

# SCHOLARSHIP APPLICATION CHECKLIST

The following must be included with your application:

## Honors Award or Board of Trustees Award

- Completed application form
- Most recent transcript
- Personal statement explaining your college and career goals. See page 17 of Award & Scholarship Programs Booklet for more information
- One letter of recommendation from an academic or professional source addressing your qualities as a student
- ACT scores or LCC Basic Skills Test results demonstrating college-level reading writing, and math skills

## Foundation Scholarship

- Completed application form – Financial Information Section must be completed.
- Most recent transcript
- Personal statement explaining your college and career goals. See page 17 of Award & Scholarship Programs Booklet for more information
- One letter of recommendation from an academic or professional source addressing your qualities as a student

## Occupational Award

- Completed application form
- Most recent transcript
- Personal statement explaining your college and career goals. See page 17 of Award & Scholarship Programs Booklet for more information.
- One letter of recommendation from an academic or professional source addressing your qualities as a student

## Student Leadership Academy Application

- Completed application form
- Most recent transcript
- Personal statement explaining your college and career goals. See page 17 of Award & Scholarship Programs Booklet for more information.
- One letter of recommendation from an academic or professional source addressing your qualities as a student
- A second personal statement focusing on your community service and leadership experience.
- A second letter of recommendation addressing your leadership potential and performance.

Submit the completed application and required documents on or before **January 27, 2012** to the address listed below:

By mail:

1121-Financial Aid  
Lansing Community College  
PO Box 40010  
Lansing, MI 48901-7210

or

In person:

LCC Financial Aid Counter  
Gannon Building, Room 203  
433 North Washington Square  
Lansing, MI 48966