



Lansing Community College  
 1121 – Financial Aid Office  
 Room 203, Gannon Building  
 PO Box 40010  
 Lansing, MI 48901-7210  
 Phone: (517) 483-1200 (option 2)  
 Fax: (517) 483-1170

## Financial Aid Verification Worksheet 2009-2010

Student Name: \_\_\_\_\_ LCC Student #: \_\_\_\_\_

### A. Instructions

Your application was selected for review in a process called "Verification". LCC will compare your FAFSA with signed copies of 2008 Federal tax forms, W-2s or other financial documents. If there are any differences between your FAFSA and your financial documents, LCC will send corrections to the Federal processor. If these corrections result in a change in your award, a new Award Letter will be mailed when the change is made. In order to retain your eligibility for Federal financial aid, you are required to comply with our request. LCC must review this information under the financial aid program rules (34 CFR, Part 668). **Submit your documentation as soon as possible to avoid delays in your financial aid.**

#### What you need to do

##### All Students

- Collect your 2008 financial documents (signed Federal income tax forms, W-2 forms, etc.)
- To obtain a copy of your tax return, call the IRS at 1-800-829-1040
- Complete **both pages** and sign the worksheet
- Call or visit LCC Financial Aid with questions
- Follow the directions for Independent or Dependent. If you were required to include your parent(s)' information on the FAFSA, you are Dependent

##### Dependent Students

- Collect your parent(s)' 2008 financial documents (signed Federal income tax forms, W-2 forms, etc)

##### Independent Students

- Collect your spouse's 2008 financial documents (signed Federal income tax forms, W-2 forms, etc)

### B. Family Information

#### All Students –

- Write the names and ages of all household members (see Dependent/Independent instructions below). If you need more space, attach a separate page.
- Write the name of the college for anyone who will attend at least half-time between 7/1/2009 and 6/30/2010

#### Dependent Students - List people in your parent(s)' household, include:

- Yourself and your parent(s) (including stepparent) even if you do not live with your parents
- Your parent's other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from 7/1/2009 through 6/30/2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to do so from 7/1/2009 through 6/30/2010. Do not include foster children

#### Independent Students - List the people in your household, include:

- Yourself and your spouse
- Your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010
- Other people if they now live with you and you provide more than half of their support and will continue to do so from 7/1/2009 through 6/30/2010. Do not include foster children

Full Name	Age	Relationship	College
		Self	Lansing Community College

**You must complete page 2 of this form**

**C. Household Tax Forms and Income Information – Calendar Year 2008**

Tax Returns include the 2008 Federal IRS Form 1040, 1040A, 1040EZ or a tax return from Puerto Rico or a foreign income tax return.

**All Students**

- Attached is my **signed** 2008 Federal tax return
- I will not and am not required to file a 2008 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**Dependent Students**

- Attached is my parent(s)' (and/or stepparent's) **signed** 2008 Federal tax return (Note: if your parents filed separate tax returns and are not divorced or separated, submit copies of both returns)
- My parents will not and are not required to file a 2008 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**Independent Students**

- Attached is my spouse's **signed** 2008 Federal tax return (if filed separately)
- My spouse will not and is not required to file a 2008 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**D. Sources of Untaxed Income and Additional Financial Information**

Dependent Students		Report annual amounts for 2008 (Do not leave any spaces blank. If zero, please write \$0) See Questions 46, 47, 94 & 95 of the FAFSA	Independent Students	
			Student	Spouse
Student	Parent(s)	Child support you <b>paid</b> because of divorce or separation or other legal arrangement		
		Education credits Hope and Lifetime Learning tax credits from IRS Form 1040—line 50 or 1040A—line 31.		
		Taxable earnings from need-based employment programs Includes Federal Work-Study and need-based employment portions of fellowships and assistantships.		
		Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.		
		Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).		
		Tax-deferred pension and savings plans paid directly or withheld from earnings. Including, but not limited to amounts W-2 in boxes 12a -12d, codes D, E, F, G, H and S.		
		Child support you <b>received</b> for all children.		
		Housing, food and other living allowances paid to members of the military, clergy and others (include payments & cash value of benefits)		
		Veterans' noneducation benefits Disability, Death Pension, Dependency & Indemnity Compensation or VA Work-Study.		
		Any other untaxed income/benefits not reported elsewhere on this worksheet <b>Include</b> workers' compensation, IRA deductions, payments to self-employed SEP, SIMPLE, Keogh, tax exempt interest income, untaxed portions of IRA distributions, etc <b>Do not include</b> student aid, earned income or additional child tax credit, welfare, untaxed Social Security benefits, SSI, WIA educational benefits, combat pay, flexible spending benefits, foreign income exclusion or credit for federal tax on special fuels.		
		Money received or paid on your behalf (e.g. bills, rent, etc) not reported elsewhere on this worksheet		

**E. Sign the Worksheet**

- I certify that all of the information reported to qualify for Federal Student Aid is complete and correct
- All required documents are attached and all tax documents are signed. **Note: Incomplete packets will NOT BE PROCESSED**
- If you purposefully give false/misleading information on this worksheet, you may be fined and/or sentenced to jail
- **Dependent Students** – At least one parent must also sign

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_