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MODAC MEMBERSHIP MEETING  
JUNE 4, 2009  
SOUTHWESTERN MICHIGAN COLLEGE

Attending

Mark Curtis	Alpena CC	Dan Woodward	Mich. DLEG - OPS
Ginny Przygocki	Delta College	Paul Knollman	Monroe County CC
Tom Oldfield	Ferris State Univ	Rob Spohr	Montcalm CC
Fiona Hert	Grand Rapids CC	Clark Harris	Mott CC
Leslie Kellogg	Henry Ford CC	Robert Loth	Mott CC
Bill Barber	Henry Ford CC	Robert Marsh	North Central MI C
Jim Taylor	Kalamazoo Valley CC	Sue DeCamillis	Northwestern MI C
Chuck Parker	Kellogg CC	Phil Hale	Oakland CC
Kathy Marsh	Kirtland CC	Bruce Sweet	Schoolcraft College
Dean Souden	Lake Michigan C	Denise McNeil	St. Clair County CC
Linda Minter	Lansing CC	Tom Buszek	Southwestern MI C
Jack Bergeron	Lansing CC	Rosemary Wilson	Washtenaw CC
Joe Petrosky	Macomb CC	Frank Romba	Wayne County CCD
Stephen Eaton	Mid-Michigan CC	Ron Harkness	WCCCD
Patty Cantu	MDE	Robin Brown	WCCCD
Joanne Mahony	MDE		

**Call to Order:** The Michigan Occupational Deans Administrative Council membership meeting was called to order at 1:01 p.m. at Southwestern Michigan College by Chuck Parker, president.

Tom Buszek welcomed the members to SMC and covered some business functions such as dinner plans and hotel accommodations.

**Introductions:** Those present for the meeting introduced themselves and stated the organization they represented.

**Agenda Changes:** Election of officers was placed onto the agenda just before MDELEG report.

### **Officers' Reports**

#### **President- Chuck Parker**

Chuck had emailed out the **CECR report** in email -

*The Career Education Consumer Report (CECR) Workgroup met on April 14. This workgroup was established when MODAC members Jay Anderson, Leslie Kellogg, and Bill Barber (with MODAC support) expressed concern about the burden of maintaining CECR data and deficiencies of the website. The purpose of the April 14 meeting was to review the recommendations of subgroups*

*which had been established to deal with specific issues and then establish the workgroup's final recommendations. Not all of the subgroup recommendations were reviewed, nor was there time to build consensus on some issues raised by the workgroup.*

*The good news is the recommendations of the workgroup will be taken up the DELEG chain of command, hopefully for implementation. Conclusion of the workgroup process (some issues have not been addressed) should also allow for the release of an update to the CECR website. I'd guess DELEG will take a few months to decide on the recommendation and have Public Policy Associates release the update to CECR.*

*Another plus is the recommendation includes the change to the "subsequent program eligibility" cycle that I communicated to you earlier. This change has all program data updated at the same time annually, rather than updating programs on the anniversary of their initial approval. Data for all programs on CECR will be updated between October 1 and December 1. Public Policy Associates will perform their review during December and forward to Michigan Works Agencies for their approval during the month of January. This change applies only to subsequent program approval. Initial program approval can occur whenever needed. The Workforce Investment Act (WIA) requires data be updated a minimum of every 18 months, so you may end up having to duplicate the data you have already entered this year when the window opens on October 1.*

*On the down side, early in the process it was confirmed that the data required on CECR was consistent with requirements of WIA, so CECR will continue to be a data burden for us. Bureau of Workforce Transformation also said the updates to the CECR website would only be on the administrative side of the site: The client side would continue as-is because of lack of funds to improve it. Finally, one subgroup recommendation was approved to require a text field where the college would explain the costs included in the "Additional Costs" field: A little more data entry and maybe the need to tweak your college's data collection process.*

*Reminder: These are recommendations of a workgroup, not approved decisions by DELEG.*

## **PALA Report**

*The Professional Association Leadership Alliance (PALA) met on April 14. PALA membership includes leadership from the professional associations (such as MODAC) and is convened twice a year by the Michigan Community College Association (MCCA). The agenda for the meeting includes an update from the MCCA followed by an update from the associations about their major priorities and possibilities for collaboration.*

