



Lansing Community College  
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## Financial Aid Verification Worksheet

**2008-2009**

### A. Instructions

Your application was selected for review in a process called "Verification". In this process, LCC will compare your application with signed copies of 2007 Federal tax forms, W-2 forms or other financial documents. If there are any differences between your application and your financial documents, LCC will send corrections to the Federal processor. In order to retain your eligibility for Federal financial aid, you are required to comply with our request for documentation. LCC must review the requested information under the financial aid program rules (34 CFR, Part 668).  
**Submit your documentation as soon as possible to avoid delays in your financial aid.**

### What you need to do

#### All Students

- Collect your 2007 financial documents (signed Federal income tax forms, W-2 forms, etc.)
- Complete **both pages** and sign the worksheet
- Call or visit LCC Financial Aid with questions
- Follow the directions for Independent or Dependent. If you were required to include your parent(s)' information on the FAFSA, you are Dependent

#### Dependent Students

- Collect your parent(s)' 2007 financial documents (signed Federal income tax forms, W-2 forms, etc)

#### Independent Students

- Collect your spouse's 2007 financial documents (signed Federal income tax forms, W-2 forms, etc)

### B. Student Information

Name \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

LCC Student Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / 19\_\_\_\_\_

### C. Family Information

**All Students** – Attach a separate page if needed.

- Write the names and ages of all household members (see Dependent/Independent instructions below)
- Write the name of the college for anyone who will attend at least half-time between 7/1/2008 and 6/30/2009

**Dependent Students** - List people in your parent(s)' household, include:

- Yourself and your parent(s) (including stepparent) even if you do not live with your parents
- Your parent's other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from 7/1/2008 through 6/30/2009, or (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to do so from 7/1/2008 through 6/30/2009. Do not include foster children

**Independent Students** - List the people in your household, include:

- Yourself and your spouse
- Your children, if you will provide more than half of their support from July 1, 2008 through June 30, 2009
- Other people if they now live with you and you provide more than half of their support and will continue to do so from 7/1/2008 through 6/30/2009. Do not include foster children

Full Name	Age	Relationship	College
		Self	Lansing Community College

You must complete page 2 of this form

**D. Household Tax Forms and Income Information – Calendar Year 2007**

Tax Returns include the 2007 Federal IRS Form 1040, 1040A, 1040EZ or a tax return from Puerto Rico or a foreign income tax return. (To obtain a copy of your tax return, call the IRS at 1-800-829-1040)

**All Students**

- Attached is my **signed** 2007 Federal tax return
- I will not and am not required to file a 2007 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**Dependent Students**

- Attached is my parent(s)' (and/or stepparent's) **signed** 2007 Federal tax return (Note: if your parents filed separate tax returns and are not divorced or separated, submit copies of both returns)
- My parents will not and are not required to file a 2007 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**Independent Students**

- Attached is my spouse's **signed** 2007 Federal tax return (if filed separately)
- My spouse will not and is not required to file a 2007 Federal income tax return
  - Attach W-2 forms or other earning statements
  - Income earned from work \$ \_\_\_\_\_
  - Employer Name \_\_\_\_\_

**E. Untaxed Income, Benefits and Income Exclusions (FAFSA Worksheets A, B & C)**

Dependent Students		Report annual amounts for 2007 (Do not leave any spaces blank. If zero, please write \$0)	Independent Students	
Student	Parent(s)		Student	Spouse
		Welfare benefits, including Temporary Assistance to Needy Families (TANF). Do NOT include food stamps or subsidized housing		
		Social Security benefits received that were not taxed (such as SSI)		
		Payments to tax-deferred pension and savings plans paid directly or withheld from earnings		
		Child support you <b>received</b> for all children.		
		Housing, food and other living allowances paid to members of the military, clergy and others (include payments & cash value of benefits)		
		Veterans non-education benefits		
		Any other untaxed income and benefits not reported elsewhere on this worksheet, such as workers' compensation, etc.		
		Money received or paid on your behalf (e.g. bills, rent, etc) not reported elsewhere on this worksheet		
		Child support you <b>paid</b> because of divorce or separation or other legal arrangement		
		Federal WorkStudy or other financial aid reported as income		

**F. Sign the Worksheet**

- I certify that all of the information reported to qualify for Federal Student Aid is complete and correct
- All required documents are attached and all tax documents are signed.  
 Note: **Incomplete verification packets will NOT BE PROCESSED and will be RETURNED to the student.**
- If you purposefully give false/misleading information on this worksheet, you may be fined and/or sentenced to jail
- **Dependent Students** – At least one parent must also sign

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only				Revised 04/01/2008	
VFRM09	P _____	VTXP09	P _____	VTXS09	P _____
S _____	I _____	S _____	I _____	S _____	I _____
					Page 2 of 2