR**

	<b>Project Proposed Budget</b>
Design Fees	210,000
Capital Equipment	500,000
Construction Costs	1,815,000
Contingency	115,000
Total Capital Project	<u><u>2,640,000</u></u>
Projected annual Operating	<u><u>80,000</u></u>

**Board of Trustees  
Lansing Community College**

**RESOLUTION TO AMEND  
RESOLUTION AUTHORIZING ISSUANCE AND SALE OF  
COLLEGE IMPROVEMENT BONDS**

WHEREAS, on September 18, 2006, the Board of Trustees of Lansing Community College (the "College") approved a resolution (the "Bond Resolution") authorizing issuance and sale of the College's Community College Bonds (General Obligation Limited Tax) (the "Bonds") in one or more series in the aggregate principal sum of not to exceed \$20,000,000; and

WHEREAS, the Bond Resolution provided that the Bonds were authorized for the purpose of paying costs to acquire and construct the following permanent improvements: completion of the third floor of the Health and Human Services Building; acquisition and construction of a University Center in partnership with the State of Michigan; renovation of the Carnegie Library building; acquisition, design, and deployment of the Banner software systems and any related hardware; construction of a surface parking lot to provide parking for the University Center and Health and Human Services Building third floor operations; acquisition of land for College facilities; and acquisition and construction of a facility for the performing arts and hospitality programs (collectively, the "Improvements"); and

WHEREAS, the Board of Trustees wishes to amend the Bond Resolution to increase the maximum principal amount of the Bonds which may be issued from \$20,000,000 to \$28,000,000 in order to include financing additional costs of the Improvements and the costs of acquiring a building and the site therefor adjacent to the College's main campus.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The defined term "Improvements" as used throughout the Bond Resolution is hereby amended to add acquisition of a building and the site therefor adjacent to the College's main campus to be used as a College facility.

2. The first paragraph of Section 1 of the Bond Resolution is hereby amended to read as follows:

In order to finance the acquisition, design, deployment, and construction (including construction of renovations) of the Improvements, all of which are permanent improvements that the College is authorized to make under Act 331, the Board of Trustees hereby authorizes issuance of Bonds of the College in two or more series in the aggregate principal sum of not to exceed Twenty-Eight Million Dollars (\$28,000,000). The Bonds shall be issued for the purpose of paying all or part of the costs of acquiring and constructing the Improvements, including the costs incidental to the issuance, sale and delivery of the Bonds.

The remaining paragraphs of Section 1 of the Bond Resolution are not amended other than as a consequence of the increase of the maximum amount of Bonds and the amendment to the defined term "Improvements."

3. The College hereby makes the following declaration of intent for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code:

(a) The College reasonably expects to reimburse itself with proceeds of debt to be incurred by the College for the expenditures made to pay certain costs associated with the acquisition of a building and the site therefor adjacent to the College's main campus and the additional costs of the Improvements, which expenditures were or will be paid subsequent to sixty (60) days prior to the date hereof from the general funds or capital fund of the College.

(b) As of the date hereof, the maximum principal amount of debt expected to be issued for reimbursement purposes, including reimbursement of debt issuance costs, to finance the Improvements is increased to \$28,000,000.

(c) A reimbursement allocation of the expenditures described in paragraph (a) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date such Improvements are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the College's use of the proceeds of the debt to be issued for the Improvements to reimburse the College for a capital expenditure made pursuant to this resolution.

(d) The expenditures for the Improvements are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of "placed in service" under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(e) No proceeds of the borrowing paid to the College in reimbursement pursuant to this resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in (c) above.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of Lansing Community College, State of Michigan, at a Regular Meeting on Monday, February 19, 2007, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of the meeting were kept and will be or have been made available as required by said Act 267.

I further certify that Notice of this meeting was posted pursuant to the requirements of Section 308, Act 34, Public Acts of Michigan, 2001, as amended, not less than 18 hours prior to the meeting, in the form attached hereto as Exhibit A.

I further certify that the following Members were present at said meeting: \_\_\_\_\_  
\_\_\_\_\_ and that the following Members were absent:  
\_\_\_\_\_.

I further certify that Member \_\_\_\_\_ moved for adoption of said resolution and that Member \_\_\_\_\_ supported said motion.

I further certify that the following Members voted for adoption of said resolution: \_\_\_\_\_  
\_\_\_\_\_ and that the following Members voted against adoption of said resolution: \_\_\_\_\_.

\_\_\_\_\_  
Secretary, Board of Trustees  
Lansing Community College

EXHIBIT A

MEETING NOTICE  
**Board of Trustees**  
**LANSING COMMUNITY COLLEGE**

At the Regular Meeting of the Board of Trustees of Lansing Community College to be held on Regular Meeting on Monday, February 19, 2007 at 6:00 o'clock p.m. prevailing Eastern Time, in the Administration Building Board Room, located at 610 N. Capitol Avenue on the downtown campus of Lansing Community College, the Board of Trustees will consider an amending resolution which would increase the amount bonds previously authorized to be issued. The bonds will contain a limited tax full faith and credit pledge of the College.

THIS NOTICE is given pursuant to the requirements of Section 308, Act 34, Public Acts of Michigan, 2001, as amended.

