

AD@M Faculty Meeting September 12, 2008

Attending – Susie Antcliff, Brian Bishop, Fred Clark, Constance Conklin, Tom Faes, Dave Haggadone, Kathy Lookingland, Jim Redding, Sharon Wood

1. Introduction of Kathy Lookingland, new adjunct faculty.
2. Mary Speiser spoke to Divisional time lines regarding new courses, course changes, lab fee changes, etc. New course deadlines September 24, new curricula due October 24.
3. Brian noted that Perkins funding for new projectors and Wacom units was approved. We have \$40,000 for Canon projectors and \$15, 000 for Wacom. FOAPALS and vendors will be sent to Peter L in Division office.
4. Dave announced that he would share budget information with the programs, and the program would be in charge of it's own budget and spending.
5. It was noted by several people that we are short-staffed in the office. We would like some additional staffing to facilitate smoother operations.
6. Dave introduced the Program Viability model that is being discussed at upper administrative levels. For each program the model tentatively includes:
 - a. Phase 1 – Statistical analysis at College level
 - b. Phase 2 – Program dialogs re: amassed statistics, analogous info
 - c. Phase 3 – Transformation, Consolidation, Merger, Elimination.Programs would be notified after need is shown at level one. Sharon noted that the statistics and job categories from government SOC codes are out of touch with current realities. Dave suggested that we provide him with data from professional organization sites, as well as any anecdotal information we can so he can present these items to the Dean.
7. Inter-college communications. Dave has requested per college policy that any communication at higher levels of college administration or Board of Trustees begin with him. This is to facilitate upper admin scheduling in a more formal manner. Fred remarked that in his role as union senator he might communicate with anyone.
8. Academic Calendar for Dave. Chair has requested we submit dates of all known events to him for inclusion on a Departmental calendar of events.

9. The idea of 1-year Associates degrees that was put forth by the College was discussed, and unanimous opinion was that we could not do this at this time, particularly with a one-week deadline.
10. Student show for AD@M should be revisited. Topic for next meeting.
11. Brian stated that in view of the Viability model being discussed that all areas should begin collected evidence of success, whether statistical or anecdotal, and begin an examination of the curriculum. Organize our own data in a pro-active manner.
12. Tom Faes announced the new “trouble ticket” procedures.
13. Next weeks meeting will be 12 – 2 to allow TUG members to attend.

Notes taken by Susie, assembled by Brian.