



Lansing Community College  
 1121 – Financial Aid  
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## Financial Aid Cost of Attendance Appeal

**2008-2009**

Student Name: \_\_\_\_\_

Oracle ID #: \_\_\_\_\_

Students Standard COA: \_\_\_\_\_

Additional COA Requested: \_\_\_\_\_

The Federal Government requires Lansing Community College set a standard, reasonable cost of attendance (COA) for its students. LCC uses this figure as a basis for awarding financial aid. In extenuating circumstances a financial aid administrative committee is allowed to exercise their professional judgment to make adjustments to the standard COA, on a case-by-case basis.

Use the following table to determine if you qualify to appeal for an increase in your Cost of Attendance.

**Note: Incomplete appeals or missing documentation will be automatically denied.**

Check	I am requesting an increase in my COA due to financially extenuating circumstances for the following reasons:	Required Documentation	Action Required by Student
<input type="checkbox"/>	Books & Supplies exceeds the standard estimated allotment determined by Lansing Community College.	<ul style="list-style-type: none"> <li>▪ Book receipts</li> <li>▪ List of supplies required for course</li> <li>▪ Receipts of supplies purchased</li> </ul>	<input type="checkbox"/> this form completed & signed (include work sheet on back) <input type="checkbox"/> supporting documentation attached <input type="checkbox"/> A detailed letter explaining your circumstances
<input type="checkbox"/>	Room & Board exceeds the standard estimated allotment determined by Lansing Community College.	<ul style="list-style-type: none"> <li>▪ Lease agreement</li> <li>▪ Utility bills (at least 3 months.)</li> </ul>	<input type="checkbox"/> this form completed & signed <input type="checkbox"/> supporting documentation attached <input type="checkbox"/> A detailed letter explaining your circumstances
<input type="checkbox"/>	Tuition & Fees exceeds the standard estimated allotment determined by Lansing Community College.	<ul style="list-style-type: none"> <li>▪ Student schedule</li> <li>▪ Cash Operations bill</li> <li>Documentation of fee's not included on bill</li> </ul>	<input type="checkbox"/> this form completed & signed <input type="checkbox"/> supporting documentation attached <input type="checkbox"/> A detailed letter explaining your circumstances
<input type="checkbox"/>	Child care expenses are as estimated	<ul style="list-style-type: none"> <li>▪ Child care Receipts</li> <li>▪ Letter from child care provider</li> </ul>	<input type="checkbox"/> this form completed & signed <input type="checkbox"/> supporting documentation attached <input type="checkbox"/> A detailed letter explaining your circumstances

This is to verify that the information submitted with this appeal is true and accurate to the best of my ability. **I understand that approval does not guarantee receipt of additional financial aid.**

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For Office Use Only	Revised 04/01/2008
<b>ACOAAP</b> P _____    A _____    D _____	Page 1 of 2

**\*\*\*OFFICE USE ONLY\*\*\***

Standard Budget Categories	Current Budget <input type="checkbox"/> Away <input type="checkbox"/> In <input type="checkbox"/> At-Home <input type="checkbox"/> out	LCC Decision	
		Additional amount approved	Total new budget
Books & Supplies			
Fees			
Food			
Loan Fees			
Personal & Miscellaneous			
Room & Board			
Transportation			
Tuition			
Other			
<b>Total</b>			

Comments:

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Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_