Proposed Additional Course Fee Changes  
Effective Summer/Fall 2007

Course Code	Course Title	Credit	Current Fee	New Fee	Projected Revenue	Comments
HONR151	Honors Colloquy I	1	20.00	0.00	-440.00	This fee helped defray the cost of honoraria for guest speakers. The honoraria are no longer routinely provided.
HONR152	Honors Colloquy II	1	20.00	0.00	-280.00	This fee helped defray the cost of honoraria for guest speakers. The honoraria are no longer routinely provided.
				Total:	-720.00	

## eArmyU Registration Fee Waiver

The eArmyU program, which LCC participates in, is making some changes to their program. The current agreement has been in place for several years. Under this agreement, LCC charges these students \$145/credit, but does not charge course fees or registration fees. The College is being asked to sign a new Memorandum of Understanding.

Beginning Fall 2007, LCC will be able to charge eArmyU students our current out-of-state tuition (or out-of-district, if appropriate) as well as online fees, course fees, and facility fees, but not the registration fee or graduation fee. While this is not a change in policy, since the College is currently not charging these students the registration fee, this new Memorandum of Understanding represents an opportunity for reaffirmation of this exception.

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
January 16, 2007

**Regular Meeting**  
Unadopted Meeting Minutes

**CALL TO ORDER**

The meeting was called to order at 6:07 p.m.

**ROLL CALL**

Present: Brannan, Pelleran, Proctor, Rasmusson, Smith, Laverty  
Absent: Canady

Trustee Rasmusson left at 7:15 p.m.  
Trustee Pelleran left at 8:40 p.m.

**PLEDGE OF ALLEGIANCE**

Trustee Brannan led the pledge of allegiance.

**ADDITIONS/DELETIONS TO THE AGENDA**

None

**LIMITED PUBLIC COMMENT REGARDING AGENDA ITEMS**

Chairman Laverty apologized, for the remarks he made on November 20, 2006, to Trustee Pelleran, the Board, College and Community. He stated that as a leader, in the future, he will walk away from such situations. He further commented that life is 10% what happens to you and 90% of how you react to it.

Mr. Michael Nealon presented the Board with the 2006 Business Arts Award the College received from the Arts Council of Greater Lansing on December 5, 2006. The Arts Council recognized Lansing Community College for the advancement of arts and culture in the greater Lansing region for much of its 50 years existence. The College was also recognized for its priority to enhance the cultural quality of life in the region through academic and community programming, sponsorships of local arts and cultural events and organizations, and special initiatives that have significantly contributed to the ongoing artistic and cultural needs of the community. Mr. Nealon highlighted the initiatives and achievements that were

noted as examples of Lansing Community College's dedication of nurturing the Arts in our community.

Alex Azima addressed the Board on the Naming of Facilities Policies. Specifically under the guidelines where it states this item is usually reserved for the College President or member of the College Board of Trustees. He urged the Board to broaden the language to include anyone who satisfies certain criteria that would include long service, outstanding contributions and etc. He stated that when he was first hired full-time he wanted to recognize his predecessor who started the Physics program at the college. At the time this idea was not accepted. With the new policy he is pleased to see that there is recognition of faculty professionalism on campus and that the Board was extending more respect to the faculty on campus. Alex stated that he was grateful to Claude Watson, who started the physics program and was grateful to the foundation that he laid. He proposed to the Board naming a laboratory the "Claude M. Watson Laboratory of Physics". He wanted to make sure that this policy did not preclude this and announced he has submitted his request to the Deans and that he has the support of the Physics faculty, his Chair and Dean and hopes to have the support of the President and the Board of Trustees.

Josh Lord submitted a lawsuit on behalf of Todd Heywood to the Board of Trustees. An official copy of the lawsuit is on file with the official Board Meeting Materials.

## **CHAIRPERSON, COMMITTEE AND BOARD MEMBER REPORTS**

### **Chairperson Laverty**

#### ***Draft Proposal 2 Resolution***

Chairman Laverty presented the draft of the Proposal 2 Resolution.

Lansing Community College exists to serve the community and all its members. Therefore, LCC values the uniqueness of each person and is committed to creating an environment that supports equal opportunity for all students and employees. The U.S. Supreme Court has ruled on diversity and recognized that inequality due to race or ethnicity still exists and we must continue to support the value of ensuring that every person in Michigan has an opportunity to better herself or himself.

WHEREAS, assuring access to educational opportunity to all is a core value of our college institution and community;

WHEREAS, diversity in our workforce and education institutions benefits all citizens:

WHEREAS, discrimination still exists;

WHEREAS, on November 7, 2006, a majority of electors adopted Proposal 06-02, a proposal to amend the Michigan Constitution of 1963 to prohibit government programs that grant preferential treatment to groups or individuals based on their race, gender, color, ethnicity or national origin for public employment, education or contracting purposes;

WHEREAS, the adoption of Proposal 06-02 may impact the programs and activities of educational institutions, i.e., Lansing Community College;

WHEREAS, no ballot initiative can take away Lansing Community Colleges' core values;

WHEREAS, the college is resolved to maintain our active role in addressing the inequalities, both large and small, that plague our society and that from time to time manifest themselves on our campus;

WHEREAS, the continued promotion of diversity at the college is a vital component in our educational efforts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Lansing Community College, will continue to support equal opportunity and efforts to enhance cultural diversity at Lansing Community College.

