



1121—Enrollment Services
 Lansing Community College
 P. O. Box 40010
 Lansing, Michigan 48901-7210

VETERANS INTENTION FORM

IN ORDER TO RECEIVE BENEFITS, THIS FORM MUST BE COMPLETED FOR EACH SEMESTER

Instructions: Complete this form for each semester that you desire to claim benefits from VA. The completion of this form authorizes Veterans Services to provide required information and to certify your enrollment at LCC for a specified semester to the U.S. Department of Veteran Affairs (DVA). Failure to complete this form correctly will delay or prevent your enrollment certification. Any change in your registration, credit hours, or major must be reported immediately to the Veterans Services Office at LCC. **VA WILL NOT PAY FOR ANY CLASSES NOT REQUIRED IN YOUR MAJOR.**

Name _____ Home Phone _____
 Street _____ Business Phone _____
 City _____ State _____ ZIP _____ Student Number _____
 Major _____ VA File Number _____
 Email _____ (Chapter 35 Only)

	<u>Year</u>	<u>Indicate Your Chapter</u>	
Fall	_____	___ Chapter 30	___ Chapter 1606 (Reserve & N.G.)
Spring	_____	___ Chapter 31 (Disabled Vets)	___ Chapter 35 (Dependents)
Summer	_____	___ Chapter 1607 (R.E.A.P.)	___ Chapter 33 Post/911(New)

Unit Code	Exact Dates of Enrollment	Credit Hours
<i>For example: ENG 111-123</i>	<i>August 20, 2007 – December 14, 2007</i>	<i>3</i>

Total Credit Hours _____

Call DVA at **1-888-GIBILL-1** for general questions about your account. Call **1-877-838-2778** to change your address or for direct deposit information.

Credit Rates for Fall & Spring	Credit Rates for Summer
• Full-time = 12 or more credit hours	• Full-time = 6 or more credit hours
• 3/4 time = 9 – 11.99 credit hours	• 3/4 time = 5.99 credit hours
• 1/2 time = 6 – 8.99 credit hours	• 1/2 time = 3 – 4.99 credit hours

NOTE: Only tuition and fees will be paid for less than half-time.

- The dollar amount of my G.I. Bill Educational benefit check may be affected by dropping or adding classes, enrolling in an unauthorized repeat of a class, enrolling in courses not authorized under the general education requirements or degree programs.
- Enrollment status is determined by the number of credits I take within my program of study.

I verify that the preceding courses, which I have listed and have registered or will register for, are required in the above stated major; they have not been taken previously nor have I received transfer credit for them. I will notify the Veterans Services Office at Lansing Community College of any change in my enrollment (including credit hours), major or change of address.

Ch. 35 or Veteran's Signature _____ Date _____

PLEASE SEE REVERSE

Please complete the following sections as applicable:

Request To Change Address:

“I request a change of address effective _____

My new address is: _____

Ch. 35 or Veteran’s Signature

Date

Request To Change Program: *You must complete an Change Program Packet see VA Advisor*

“I request a change of program from _____

to _____ effective _____. The number of credit hours that will transfer in from my former program into my current program is _____

Ch. 35 or Veteran’s Signature

Date

Please Note: Additional paperwork is required for this change , please ask to speak to a Veterans Services Representative.

Request for Advance Payment (Not Available for Chapter 33-Post 911)

“I request advance payment for the period of _____

through _____. I have approved this through the Veterans Services Representative.”

Veteran’s Signature

Date

Please note: Advance payment is available only if you have a thirty day break between semesters and you must be enrolled at least half-time (6 -8.99 credits).