

# 3-D Grand Opening Planning Meeting Minutes

Thursday September 10, 2009

4:00 p.m. – 5:00 p.m.

GB 134

**Committee Attendees:** Judi Berry, Bill Holda, Mary Speiser, Vickie Blattner, Delicia Lockhart, Lucian Leone, Brian Bishop, Dave Haggadone, Christine Xiong, Tess King, Gary Mejia

The 3-D Grand Opening is taking place on Thursday, September 17, 2009 in GB 134 and 117, beginning at 5:30 p.m. and concluding at 7:30 p.m.

Special Guests will include Doug Elbinger and the President of EON Reality, Mr. Mats W. Johansson, Ms. Marly Bergerud, and Mr. Jamie Justice will also be in attendance. There will also be a special viewing from 4-5pm for the President Knight, the Board of Trustees and the ELT at LCC.

This will be an open house event. The production room will be open for tours and exhibits will also be up for viewing. Light refreshments will be served. There will be live music provided by LCC faculty.

Bagged meters have been secured for free parking that will be provided on Grand Ave and Schoolcraft Street. Free parking will also be available in the Gannon and Capital Ramps. Guests will need to pull a ticket when parking and in return they will receive a parking pass (from the designate person) to exit from the ramps.

Kevin Fowler will take pictures during the event. There will be press releases announcing the event. It will also be published in the Lookout, State News and the LSJ. It will be discussed on a Coffee Break Session. Signs will be on display around campus to promote the event.

Invitations will be mailed out during the week September 1<sup>st</sup>. RSVP's were received until the 14<sup>th</sup> of September.

Name Tags will be made for the visitors. There will be a greeter at the sign-in table. Greeters will also be stationed in various areas on the first and second floors of the GB.

The next planning committee meetings are being held on Thursday, September 10th in GB 134 from 4:00 – 5:00 p.m.

3-D Glasses will be available and people will also be able to take these glasses with them when they leave.

Gary Mejia is working to have an electronic display on 3 roll around monitors.

A banner will be made for the front entrance of the GB and there will also be a red carpet.