MOVE by Trustee Pelleran and supported Trustee Smith to adopt the Resolution on Equal Opportunity and Diversity for all Students and Employees.

The floor was opened for discussion.

The following was raised from the motion:

- Trustee Smith was glad to see that the Board is still supporting diversity in light of Proposal 2, and thinks that LCC as well as other institutions and agencies throughout the state are going to be dealing with how to promote diversity. She thanked the staff for the resolution brought forth.
- Chairman Laverty stated that James Humphries worked on the resolution and that it was viewed by Foster, Swift Collins and Smith as well.

Roll call vote:

Ayes: Brannan, Pelleran, Proctor, Rasmusson, Smith, Laverty

Nays: None

Absent: Canady

Motion carried.

***Draft Naming of Facilities Policy***

Chairman Laverty presented the draft policy to the Board. This policy is on file with the official Board meeting materials.

MOVED by Trustee Smith and supported by Trustee Proctor to adopt the Naming of Facilities Policy.

The floor was opened for discussion.

The following was raised from the motion:

- Trustee Pelleran asked what other institution the College looked to for examples.
- Sue Fisher responded that the numbers they came up with are the standard from all the other Community Colleges that were sampled.
- Trustee Smith commented that this policy is in line with what other colleges already have and that Lansing Community College is just coming up to speed for having a guideline to being able to name buildings.
- Trustee Pelleran asked for interpretation of the word license under Permanency of Names.

“When a Gift from a corporation is involved, the corporation shall be given the opportunity to purchase a naming *license*”.

- Sue Fisher responded that the word “license” refers to a signed formal agreement between Lansing Community College and the Donor in recognition of the financial gift for the purpose of naming the room or building. It is a signed document between the Board of Trustees and the Donor.

- Trustee Smith requested that a provision be made under Responsibilities, letter F, to address if there is not a consensus with the Board and the President.

The College President and/or the College Board of Trustees reserve the right to consider any and all factors regarding the privilege of name association with the program, fund or physical aspect of Lansing Community College as particular acts and circumstances warrant. Decisions will be made consistent with the stated mission of Lansing Community College.

- Trustee Pelleran recommended a friendly amendment to drop the “or” so that it would read “The College President and the College Board of Trustees.
- The friendly amendment was accepted by Trustee Smith.

MOVED by Trustee Smith and supported by Trustee Proctor to adopt the Naming of Facilities Policy.

Roll call vote:

Ayes: Brannan, Pelleran, Proctor, Rasmusson, Smith, Laverty

Nays: None

Absent: Canady

Motion carried.

### ***Calendar of Meetings***

Chairman Laverty presented the tentative 2007 – 2008 Board of Trustees Meeting Calendar. He stated that the meetings are usually held the third Monday of the month. The two exceptions to those dates were Monday, December 10, 2007, due to the holidays and Tuesday, January 22, 2008, due to the MLK Holiday.

Trustee Pelleran suggested since the Organizational meeting is moved to January of every calendar year that the Board look at making the calendar based on the start of the Organizational meeting rather than our school calendar. She suggested that at the Organizational meeting, that new Board would set the calendar for the remainder of the year.

### ***Inappropriate Use of Campus Communications***

Chairman Laverty stated that on December 15, 2006 a Campus Wide Communication was put out by one of the Trustees. He asked the President if she had been aware of it and she had not. Neither the Chair nor the other Board members had been made aware of the communication going out. Trustee Pelleran's communication that went out was to further clarify the President's contract which the Board had approved. Chairman Laverty felt that there had been an effort by Trustee Pelleran to be the spokesperson for the Board. He stated that he did not see a need to use the campus wide system and if so he would want to ensure that the President was in agreement with it.

Trustee Pelleran apologized to the Chair if she was out of line.

Trustee Smith stated that she believed it was an inappropriate use of the campus communications. She further stated that because they are a Board and speak as a Board, she cautioned the Board that if communications go out that there is Board approval. She further stated that there is a communication process in their Bylaws and that the Board should try to work within them.

### ***Information and Announcements***

Chairman Laverty attended the following event:

- 40<sup>th</sup> Regional Fire Academy Graduation, December 14, 2006.

Chairman Laverty presented the following documents to the Board.

- What Michigan Needs to Compete
- Performance Indicators Task Force, Proposal and Recommendations
- A book entitled "Tough Choices, Tough Times". This is the report of new commission on the skills of the American workforce.

### **Committee Reports**

#### ***Finance Committee – Trustee Rasmusson***

Trustee Rasmusson reported that the Finance Committee met on January 16, 2007 at 4:00 p.m. He thanked and recognized the work of the accounting staff.

Trustee Brannan presented the Board with the following resolution from the Finance Committee.

With respect to Fiscal Year 2007 the Board approved the transfer of funds from an available fund balance to cover the cost of correcting Federal Student Financial Aid errors and approves the College's payment of errors in such aid. In addition to that with respect to the amended to the Capital Project Outlay the Board approves the increase of dollars for the Banner implementation which includes all estimated personnel cost related to the implementation and adjustments due to continuing development of this project plan.