*Brandy Johnson-Faith ([johnsonfaithb@michigan.gov](mailto:johnsonfaithb@michigan.gov); 517.335.5113) from Governor Granholm's office presented information about the College Access Web Portal. The project is funded by a grant for \$4.2 million over two years. Examples of other websites in the National College Access Network are the Ohio College Access Network (<http://www.ohiocan.org> and <http://www.knowhow2goohio.org>) and College Foundation of North Carolina (<http://www.cfnc.org>). There are some YouTube "commercials" if you are interested (<http://www.youtube.com/knowhow2go>). Michigan will release the RFP for the website this summer and hopefully have the website operational by September 2010. The 2009 Governor's Education Summit on April 28 (<http://www.mfel.org/ges/2009>) will announce the Michigan*

*College Access Network. The college data for the website was thought by her to be pretty basic and not burdensome. Some of the data folks attending PALA encouraged her to look at ways to integrate with Career Education Consumer Report (CECR) as a possible way to improve the user side of the website. However, the Michigan College Access Network website will be only for public and non-profit post-secondary institutions, whereas CECR includes proprietary schools.*

*Mike Hanson reported on the State budget. The picture is dismal. Revenue is falling an additional 1% below projected revenue every month. Stimulus funds will backfill any cuts to community colleges funding required by the revenue problem. However, in the year following the disappearance of stimulus funds the base budget for a college will have eroded to a crisis level. The community college appropriation bill currently in the House has four conditions which the MCCA opposes:*

- 1. Community colleges are required to restrain tuition. Universities are not.*
- 2. The bill encourages consolidation of community college districts.*
- 3. The bill calls for review of pay and benefits of part time instructors.*
- 4. The bill requires the reporting of fund balances.*

*The first priority for federal stimulus funding directed to education is to go to K-12 and postsecondary budget shortfalls. Beyond that, most federal stimulus funds for postsecondary will be for workforce training. Mike Hanson mentioned to the \$200 million Governor Granholm had recently approved for workforce training. He pointed to the speed at which these funds will arrive at the local level and the increased flexibility in its distribution (e.g., funding direct from the workforce board to the community college; funding cohort groups or programs as an option instead of just by student).*

*Mike Hansen expects Michigan New Job Training Program to begin July 1. Two or three pilot colleges are ready to start. Much of what he said about MNJTP you heard at our April meeting.*

*The bills introduced this year for the applied baccalaureate degree is different than last year. Instead of the broad authority that was sought last year, this year authorization is being sought for specific degrees: Nursing (BSN), culinary, concrete technology, and maybe maritime.*

*The last hour or so of the meeting, the various associations provided their updates. The updates that caught my attention:*

- On June 11, MCCA will host a Student Success Summit for Achieving the Dream Colleges in Lansing. See the link in the Upcoming Events box at <http://www.mcca.org>.*
- The ETOM summer retreat on May 26 will focus on Web 2.0 applications, much of it hands-on. For more details see <http://www.etom.org> (also note the revamped website). They are also investigating having an event at the League for Innovation CIT conference when it comes to Detroit this fall.*
- MCCA topics of discussion at their meetings have been counselors vs. advisors, virtual online office hours, faculty evaluations, developmental education data (Auditor General), and the literacy problem in Michigan (as revealed by NWLB).*

### **Nominating Committee**

The nominating committee received no nominations. The executive committee had a discussion regarding the how we might change the secretary's duties to make it a more appealing position. It was suggested that we hire an administrative assistant from the hosting college to allow the secretary to participate in the meeting and that the secretary would edit the minutes taken by the administrative assistant. S. Eaton motioned that we accept the executive committees recommendation; B. Sweet seconded; motion carried.

### **Vice President—Jim Taylor**

No report

### **Secretary—Kathy Marsh**

Minutes are posted on the web site

### **Treasurer—Bob Marsh**

The current balance is \$22,788.55 as of 06/03/09 with the following breakdown:

- Checking – \$1,569.32
- Savings – \$11,219.23
- CD – \$10,000.00

Bob presented the current year's budget, which included an increase in our contributed to the TRENDS conference and a reduction in membership dues. These actions resulted in a \$7000.00 reduction in our saving over the past year, which was the intent originally for changing dues and TRENDS contribution.

