

# CIT MEETING Curriculum Review

**Facilitator:**  
Virginia Werner

## Minutes

10/12/07  
 9:00 – 10:10 a.m.  
 GVT 117

**Attendees:** Joe Werner, Dennis Pippet, Cameron Dean, Jean Welsh, Dave Grebner, Gary Heisler, Virginia Werner

### Agenda Topics:

### Discussion

**Business Class as part of IT Curriculum**

Dave Grebner and Jean Welsh met with Scotty, Elaine, and Rich in the Business Department. They suggested two classes which seemed to be options for our curriculum—Intro to Business (BUSN 118 3 credits) and Starting a Business (BUSN 160--2 credits).

The group discussed these options and felt that BUSN 160 wasn't in line with what the Advisory Committee would want. It was then decided that the Intro to Business was the best choice. We will substitute BUSN 118 as required in the curriculums where we previously had choices.

**Curriculum Updates**

Virginia referred to September 28, 2007 minutes.

Support Curricula—0168, 0713, and 0766. Does the Networking group want to take responsibility for that? Dan Galbraith should probably handle that. Virginia will make sure it gets taken care of.

Programmer Curricula—0113 and 0969. Gary Heisler will make sure this gets submitted by October 24<sup>th</sup>. We want to match the certificate to the degree. Do we want to keep the certificate? We need to change the description if we keep it.

Database Curricula—0917, 0922. Virginia will take care of these.

Networking—0791, 0842, and new AA. Joe Werner pointed out that the certificate of completion lists Novell Network as a choice. Since that is no longer a choice, we may as well make Linux and Windows required.

Other Certificates of Completion—

0844 IT Certificate of Completion--Dave Grebner will handle the addition of WRIT 121 to Choice 3.

0841—Microsoft Office Specialist Certificate of Completion--Jean Welsh reported that there may be some slight changes in the description and

name based on the 2007 software. It currently does not list advanced testing as available but that may be added later. We will still include our advanced courses in our certificate.

1038 IT Job Readiness Certificate of Completion—Gary Heisler will handle the paperwork for this.

**Curricula sub-committees**

Discuss formation of curricula sub-committees to work during spring 2008. Dennis Pipper, Gary Heisler, and Dave Grebner would be interested in doing that. This would allow us to be better prepared for Fall deadlines on course and curriculum changes. We could review the 2008 Fall changes and impacts, review the Apprenticeship program, and review Jean Welsh's paperwork about Gaming Programming from a Florida college that has that curriculum.

**Delivery Methods**

Dave Grebner asked why the Advanced VB course was only offered online. He mentioned that some students prefer face-to-face classes and thought we should offer both options. It was mentioned that historically some classes don't run face to face. Would hybrid be an option? Dave said he would like to draft something to take to John Lightner to pursue options.

**Summer Schedule**

Virginia mentioned that summer schedule will be right around the corner so start thinking about that.

**Next Meeting**

It was decided that we should meet again after we receive the results from our course proposals.

Meeting was adjourned at 10:10 a.m.