MOVE by Trustee Brannan and support by Trustee Rasmusson to adopted the resolution by the Finance Committee.

The floor was opened for discussion.

The following was raised from the motion:

- Trustee Pelleran asked why this resolution is necessary.
- Trustee Rasmusson responded that this is a house keeping chore to facilitate squaring the books with the Federal Government on Student Financial Aid from the last fiscal year and to have a new way of accounting for and planning for the expenses for software in the future.

Roll call vote:

Ayes: Brannan, Pelleran, Proctor, Rasmusson, Smith, Laverty

Nays: None

Absent: Canady

Motion carried.

Chairman Laverty commended Catherine Fisher for the outstanding job she has done.

### ***Personnel & Compensation Committee – Trustee Smith***

Trustee Smith reported that the Personnel and Compensation Committee met on January 11, 2007.

She presented a summary of the meeting highlights. There were four reclassification positions that were forwarded to the Committee for approval.

MOVED by Trustee Smith and supported by Trustee Rasmusson for the approval of the four reclassification positions.

The floor was opened for discussion.

The following was raised from the motion:

- Trustee Pelleran asked what would happen next on the four positions that were being reclassified.
- Trustee Smith responded that these classifications were a result of the President's reorganization.

Trustee Smith clarified that these reclassification positions did not need to be approved by the Board and rescinded the motion made.

There were no objections from the Board to rescind the motion.

The minutes from the Personnel and Compensation Committee meeting are on file with the Official Board Meeting materials.

***Audit Committee – Trustee Brannan***

Trustee Brannan reported that the Office of Internal Auditing will continue to look at the policies the Board has adopted and the implementation of such policies.

He also reported that Hoa Nguyen, Director of Internal Auditing, presented him with the Banner ERP Implementation Risk Management Plan.

Trustee Pelleran asked if there was a timeline on the policies implementation and a progress report for the Board.

Trustee Smith asked the Chair if the implementation of the new policies would be handled by the Board Liaison/Assoc. General Counsel.

The Chair suggested that there be a meeting with the President, and Bev Baligad, James Humphries to find out where the College is with the implementation.

The President agreed that there needs to be a meeting and that currently the policies are in various stages. She also mentioned that there will be new policies brought forth to the Board with regards to the Human Resource area. The President is not sure what the work would be for Mr. Humphries. She requested that the Board continue to work on policies but that the College wants to take ownership in implementing and operationalizing the policies.

## **Board Member Reports**

### ***Workforce Development Board – Trustee Proctor***

Trustee Proctor reported that a few months ago there was some concern expressed about College's administration of the Work First grant. The College was requested to answer some questions to the Accountability Committee of Capital Area Michigan Works. He reported that the College answered those questions to the satisfaction of the Accountability Committee.

### ***Presidential Search Update – Trustee Proctor***

Trustee Proctor reported that at the November 1, 2006 Special Board of Trustee Meeting he presented the following status update regarding the Presidential Search. Included in his remarks were the following observations:

1. The Board needs to identify at the outset the shared values or outcomes associated with the search.
2. The Board needs to evaluate the college and where it needs to go.
3. The reputation of the Board is the second most important factor considered by candidates.
4. Recent publicity regarding discord between Board members has done serious damage to our efforts to have a successful Presidential search within the timeframe the Board initially set.
5. Unless the Board can resolve its internal disputes the Presidential search will not be successful.
6. Dealing with and resolving these disputes will require a commitment to do so.
7. Participating in a series of workshops designed to focus the Board's attention on (1) their proper roles and responsibilities, (2) the selection of the college's President and (3) developing trust and relationships that are imperative for us to move forward.

He stated that at that time he recommended that the search process be delayed until the Board participated in a series of workshops conducted by Greenwood & Associates, the Presidential Search consultants. This recommendation was based in part on the recommendation of the Search Committee. The Committee feels that the Board needs to reconcile its differences in order to have a successful

search. Trustee Proctor mentioned that at a previous meeting representatives of Greenwood & Associates addressed the Board via conference call and shared information about the search process and the need for the Board to engage in workshops or series of workshops designed to address Board members relationship and other issues. Jan Greenwood noted that some of the then current events regarding the Board had impacted the Presidential Search. At that time the consultants targeted January as the start of the workshops. Trustee Proctor stated that efforts to schedule to workshops to date have been unsuccessful. An attempt was made to schedule the workshops in February but only four Trustees were available on the date tentatively identified.

He spoke with Jan Greenwood on Sunday to give her an update as to what has been going on recently and to discuss rescheduling the workshops for either March or April. Ms. Greenwood will be calling each Board member to discuss the search process and the importance of the workshops. Additionally the Search Committee will be regularly informed about the status of the search process.

