

# Class Schedule Worksheet

Please complete this worksheet before you register.

Web Site: [lcc.edu](http://lcc.edu)

**LCC Student Number**

<b>X</b>									
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Course Reference Number--CRN (12345)	Course Number (SAMP 123)	Credits	Billable hours	Time	Days	Building / Room	Facility Fee (\$5 multiply by billable hours)	Tuition (multiply by billable hours)	Registration, online, and course fees

**Helpful advising tips:**

- Make sure you have the correct curriculum code listed when you register.
- Check to make sure you have the necessary placement levels and prerequisites.
- Apply for placement level or course prerequisite waivers before you register. (See [www.lcc.edu/advising/waivers.htm](http://www.lcc.edu/advising/waivers.htm) for more details.)
- Have back-up courses in mind when you register in case your first choice is not available.
- Discuss your career and educational plans with advisors, counselors and program advisors throughout your college career.
- Meet with a career counselor if you are undecided about your career goals. Call 517-483-1172, Career and Employment Services or visit: [www.lcc.edu/ces](http://www.lcc.edu/ces) for more information.

**Take advantage of these advising options:**

**DOWNTOWN CAMPUS** - 400 N. Washington Square, Gannon Building

- In Person: Academic Advising Center, Gannon Building, Room 212
- By Phone: (517) 483-1904 or toll-free 1 (800) 644-4522
- E-mail: [eadvising@lcc.edu](mailto:eadvising@lcc.edu)
- Advising Seminars: [www.lcc.edu/advising/seminars](http://www.lcc.edu/advising/seminars)
- New Students: Orientation provides advising as part of the program. Call (517) 483-1957 or visit [www.lcc.edu/orientation](http://www.lcc.edu/orientation) for more information.

**Need help getting started?**

In addition to the Downtown Campus, assistance with admissions, placement testing, advising and registration is available at the following locations: (please call ahead for availability at off-campus sites)

- Clinton County Center, 1013 South U.S. 27, Suite C (South Pointe Mall), St. Johns: (989) 224-2017
- LCC East, 2827 Eyde Parkway, East Lansing: (517) 483-1860
- Livingston County Center at Parker Campus, 402 Wright Road, Howell: (517) 545-3522
- West Campus, 5708 Cornerstone Drive, Lansing: (517) 267-5452