



Thommen's Timely Technology Tips

"Help!!!" Set up an ANGEL Gradebook (Video Help)

An honored maxim in health care is: "People will not seek help if they don't know that help is out there." This maxim also applies to getting help for technical issues. To that end, the CTE would like to make you aware of the following Gradebook videos.

### ***ANGEL Gradebook Creation Videos***

We recently completed a narrated and captioned video series, which steps new users through the ANGEL Gradebook creation process.

You can access the series using the links described below (*The Gradebook Creation Process*).

OR

Go to: **ANGEL > Faculty Community Group > Content tab > Tips and Tricks folder > Grade folder > GrdTutor folder.**

### ***The Gradebook Creation Process***

First, decide whether to use a Points-Based Gradebook or Percentage-Weighted Gradebook.

Read this Adobe Acrobat file to decide which format to use ([click here](#) to open the document).

Then, set your preferences for a Points-Based or a Percentage-Weighted Gradebook.

[Setting Preferences](#) in a Points-Based Gradebook (Captioned Video).

[Setting Preferences](#) in a Percentage-Weighted Gradebook (Captioned Video).

Then, make your categories for a Points-Based or a Percentage-Weighted Gradebook.

[Adding Categories](#) to a Points-Based Gradebook (Captioned Video).

[Adding Categories](#) to a Percentage-Weighted Gradebook (Captioned Video).

Finally, make your assignments and link them to your categories.

[Adding Assignments](#) to a Gradebook (Captioned Video).

### ***Additional Help***

An additional help video can be also found on the **Gradebook Setup - Step 1** screen. It is under the [click here](#) link in the first sentence under the title. This video is not narrated.

This timely tip can also be found at:

ANGEL: Faculty Community Group > Content > Thommen's Timely Technology Tips  
[http://www.lcc.edu/cte/resources/thommen\\_tips/](http://www.lcc.edu/cte/resources/thommen_tips/)

