

CIT Curriculum Meeting

MINUTES

SEPTEMBER 14, 2007 9:00 AM – 12:15 PM

LOCATION: GB 117

FACILITATOR	Gary Heisler
NOTE TAKER	Cindy Holmes
ATTENDEES	John Lightner, Rebecca Lawson, Virginia Werner, Dennis Pipper, Dan Rafail, Mary Speiser, Jonathan Pulling, Gary Heisler, Jean Welsh, Steve Smith, Dave Grebner, Cameron Dean, Joseph Werner

Function of Committee:

Curriculum planning should be done by the faculty who are in charge of their sub-programs. This committee will be for reporting so we are all aware of what's going on and for overall approval by CIT faculty whenever curriculum changes need to be made.

DISCUSSION ITEMS:

TOPIC 1.	Progress report on articulation agreement with Lawrence Technical University.		
PRESENTED BY:	John Lightner		
CONCLUSIONS	<p>During the summer, Lawrence Tech came up with an articulation proposal that looks good. Lawrence Tech will be part of the University Center so a student could actually get their 4-year degree without leaving Lansing. The proposal plan has the student taking a few extra courses at LCC past our two-year degrees but then would transfer to Lawrence as a 2nd semester Junior. LTU will give us a maximum of 35 credits of CIT work which will articulate as their CIS work. Regarding the general core, if the student will take Theatre 110 at LCC, it will transfer as a literature class at LTU. John will send out a document to detail all the other proposed articulation classes. There are 3 separate degree proposals.</p> <p>Jean Welsh asked how we will market this? She also mentioned that we need to change the writing component to WRIT 121. Joe also suggested that we need more knowledge about existing articulations.</p> <p>John finished by presenting a document "What Can I do With This Degree? answer sheet that he picked up from another college as an example of something we might want to do.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
John talked about a luncheon meeting with a few people from Lawrence Tech. He will set it on a Friday and invite everyone.	John Lightner		

TOPIC 2.	New curricula and courses for Networking/Security		
PRESENTED BY:	Joe Werner and Cameron Dean		
CONCLUSIONS	<p>Information Technology Foundations Certificate of Completion Networking and Security Management Academy Associate in Business</p> <p>New Courses: Computer Ethics, CCNA (B), ITIL Foundations, Convergence+, Wireless Networking, Voice Over IP, Cisco Certified Network Professional, Enterprise Management of Windows, Network Services Implementation, Internet Services Administration and Hardening, Computer Forensics, ITIL Security and Risk Management, Cisco Security</p> <p>Joe drew a diagram showing the proposed idea. There would be a Foundational component which would include about 20 CIT credits and a student would receive a certificate of completion. That would feed into the college core and other common courses such as CITN220. After that, there would be specialization areas. Suggested specializations:</p> <ul style="list-style-type: none"> - Enterprise Infrastructure Specialty—VOIP convergence, HTI, wireless - Network Systems Management—classic server administration area with A+ - Information Security—computer forensics will be added to our current info security—Sisco was brought up repeatedly at the Advisory meeting. Network+ will probably be replaced by the CCNA. <p>There has also been discussion with Radecka about letting industry folks join in past the basic foundational level. We could look at some other way to credential like a proficiency exam. This new curriculum allows us to have higher level courses.</p>		

	Some faculty asked to see more information before giving their stamp of approval on this new curriculum proposal. They have 10 days before the deadline so they will be working on this so they will definitely have more information in the next week.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Joe will set up a binder in GB 122 to add course proposals as they complete them for anyone's review.	Joe Werner/Cameron Dean	September 24

TOPIC 3	IT apprenticeship grievance/progress report	
PRESENTED BY:	Dave Grebner	
CONCLUSIONS	No new information. Dave has not had any requests for additional information As a side note, they are looking for people to serve on the alternative resolution teams. They would like each person to attend a training session (which are currently being offered about once a week) but it is not required.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC 4	Courses to be dropped from the catalogue?	
PRESENTED BY:	Gary Heisler	
CONCLUSIONS	Drop: All modules: CITA110A, B, C (Office); CITA119A, B, C (Word); CITA126A, B, C (Excel); CITA140A, B, C (Outlook); CITF108A, B (Windows) Keep: CITA130 – Microsoft FrontPage Drop: CITA160 – Using Project Management Software Keep for teachout: CITD130 – Introduction to Oracle: SQL Keep for teachout : CITD131 – Oracle PL/SQL Program Units Drop: CITF106 – Microsoft Windows Experience Keep (but don't offer): CITF107 – IC3 Certification Drop: CITN270 – Novell Netware Administration Drop: CITP200 – Programming Microsoft Access Drop: CITW190 – Web Portfolio (replace with Independent Study Project class?)	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Gary Heisler will see that forms are filed.	Gary Heisler	9/24/07

