

# Agenda

# CIT Faculty Meeting

8/29/2008

1 Hour, 25 Minutes

GB-117

**Type of meeting:** Faculty Meeting

**Facilitator:** Virginia Werner

**Note taker:** Gary Heisler

**Attendees:** Karl Dietrich, Joseph Werner, Cameron Dean, Steven Smith, Dennis Pippert, Gary Heisler, Virginia Werner, David Haggadone, Jonathan Pulling, Daniel Rafail, Jean Welsh

## Agenda topics

10	Announcements	All
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Discussion: None

10	Welcome	Dave Haggadone
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Presentation: Thanks to us for our support and patience over this next year as he learns all that is needed in this new position. Wants to have an open door policy to meet with faculty – scheduled through Sheri. He is still located in his same office for a number of weeks. There will be a campus wide announcement is forth coming about reorganization and moves. John is moving to Administrative Services to work with facilities management. Dave wants to be proactive with fire prevention rather than fire fighting. He will share as much information as early as possible. The CIT program is in PRESS this year. He plans to start planning for budgeting in November – December timeframe. Processes will be evolving – example new annual program viability review. The president addressed the chairs meeting on Monday: each program area is responsible for growing their own garden – by making decisions and reaping the results. Reduced enrollments do not necessarily mean a program is not viable. His role is as an advocate for us. He will be going to the League for Innovation conference. He is looking forward to the challenge of moving from a relatively small program to working with all the programs in the department. He will be meeting with Virginia about the PRESS report, but we all need to take ownership. Marvin Harris will coordinate and make the PRESS presentation in December or January, but we are all responsible for creating it. New CITN courses will be developed. It appears there will be a CCRESA replacement for Karl so he can stay on campus full-time. He had discussion with EISD about setting up a high school networking and security program and faculty input will be sought. Marketing and recruiting the CIT program needs to be updated. Is there someone in the program willing to take on that responsibility? There will be a monthly department meeting.

30	Advisory Committee Meeting	All
<p>Discussion: Rebecca has created an agenda and reserved rooms at West Campus for the breakfast meeting on Friday, September 26. Since Rebecca is on sabbatical leave, Gary will coordinate arrangements. The President will be invited. Printed invitations will be sent along with our usual e-mail announcements. The agenda was updated to include a presentation about the CCRESA program and professional training program for Cisco Certified Network Associate (CCNA).</p>		
Action items:		Person responsible:
Revise the agenda and e-mail to faculty for comments.		Gary
Send out the invitations		Gary
15	Credit for Work Experience	Gary Heisler
<p>Discussion: Can students who are working through the IT Apprenticeship program get credit for the internship classes (CITS 285 and CITP 295). Perhaps an introductory work experience course could be created (CITF 1??). Or possibly change the internship requirements.</p>		
<p>Conclusions: This will need further discussion.</p>		
Action items:		Person responsible:
Schedule a meeting next Friday for further discussion		Gary
20	PRESS	Virginia Werner
<p>Discussion: PRESS is program review which starts with data gathering. Then a plan is developed for the next 2-3 years. Marvin will be coordinating and making the presentation. Virginia, Dave, and Gary are planning to attend a meeting with Kathy Shaffer on Thursday, September 4 to review the next steps. This may be a good time to develop a professional certificate.</p>		
<p>Conclusions: More information will be coming after next week's meeting.</p>		
Action items:		Person responsible:
Find the data report on the information that was gathered from the surveys last spring.		Virginia

Additional discussion:

- 1) FrontPage will not be offered for Spring Semester. Expression Web will be the replacement.
- 2) Students have been added to sections this week by someone in the department without instructor approval.
- 3) Apparently Banner does not support a wait list after sections are full. This would be a good feature to have implemented.