

LANSING COMMUNITY COLLEGE POLICE DEPARTMENT  
ANNUAL CAMPUS SAFETY REPORT

Introduction

This document is prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC 1092(f)). Lansing Community College wants all students and employees to take an active role in safety and security. An important part of that process is educating ourselves about potential hazards and about available resources to use when needed. While it is impossible to totally isolate ourselves from crime or other threats to our safety, we can take steps to protect ourselves and respond appropriately when faced with danger. We urge everyone to be aware of their environment and to continually strive to maintain the highest level of safety within our community.

Campus Law Enforcement

LCC Police Department employs sworn police officers with full powers of arrest under the authority of the Michigan Community College Act and licensed by the Michigan Commission on Law Enforcement Standards. LCC police officers are also sworn deputy sheriff's in Ingham County, having full law enforcement authority on non-college property.

LCC Police Department is the only college department open 24 hours a day, seven days a week. Whether you need information, directions, to report an incident or are experiencing an emergency, we are here to serve you. We can be contacted by telephone by dialing 1800 from any campus telephone or dial 911 from any campus telephone during an emergency. Dial 483-1800 from cellular telephones or non-campus telephones.

During an emergency, it is not unusual for 911 lines to become overloaded with callers. Use good judgment when calling 911. Call only to report emergency situations. Be prepared to give the 911 dispatcher concise, relevant information.

LCC Police Department can take reports on and investigate any crime committed on any property owned or leased by LCC within the State of Michigan. Prosecution for crimes committed on the LCC Downtown Campus may be sought through the Lansing City Attorney's Office (for ordinance violations) or the Ingham County Prosecutor's Office. Prosecution for crimes committed at other LCC facility locations will be sought through the County Prosecutor's Office for the county in which the facility is located.

Reports of LCC students being involved in criminal behavior or violations of the LCC Student Code of Conduct may be forwarded to the Dean of Student Academic Support for Student Judicial Affairs action. College discipline through Student Judicial Affairs may result in disciplinary action ranging from a reprimand to permanent expulsion. Student Judicial Affairs action is independent from any criminal prosecution and may be initiated prior to, during or after any criminal prosecution.

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How to report a crime to LCC Police

Main Campus: The LCC Police Department is located in the Gannon Building, room 251. The office is open and staffed by a dispatcher 24 hours a day. Reports of any crime on campus can be made in person at the LCC Police Department, or by telephone. The LCC Police Department can be reached by telephone in the following ways:

- Dial 1800 from any college phone for non-emergencies.
- Dial 911 from any college phone for emergencies.
- Dial 517-483-1800 from any cell phone or other non-college phone.

Call boxes are located around the Downtown Campus. Call boxes may be used to report a crime, request assistance, request access to a building, or to request information. A map detailing the locations of the call boxes can be found at the following web page:

[http://www.lcc.edu/police/emergency\\_call\\_box/index.htm](http://www.lcc.edu/police/emergency_call_box/index.htm)

West Campus: The LCC Police Department has an office at the West Campus, located in room N181. While a police officer is assigned to the West Campus during the building's normal hours of operation, a police officer may not always be in the office. A call box is located across from the LCC Police Department office door, which may be utilized to contact the LCC Police Department Downtown Campus dispatcher to report a crime, request assistance or to request information.

Call boxes are located at each of the major entrances to the West Campus building. Call boxes may be used to report a crime, request assistance, request access to the building or to request information.

Other LCC Facilities: Reports of any crime at any other facility owned or leased by LCC may be made by contacting the LCC Police Department in the following ways:

- Dial 1800 from any college phone for non-emergencies.
- Dial 911 from any college phone for emergencies.
- Dial 517-483-1800 from any cell phone or other non-college phone.

Depending on the severity of the incident, the location of the facility or other factors that may exist, an LCC police officer may be dispatched to handle the incident, or a local police agency may be dispatched. The LCC Police Department routinely works with and communicates with other police agencies in all jurisdictions where LCC has facilities.

Anyone who has been the victim of a crime near an LCC facility may contact the LCC Police Department for assistance. The LCC Police Department will ensure the victim is put in contact with the appropriate police agency in that jurisdiction.

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Confidential Reporting

The LCC Police Department encourages anyone who is the victim of, or a witness to, a crime to promptly report the incident. Release of names of persons associated with police reports is governed by the Michigan Freedom of Information Act and the Family Education Rights Privacy Act.

