

LANSING COMMUNITY COLLEGE

CURRICULUM GUIDE

Medical Insurance Billing and Coding
Certificate of Completion

Curriculum Code: 1488 (Effective Fall 2009 – Spring 2011)

This curriculum will provide a basic knowledge of word building, use, pronunciation, and spelling of medical terms. It will also introduce the student to insurance billing, diagnostic and procedure coding for physician billing, and comprehensive billing directions for commercial insurances and worker's compensation. Students will also learn to record charges/payments/information, schedule appointments, ICD-9 and CPT coding, produce claim forms and patient statements, submit claims electronically, and build office databases.

PREREQUISITES

Students should see *Course Descriptions* or *Course Offerings* for course prerequisite information. See the *Assessment and Placement Testing* section for skills assessment and advising information.

INFORMATION

Contact the Nursing Careers Department, Health and Human Services Building, Room 108, telephone number (517) 483-1410 (Website: www.lcc.edu/nursing/) or Counseling and Advising Centers, Gannon Building, Room 204, telephone number (517) 483-1904.

REQUIREMENTS

CODE	TITLE	TOTAL: 17 CREDITS CREDIT HOURS
CHSE 120	Medical Terminology (See Note 1)	4
CHSE 123	Medical Ins Billing/Coding I	3
CHSE 124	Medical Ins Billing/Coding II	3
CHSE 125	Comp I-Med Ins Billing/Coding	1
CHSE 130	Med Ins Bill/Code Extern	4
CHSE 139	Electronic Health Records	2
MINIMUM TOTAL		17

NOTES:

1. CHSE 120 and CHSE 123 may be taken concurrently.
2. Students must complete each course above with a minimum grade of 2.5 and maintain a cumulative grade point average of 2.0 or above in all courses taken at the college to receive this certificate.

SUGGESTED COURSE SEQUENCE

Students should see course descriptions to find out when departments plan to offer courses. Students who for any reason are unable to follow the course sequence suggested below (for example, those who are part-time, have transferred in courses from another school, or have prerequisites to fulfill) should contact an academic advisor or counselor for help with adjustments.

I	II	III
CHSE 120	CHSE 124	CHSE 130
CHSE 123	CHSE 125	CHSE 139