Bob also presented a proposed 09-10 budget which was pretty much the same as last year's budget; keeping the dues at the lower rate and anticipated reduction of interest income. B. Sweet motioned that we accept the proposed budget; T. Buszek seconded the motion; the motion carried.

### **Past President— Bob Ferrentino**

No Report

### **At Large Delegates - Rosemary Wilson and Bill Barber**

No Report

### **Other Reports**

**MCCDEC (Michigan Community College Data Evaluation Committee) —  
Leslie Kellogg**

MCCDEC has not met. The next meeting is planned for June 18<sup>th</sup> with the following agenda items: CECR, MCCARE, Taxonomy, WestEDge Report, Update on third party assessments for 1P1, the data workshop agenda.

P. Knollman asked whether the WestEDge report is meant to be a suggestion or a more prescriptive report. D. Woodward explained the group had been contracted to see what would work, but reiterated that it was an ongoing project. It was meant to be a starting point. They are still working on how to administer the assessments and who's going to pay for it. WestEDge will turn in one last batch the first week in July. They are also changing the file format from Excel to Access.

#### **MLAD (Michigan Liberal Arts Deans)—Denise McNeil**

The group's last meeting was held in April at Kirtland. In the morning they had a professional development activity regarding Process Communication Model by Dr. Joe Fields from Kirtland's communication department. At the afternoon's business meeting some of the members presented their college's organization charts – this is an ongoing project. During a discussion regarding how to increase membership it was suggested that we need to investigate topics that people would come to hear about such as how colleges are handling the demands of development studies or how colleges are assessing their general education competencies. Next meeting is June 19<sup>th</sup> at Kellogg CC.

#### **MOSPA (Michigan Occupational Special Populations Association) —Linda Minter**

The group had a success conference on May 6-8, it was a full conference, and they are looking for ways to increase capacity because they want to stay at the Inn at Bay Harbor. Next year's summer conference is scheduled for May 5 -7 again at the Inn at Bay Harbor. The post-secondary staff are looking for a way to get together mid-year. They are also working on their break-out sessions for Trends.

#### **MACET – Chuck Parker**

Last meeting was with us at Henry Ford CC in April. Next meeting is a drive in meeting the first week in August.

#### **TRENDS—Fiona Hurt & Sue DeCamillis**

Sue asking for more nominations for Outstanding Faculty Awards, to date she has only received one individual nomination. It was decided that the deadline be extended to July 15<sup>th</sup>. It was suggested that maybe we should look at previous nominations that did not receive an award in the past. Someone stated that it's up to the deans to nominate such individuals and groups again. There

was a clarification that nominees do not have to be a recent significant effort, they can be nominated for exemplary work over a period of time.

Fiona passed around a DRAFT copy of the TRENDS brochure and asked that the membership please review and provide feedback. Send your suggestions to Misty at [mmcclure@gccc.edu](mailto:mmcclure@gccc.edu)

Fiona mentioned the two keynote speakers – Gerardo E. de-Los Santos and Ken Wasco.

We are moving the TRENDS conference to Traverse City in 2011 so we need to plan for a smooth transition, looking for someone to take over Nancy and Misty's responsibilities (these positions pays \$5000 per person).

### **CECR (Career Education Consumer Report) – Chuck Parker**

Group will no longer be meeting, see President's report above for information from their last meeting. There is now a shift towards the consumer perspective phase.

### **MDE – OCTE (Michigan Department of Education – Office of Career and Tech Ed) Patty Cantu**

Deferred to later agenda item.

### **Election of Officers -**

Bob Marsh was nominated for president by Rosemary Wilson; B. Sweet supported; motioned carried.

Rosemary Wilson was nominated for secretary by Jim Taylor; B. Marsh supported, motion carried.

Fiona Hert was nominated for At-Large, to fill Rosemary's vacancy, by Bill Barber; B. Sweet supported; motion carried.

Nominations for the Treasurer position, to fill Bob Marsh's vacancy, will be made at our next meeting. Please let Bob Marsh know if you are interested.