Trustee Proctor stated that there appears to be some confusion regarding rather a search for a President of Lansing Community College continues. He further stated that the confusion may be in part from the action taken by the Board at its December meeting in which the Board entered into an employment agreement with Judith Cardenas to secure her services as Lansing Community College's President. The agreement covers the term commencing January 1, 2007 and expiring on June 30, 2008. The agreement also provides, even assuming a new President is hired during the term, that the agreement will remain in effect until its termination or expiration. Dr. Cardenas shall work with any newly hired President of Lansing Community College during a transition period which shall extend until the termination or expiration of the agreement or until such early times as the parties may mutually agree. Trustee Proctor stated that the terms of this agreement, more than implicitly indicate the Board has not abandon the search for a President. He further stated that the search process was suspended for the reasons previously stated. Trustee Proctor stated that it is unlikely, given the present circumstances, that the Board could complete the search process in accordance with the original timeline. He continued that per that timeline the Board would have been interviewing individual finalist this month and next month and making selection and executing employment agreement by April with a start date of July 1, 2007 for the new President. He stated that in the meantime, Lansing Community College needs a leader as President. And whether President Cardenas becomes a candidate for Lansing Community Colleges Presidency beyond June 30, 2008 is her decision.

Trustee Smith thanked Trustee Proctor for clarifying the issue as to whether or not the Board will continue with the search. She stated that she had been approached by many in the community and that there was a commentary in the

LSJ as to the feeling of the community. She was very glad that tonight the Board is bringing clarity to the issue and that the Board is continuing with the search. It is not because they are not pleased with President Cardenas's present performance.

***Report from Lyn Beekman – Trustee Proctor***

Trustee Proctor reported that the Board agreed to engage the services of a consultant to conduct an investigation of a complaint that was filed with Trustee Proctor by Vice Chair Kathy Pelleran against the Chair, Chris Laverty. The Board engaged the services of Lynn Beekman and Mr. Beekman issued a report to Trustee Proctor. Immediately upon his receipt of this report he passed it on to the Chair and Vice Chair. Last Monday he forwarded a copy of that report to the remaining Board members.

Chairman Laverty asked if Trustee Proctor distributed the report to anyone else outside of the Board or to the media.

Trustee Proctor responded that the report was not forwarded to anyone else.

Chairman Laverty stated that the report was of a sensitive and confidential nature and questioned how the media would have gotten it. He further stated that it would appear that someone on the Board gave the report to the media. He further stated that when the Board is trying to work on communication and trust, it is hard to develop that when things are not kept confidential. He also mentioned several areas in the Board's bylaws that mention confidentiality.

Trustee Proctor commented that he only circulated the report to the Board only and not to the Lansing State Journal.

Laverty stated that it would appear that someone on the Board gave the report to the media.

Trustee Proctor clarified that he deliberately waited to pass the report on to the other Board members until the Chair and Vice Chair had an opportunity to review the report first. It was distributed to the Board on last Monday.

Trustee Smith expressed that she had great concerns with the notion that inappropriate behavior is something to be expected by this Board. She stated that a confidential document being released is totally inappropriate for Trustees. Smith has concerns with this inappropriate behavior of the Trustees. She further stated that the release of confidential documents by the Trustees is unacceptable. She went on to say that anything that is reflective of one Board member is reflective of the Board in its entirety and it overshadows the good

that the Board is doing. Trustee Smith stated that the Board can not stand by while inappropriate things are being done and while the good things are being over shadowed. She further stated that if the Board is serious about attracting good candidates we need to come together as a Board.

Trustee Proctor stated that for the last item of this report he is offering to be available to the Chair and Vice Chair to review with them the report and to work out some method in which the Board could move forward.

Trustee Pelleran stated that she appreciated having an advance copy of the report and that she received it on December 21, 2006. She responded that she did not know who may have passed it on to the media but that she did not believe that the report was of a confidential nature. Trustee Pelleran stated

*"...that the Board might want to question when the Board entered into an agreement and moved the issue to Trustee Proctor to hire and investigate the issue with public funds and that it was not an issue that was a legal issue."*

She does believe there is a question on whether or not it was a confidential document. She suggested that in the future when the Board does have a complaint that the Board has timely and appropriate attention given to any Trustees. She appreciated the opportunity to meet with Trustee Proctor but would like this opportunity granted to every Trustee no matter what the issue and be allowed to appropriately have their concerns answered without retaliation or retribution of any sort.

Chairman Laverty stated again that he felt that the report was of a confidential nature. Although the allegations were all made in public he did not request a closed session because he felt it would be inappropriate since it began in an open session. He stated that it would have been appropriate for the Board to have made the report public on this evening.

James Humphries submitted an email from Mr. Todd Heywood with comments regarding the report. This email is on file with the official Board Meeting materials.

Trustee Pelleran stated that she felt it was appropriate, that since the Board had Trustee Proctor's report, that she makes a statement relating to it.

Trustee Pelleran read the following statement:

*In light of the investigative report's findings, I believe that it is in the best interest of the College and the public it serves that we reorganize*

*the Lansing Community Colleges Board of Trustees. I believe that this will give us the opportunity to function appropriately and productively.*

*To that end, I am taking the lead and stepping aside from my current position as Vice Chairperson of the Board and I encourage Chris Lavery to do the same.*

*Thank you*

Chairman Lavery asked if Trustee Pelleran was resigning as Vice Chair of the Board.

Trustee Pelleran responded correct for the purpose of reorganizing the Board.

Chairman asked at what time the Board would like to have an election for Vice Chair.

