

## CIT Program Meeting

10-30-09

In attendance:

Karl Dietrich, Virginia Werner, Marvin Harris, Steve Smith, Don Sheets, Mark Jaeger, Dan Rafail, Gary Heisler, Joe Werner, Cameron Dean, Jean Welsh, Jonathan Pulling, Rebecca Lawson, Ed Suniga (near end of meeting)

Facilitator: Karl Dietrich

Discussion regarding Gary's idea to organize a meeting with Lansing-headquartered insurance companies to support their IT training/employee needs. Gary has limited time to work on this and Rebecca volunteered to assist.

Much discussion regarding which OS to use in the Windows classes now that Windows 7 has been released. Dan recommends we upgrade the Vista classrooms to Win7 beginning Fall 2010 and eliminate Vista entirely. Two sections of Windows XP will remain on the schedule through Summer 2010 and we will offer Windows 7 only beginning Fall 2011. It was also decided to update the Microsoft Office courses to MSO 2010 beginning Fall 2011. Development costs will be needed for CITF 108 and all the MSO courses. Development for CITF 110 may be obtained through course coordination and reasonable mix hours.

Virginia discussed the planned phase out of the VB.NET track from the programming degree. The VB.NET courses will be offered as a choice and not as a separate track. Gary has already submitted the paperwork to Vickie.

The development for CITF 140 IT Ethics is already complete. 2 sections will be on the Fall 2010 schedule – 1 F2F, and 1 online.

Discussion of changes to Angel at the end of Spring semester. Rebecca reminded everyone that the CTE has excellent support available if faculty wishes to take advantage of it.

Review of prep and professional development days in January for the spring semester. Review of college policy regarding core classes from the old terms and/or quarter system and the new institutional requirements regarding certificates of achievement and completion.

The college is reviewing curricula for potential discontinuation. Rebecca mentioned that no funding is available from NWLB for the network academy due to the prerequisite of the certificate of completion.

Discussion regarding hiring a PT student to assist CIT faculty with equipment organization, setup, teardowns, etc. Rebecca has concerns that this student would be just another office helper. Karl, Virginia, and Joe stated this person would be a technician not another office aide. Concerns were raised that there would not be enough work for this person to do. Karl stated it

would be for 18 – 20 hours per week and there would be more than enough to do to keep this person busy. A job description will need to be created and a job posting placed on the student employment website.

Discussion regarding the proposed merger of the internship and the apprenticeship programs. Cameron stated they are two separate programs but where there is some overlap between the two something could be worked out. Joe had concerns that apprenticeship jobs must meet the requirements of the CITS 285/295 courses.

Discussion regarding how to inform the counseling and advising staff about our courses in Convergence, the Network Academy and other CIT courses. Jean suggested that CIT faculty attend the counselors meeting and present their information there. Contact Nancy or Eva to set this up.

Discussion of CIT sponsoring local IT events such as the CAITC, LINC, and ConneCTech. Everyone agreed that this needs to happen. Karl will make the appropriate contacts.

Discussion regarding recruiting for the Network Academy and Convergence Technology courses. Rebecca stated that now is the time to be recruiting at the high schools as several have already had college nights scheduled. She suggested we contact Lisa Waite for more information. There will be recruiting opportunities at the advising fair on November 11<sup>th</sup>. A recruitment night at the college will also be scheduled. These expenses will be paid for through our grant and partnership with Collin County.

Karl discussed new technology courses that are being planned. A course in Storage Management will be offered once we sign the Academic Alliance agreement with EMC Corporation. They will provide all the courseware we need to deliver this course. Also we are in discussions with BCI to develop courses in Healthcare IT. These courses can be used to provide instruction to the 15,000 members of the Michigan State Medical Society so they can receive Continuing Education credits by taking these courses at LCC. Talks are in the preliminary stage now and no major decisions have been made.

Other business

Joe stated that the next LINC meeting will be held on Thursday December 17<sup>th</sup>.

Jonathan stated that ITS will allow us to setup a test Windows 7 PC and connect it to the LCC network.

Meeting adjourned at 11:45am.