The LCC Police Department will take all measures allowed by law to protect the identity of individuals wishing to remain anonymous. A person wishing to anonymously report a crime or to provide a tip about a crime may do so via email to [crime@lcc.edu](mailto:crime@lcc.edu).

Information about the LCC Police Crime Stoppers program can be found at the following web page:

[http://www.lcc.edu/police/crime\\_information/crime\\_stoppers.htm](http://www.lcc.edu/police/crime_information/crime_stoppers.htm)

Persons may also confidentially report an incident to a college counselor, who can in turn report the matter to LCC Police.

Timely Warnings

In the event a situation arises that in the judgment of the LCC Police Department officials constitutes an ongoing or continuing safety threat, a campus-wide “timely warning” will be issued. The warning may be issued through the college email system, bulletin board postings, posted on the college’s web site, and/or published in the student newspaper, “The Lookout.”

Safety, Security and Crime Prevention Programs

The LCC Police Department offers educational presentations addressing safety, security and crime prevention. Presentations can be made to any campus group upon request. Safety, security and crime prevention information is periodically sent via email to LCC employees and students.

Pamphlets and other materials about safety, security and crime prevention can be obtained at either the Downtown Campus or West Campus LCC Police Department offices.

The LCC Emergency Procedure Manual contains a section with safety, security and crime prevention tips. The Emergency Procedure Manual may be downloaded in PDF format from the LCC Police Department web site at:

<http://www.lcc.edu/police/publications/index.htm>

LCC Police also periodically puts on Rape/Aggression Defense (RAD) training at no cost for female college employees.

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Crime Statistics

A crime statistics report for Lansing Community College is prepared each year in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report is available on the LCC Police Department web site:

[http://www.lcc.edu/police/crime\\_information/crime\\_statistics.htm](http://www.lcc.edu/police/crime_information/crime_statistics.htm)

The daily crime log for the LCC Police Department is updated daily in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The daily crime log is available electronically on the LCC Police Department web site:

[http://www.lcc.edu/police/crime\\_information/log.txt](http://www.lcc.edu/police/crime_information/log.txt)

The daily crime log can also be viewed by visiting the LCC Police Department offices at either Downtown Campus or West Campus.

Each year, an email notification is made to all employees and enrolled students providing the web site links to access this information. A printed copy of the report may be obtained by contacting the Main Campus LCC Police Department in Gannon room 251 or by calling 1800 (517-483-1800 from any non-college phone).

Off-Campus Housing

LCC is a non-residential college, without dormitories or other college sponsored student housing. LCC does not sponsor any off-campus student organization housing.

Access to College Facilities

Access to college buildings after normal hours of operation is restricted. Students are not allowed in buildings after hours unless specific written permission has been given to a student to use a specific room or lab by the college department overseeing that room or lab. Students found in buildings after hours could be subject to college discipline as well as criminal trespassing charges.

Access to some areas of college buildings are restricted even when a building is open for normal operation. These areas include, but are not limited to mechanical rooms, communication closets, storage areas, construction areas, classrooms or labs that are closed. Any student found in a restricted area without permission could be subject to college discipline as well as criminal trespassing charges.

Sexual Assault and Harassment Awareness

Lansing Community College provides programming to promote the awareness of sexual assault and harassment through student and employee orientation. Students may also obtain information on seminars and courses that increase the awareness of sex offenses

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from the LCC Women's Resource Center and LCC's Counseling Services Department (both located in Suite 204, GB). The LCC Women's Resource Center can be reached by telephone at 517-483-1199. The LCC Counseling Services Department can be reached by telephone at 517-483-1904.

Various college publications inform students of counseling services. The Women's Resource Center, the Counseling Services Department, and the Police Department have information about referral agencies throughout the community.

Additionally, the LCC Police Department patrols the Downtown Campus and adjacent areas around the clock to minimize the chances of an individual becoming a sexual assault victim. If you are victimized on campus, it is important to do the following.

Report the incident immediately by contacting the LCC Police Department at 517-483-1800, dialing 1800 from any college phone, dialing 911 or report the incident in person at the LCC Police Department office in GB 251.

Preserve all evidence, as it may be necessary in the prosecution of the perpetrator.

An LCC police officer will meet with you on or off campus. You may have whomever you wish with you during the interview. We will conduct a thorough criminal investigation. If a criminal action can be taken, the investigation will be referred for possible criminal investigation.

If you have been victimized off campus, we will assist you in making contact with the appropriate law enforcement jurisdiction.

