



Thommen's Timely Technology Tips "Tab King" Make Tabs Work for You

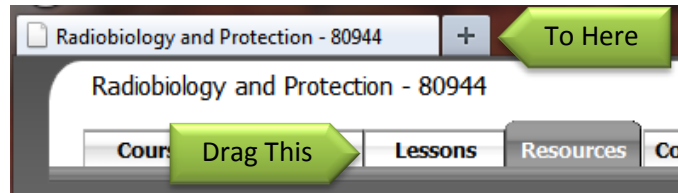
When working in ANGEL, it is often helpful to have two tabs (areas) in the same course open at the same time. A recurring task that I perform is to answer student course-mail questions regarding weekly tests. I find it helpful to open the course-mail in one browser tab and to open the test scoring screen in a second browser tab. Once the two browser tabs are established, I can quickly move from the course-mail question to the test and back with a single mouse click.

A word of warning: Only open multiple browser tabs within a single course. Do not open multiple browser tabs between two different courses.

Opening Multiple Tabs in Firefox

Opening multiple ANGEL tabs in Firefox is very easy. For example, Course Mail and the Lessons areas can be opened using separate browser tabs.

1. Open the **Course > Communicate** tab > **View Inbox** item in your browser. The tab will be labeled with the "Title of Your ANGEL Class – CRN" (e.g. Radiobiology and Protection – 80944).
2. Click and Drag the ANGEL **Lessons** tab to the browser's **Open a New Tab** button (+). This is the button just to the right of the "Title of Your ANGEL Class - CRN" browser tab (see example).
3. Firefox will create a second browser Tab labeled "Lessons", which is to the right of the first.
4. Click the "Lessons" browser tab (the new tab you just created) and view any content in this area.
5. Click the "Title of Your ANGEL Class - CRN" tab to view your Inbox and/or read course-mail.



Opening Multiple Tabs in Internet Explorer (IE)

While opening multiple tabs in IE is not as easy as in Firefox, it is possible. To use the same example as above, let's open the same two tabs.

1. Open the **Course > Communicate** tab > **View Inbox** item in your browser. The tab will be labeled with the "Title of Your ANGEL Class-CRN."
2. Click on the **Hide/Show Guide** icon. (See example)
3. You will now see the **Guide Pane** with the ANGEL tabs arranged in a vertical format.
4. Right click on the **Lessons** item in the list.
5. Select the **Open in new tab** menu item.
6. Internet Explorer will create a second browser tab, to the right of the first, named **Lessons**.
7. At this point, a single click on either browser tab will move you between the two sections of the course, and any item in the **Lessons** area is easily viewed.



This timely tip can also be found at:

ANGEL: Faculty Community Group > Content > Thommen's Timely Technology Tips
http://www.lcc.edu/cte/resources/thommen_tips/