

ANNUAL PROFESSIONAL CONVERSATION GUIDELINES
for CONTINUING FACULTY (BOTH F-T and P-T)
YEAR _____

NOTE: Completed form is kept and filed by the faculty member. It is totally voluntary to share it with others.

Date:
Name of Faculty:
Name of Leader/Team:

Strengths:

Areas where development could occur (technology, teaching and learning, assessment of outcomes, etc.):

Professional Vision/Goals:

Action Plan (including resources that will be needed):

Indicators that development activity has occurred:

Department/Divisional/College Goals this may support:

Other notes: