

***MEETING
MINUTES***

**Lansing Community College
CIT Meeting**

September 18, 2009

Facilitator:

Karl Dietrich

Attendees:

Dean Berry, Cameron Dean, Marvin Harris, Steve Smith, Gary Heisler , Mark Jaeger, Rebecca Lawson, Dennis Pippet, Dan Rafail, Don Sheets, Jean Welsh, Joe Werner, Virginia Werner

Topic:	Welcome and Introductions
Topic:	Report on Pending Dean's Council Issues: Dean Berry <p>Dean Berry spoke on the possibilities of new FT faculty hires. Ten new FT faculty will be hired for the next academic year. Examination of needs will begin September 29 at the next Dean's council meeting, so if we wish to request someone, we need to have a compelling rationale submitted by Friday, September 25.</p> <p>She gave information that an interview for a chairperson had taken place, a name forwarded, and now is in the office of the VP of finance awaiting approval.</p> <p>College philosophy and whether there is need for more than one course coordinator were addressed. Dean Berry felt confident that faculty is experienced enough to perform independently and within a curriculum team. Dean Berry also emphasized use of the ISOM Chart.</p> <p>The concerns for need of additional course coordinators included the fact that this department, especially, is constantly changing. With new software, there is need to teach it to the faculty, and need of time to adjust.</p> <p>Dean Berry agreed that MAIT is very complex, but stated that billing hours dictate one per area, and that it is also her personal philosophy. She supported that this is the only division that has a paid faculty course coordinator, and that faculty should take up the slack as part of job responsibility.</p> <p>January is the time to present needs college-wide. Dean Berry will always present what she determines as the greater good when requesting acquisition of funds. Dean Berry left to attend another meeting.</p>
Topic:	Departmental and Program Issues <ul style="list-style-type: none">• Change from 2-A+ to 1-class was explained and supported• Hardware and software – taught together as with basic and expert levels• C-Sharp.net, Sequel Server, Database Administration, Oracle, etc. – need for all to have understanding, not just for Microsoft. This justifies hiring a FT Developer for afore mentioned.

- Future vision – gaming curriculum is very popular
 - Ferris-2010 launching a game design program
 - Looking for LCC grads for intro program
 - MSU is offering a gaming program also
 - High level mathematics required

Jean made a strong point that the option to hire is now available, so the action should be now also before it is lost.

Mark suggested a cross-curriculum teaching option. Don and Gary contemplated which systems/software would be most viable. Focus should be placed on which gives the best possibility toward growth – gaming or whatever – and someone who can cross-teach there. It was agreed to draft a proposal and submit it to Karl for review, then send it to Mary.

Topic:

Advisory Committee Meeting

Topics of discussion:

- Walker & Lois – apprenticeship program
 - Volunteer for synopsis of program
- Name for Help Desk program:
 - Business Applications
 - Applications and Help Desk
 - Business Applications and Help Desk
 - Support Specialist (formerly Information Center)
 - Or merge with Business Support and Networking
- Windows 2007 & Office 2010 - Dan
- Programming/Database – all
- Web – Joe & Cameron
- Networking & Support/Security - Dan

Topic:

Curriculum Issues

Retirement of CITF120 & 200 was discussed.

CITF 120 – Gary distributed a handout including a list of curriculums. Jonathan asked of the courses being obsolete or needing updating. Don supported that students need to understand the concepts of the systems. Dan gave fact of low student interest. All were reasoning the value and future application of the courses, which included input from Cameron toward a new philosophy and preferred hands-on programming. Karl commented on High School students’ opinions of it. Don gave caution to incorporating gaming because it might give temptation to leave other things out;

to keep in mind the issues of multi-core.
The general consensus was to revamp the course.

CITF 200 – Steve made the point that only four curriculums require it, yet all five sections fill. It has a tech writing and a teamwork component. Cameron reminded that other courses cover writing and team, so he is not concerned there, though he is concerned with the business component. If 200 is dropped, components need to be pulled into other courses. Don felt that 260 would satisfy the components.

Course proposals are due September 24, 2009, so it won't be done until next year, which gives plenty of time to discuss and do. The forms are on workspace. A hard copy goes to the chair and an electric copy is placed on workspace.

ITIL (?) – class replacement

Don asked to define who has each curriculum proposals.

It was agreed to hold another meeting in two weeks due to unresolved issues.

Meeting adjourned at 12:15 p.m.