LCC Board Policy Regarding Drug and Alcohol Regulations

Lansing Community College subscribes to the national goal of a drug-free society. The LCC Board of Trustees believes that drug abuse education and prevention programs are essential components of a comprehensive strategy to deal with illicit drug use and alcohol abuse by students and employees on college premises or while engaged in college related activities. Such abuse of drugs and alcohol by students and employees constitutes a grave threat to their physical and mental well-being and significantly impedes the learning process.

In recognition of the serious health risks<sup>1</sup> associated with the illegal use of controlled substances<sup>2</sup> and the abuse of alcohol, and in conformance with the Drug-Free Schools

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<sup>1</sup> Substance abuse is a serious but treatable condition or disease that can lead to short-term or long-term physical and psychological consequences, including but not limited to dependence, damage to the nervous system, heart and respiratory conditions and death.

<sup>2</sup> A "controlled substance" is defined as: 1) which is not legally obtainable; 2) which is being used in a manner different from that prescribed; or 3) which is legally obtainable but has not legally been obtained. (21 USC 821; MCLA 333.7101, et seq.)

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and Communities Act Amendments of 1989 (20 USC 3171, et seq.), the following regulations are in effect.

1. Students, employees and guests may not manufacture, distribute, dispense, possess or use alcoholic beverages on college premises.
2. Students, employees and guests may not unlawfully possess, use or distribute controlled substances and alcohol on college premises or while engaged in college activities such as conferences or trips.
3. No student activity funds will be used for the purpose of purchasing alcoholic beverages or controlled substances.
4. Being under the influence of alcohol or any controlled substance while on college premises or engaged in college activities is prohibited.
5. Students, employees and guests are personally accountable for knowledge of federal, state and local laws relating to alcoholic beverages and controlled substances, the minimum drinking age, transporting open containers of alcoholic beverages and false representation of age by a minor.
6. As a condition of his or her employment, each employee of the college shall agree to abide by the terms contained within this policy. Violation of any of these terms by college employees may result in disciplinary action, up to and including termination. The college may require satisfactory participation in a substance or alcohol abuse assistance or rehabilitation program for an employee who violates any of the prohibitions listed above.
7. As a further condition of his or her employment, each employee of the college shall agree to notify the college of any criminal drug statute conviction for a violation occurring on college premises or while engaged in college activities, no later than five (5) days after such a conviction. Upon receiving notice of such conviction, the college shall take appropriate disciplinary action within thirty (30) days thereafter.
8. Violation of this regulation by students may result in disciplinary action up to and including expulsion from the college and referral for prosecution. A lack of legal conviction of relevant laws is not a defense in a charged violation of this regulation.<sup>3</sup>
9. Guests on college premises are expected to follow the above requirements. Failure to do so may result in a request to leave college property or college activities.
10. In the spirit of providing a safe, healthy and drug-free environment, the college will:

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<sup>3</sup> A "conviction" under this policy is defined as a defendant pleading guilty or no contest and/or a guilty finding by a court of law.

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- a. Continue to offer educational programs that support a drug-free campus and workplace as a normative social value.
- b. Continue to offer opportunities for substance abuse counseling accessible by students and employees.
- c. Continue to make referrals to appropriate counseling professionals and/or agencies within the community to help students and employees who may benefit from such counseling.
- d. Incorporate in classes throughout the curriculum where appropriate, references and class related assignments related to medical, legal, social and wellness issues inherent in a drug-free campus and workplace.
- e. Distribute copies of this regulation to all new students and employees.

Effective: March 31, 1991

Substance Abuse – Criminal Penalties

The Federal Government decides if and how a drug should be controlled. Prescription drugs that are psychoactive (mind altering) are categorized as Schedule I through V (described below), which tell under what conditions a physician can prescribe the drug. The schedules also include a drug's known and potential value, its potential for physical or psychological dependence and the risk to public health. Penalties for illegal sale or distribution of a drug are established using the following schedules.

Schedule I: These drugs have a high potential for abuse with no medical use. Production of these drugs is controlled. Examples include heroin, methaqualone, all hallucinogens (except phencyclidine PCP), marijuana and hashish. Tetrahydrocannabinol (THC), depending on its form, can also be a Schedule II drug.

Schedule II: These drugs have a high potential for abuse, but they also have some medical uses. Production of these drugs is also controlled. Examples include opium, morphine, codeine, some other narcotics, barbiturates, cocaine, amphetamines and phencyclidine (PCP).

