

LANSING COMMUNITY COLLEGE

CURRICULUM GUIDE

Business Administration
Associate in Business Degree

Curriculum Code: 0243 (Effective Fall 2008 – Summer 2013)

This degree program, which can be completed entirely online, provides basic instruction in key business areas such as management, marketing, finances, computers and other business-related areas. Graduates of this program may qualify for entry level/hands-on positions. Additional education will enhance an individual's employment and advancement opportunities. **Not all courses in this program transfer to all colleges.** Students planning to transfer should see an academic advisor or counselor before enrolling in any course.

PREREQUISITES

Students should see *Course Descriptions* or *Course Offerings* for course prerequisite information. See the *Assessment and Placement Testing* section for skills assessment and advising information.

INFORMATION

Contact the Business Department, Gannon Building, Room 190, telephone number (517) 483-1522 (Website: www.lcc.edu/business/) or Counseling and Advising Centers, Gannon Building, Room 204, telephone number (517) 483-1904.

REQUIREMENTS

CODE	TITLE	TOTAL: 35 CREDITS CREDIT HOURS
ACCG 210	Principles of Accounting I	4
BUSN 118	Introduction to Business (See Note 1)	3
BUSN 201	International Business	3
ECON 201	Principles of Economics-Micro	4
LEGL 215	Busn Law I, Basic Principles	3
MGMT 200	Creative Thinking for Business	3
MGMT 225	Principles of Management	3
MGMT 234	Diversity in the Workplace	3
MKTG 200	Principles of Marketing	3
SPCH 110	Oral Comm in the Workplace	3
WRIT 127	Business Writing	3

LIMITED CHOICE REQUIREMENTS

TOTAL: 26-31 CREDITS

Complete the indicated number of credits from **EACH CHOICE** listed below.

CHOICE 1: General Education Core Areas

7-9 Credits

(See *General Education Core Requirements* for information on how to fulfill these requirements.

Core area proficiency exams, where appropriate, are available for each core area.)

Communication Core Area (See Note 2)	0
Global Perspectives and Diversity Core Area (See Note 2)	0
Mathematics Core Area	3-4
Science Core Area	4-5
Writing Core Area (See Note 2)	0

CHOICE 2: Management Related (See Note 3)

5-6 Credits

CHOICE 3: Marketing Related (See Note 4) **5–6 Credits**

CHOICE 4: Computer Related (See Note 5) **3–4 Credits**

CHOICE 5: Business/Entrepreneurship Studies (See Note 6) **6 Credits**

ACCG 161	Accounting with Quickbooks	2
ACCG 211	Principles of Accounting II	4
BUSN 250	Personal Finance	3
BUSN 251	Stock Market Essentials	3
ECON 202	Principles of Economics–Macro	4
LABR 200	Intro to Labor Relations	3
LABR 204	Employment Law for Managers	3
LEGL 150	Legal Issues: Start Small Busn	2
LEGL 216	Busn Law II, Commercial Law	3
LEGL 217	Busn Law III, Busn Organiza	3
MGMT 345	Context and Transformation	3

MINIMUM TOTAL **61**

NOTES:

1. Students seeking an emphasis in entrepreneurship should take BUSN 160 and BUSN 161 instead of BUSN 118.
2. Students completing "REQUIREMENTS" have fulfilled the requirements for this Core area.
3. Choose courses with a MGMT prefix that are not already used to meet degree requirements. Up to 3 credits total from the TIME Series Topics (MGMT 290) may be used. BUSN 295 may also be used.
4. Choose courses with a MKTG prefix that are not already used to meet degree requirements.
5. Choose CIT_ prefix courses of 100 or above.
6. Students should confer with a Business Careers program advisor to assure that selection of Limited Choice courses will best fit their career plans.
7. This degree can be completed entirely online. Students wishing to complete an online business transfer program should consult with an advisor in the Business Department.

SUGGESTED COURSE SEQUENCE

Students should see course descriptions to find out when departments plan to offer courses. Students who for any reason are unable to follow the course sequence suggested below (for example, those who are part-time, have transferred in courses from another school, or have prerequisites to fulfill) should contact an academic advisor or counselor for help with adjustments.

I	II	III	IV
BUSN 118	BUSN 201	ACCG 210	LEGL 215
SPCH 110	MGMT 225	ECON 201	Lim.Ch.
WRIT 127	MGMT 234	MGMT 200	Lim.Ch.
Lim.Ch.	MKTG 200	Lim.Ch.	Lim.Ch.
Lim.Ch.	Lim.Ch.	Lim.Ch.	Lim.Ch.
Lim.Ch.			