



ATTENTION ALL LCC STUDENTS!!!

LCC Students to be Issued Google Email Accounts Beginning December 20, 2007

Google Email for Students WITH a TUID

- On December 20, 2007 all new and returning Lansing Community College students* who have been issued a TUID (Technology User ID) will be automatically issued LCC Google email accounts. The Google email account will replace all existing LCC-issued email accounts as well as any other email account that students have used with any LCC system. The **Google email account will be the official email address that the college will use to communicate with students.** While students can choose to forward their LCC Google email to another email account, all college communication will be sent to the LCC Google email account. Students will need to use this account to access College information, such as financial aid, refund checks, dropped courses, etc.
- The address for the Google email account will be YOUR TUID@mail.lcc.edu. Beginning December 20, students can log in to their LCC Google email account by going to Star Port, clicking on the student email link, and entering their current TUID and password.

Google Email for Students WITHOUT a TUID

- LCC Google email accounts will be issued once a student has requested and been assigned a TUID (Technology User ID.)
- To get a LCC TUID and a Google email account, complete the information at https://stealth.lcc.edu/xx_ecp/ecp_user_req_disp_rf?p_form_id=1
- Prior to requesting and being assigned a TUID, a student may use a personal email account.

Benefits of LCC Google Email

- Students will have significantly more storage capacity (2 gigabytes) than in the past.
- LCC's process for officially communicating with students will be more efficient and reliable.
- No advertisements will appear when using LCC's Google email account.
- Students will not see any decrease in service.
- LCC Google email has a calendar function.
- Documents up to 10Mb can be attached to the Google email account.

Existing LCC Email

- LCC will not move students' existing LCC email messages to their new LCC Google email account. However, the old LCC email system will be available through June 2008. Students are free to move their old emails to their LCC Google email account.

Existing LCC Files

- The College will no longer provide students with individual file accounts. Students will have until June 2008 to download their existing files, after which the files will no longer be available. Faculty for some classes may provide students with course-specific file storage.

Questions?

- Call the LCC Help Desk at 483-5221 or email lcc1@lcc.edu.
- Visit www.google.com/a/edu/ to learn more about student Google email accounts, including instructions for forwarding Google email to an existing email account.

**Any student who was admitted or registered during one of the following semesters: Spring 2007, Summer 2007, Fall 2007, Spring 2008 and future semesters*