Penalties for selling Schedule I or II drugs vary with the quantity of the drug. Additionally, if death or serious injury is associated with the sale, or if it is a second offense, penalties are more severe. When establishing penalties for sale, marijuana and hashish are separated from this designation according to the schedule. The penalties are similar to those set for Schedule I and II drugs. Federal penalties for first offense sale of small amounts of Schedule I and II drugs is not less than five years and not more than 40 years. In the case of death or serious injury, the penalty is not less than 20 years up to life. There is also a fine for the second offense of not more than \$2 million for individuals and \$5 million for other than individuals.

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State of Michigan penalties for delivery, possession with intent to deliver and manufacture of less than 25 grams is mandatory one to 20 years, a fine of up to \$25,000 or life probation. The penalty for possession of less than 25 grams is up to four years or a fine of up to \$25,000 or both. Both offenses are felonies. Use of Schedule I and II drugs is a misdemeanor that has a penalty of up to two years, \$2,000 fine or both.

Schedule III, IV and V: These drugs have some potential for abuse but less than I and II. The potential for abuse of Schedule IV drugs is less than Schedule III, and Schedule V is less than Schedule IV. All drugs in these categories have medical uses, and their production is not controlled. Examples include some narcotics, chloralhydrate (IV), barbiturates (III), other depressants (III and IV), amphetamines (III) and other stimulants (III and V).

Federal penalties for first offense sale of a Schedule III drug is not more than five years and a fine of not more than \$250,000 per individual and \$1 million not individual. The penalty for first offense sale of Schedule V drugs is not more than one year and a fine of not more than \$100,000 per individual or \$250,000 not individual.

State penalties for the sale of some Schedule III drugs is a felony and has a penalty of up to seven years, or a fine of up to \$5,000 or both. The penalty for the sale of Schedule IV drugs is also a felony and has a penalty of up to four years, or a fine up to \$2,000 or both. The sale of Schedule V drugs is a felony too and has a penalty of up to two years, or a fine up to \$2,000 or both.

Health Risks

Each year, illegal drug use and the abuse of alcohol are the number one causes of death for persons aged 15-25. No one is immune from chemical dependency. The only way to prevent addiction to drugs or alcohol is through either total abstinence or controlled use. Before you use drugs or alcohol, learn the facts.

FACT: People can become psychologically dependent on marijuana and have physical withdrawal symptoms after stopping heavy use. Marijuana use is also linked to lung cancer, loss of short-term memory and slowed reaction times when driving.

FACT: Even weekend-only use of alcohol can result in liver damage and disease, ulcers, heart disease, brain damage and malnutrition if done regularly. The risk of breast cancer also increases by 30 percent among women who consume as few as three alcoholic drinks per day.

FACT: The use of cocaine and amphetamines, even in limited amounts, results in an increased risk of heart attack. A single dose of cocaine can cause cardiac arrest in persons without the enzyme pseudo cholinesterase in their bodies.

FACT: Hallucinogen use, especially PCP, can result in an irreversible drug-induced psychotic state, delusions of omnipotence, which may trigger life threatening behavior.

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FACT: Even infrequent use of inhalants (poppers, rush, laughing gas, glue and paint thinner) may cause mental confusion, mood swings, delusions and hallucinations.

Substance Awareness

RESOURCES

You can get hassle-free help by calling 800-417-6237.

**Lansing Community College's Counseling Services**

Suite 204  
Gannon Building  
PO Box 40010, Lansing, MI 48901  
517-483-1904

**Lansing Community College's Employee Assistance Program (EAP)**

The college maintains this program and strongly urges employees to use it for confidential help with alcohol or drug problems. Call 517-483-1871 for further information about the EAP.

RECOVERY PROGRAMS

Brighton Hospital  
12851 E. Grand River  
Brighton, MI 48116  
888-215-2700

Tri-County Community Mental Health – Substance Abuse  
812 E. Jolly Rd., Suite G14  
Lansing, MI 48910  
517-346-8200

Cristo Rey Community Center  
1717 N. High St.  
Lansing, MI 48912  
517-372-4700 ext. 140

Insight Recovery Center  
2929 Covington Court  
Lansing, MI 48912  
517-371-4971

Meridian Professional Psychological Consultants, PC  
5031 Park Lake Rd.  
East Lansing, MI 48823  
517-332-0811

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Marina Levine Rehab Services and Get Well Center  
1808 Pennsylvania Ave., Suite C  
Lansing, MI 48910  
517-267-0888

National Council on Alcoholism  
Lansing Regional Area  
3400 S. Cedar St., Suite 200  
Lansing, MI 48910  
517-887-0226