Trustee Smith stated that she did not think the Board should wait and that if the Board wants to move on, the Board needs to start developing the new face of leadership.

MOVED by Trustee Smith and supported by Trustee Rasmusson to reorganize the Board officers on this evening.

The floor was opened for discussion.

The following was raised from the motion:

- Trustee Pelleran felt that since one of the Trustees was absent on this evening, it would be less than appropriate to move on the reorganization this evening.
- Trustee Smith stated that a hostile environment has been created on the Board, thus making the Board's leadership ineffective. She stated that both Trustee Pelleran and Chairman Lavery have a heart for the College but believes that the methods that have been use during this year has torn down what the Board has tried to build up. She thanked Trustee Pelleran for stepping down and asked that the Board move forward with its elections for reorganization at this time.
- Trustee Proctor stated that having a reorganization of the Board officers would be a help. He stated that the Board is going to have to come together and does not believe it requires a resignation. He is hopeful and

confident that the series of workshops will bring the Board back together. He is not in favor of having reorganization.

- Trustee Smith requested to have her motion amended to hold an election for the Vice Chair, only.

Chairman repeated the motion moved by Trustee Smith and supported by Trustee Rasmusson for the Board to reorganize this evening.

Roll call vote:

Ayes: Pelleran, Rasmusson, Smith

Nays: Proctor, Lavery

Absent: Canady

Trustee Brannan abstained from voting.

Motion failed

Chairman Lavery stated that he will put the election of Vice Chair on agenda of the next Board meeting.

## **PRESIDENT'S REPORT**

### **Informational Items**

#### ***AQIP Update***

President Cardenas reported on November 29 – December 1, 2006 the College had an Academic Quality Checkup from two individual who where sent by the Higher Learning Commission. These individual reviewed the institution based on a portfolio that was submitted to the Higher Learning Commission in order to determine whether or not the College met the standards and criteria that would lead the College to reaffirmation.

Next steps would be to get a group together to work on the College's reaffirmation in August 2008.

The Quality Checkup Report is on file with the official Board Meeting materials.

#### ***Strategic Goals***

President Cardenas stated that the Executive Leadership Team, along with the Union Leaders, Chairpersons and other leaders across campus have been working in regards to creating Strategic Goals connected to our Strategic Plan.

She stated that as the college continues to work on the metrics the information will be made available to the Board.

***Strategic Communications Plan***

President Cardenas stated that this is a report from Lezotte, Miller, Osburn and that they have worked with the leadership team for the last six months. Presented is a proposed Strategic Communication Plan with the understanding that she may come back in two months with action items that relate to implementing the Strategic Communication Plan.

The Strategic Communication Plan is on file with the official Board Meeting materials.

***Human Resource Audit Update***

President Cardenas reported that the College has engaged the service of Sandy Soltysiak to complete a Human Resource Audit. The Board was given an update report. The President stated that the goal is to complete the Human Resource Audit by March 1, 2007. She further stated that this completed report will be submitted to the Personnel and Compensation Committee with the formation of Human Resource policies and a proposed strategy in order to address the issues the Human Resource Audit has brought forth.

The Human Resource Audit is on file with the official Board Meeting materials.

***Sole Source Purchase Report***

Reported per the Purchasing Policy.

***Human Resources Appointments***

President Cardenas presented the following Administrative/Faculty Appointments:

Jamia K. Dunckel, M.B.A, Program Director, Diagnostic Medical Sonography, Human, Health and Public Services Careers.

Gordon A. Belt, B.B.A., Advanced Manufacturing Engineering Technologies Faculty, Technical Careers.

John R. Suckow, M.A., Accounting Faculty, Business and Media Information Technologies

***Enrollment Update***

President Cardenas provided the Board with an enrollment update for Spring 2007. She stated that they have experienced a decrease in unduplicated headcount but an increase in billable hours. She further stated that this report does not include the College's apprenticeship program students or EISD students. She also reported that the College will continue to monitor the enrollment of courses that start at variable times.

***Virtual College Update***

President Cardenas presented the Board with an on-line enrollment status that was shared with the Finance Committee earlier on today. The College has an increase in enrollment regarding seat count and on-line courses. The President will be putting together a taskforce committee on campus to look at the College's on-line courses and our opportunity for new on-line programs credit and non-credit and contract training on-line courses.

Trustee Pelleran asked if the online enrollment seat count was included in the seat count total.

President Cardenas responded yes.

Trustee Smith stated that it appears with the trend many more students are opting for on-line courses verses having to come on site and she believe the College will continue to see an increase in that area.

**Action Items**

***Approval of Minutes***

December 11, 2006 Regular Meeting

***Renaming of the Gannon Vocational Technical Building***

President Cardenas presented the Philip J. Gannon Building Resolution to the Board.

Chairman Laverty stated that this building is no longer a Technical Building and that he talked with Dr. Gannon to notify him and that he was okay with the proposed resolution. He stated that Dr. Gannon will be back in the Spring and that maybe the College could do a special presentation at that time.