### **MDLEG - OPS (Michigan Department of Labor and Economic Growth – Office of Post-secondary Services) Report**

Dan gave the report for CCSU.

1. There has been a change as of April 27<sup>th</sup> to the Perkin's allocations for each college. He handed out the revised spreadsheet.
2. The 2009-10 Fast Track Allocation has returned to the original first-come, first-served basis with projects beginning July 1, 2009.

3. Michigan has applied to participate in the NRCCTE (National Research Center for Career and Technical Education State Technical Assistance Academy with an emphasis on Green-Focused Programs of Study.
4. 2008-09 Final Reports are due no later than August 31, 2009.
5. All the Post-Secondary Perkins applications that were due June 1, 2009 have been submitted.
6. On April 28, 2008, four community colleges were awarded grants of \$15,000 which was allocated to improve their 5P1 and 5P2 core performance indicators.
7. WestEDge has one more group of certificates to complete.
8. The Data Workshop has been scheduled for Wednesday July, 15, 2009 at the Lansing Community College M-TEC. Registration will open in mid June.
9. The MCCNET website is currently being revised and updated.

Joe Petrosky asked about the current state of the third party assessment for core performance indicator 1P1. Patty Cantu reported that a subcommittee made a recommendation to change the policy on core performance indicator assessment, the federal agency that oversee Perkins (OVAE – Office of Vocational and Adult Education) rejected the recommendation; they are staying with original policy. Secondary schools are moving slowly, giving their best efforts to move towards meeting the legislative requirements, but honestly don't believe it's possible to meet the demands.

Dan is going to redo calendar and send it out again.

**Secondary to Post-Secondary Linkages – Patty Cantu, Joanne Mahoney, Chuck Parker, and Ginny Przygocki**

C. Parker will put the PowerPoint presentation on the MODAC Google Listserve site.

Chuck Parker started the presentation with some basic information about linkages between secondary and post-secondary.

Patty Cantu presented information about the state prospective on Tech Prep.

Chuck presented exact language on “Program of Study” is in both basic Perkins grant (Title I) and Tech Prep grant (Title II)

Joanne Mahony presented Tech Prep Program of Study information.

She stated that the OCTE is working on relaxing the requirement of have all articulation agreements signed annually. They would like to have them signed at least every three years. The community colleges are the drivers in this because we are the ones accepting the students and should determine how often we want the agreements reviewed.

To document the 2+2+2 alignment there doesn't need to be a signed articulation agreement with the 4 year colleges for the last +2, colleges need to indicate which colleges and programs that students might go to for their last two years.

Statewide articulations could make this process easier, but there was not grant money available to support such an effort.

Chuck presented information on the Program of Study Pilot. He also gave the definition for secondary tech prep students and post-secondary tech prep students. The student must stay within the same pathway to be able to count them as post-secondary tech prep student. Even if a student is taking their pre-requisite courses or academic course their first year of college, if they have declare the appropriate program of study they could be counted. Several schools indicated that the "declared program of study" is the data to compare for identifying tech prep students.

Joanne suggested the colleges and their secondary school partners write up a MOU on data reporting so there are no surprises and last minute requests..

A question was asked about how the 12 segments are being met when the secondary programs are being delivered at the post-secondary level. Colleges do not have to change their curriculum to meet those segment requirements, but the high schools need to figure out how to deliver any missing content to have their program recognized.

Communication needs to be improved. Right now we are getting mixed messages from our secondary partners. OCTE will try to improve their communications.

Ginny gave a presentation prepared by Pat Graves on how Delta tracks the necessary Tech Prep data.

The following web site provides a lot of information: [www.mccte-fsu.edu](http://www.mccte-fsu.edu) on career education in Michigan.

**Meeting was adjourned at 4:35 p.m.**

### **Future MODAC Meetings**

August 6 & 7, 2009 – Alpena Community College

October 7, 2009 - Grand Rapids Community College

December 3 & 4, 2009 – Macomb Community College

March 25 & 26, 2010 – Mott Community College

June 3 & 4, 2010 – Lake Michigan College

August 5 & 6, 2010 – Gogebic Community College

October 6, 2010 – Grand Rapids Community College