

Employee Support Fund

The Employee Support Fund for employees of Lansing Community College was established to support our fellow employees including emergency needs funds requests.

The Employee Support Fund is designed as a cash fund with money available for LCC employees with severe and/or catastrophic problems and who are in extreme or unusual circumstances as a result.

This money is generated through contributions of our fellow employees and cash gifts. Money contributed to this fund is NOT tax-deductible by the donor and is simply a generous action on their part. The fund will be managed by a committee made up of members of the Employee Development Fund committee, but will be maintained separately from the general EDF fund and will not be used for EDF activities.

Assistance may be requested by the employee in need or by another employee.

Requests will only be accepted in cases concerning the employee or immediate family.

Requests will be received by the committee and honored if deemed appropriate.

If you have questions, please call Sue Stock, EDF Chairperson at 483-9642 or Beth Vanderlip, LCC Foundation at 483-1986.

Emergency Needs Fund Application

Name of recipient: _____
Social Security Number

Address/City/State: _____

Department: _____ Phone: _____ Home Phone: _____

Reason:

Amount Requested: _____ Requested by: _____

Signature/Date

Department/Phone

Please return this application to Beth Vanderlip/LCC Foundation office, Mail code 8021 or email: vanderle@lcc.edu