The Board of Trustees of Lansing Community College resolves as follows:

WHEREAS, Philip J. Gannon served Lansing Community College for over 30 years, having founded the College in 1957 under the auspices of the Lansing School District, after determining a need in the community, and

WHEREAS, Philip J. Gannon, as Dean of the College from 1957 - 1964, worked unstintingly toward establishing a Lansing Community College district, with an elected Board of Trustees, an accomplishment endorsed by the voters in 1964, and

WHEREAS, Philip J. Gannon, as President of the College from 1964 through 1989, dedicated his every effort to creating one of the most innovative and diversified community colleges in the nation, and

WHEREAS, Philip J. Gannon provided strong and responsive leadership in guiding the College to the highly respected position it holds today, at state, national, and international levels, and

WHEREAS, Philip J. Gannon, with foresight and perception, guided the College toward the highest standards in career and technological programs, as well as its outstanding transfer programs, and

WHEREAS, Philip J. Gannon is known, recognized, and honored for his selfless and untiring services to the College, his community, his state, and his country,

WHEREAS, Philip J. Gannon was honored with a resolution on May 12, 1980, by the Lansing Community College Board of Trustees, that a structure was inscribed with the name: PHILIP J. GANNON CENTER FOR VOCATIONAL-TECHNICAL AND PHYSICAL EDUCATION, which has been commonly referred to as the "Gannon Vocational Technical Center", and

WHEREAS, the vocational and technical programs originally operating in the Gannon Vocational Technical Center moved to new facilities in 2004-2005, with the vacated areas renovated for Liberal Studies and Business, Media, Information Technology classrooms and laboratories,

NOW, THEREFORE, BE IT RESOLVED that, in recognition of his devotion to Lansing Community College, and of his many achievements in the name of the College, that the structure commonly known as the Gannon Vocational Technical Center, be forever inscribed with the name: Philip J. Gannon Building, which shall be commonly referred to as the "Gannon Building."

***Alcohol Permit Request***

President Cardenas presented the Alcohol Permit Request that had been forwarded by the Foundation Committee for the 2007 Alumni Spring Gala on May 19, 2007. This is a fundraising event in conjunction with the College's 50<sup>th</sup> Anniversary. It is a fundraising event in which the tickets will be \$75. She stated that it is the expectation of many individual in the community to be able to have a glass of wine with their dinner for such a gala. It is required for the Board to approve the serving of alcohol to obtain an alcohol permit for this event.

***Proposed Course Fees Summer/Fall 2007***

President Cardenas presented the proposed course fees for Summer/Fall 2007.

Trustee Pelleran asked why under the Honors 151 and Honors 152 program honoraria for guest speakers are no longer offered and questioned if the College should be offering them.

President Cardenas stated that many speakers decline the honoraria and sent it back to the institution as a scholarship. She further explained that for many individuals it is more of a community service back to the institution. President Cardenas asked if Trustee Pelleran would like for those two courses to be removed.

Honors 151 and Honors 152 were removed from the proposed course fees approval. Trustee Pelleran's question will be address and submitted at the next Board of Trustees Meeting.

***Community Education Non-Standard Tuition Course Pricing***

President Cardenas stated that in order for the Board to understand fully the different types of revenue that are brought to the institution, she will be bringing forth to the Board different course fees that the College offers to the community. She will be bringing back these course fees as the College continues to do more marketing analysis and determining whether or not the fees are appropriate.

***Amendment to Capital Project Outlay – Banner***

This item was approved earlier in the meeting under the Finance Committee update.

Trustee Pelleran asked for clarity on the language Capital Project Outlay and wanted to make sure this was not a request with regards to Capital Outlay dollars given by the State.

Catherine Fisher stated that this does not affect Capital Outlay dollars given by the State.

***Amendment to Capital Project Outlay – HHPS 3<sup>rd</sup> Floor Renovations***

The President requested to have this item removed from the agenda.

***FY07 Budget Amendment***

This item was approved earlier in the meeting under the Finance Committee update.

MOVED by Trustee Brannan and support by Trustee Pelleran to approve the President's action items.

Roll call vote:

Ayes: Brannan, Pelleran, Proctor, Smith, Lavery

Nays: None

Absent: Canady, Rasmusson

Motion carried.

Trustee Proctor asked about the donation given by Capital Bankcorp, and how it came about that someone had the authority to agree to name some part of Lansing Community College in recognition of that generous donation.

President Cardenas stated that the College has put together a document answering those questions and that she believed that the Vice President of the College of Advancement had submitted an email to Trustee Smith addressing this.

Trustee Smith stated that this has been sufficiently answered and that she would forward Trustee Proctor the information.