TOPIC 5	Discontinue Computer Auditor (0253) Associate in Business Degree or move to Accounting program(?)	
PRESENTED BY:	Gary Heisler	
CONCLUSIONS	Discussions should continue with Trudy in the Business Department regarding whether they will take this over. The current data indicates that we have 45 students enrolled and 5 graduates.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Talk with Trudy in Business Department.	Gary Heisler	

TOPIC 6	Computer Support Specialist (0713) vs. Computer Repair and Support Technician (0743) degrees?	
PRESENTED BY:	Joe Werner	
CONCLUSIONS	The names are similar even though the programs are quite different. The Computer Support Specialist is training along the lines of a Help Desk person. The Computer Repair and Support Technician is more physical repair on systems. It was proposed to change the name of the 0743 degree. Some suggestions were "Comp_Repair/Infrastructure Tech" or "Computer Repair/Infrastructure".	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
It was suggested that the Computer Repair and Support Technician	Jonathan Pulling	10/24/07

program should be discussed at the next curriculum review.		
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TOPIC 7	Computer Database Specialist programs if CITD130 and 131 (Oracle classes) are dropped? Redevelop CITD120, SQL Concepts, class?	
PRESENTED BY:	Virginia Werner	
CONCLUSIONS	Virginia distributed paperwork with the proposed changes for the Computer Database Specialist curriculum. She proposes dropping CITD 130 and 131 and adding CITD 140—Advanced SQL and CITF 140—Information Technology Ethics. With Python in our future, will we want to make changes now? It was decided to make the changes proposed for the short-term fix and then revisit this next curriculum review. As a side note, John Lightner spoke with Rich Enbody at MSU and they are willing to share any information to help us transition to Python.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit curriculum changes.	Virginia Werner	10/24/07

TOPIC 8	Information Technology Job Readiness (1038) if CITF106 and 107 are dropped?	
PRESENTED BY:	Gary Heisler	
CONCLUSIONS	Replace with CITF 108—drops the certificate to 20 credits but that's okay.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit course changes.	Gary Heisler	9/24/07

TOPIC 9	Changes to the CIP110 course description	
PRESENTED BY:	Gary Heisler	
CONCLUSIONS	Gary passed out the course description for review. Email any suggestions to him.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC 10	Delivery modes for CIP250, CITF240.	
PRESENTED BY:	Not discussed	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC 11	Re-propose Intro to C# and Advanced C# courses?	
PRESENTED BY:	Virginia Werner	
CONCLUSIONS	Virginia passed out the syllabus she proposed a few years ago for C#. It seems like the right time now to go ahead with these courses. We can add a track to the Programmer Analyst and phase out VB programming trackl.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit new course proposals. Submit curricular changes (Programmer).	Virginia Werner Gary Heisler	9/24/07 10/24/07

TOPIC 12	Propose PHP class?		
PRESENTED BY:	Dennis Pipper		
CONCLUSIONS	PHP is the "anti-ASP." PHP continually comes up at advisory meetings. It is something we probably need to move to. The group suggested that Dennis propose this class along with the move to C#. It could be another option: either ASP or PHP under subchoice of C#.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Submit a new course proposal proposal for PHP.	Dennis Pipper	September 24	

TOPIC 13	CIT Foundations certificate?		
PRESENTED BY:	Gary Heisler		
CONCLUSIONS	Will these be the same CIT core classes that Joe and Cameron proposed for the networking program: CITF110, CITF120, CITN120, CITP110, CITS121, CITS131? Because some people had already left the meeting, we couldn't answer this question. The remaining people discussed that CITA110 and CITF108 would be more likely to be included for core CIT curriculum instead of CITS121 and CITS131. More discussion needs to take place before we can narrow down a core CIT foundation that would lead to all CIT degrees.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC 14	Confirm changing to Vista and Office 2007 for Spring 2008.		
PRESENTED BY:	Jean Welsh		
CONCLUSIONS	We are definitely changing to Office 2007 for Spring 2008 semester. After discussion, it was decided that we would also change to Vista on all computers in the CIT classrooms. We will offer one online XP class and one online Vista class to accommodate the demand for Vista and still keep the XP students happy.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Can all the computers handle running Vista? Jonathan will check with Tom Field to make sure.	Jonathan Pulling		

TOPIC 15	Replacement for Front Page: Expression Web or Share Point Web Designer?		
PRESENTED BY:	Jean Welsh		
CONCLUSIONS	It was decided to run both Front Page and Expression Web until the demand for Front Page died out.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Submit new course proposal.	Jean Welsh	9/24/07	

TOPIC 16	Internship Classes (CITS 285, CIP 295) revisions?		
PRESENTED BY:	Not discussed.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Meeting adjourned at 12:15 p.m.