## **PUBLIC COMMENT**

Ron Redman:

"I worked for approximately 9 months with no negative performance feedback. I attended the ROI and course elimination meeting and made public comments as a private citizen. This is the same meeting that Board President Chris Laverty attended and spoke out against ROI and course elimination. The next day Interim Dean Jim Predko told me that I had no right as an administrator at LCC to disagree publicly with the college President and college policies. He went so far as to say I could be fired for doing so. Suddenly I started to receive all kinds of negative feedback on my performance. I request that this Board make LCC follow the constitution of the United States that guarantees the right to free speech without retribution. When Dean Bill Darr took over for Jim Predko the first thing he did was extend my probation for very vague reasons. When I protested this action and asked for union representation I was told to either go along with the extended probation or be fired immediately. I wrote a letter to HR protesting this action to no avail. After this action was taken I was treated poorly in front of my peers at every staff meeting. At some point in every staff meeting I was asked by Bill Darr if I had done anything lately to make the college President angry. This created a very hostile work environment for me. Then my position was eliminated supposedly because of budget cuts. I was told it was not performance related. Immediately after my termination Shawn Quinn was placed in the Apprenticeship Coordinator position. I request that this Board check into my termination for what it really was; a constructed discharge at the College. A few months later, Robert Taylor was hired from outside LCC as the Apprenticeship Coordinator without a job posting. In fact, I turned down a \$14,000 buyout from LCC in order to retain my return rights to the Apprenticeship Coordinator position. I request that the Board determine why LCC circumvented the posting process for the Apprenticeship Coordinator position that they gave to a man that did not work for the college previously. Also, the administrator's contract called for LCC to notify me of any positions for which I was qualified as they became available. I request that the Board determine why LCC violated the administrators contract by failing to notify me of open positions as agreed to by my contract and in my grievance settlement. I applied for the Chair of the Transportation Team and a BCI manufacturing sales position. I was more than qualified for both positions but did not make it past the 1<sup>st</sup> interview step. In November 2005 LCC posted my old full time Apprenticeship Coordinator position. Both unions wrote letters requesting that I

be reinstated directly. I request to know why this Board, had ran under a labor ticket, allowed LCC to circumvent the unions request for reinstatement. I applied for the position and made it to the second interview level. I had letters of recommendation from 45 business and community groups. I request that this Board investigate why the wishes of the community and LCC's apprenticeship customers were completely ignored. The current Dean of Technical Careers, Jan Danford, knows my abilities well. In fact, when I worked with her at General Motors she promoted me from Apprenticeship Coordinator to Divisional Administrator of all Technical Training. My department had a multi-million dollar budget and 85 training associates. I was a laid off incumbent Apprenticeship Coordinator with many years of experience as an Apprenticeship Coordinator. Instead of reinstating me to the job from which I was laid off, the selection committee hired someone much younger with much less experience that had never been an Apprenticeship Coordinator before. I request that this Board investigate the interviewing and selection process to determine exactly how credentialing of candidates is done and why I was not reinstated".

### **CLOSED SESSION**

MOVED by Trustee Smith and supported by Trustee Proctor that the Board goes into closed session for the purpose of discussing the purchase of real property.

Roll call vote:

Ayes: Brannan, Pelleran, Proctor, Smith, Laverty

Nays: None

Absent: Canady, Rasmusson

Motion carried.

The Board entered into closed session at 7:42 p.m.

The Board returned to open session at 8:26 p.m.

Roll call:

Present: Brannan, Pelleran, Proctor, Smith, Laverty

Absent: Canady, Rasmusson

### **PUBLIC COMMENT**

Trustee Proctor stated that the bill submitted by Special Education Solution exceeds the \$5,000 that the Board authorized. The bill is in the amount of \$6,924.90.

## **BOARD EVALUATION**

Trustee Smith stated that there were moments during the meeting where Mr. Humphries observed some things that he probably could have stop or would like to have let the Chair know. She requested that Mr. Humphries go to parliamentary training. She expressed concerns about the gentleman at public comment using specific names during his comments. She thinks it is convenient for Mr. Humphries to cover the Board from any exposure they may have.

Chairman Laverty responded that he did not see a problem with him going to training on parliamentary procedures.

Mr. Humphries stated the gentleman at public comment should first be required to follow all of the proper College procedures on his concerns.

Cardenas stated that the gentleman did follow a grievance and that the grievance was settled.

Mr. Humphries and Trustee Smith stated that he should not be here.

Chairman Laverty stated that the Board should allow him to speak during public comment.

Mr. Humphries stated that because his grievance was settled he should not be allowed to talk about employees in a disparaging manner.

Trustee Proctor stated that he did not feel that the Board could ever avoid that, because the Board would never know what the public commenter's are going to say. He further stated that people speaking publicly put themselves at risk of saying something that might come back on them. He stated that we allow them the opportunity to speak to the Board and do not monitor or try to edit what they say.

Trustee Smith stated that she felt this issue still needs to be looked at and that she has chaired public meetings where someone was saying disparaging comments about another person and she had to call them to order. She asks for Board to look and see what policy there is on this.

Mr. Humphries stated that the gentleman serving documents was highly unacceptable. It should have been filed at the office with the Board Secretary. He further stated that he had concerns for the safety of the Board when people come and approached the Board.

MOVED by Trustee Brannan and supported by Trustee Proctor to pay the sum of the bill for Mr. Lynn Beekman for his work.

The floor was opened for discussion.

None

Roll call vote:

Ayes: Brannan, Proctor, Smith, Laverty

Nays: None

Absent: Canady, Pelleran, Rasmusson

Motion carried.

### **ADJOURNMENT**

MOVED by Trustee Brannan and supported by Trustee Proctor for the meeting to adjourn.

Ayes: Brannan, Proctor, Smith, Laverty

Nays: None

Absent: Canady, Pelleran, Rasmusson

Motion carried.

The meeting adjourned at 8:44 p.m.